

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** *(Three minute time limit)*
- 4. VISITORS** *(Visitors normally have 10 minutes for their presentation.)*
 - A. Rick Malley, ADA Accessibility at the Parks
 - B. Ken Castner, Public Safety Building Phase I - Police Department
 - C. Sue Mauger, Beluga Slough Trail Extension **Page 3**
- 5. RECONSIDERATION**
- 6. ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks & Recreation Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Parks & Recreation Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
 - A. Minutes for the Regular Meeting on August 18, 2016 **Page 7**
- 7. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORT**
 - A. Community Recreation Report - Mike Illg
 - B. Parks Management Report - Angie Otteson
 - C. Staff Report - Julie Engebretsen/Renee Krause
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
 - A. Jack Gist Park Noise Concerns **Page 21**
 - B. Report on Costs for Requested Doggie Bag Dispenser/Receptacle, Locations and Placement **Page 23**
 - C. Recommendations for Media Campaign on Leash Laws and Picking up After your Pooch **Page 25**
 - D. Review and Recommendations on the Draft HART Trails grant program **Page 27**
 - E. Beach Policy Re-write Review and Discussion **Page 33**
 - F. Budget 2017 Recommendations **Page 49**
- 10. NEW BUSINESS**
 - A. Welcome New Commissioners - Appointments to the Commission **Page 51**
 - B. ARPA Membership Renewal **Page 57**
 - C. Land and Water Conservation Grant Application for Projects - Jack Gist or Fairview Park Trail **Page 59**
 - D. Gift Application Review and Recommendation to Council **Page 85**
 - E. Recommendation to Council to Support Including Beluga Slough Trail Extension in 2017 Capital Improvement Plan **Page 99**
- 9. INFORMATIONAL MATERIALS**
 - A. Commission Annual Calendar 2016 **Page 103**
 - B. Commissioner Attendance at City Council Meetings 2016 **Page 104**
 - C. Parks and Recreation Advisory Commission Strategic Plan 2016 **Page 105**
 - D. FY17 Grant Awards - ASCA 1st Qtr and Annual Grants **Page 107**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 12. COMMENTS OF STAFF MEMBERS**
- 13. COMMENTS OF THE COMMISSION**
- 14. COMMENTS OF THE CHAIR**
- 15. ADJOURNMENT THE NEXT REGULAR MEETING WILL BE ON THURSDAY, OCTOBER 20, 2016** at 5:30pm in the

From: Sue Mauger <sue@inletkeeper.org>
Sent: Tuesday, September 06, 2016 11:45 PM
To: Renee Krause; Matt Steffy
Cc: Katie Koester; Marianne Aplin; Carey Meyer
Subject: request for the Parks and Rec Advisory Commission
Attachments: [Beluga Slough Trail Extension Project.pdf](#)

Hi Renee,

Marianne Aplin and I would like to address the Parks, Art, Recreation and Culture Advisory Commission at their next meeting on September 15th about the Beluga Slough Trail Extension project. A project description is attached. We understand the commission has a very full agenda so we will be brief. We are seeking support and guidance from the commission with a possible outcome of the city council placing the project on the CIP list at their meeting on Sept. 26th.

Thank you for your consideration. Please let me know if you have questions or need more information.

Thank you,
Sue Mauger
(399-2070)

Project title: Beluga Slough Trail Extension

Project description and benefit

The goal of this project is to extend the existing Beluga Slough Trail (dotted orange line, Map 1) around the northern perimeter of Beluga Slough (dashed white line, Map 1) to expand recreational and educational opportunities for the Homer community and its visitors.

Beluga Slough is a unique environment which has been the focus of environmental education activities for decades. Naturalists from federal, state and non-governmental agencies bring local families and visitors to the existing trail to share the rich natural history of the slough's vegetation, wildlife, and invertebrates. The trail extension provides greater viewing opportunities for shorebirds, salt marsh habitats, and intertidal flats. The extension would create a quiet, non-motorized trail away from the Sterling Highway with connections to Bishop's Beach, Homer's Old Town District, and Ben Walters Park.

Plans and progress

This trail concept is included in the 2004 Homer Non-Motorized Transportation and Trail Plan. Although no formal progress has been accomplished to date, a project team has formed recently to honor Carmen Field, a beloved local naturalist, who taught so many about Beluga Slough through her work at the Kachemak Bay National Estuarine Research Reserve and Alaska Department of Fish and Game. This trail extension would allow Carmen's memory and her love for bringing people out into the natural world to live on.

The proposed trail is on city property (Map 2) except for a 4.8-acre private parcel (yellow star, Map 1). The private parcel is for sale. Options are to purchase the whole parcel (\$675,000), subdivide the parcel and purchase the lower tidal acreage (\$?), or work with owner to put a trail easement on the lower acre. Alternatively the trail could be routed on existing city property which would require more boardwalk infrastructure.

The project team has had preliminary discussions with the Alaska Maritime National Wildlife Refuge, Kachemak Heritage Land Trust, Friends of the Refuge, Homer City Manager Koester, as well as the private land owner.

Project cost

We are proposing the trail extension to be a Level 2 "Recreation Corridor" as per the City of Homer's Trail Manual, Design Criteria (2009). At this time total project costs are unknown.

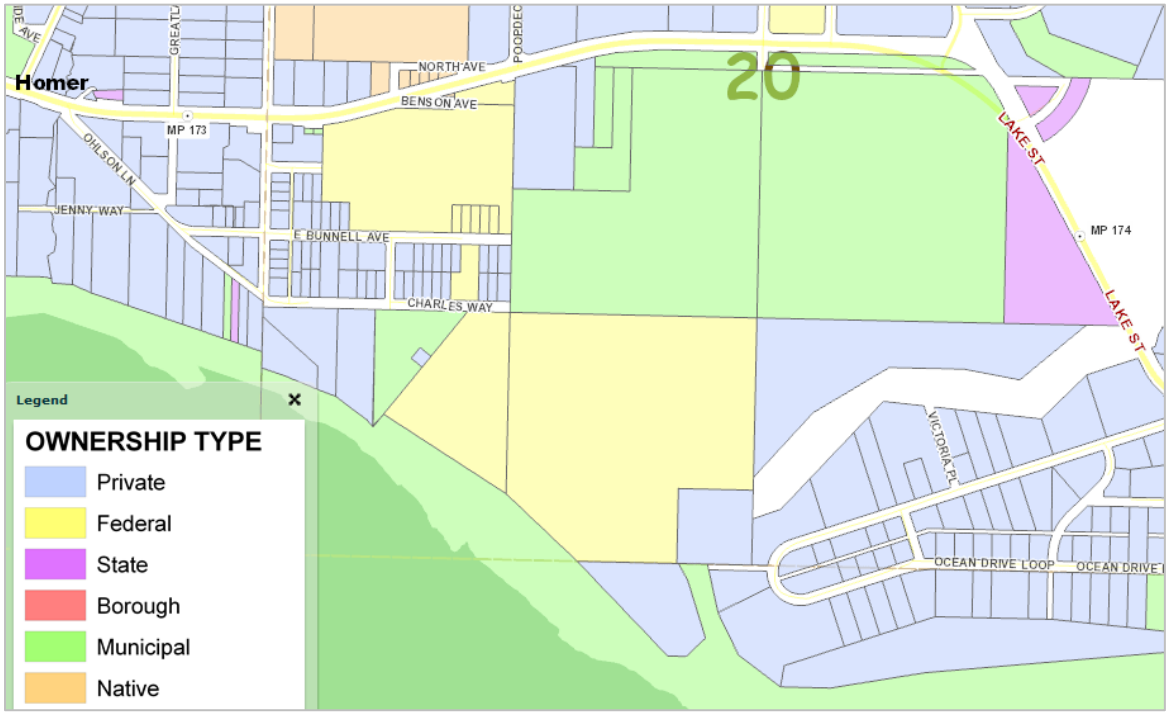
Considerations

The following are some of the issues that will need to be addressed for this project to move forward:

- security vulnerability of the Public Works complex and sewer treatment facility,
- safety concerns with potential trail use by the homeless and inebriate population,
- increased public access to an area inconsistent with DOT's emergency response plan regarding potential failure of the Beluga Slough Dam (Bypass), and
- disturbance to an existing eagle's nest.



Map 1. The proposed Beluga Slough Trail Extension is indicated as a white dashed line along the northern perimeter of the Slough. The existing trail is shown as an orange dotted line.



Map 2. Land ownership in the Beluga Slough area.

Session 16-07 Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order on June 16, 2016 at 5:30 pm by Chair Matt Steffy at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS ARCHIBALD, ASHMUN, LOWNEY, HART, REODL, BRANN AND STEFFY

ABSENT: COMMISSIONERS FAIR (EXCUSED)

STAFF: DEPUTY CITY CLERK KRAUSE
PUBLIC WORKS DIRECTOR MEYER

APPROVAL OF THE AGENDA

Chair Steffy called for a motion to approve the agenda.

LOWNEY/HART - SO MOVED.

There was no discussion.

VOTE: NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

Jon Sharp, city resident for 4 years, commented in response to the noise complaints at Jack Gist Park and was glad that someone was finally addressing the loud music that was coming from the southwest corner of the park. He noted that if you have visited the park recently it has been improved, cleared, and cleaned up through volunteer efforts; it is a great place for families, kids, resident and visitors, the only complaint about the park is that someone burns coal that hovers in the lower areas and someone is blaring classic rock music that is blaring from 10-4 the past two summers that he has volunteered there. Mr. Sharp encouraged the commissioners to visit the area. In response to questions from the commission Mr. Sharp confirmed that he has been in the park in the later hours during the summer but more so in the spring, and that there was loud music coming from a trailer back near tee/basket in that area and its very loud, you cannot hear each other speak. He is a teacher and its loud blaring music, if it was good music he might not mind so much, but it is forced upon you.

David Lewis, Councilmember, requested the issue be brought before the Commission, he has been approached by the individual the last 4 years regarding noise, language, and drinking and he is a charter fishing captain and as such his day starts at 4:00 or 5:00 a.m. and is gone most of the day so it could not be him that is blaring the music. Mr. Lewis confirmed for the commission that he believes that the property owner is a seasonal resident.

Darren Husz, city resident 8.5 years, remembers that this issue was brought before the commission 4.5 years ago, he heard on KBB1 that he did not want the course, did not want people in his backyard. He commented on the ability of everyone to come out and play a sport for free, having respect for each other and this is a two way street and it's not being given. He cited the use of coal during the summer on 75 degree days, he may not be using coal but someone in that residence is; the Homer Mariner Girls Softball team was playing, against Soldotna he believed, the resident was burning coal and blaring his music, that is just spiteful. He recited the clean-up and chasing out the bum camps, clearing the brush. He expressed that he believed blaring the music like that and burning coal so that the smoke was just hanging in the air was plain spiteful.

Edan Badajos, resident of the area, originally brought the idea before the commission and council, he believed in getting along with the neighbors and felt that they could put up signage regarding proper

behavior and have consideration for the neighbors. But on the same the property owner needs to realize he lives next to a city park and there is going to be noise. Mr. Badajos responded that they have considered relocating the tees/baskets but there is just no space available to do this and would be willing to relocate these first two baskets seasonally.

Tim Steinberg, resident, full time, moved here from Minneapolis, he is a disc golf player and park user, he is always picking up trash and believes that it was once a trash dump. Mr. Steinberg always tries to make sure he and anyone with him is respectful of the property owners when in that corner and he doesn't litter but picks up trash whenever he is there. He offered that they may be able to use soft baskets that may help with the noise. If he had his way there would be more parks here. He loves the park it is great.

Jeff Dean, resident, 16 years, playing disc golf for the last three or four years and his kids got him interested. He plays league and with family and friends. This is normally a quiet sport, there are some players that may be noisy but there is signage but more signage would be helpful so those that are not in the loop can be more aware of the issues.

Loretta Brown, occasionally a disc golf player, stated that the players have expended a lot of hours, tools, time and personal funding to make this course usable. She wanted to stress the amount of middle and high school students that use this course and get outside to get exercise that it offers them and adults other alternatives to get outdoors. She thinks it great that the community has this resource to use.

Josh Kastelle, resident, uses the disc golf course 3 times a week with his family and he plays league too. There are multiple tournaments each year which brings people from Anchorage and the Valley which means they visit the restaurants, shops and provide revenue for the city. It does positive things here. He does not see how a noise complaint is valid or even an issue when there is constant noise from Float Planes and the shooting of birds from the airport runways.

Elijah Martin, city resident, 10 years, questioned if they were going to shut the whole park down because the ballplayers are just as loud or worse. If it is just against the disc golf you have to include the Mariners Girls Softball too since they use a generator for the scoreboard. The ballplayers are loud. If it's just about the noise issue you are worried about you have to consider including the ballplayers, they are louder than the disc hitting the baskets.

Kim Koppen, property owner, tries to live there, the noise is very annoying, the float planes are noisy but they just come and go; this park is open 7:00 a.m. to 11:00 p.m. there are people back there constantly, they are rude, some of them are nice, play their game and move on but some of them are not, they yell at us, they yell in our direction, our dogs bark, I paid \$16,000 for a natural gas line I do not need and do not want; I have paid over \$2000 for property taxes; I paid over \$150,000 for my house and land and I have no privacy, none; these people are avid park users sure, but I have paid a lot of money to live where I live and my quality of life is not good; my quality of life is very poor and I am sick and tired of it.

Tony Arsenault, property owner, been here before, does not have much to add to what he has said couple of weeks ago. The problem is that the city put the park in the wrong spot, right behind our house. I know that there are a lot of people who are quiet and try to respect our rights but there are people who do not. Those are the ones who are ruining it for everyone else. There is no way that you can weed out those people from everyone else. Mr. Arsenault stated that he plays regular golf and explained that the way they weed those people out is charging fees; they charge green fees and if there is a problem you get booted off the course. With this deal it's a free-for-all and a whenever however you want thing; you can put up a sign saying were closed at 9:00 p.m. but who is going to enforce it besides me or my neighbor Harry calling the cops.

Commissioner Archibald questioned if relocating the two closest baskets would provide any remedy to the situation since they notice that they were just walking back there and it set off Mr. Arsenault's dogs.

There was a brief outburst of comments on the dogs barking. Chair Steffy brought order back to the meeting and readdressed the question to Mr. Arsenault asking him if the primary problem area is just hole

1 & two or the whole park. Ms. Koppen called out 1,2, and 3 and Mr. Arsenault responded that it is mostly the hearing people scream the F word when they miss a shot and that could be on most any basket except maybe 9 or 18. He further stated he has never been back there.

Commissioner Hart inquired if closing earlier would help. Mr. Arsenault responded that 11:00 p.m. is too late. Mother Nature will eventually take care of the time (alluding to loss of daylight) but there is no fence or boundary back there.

Tim Steinberg came forward and commented on the lack of fencing and that they live in Alaska and it is wild with wild animals and living next to an airport is noisy but Mr. Arsenault lives next to a city park and it is expected to have noise and they hear his music and don't complain about that. He lives next to a city park and it should be kept wild in any way it can.

Jason Kastle rebutted the relocation of t-pads and baskets.

Mike Sullivan, resident, apologized for the problems, they do not mean to cause any inconvenience but they are here for the love of the game. He cannot wait to show his 14 month old daughter the game. he apologized again to Mr. Arsenault for the inconvenience.

Josh Jackson, moved here from Girdwood, avid disc golf player, not there to trash the place, he picks up a lot of trash, if he see someone trashing the place he addresses it; signage about the neighbors being close might help, the fact that he has dogs that bark is his problem and if they annoy him then he should get rid of his dogs. But he does live next to a city park.

Chair Steffy closed public comments and directed the audience to submit further comment to the Clerk's Office.

VISITORS

A. Mychaela Pitta, Homer High School Junior and Junior Class President, presented a new idea for the Senior Class Project of each year the senior class would determine what best represents the class and paints that Class Mural on the sidewalk section starting at the sidewalk in front of Nomar. This would be done in permanent paint and sealed to last to create a Memory Lane walk. Each Student would contribute \$10 towards the costs additional expenses would be covered by the funds of the Senior Class. She felt this would contribute to the overall artistic effort that is related to Homer as a whole.

Chair Steffy clarified the process and inquired how the concept would be developed for the senior class. Miss Pitta responded on some ways that the conceptual design would be created. Chair Steffy advocated for a Student Committee to gather and implement the ideas.

Commissioner Lowney thanked Miss Pitta for bringing the idea forward and recommended looking into the artist in the schools program that could offer assistance and additional ideas. She also noted that anytime paint goes on the street or sidewalk it must be environmentally friendly.

Commissioner Archibald questioned who would maintain the murals. Miss Pitta believed that the Student Council could take on that responsibility.

Commissioner Ashmun cautioned having a conversation on alternatives to creating a slick hazard with ice in the winter, but loved the idea.

Chair Steffy offered an alternative idea of panels that would offer a long term easily maintained alternative. This is an awesome idea and appreciates her bringing it forward.

B. Adam Depesa, Snomads Trails Coordinator, Trails Presentation

Mr. Depesa provided information on the statewide trails conference Confluence Seminar on the outdoor industry and the State of Alaska and how those two can merge and having conversations with people who

are very interested in turning Homer into an Outdoor destination. He stressed that the City is a Land Manager and a Trails Conference is not just technical stuff but also diversification of user groups and funding sources. One pot of money that was largely untapped and is funded \$625,000 every year and is only available to State, Local and Borough governments is one through the Land and Water Conservation Fund. This is available for such projects as softball fields, tennis courts, etc. Wasilla has used it to upgrade school sports facilities. This is a matching fund.

He reported that in a survey of School children, hiking was the most response on what they do to get outside. Mr. Depesa commented on keeping trails in the budget talks.

The idea behind the confluence there has been a motion to raise this position in the State of Alaska but what it entails is alternative revenue source that provides a consistent return and that is outdoor recreation even in a down economy. As a state it has opened up discussion on opening up the trail that follows the oil pipeline. Other examples are Valdez having festivals such as the fat bike race, an ice climbing demonstration and creating a community wide event. He believes that Homer can do a similar event. There is opportunity to really vamp this up.

The Confluence Seminar also spoke to improving the quality of life and what people will pay money for; people will come to an area and leave an area because of quality of life.

Chair Steffy requested clarification of the possible position being created by the governor. Mr. Depesa provided the information about the position as follows: This position, Director of Outdoor Recreation would fall under the Office of Economic Development; this is a position that will be a liaison to facilitate economic growth projects through outdoor recreation. Mr. Depesa noted what was done in the state of Utah and that it has created about 60 jobs. There is a steering committee and a meeting is scheduled for September in Anchorage. Chair Steffy requested the information to be forwarded to the Clerk for distribution to the commission.

Mr. Depesa answered questions and comments from the commission regarding:

- Statewide Bike Plan representative
 - SCORP largely ignored probably budgetary
- Land & Water Conservation Fund may be similar to the Assistance Grant
- Backroads Group is another group that may be interested in the information
- Do not have many, if at all, motorized trail projects that the commission works on

RECONSIDERATION

ADOPTION OF THE CONSENT AGENDA

A. Minutes for the regular meeting of June 16, 2016

Chair Steffy called for a motion to adopt the consent agenda.

BRANN/LOWNEY - MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

There was no discussion.

VOTE. YES. NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

PUBLIC HEARING

PENDING BUSINESS

A. Jack Gist Park Noise Concerns

Chair Steffy read the title into the record and summarize the background information provided by staff

since several of the commissioners were not around the first time. He added that now the commission needs to discuss the conflict between the neighbors and the disc golf park. He noted that the first recommendation was the alteration of the park hours.

The commissioners discussed that the later hours are the issue and it is not so much scheduled use of the park but the unscheduled use later in the evening that presented a problem. It was noted that the usual quiet hours established for all parks should be applied to this park for consistency. Commissioner Lowney commented on the Arsenault report of all the noise generated from the park being an annoyance and that they could probably supply specific instances regarding the activities at those two holes closet to them but that closing at 10:00 p.m. would accommodate the ball players too. She also cited that changing the time is easily accomplished however they run into the issue of enforcement and maybe some assistance by the disc golf players with self-enforcement. The commission also discussed closing and locking the gate, and who would be responsible for closing and locking the park every night. Additional first initial actions would be improved signage such as replacing the map, larger, informational signage to alert the users to the close proximity of the neighbors, self-enforcement by the disc golf course users, installation of cloth baskets, alternate course for the summer season and relocating those two baskets.

Chair Steffy would like to address each recommendation separately. Noting he has not heard any opposition to the early morning hours. Chair Steffy wanted to make the motions separately taken on the separate merits so that it does not get shot down due to one portion of the motion.

LOWNEY/ROEDL¹ - MOVED TO AMEND THE JACK GIST PARK CLOSING HOURS TO 10:00 P.M.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Steffy then noted the next recommendation was to have an alternate course during the summer. He would recommend installing alternate locations for holes one and two. Staff recommended input from the Disc Golf Association players on the alternate course layout and relative costs. The commissioners suspended the rules to have a direct discussion with the members of the Disc Golf present on possible remediation that could be implemented to solve the problem.

Edan Badajos, speaking for the disc golf players, stated that the course was installed slightly different than that of the provided map, but that holes one through four were the same. He also stated that all the equipment, materials and labor was provided through sponsorship by local businesses, donations and volunteer efforts. There is still a core group that maintains the tees and baskets, clean up trash; maintain the park areas that the course occupies and assists the city in clearing additional park land to prevent illegal camping. The initial investment costs for the tees and basket including the concrete was \$1600. The baskets can be removed and transfer to another location. They would need funding for additional tee-pads and basket sleeves.

They are just slabs flush with the ground but not with rebar and could be relocated or removed if required but it would be simpler to build and pour new ones.

Mr. Badajos agreed with the hours but before implementing he like the softball people to be informed of the change since it would affect them. As far as relocating the tee pads and holes there may be some changes that could be implemented especially if they could use the middle field which currently is not be used. The Homer Softball Association which he is a part of currently only uses the upper larger field.

Chair Steffy stated that he would want an official nod from the Softball association before using those fields. Commissioner Roedl inquired about the installation of sound barriers at about the same costs as it would be to put in those new tee pads.

¹ Commissioner Roedl was on Record as second to the motion before Commissioner Hart.

Commissioner Lowney brought forward the concern of making decisions and then countering those decisions in the next discussion so would prefer to entertain all the discussion then take action by making appropriate motions. Chair Steffy acknowledged her concern and agreed to discuss then make the necessary motions.

Further discussion on the installation and use of sound barriers as far as the commissioner's prior experience ensued. Commissioner Ashmun noted several remedies used at her last place of residence and nothing worked and they had the benefit of an engineer. She noted that short of putting in one of those walls that are used in major cities to combat the traffic sounds she is not sure anything would work. It was noted that it might just make the noise worse with noise bouncing off the wall from the other side and deflected back to the homeowner. Some points on the pro side of the barrier issue were the visual border, a show of good faith to abate that noise, aesthetics, location of walls could infringe upon the intent of the game to play where it lay, question as to walls needed at the pitching area or just the baskets, clearing additional areas to the west for replacement of those tees and baskets in question, funding issues to relocate those baskets, etc.

Commissioner Lowney cautioned the consideration of use of the middle field as there is only one field available and that would possibly compromise availability during tournaments. Further discussion on creating a dual usage for that area when not being used by the ballplayers ensued.

Chair Steffy inquired about dipping the chains in rubber coat or cloth baskets he is not sure if that will assist but it might lessen the noise where the dogs are irritated by the chains clanking together.

Commissioner Brann brought forth an idea that may not help in the short term but in the long term could offer an alternative location for those problem holes; there is a parcel of land that currently is for sale and the asking price is \$69,500 which is higher than valued really in his opinion but they may be able to purchase through the Land and Water Conservation Grant. This parcel is 2.33 acres. It was agreed that this would be a perfect solution by the Disc Golf players present. Observation was made by Chair Steffy that would increase the neighbors too and maybe the problem. Mr. Badajos agreed that additional land would be very nice to add to the park.

Jon Sharp advocated implementing signage, public education and the closing time change and maybe more police presence. He did not support changing everything up just for one when there are so many more benefitting and after they have implemented some of those changes approach the property owner and see if those steps are helping.

Additional comments from Mr. Husz stated that there is already a gate, reported on the bums in the woods, more signage and police enforcement along with signage and additional police presence. Relocating the tees and pads can be done but at additional expense. The fact that there are bad apples out there ruining it for everyone is not right either. There is a group of people who use the course daily and weekly who have recognized each other and get to know each and it is not a club as much as a community enjoying the sport from all walks of life. They do have a Facebook page and good be a good start for public education. Mr. Husz did not agree with erecting walls and changing things up. He also noted that you could shout an expletive at any of the holes in the course and the property owner would hear them and it is just more of an issue of awareness.

Further discussion on reducing the number of holes during the summer, replaying the same holes to accommodate the property owner; this course is a certified course through PDGA so it qualifies for the two - three tournaments that are held at the park each year. The necessity of more police presence at the park to enforce current regulations including illegal camping, noise, etc.

ARCHIBALD/ - MOVED TO SEND A REQUEST FOR MORE POLICE PRESENCE DURING THE OPERATING HOURS OF THE PARK TO ENFORCE ILLEGAL CAMPING, NOISE AND OPERATING HOURS.

Motion died for lack of a second.

Comments and suggestions were made on the following:

- Police currently visit the park once a day usually in the evening hours
- that the issue is a two way street, illegal activities must be called in, that way there is a substantiation of the complaints. If there are no calls then the police or the city don't know there is anything going wrong, that applies to all user groups. The calls can be made to the regular number.
- Confirmation that the time change recommendation will be forwarded through resolution to Council for approval.
- Signage is required, including in the budget request applies for the entire park listing the regulations including immediate signage to make sure that users are aware of the noise issues/compliance
- Illegal camping
- Postpone recommendation to Council on hours until the Softball folks are notified of the intent to change the times

This item will be on the September agenda, Parks Maintenance will be requested to post additional signage regarding noise and regulations.

Staff requested that this item be on the October agenda to allow time to make all the necessary contacts.

The commission thanked the Disc Golf players for coming to the meeting and working with them to come up with some remedial action to solve the problem.

- B. Recommendations for 2017-2022 Capital Improvement Plan and 2018 Legislative Request
1. Memorandum from Jenny Carroll dated July 27, 2016 re: Follow-up Information on CIP PARC Project Questions

Chair Steffy briefly summarized the memos provided by Staff. He noted the responses to their questions from the worksession in July and requested Public Works Director Meyer to step to the microphone to answer a few questions.

The commission entertained a lengthy discussion on having a restroom at Mariner Park. It was noted that due to the FEMA designation any restroom built in Mariner Park would require the same elevation as the highway which makes it cost prohibitive however the northern area towards the shelter there could be filled in with minimal materials bringing it to the level needed and a restroom could be built. This would put it in a different FEMA category.

The commission agreed that placing a restroom would be a safety concern with people crossing that roadway during peak times, it would be best to have a facility for the Spit Trail users and for Mariner Park.

FEMA has calculated the wave velocity is less at Bishops Beach which determines a different requirement or classification. Mr. Meyer noted the Floodplain Maps available on the Planning Department web pages. Staff will forward a link to the information.

Mr. Meyer suggested getting some maps for the next meeting and conceptually estimate quantities and an estimate to place the dredge spoils and restroom costs.

The next subject on Karen Hornaday Park Phase 2 covered the following:

- the road re-alignment was on one side of the road
- included the portion of the Woodard Creek Trail along Fairview Avenue
- the entrance road is not a dedicated right of way for a road

Use of HART Funds to construct the park road, this has been considered a park access road but HART funds have been used to construct roads in dedicated right of ways.

Mr. Meyer stated that the Trail portion HART funds have been used to pave parking lots that can be used as parking for trailheads and no one has ruled one way or the other that the Road portion of the HART

funds could not be used to build that road into the park.

Commissioner Lowney noted that commission has always received opposition to using the HART funds for the road so what has changed? Mr. Meyer responded that the Council has to authorize those funds so the commission can submit a budget request. He added that the park could be re-platted and dedicate the right of way to make those funds available but why go through that expense for a publicly used road just because it's not in a dedicated right of way. His understanding is that the HART fund is to be used for Road Improvements. There is no indication that it must be in a right of way. It does indicate that it cannot be a DOT right of way. The HART Funds were used to construct Hazel with no property owner participation so he did not see why the funds could not be used to build the road into the park. The use of HART Funds Trail portion may be more of a stretch in his opinion. It would be worth a try.

Chair Steffy commented that they can make a motion to request Council expend HART Funds to construct the road into the park now or address it under the Budget item on the agenda but right now they need to address extending the meeting or adjourning.

Staff indicated that a motion was required to extend the meeting until, pick a time.

ARCHIBALD/LOWNEY - MOVED TO EXTEND THE MEETING UNTIL 9:00 P.M.

There was a brief discussion on prioritizing items on the agenda and postponing items D. and E until September, if the commission can finish sooner that will be great.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Staff noted that they do have someone in the audience who is waiting on item A. Sidewalk Project under New Business.

Chair Steffy requested a motion to suspend the order of the agenda to address New Business Items prior to Pending Business, Postpone Pending Business Items D. Doggie Bags Dispensers; E. Media Campaign; G. Draft Hart Trails Grant program and New Business Item B. ARPA membership Renewal

LOWNEY/ASHMUN - MOVED TO SUSPEND THE ORDER OF THE AGENDA AS REQUESTED.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Commissioner Roedl asked if they are going to remove Karen Hornaday Park from the CIP list since they were going to request HART funds for the project. Chair Steffy advocated for leaving it on the CIP list until HART Funds are approved for use. They may get funding from other sources with it being on the CIP list and having partial funding. The project will be the redefined scope of work for Phase 2 the Road Realignment and Woodard Creek Trail along Fairview Avenue.

Commissioner Roedl then added that if they all agreed that was one of their top projects they should keep that as one of the two projects in their recommendation to Council.

The commissioners agreed by voice acknowledgement on keeping it as their number one priority project for the CIP.

Chair Steffy called for a five minute recess at 8:23 p.m. The meeting was called back to order at 8:30 p.m.

The commission entertained a lengthy discussion on Jack Gist Park and getting water to improve those fields with input from Public Works Director Meyer.

Staff requested clarification on the CIP project they were discussing as it seemed out of context of the agenda item.

Jack Gist Park Improvements break into Phases starting with the irrigation project.

The commission listed there next top priority project as follows:

Commissioner Ashmun - Jack Gist Park
Commissioner Roedl - Jack Gist Park
Commissioner Brann - Jack Gist Park
Commissioner Archibald - Bayview Park but will agree Jack Gist Park Improvements
Commissioner Lowney - Bayview Park and Jack Gist Park
Commissioner Hart - Jack Gist Park but also questioned the Mariner Park Restroom discussion

Chair Steffy reviewed the discussion notes and stated that the Mariner Park Restroom was for a plumbed facility and could be voted for too but there is going to be a higher cost and political aspects that may draw out the project. It is on the CIP too.

The commission agreed by consensus on the Karen Hornaday Park Phase Two re-write and Jack Gist Park Improvements as the commission's top two projects.

C. Final Draft Commission Bylaws Review and Approval

Chair Steffy read the title into the record.

ASHMUN/ARCHIBALD - MOVED TO APPROVE THE DRAFT BYLAWS.

There was a brief discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

D. Report on Costs for Requested Doggie Bag Dispenser/Receptacle, Locations and Placement

Postponed to the September 15, 2016 Regular Meeting

E. Recommendations for Media Campaign on Leash Laws and Picking Up after Your Pooch

Postponed to the September 15, 2016 Regular Meeting

F. Budget Recommendations for 2017

Chair Steffy read the title into the record and asked if the commission should prioritize their requests.

Staff indicated that they should prioritize as that will assist the City Manager and Council.

The commission proceeded to review the memorandum and prioritized the requests as followed:

1. Signage: to include All Parks Beaches and Trails regarding new regulations and policies and issues such as at Jack Gist Park, Vehicles on Beaches, etc. Cost Estimate: \$20,000

This budget item was noted that there are many partners that can assist with the interpretive and

informational signage regarding the costs.

2. New project: Mariner Park improvements/beach rehab. Define camping spaces a little more separate from berm, install beach access gate. Goal: Revegetate/log build up so the only easy beach access for vehicles is via the gate, which would be open and signed for seasonal use.

Cost Estimate: \$ 10,000

a. Phase 1: begin installing concrete curb stops at campsite to prevent vehicles from parking on beach grass. Fire pits/picnic tables are Ok and would be neat, but keep vehicles off. Cost Estimate for 10 concrete curb stops?

b. Phase 2: as beach berm revegetates, designate one area for seasonal beach access. Install a gate as funding allows.

3. Routine maintenance: Bishop's Beach pavilion roof shingle repair/replacement.

Cost Estimate: \$25,000

4. Capital Project. Fix Ballfield drainage issues at Hornaday Park specifically the upper back ballfield along the back does not drain. Possible solutions are to dig a deeper ditch and direct drainage to a westerly path away from the outfields. Cost Estimate: \$75,000

5. Project completion: Complete roof at Hornaday Shelter that was moved to back field area, and install 1 BBQ. Cost Estimate: \$10,000

6. Topsoil and hydro-seeding in areas around the restroom and new pavilion and road to back ballfield, construct replacement Basketball Court in the area next to the new pavilion and restrooms. Cost Estimate:

7. Bayview Park: additional maintenance for playground equipment, specifically backfilling playground pilings with sand and crushed rock to meet safety standards.

Cost Estimate: labor and minimal materials

Chair Steffy completed a SPFI Inspection and there was only one issue that he found that presented a safety issue, which was the concrete has come up above the ground and needs to have additional pea gravel poured around the base of the equipment.

8. Routine maintenance, Angie request: Initiate banner replacement program for Pioneer Ave, summer and winter banners. Have about 23 posts, for a total of about 50 banners for summer and winter decorations (a few replacements on hand). Immediate need is for new winter decorations; have fewer than half the number needed for the light posts, and many are in disrepair. (Commission priority is summer banners, working w Pioneer on Pioneer group, although if winter decorations are cheap, they are enjoyed by the community) Cost Estimate:

9. Educational Outreach Program through media - both radio and print on dog ownership responsibilities and regulations. This can be used to match funds from local entities for dispensers, receptacles and supplies. Cost Estimate: \$5,000

Capital Projects

1. Previous Request: \$35,000 for new fencing at Bayview Park.

Capital Projects - Trails

1. Pave Coal Point parking lot and stripe, same as the work completed at Bishop's Beach parking lot, using HART trails funds. (Seafarers memorial parking lot expansion, 2014, also was approved for HART Trail funded improvements, as a trailhead). Partnering with Port to pay for the project; this would create parking for ice dock area workers and the grid.

Approximately 7,000 sq ft (\$28,000) of Roads funding to pave to the end of Ice Dock Road, and 12,000 sq

ft (\$48,000) of Trails funds to pave parking lot and trailhead area for Coal Point Trail to End of the Road Park. Total request \$76,000, \$28,000 from 160.0766 Roads, \$48,000 from 165.0375 Trails. (although parks would like to partner w Port. Renee can you talk w Bryan about that? It's the trails funding part that is \$\$ because that is the area that is within the park. Also, this may need some drainage work, so this project needs PW review to ensure the cost estimate is good. I only accounted for paving).

2. Request renewal of 2013 approved trail projects: Greatland Street Trail rehab for \$25,000, together with Fairview Trail/Hornaday Park pathway along Fairview.

Chair Steffy noted that the time was now 9:00 p.m. and suspended further discussion until the September meeting. He then jumped to Staff Comments.

G. Review and Recommendations on the Draft HART Trails Grant Program

Postponed to the September 15, 2016 Regular Meeting

NEW BUSINESS

A. Recommendation and Discussion on Sidewalk Project

Chair Steffy invited Mrs. Pitta to come forward to the microphone. Mrs. Lisa Pitta stated that her daughter had to leave and was volunteering at the school but she wanted to stay and see what further recommendations the Commission made on the project. She stated that the meeting has been very educational.

BRANN/LOWNEY - MOVED TO RECOMMEND COUNCIL SUPPORT THE HOMER HIGH SCHOOL SENIOR MEMORY LANE PROJECT.

Commissioner Lowney expressed that she liked the idea of the kids taking some responsibility and having their space. Her concern was what they do the next generation as they could run out of sidewalk quickly. Commissioners expressed concerns and suggested the following: paint materials appropriate for exterior use and environmentally friendly; protection against wear and weather resistance that does not present additional safety hazards in freezing weather; picking another much needed object that they can put their stamp on such as fire hydrants, garbage cans, benches, mural panels such as the one on the Art Shop Gallery, Ulmer's and one will be on the old garage next to Bay Realty; suggestion to create a class themed concrete or tile inset that can be put into the sidewalk; consult with the Bunnell Art Gallery on recommendations Artist in the Schools program to assist with creative ideas. There are voices in the community that can provide the direction needed for her project.

Staff recommended amending the motion to have the project refined and brought back before the commission for recommendation.

Commissioner Lowney objected to that since they are just suggestions and it would end the discussion she wanted to have the project refined and brought back before the commission.

Commissioner Ashmun suggested creating panels that covered or surrounded the electrical boxes.

Commissioner Brann like the memory lane concept and would like to see that idea supported.

Public Works Director Meyer suggested creating a design that is tile imbedded in the sidewalk such as the Hollywood stars. The commission really liked that suggestion.

Mrs. Pitta was directed to contact the Clerk's Office when the project was refined and finalized.

The motion was left on the table and will be brought back under pending business at a future meeting in the Spring when the project has been refined by Miss Pitta.

B. ARPA Membership Renewal

Postponed until the September meeting.

INFORMATIONAL MATERIALS

- A. Commission Annual Calendar 2016
- B. Commissioner Attendance at City Council Meetings 2016
- C. Parks and Recreation Advisory Commission Strategic Plan 2016
- D. Memorandum to City Council dated June 23, 2106 re: Increase Camping Fees
- E. August 2016 ASCA Newsletter

COMMENTS OF THE AUDIENCE

There was no audience present.

COMMENTS OF THE CITY STAFF

Deputy City Clerk Krause reported that the Harbormaster is agreeable on partnering with the Commission and most of the work has been done in paving of this area so the cost would be substantially less. The Chair of the Public Safety Committee is scheduled for next month to present on the project to advocate for their support. Mrs. Krause responded to Commissioner Brann that the little building up on Baycrest at the Pullout will be the new Informational Kiosk housing literature and flyers from the Chamber on all the things to do in the city and the Kachemak Bay Area. Deputy City Clerk confirmed with Commissioner Archibald if he was going to be ready to present to Council.

COMMENTS OF THE COUNCILMEMBER *(If one is present)*

COMMENTS OF THE COMMISSION

Commissioner Ashmun stated she did some editing on the Beach Policy today so that will be on the September agenda.

Commissioner Roedl commented that it was a great meeting.

Commissioner Brann thanked staff and questioned what the little building was being constructed up on Baycrest at the Pullout. Good meeting.

Commissioner Archibald thanked staff and then expressed his unhappiness that they would be using HART Trail Funds to pave the parking lot at Coal point. He opined that it should come from the enterprise fund; (referring to the Cruise Ship head Tax) He is sure that Bryan is excited about doing that as they have gotten money that he did not believe they deserved. He will finalize the presentation to Council for September 12th. He announced the Water Trail party for the same evening, September 12th. Commissioner Archibald brought forth the incident of a motorized hang glider that was buzzing the beach and the pony Club using a four wheeler and trailer to set up the jumps.

Commissioner Hart thanked everyone and staff for being there tonight.

Commissioner Lowney agreed with Commissioner Archibald but so be it, she expressed dissatisfaction with that also. She will be speaking at City Council next and asked for specific things that the commission would like her to share with Council. She offered to contact Jessica Marx and Bill Bell regarding the time change.

The commission agreed with her contacting them regarding the time change.

COMMENTS OF THE CHAIR

Chair Steffy thanked the Commissioners for a very productive meeting and noted that they are getting very adept at mediation. He thanked Renee for providing staff support and doing double duty in Julie's absence. Chair Steffy then related a recent experience at Mariner Park with a vehicle on the beach and an incident where a group of four loose dogs jumped up on his wife and knocked her down.

ADJOURNMENT

There being no further business to come before the Commission, Chair Steffy adjourned the meeting at 9:24 p.m. The next **REGULAR MEETING IS SCHEDULED FOR THURSDAY, SEPTEMBER 15, 2016** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk

Approved: _____



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 8, 2016
SUBJECT: JACK GIST PARK NOISE CONCERNS

At the regular meeting on August 18, 2016 the Commission listened to public comment and entertained a lengthy discussion on possible solutions to alleviate the noise experienced by neighboring property owners.

Following are some of the suggestions that were as follows:

- Changing the hours of the park to 10:00 p.m.
 - Recommendation to Council for changing the hours was to wait until after notification to the Softball Association and mariner Girls Softball League
- Alternate course placement during the season May through September
 - Dependent on the use of the center field Basket and Tees 1 & 2 could be relocated
- Purchase a parcel of land, 2.33 acres, that is for sale adjacent to the front of the park
 - This would allow permanent course placement and realignment of tees and baskets that will be further away negating some of the noise and disruption to the property owners affected.
- Additional and larger signage placed at the beginning of the course and reminder signage at baskets and tees requesting participants to please be respectful of neighbors in regards to noise levels.
- Informational campaigns on “Good Neighbor” policies

Chair Steffy requested this item as a pending business item of future agendas to check on the status of implementation and execution of the proposed recommendations.

Recommendation

Discuss status update on recommendations.

Motion to forward recommendations to City Council

Make additional recommendations as desired.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 8, 2016
SUBJECT: COSTS FOR DOGGIE BAGS, RECEPTACLES - LOCATIONS AND PLACEMENT

At the regular meeting in May this item was requested to be on the agenda by Commissioner Lowney who would bring back additional information on the locations desired by the public and related organizations, businesses and if any of those would be willing to fund the efforts. This item has been subsequently postponed.

Recommendation

Entertain a motion to approve the recommendations and forward to City Council or if information is not available postponed to a later meeting to allow additional time when the information will be available to be included in the packet for review and presentation to the Commission.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 8, 2016
SUBJECT: RECOMMENDATION FOR MEDIA CAMPAIGN ON LEASH LAWS AND PICKING UP AFTER YOUR POOCH

This item was postponed from the August 18, 2016 meeting.

Please discuss the message that the commission would like to relay to the public, why they are implementing the new rules and regulations and the benefits to having these new rules.

Recommendation

Volunteer or Chair appoint commissioners to develop and draft campaign message for review and approval at the October commission meeting.



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To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: June 22, 2016
Subject: Draft HART Trails Grant Program

Requested Action: Review draft trail grant program and provide feedback.

Overall, this process should be easy to understand, and uncomplicated.

The following information was compiled from conversations with Adele Person and Kenton Bloom. A copy has been provided to them, so that the conversation can continue over the summer. The Planning Commission will also receive a copy. I expect the PARC Commission will have this item on the August or September agenda for fine-tuning.

Goal: Create a grant process that would use trail HART funds to empower community groups to complete long-standing trail and walk/bike projects. The current HART trails process has no mechanism to get community involved except to ask the City to do something. We want to legitimize trail work done by community groups, and unlock matching funds and efforts. A great example is the State of AK Recreational Trail Program, which leveraged state/federal funds with local dollars and in kind matches.

This would not be a new HART *policy*, but a new *process* to facilitate HART goals.

The goals of such a proposal are:

- to build greenway trails in a cost-effective and value-added way
- to strengthen the overall trail and transportation system
- to leverage community matching in cash, expertise, equipment, volunteers, and labor
- to engage and empower community groups to take active responsibility for a larger system
- to remove small projects from Public Works' stretched resources

How HART works:

People pay 3/4% of sales tax. Of this amount, 10% is dedicated to trails, and 90% to roads. Roads and trails each have their own account number and are accounted for separately by the Finance Department.

Current HART Review

The City Council referred the full HART manual to the Homer Advisory Planning Commission. Council requested the PARC Commission review and make recommendations on the subject of revising the manual to develop a matching grant program for small scale greenway trails.

What is a small-scale greenway trail? Well, the intent is compacted gravel trails, probably a level 3 trail in the Trails Design Criteria Manual. These are urban connectors, about the same size and usage as the Library Trail, Poopdeck or Calhoun Trails. They are ADA accessible (or very close to it). These are NOT footpaths or primitive trails used primarily for recreation; the trails we are talking about are used to walk and get around the community (some biking too). They provide a needed transportation component. Paved trails like the Spit Trail and East End Road pathway are beyond the scope of our work here; those trails are not something a volunteer group is going to plan, design or build.

Grant Program Outline

Use either 15% of the trails fund balance, or up to \$50,000 for trail projects on an annual basis. Council may amend the amount with a budget ordinance.

Project Requirements:

1. Trail meets the qualifying criteria in the HART Manual:

B. Trails

New local non-motorized trails shall be prioritized according to the following:

- a. Project is listed in the HNMTP or furthers a stated goal of that plan;
 - b. Solves a safety concern;
 - c. Creates connectivity to existing trail(s), completes pattern or provides access to a point of interest;
 - d. Protects an established trail;
 - e. Creates or improves a trailhead;
 - f. Has significant scenic or aesthetic value;
 - g. Existence or potential for contributing funds **or volunteer efforts**;
 - h. Property owner participation. (Resolution 07-82)
2. A public trail or City of Homer trail easement is in place or will be prior to construction
 3. There is a clear project budget
 4. Trails will be built to city specs - City trail design criteria manual Should be capitals, level 3 or 4, hardened surface trails.
 5. Work in city rights of way with heavy equipment will be done by approved city contractors
 6. Volunteers will sign a liability release provided by the city
 7. Groups awarded a trail grant will have an appointed spokesperson/project manager to work with city staff.
 8. Applicants will demonstrate (how?) they have the ability to complete the project.
 9. In kind match of 20-50% of project value is required. Volunteer labor may be calculated at \$15/hour for participants over the age of 18. Another amount may be agreed upon based on specialized services such as skilled labor, heavy equipment operators/equipment use, or professional contributions such as engineering and surveying. (Staff note: just trying to create a base value for calculating volunteer matching efforts; and that the value of volunteer time is somewhat uniform across projects. There is probably better wording!)Actually this is good

Grant funds will be administered on a reimbursement basis. **City Responsibilities**

1. City will have appointed person to work with the trail group representative.
2. City will work with the applicant to acquire necessary permits.

3. City or city designated organization will provide cost reimbursement
4. City will create a grant selection committee to include staff members, two members of the PARCAC, and two members of the public.

Timeline

Grant applications are available in January and due March 1.

A selection committee will select grant recipients.

Council will amend the budget by ordinance, to allocate the funds, by the end of March. I would suggest changing to “by the first meeting in April”

Any required permits will be applied for in April or early May, prior to construction.

Projects will generally be completed by November 1. Multiyear projects can be phased.

Sample grant application - NOT a document that needs Council Approval. It can be changed over time as needed.

*Sheets the applicant will include:

Grant application

Budget sheet

Narrative sheet

Drawings? Group thoughts on this?

Trail project name_____

Applicant _____

Organization _____

Project location_____

When would you like to construct_____

Proposed completion date_____

Is this a new or existing trail?

Briefly explain why is this new trail needed, or why this existing trail needed to be upgraded?

Does the trail complete a link shown in the Homer Non-Motorized Transportation and Trail Plan?

Are trail easements already recorded? Y/N

If no, how will you acquire them, or do you need city assistance?

What permits are needed (City, ACOE, etc)?

Are there mapped wetlands or drainages?

What level of trail do you plan to construct, 3 or 4?

How will you build the trail – attach separate sheet with 1 page or shorter narrative describing construction materials, volunteer efforts and community match for the project.

Length of trail/project (linear feet)_____

Total estimated cost: (attach a separate budget sheet)_____

City funds requested \$ _____

I/my group will raise or provide a Cash match of \$ _____

List the In kind/ volunteer labor/materials you will provide. In kind volunteer labor will generally be valued at \$15/hr. _____

Primary grant contact_____

Primary construction contact (works with Public Works on details, permits etc)_____

SAMPLE HART Trails grant scoring sheet. NOT a document that needs Council Approval. It can be changed over time as needed.

Scoring criteria _____

_____ **100 pts possible**

Pick only 1 of 1A or 1B

1A. Project is in the Homer Non-Motorized Transportation and Trail Plan _____ Y=25 pts no= 0

1B. Project is not in HNMTTP but does one or more of the following: _____ up to 10 pts

- Solves a safety concern;
- Creates connectivity to existing trail(s), completes pattern or provides access to a point of interest;
- Protects an established trail;
- Creates or improves a trailhead;
- Has significant scenic or aesthetic value;
- Property owner participation (cash or in kind).

2. Are the easements already in place and recorded? _____ Y = 10, some = 5, No = 0

3. Applicant knows what permits are needed and has a designated project manager _____ Y= 10, some = 5, No = 0

4. Total project cash cost is: \$ _____

City cash contribution requested \$ _____

Volunteer/in kind match value \$ _____

Project Match \$ _____, _____% _____ 20-50% = 15 points

Project Match: A 20% match is worth 15 points

A 50% or greater match is worth 30 pts _____ 50% or greater= 30 pts

5. Confidence the applicant can meet the budget, project management and construction timeframe in application _____ 20 points

6. Other? 5 points left.....



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 8, 2016
SUBJECT: BEACH POLICY RE-WRITE

Commissioner Ashmun has completed the commission recommended changes. Please review and make additional recommendations if required or desired.

Recommendation

Review and make any additional recommendations for changes.

Make a motion to forward to City Council for approval if completed.

Make a motion to Postponed until the October meeting for further review.

From: Louise Ashmun <leashmun@gmail.com>
Sent: Thursday, August 18, 2016 12:08 PM
To: Renee Krause
Subject: Beach Policy revision
Attachments: Beach Policy June PR Clean Copy_LEA revision.docx

Hi Renee,

Totally un-timely as usual, but here is a revision/update/edit? of the June draft Beach Policy. This is something that Julie may want to look at before it goes back to the PARC Commission. Perhaps my notes (#3 and #4 below) could be included in the information sent to the PARC folks. Obviously, this is not something that should be included in tonight's meeting--too little too late.

Issues:

1) I applied my changes using tracked changes on top of Julie's tracked changes and this has resulted in a VERY MESSY document that is hard to read. May want to "accept all tracked changes" and see what's left. The resulting document will likely need some tweaking to fix spacing, punctuation, and some wording that got mangled along the way.

2) The formatting of the document will need to be edited as all the copy-and-paste changes have mangled the outline format as well as the letter and numbering of sections.

3) I think that the PARC Commission should revisit their decisions in the following sections to be sure that they want this language:

#6 B under General Recommendations

A under Area 1 (still the description we want?)

C (or G) under Area 2 (vehicular access?)

G under Area 6

4) I think that PARC Commission should discuss more about including pet control and clean-up language in this policy in the General Recommendations.

Thanks for your work on this.

Louise

City of Homer Beach Policy

June DRAFT 2016

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14 **Table of contents**

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16 2. Definitions

17 3. General Policy Recommendations

18 4. Specific Area Recommendations

19 5. Beach Policy History

20 Beach Area Map

21 Section Line Easement Diagram [to be updated](#)

22 State Attorney General Opinion

23 Appendix A: Beach Access Notes

24 Appendix B: Mainland public access points to Kachemak Bay

25

26 **1. Purpose and Intent**

27 This document is an update to the Beach Policy Task Force Final Recommendations,
28 adopted June 25th 2001 [and the Parks, Art, Recreation and Culture Commission](#)
29 [recommendations in 2007 and 2016](#). Since 2001, the City of Homer has annexed more land
30 and beaches, and implemented parts of the original plan. The purpose of this document is to
31 update the Beach Policy and make recommendations for future actions. The intent of the
32 Beach Policy is to keep Homer’s beaches safe and enjoyable for all users, and preserve
33 natural environment.

34 **Goals**

35 **Education**

36 Educate beach users by ~~provide~~[providing](#) signage and beach information at convenient
37 locations.

38 **Prevention**

39 Limit conflicts between motorized users and pedestrians by encouraging courtesy and
40 common sense.

41 Protect sensitive beach habitat and wildlife from inappropriate use of beaches – ~~i.e.e.g.~~,
42 keep motorized vehicles out of lagoon areas.

43 **Enforcement**

44 Ensure adequate staffing on holiday weekends. [Ensure regulatory signage is installed](#)
45 [where needed so laws can be enforced](#).

46 **2. Definitions**

47 a. “Berm” means a natural, linear mound or series of mounds in a beach area composed ~~of~~
48 [sandof sand](#), gravel, or both, generally paralleling the water at or landward of the elevation
49 of mean high water.

50 b. “Storm berm” – means a berm formed by the upper reach of storm wave surges or the
51 highest tides. Storm berms generally include an accumulation of seaweed, driftwood, and
52 other water-borne materials. A beach area may have more than one storm berm.

53 **Example:** Grassy areas of Mariner Lagoon and Beluga Slough where highest
54 tides and storm deposit logs and driftwood. Tall grasses [and other plants](#) grow there most
55 of the time, and only at the highest tides and largest storms are logs thrown up on the
56 [beachthis area of the beach](#).

57 c. “Submerged land” means land covered by tidal water from the elevation of mean low
58 water seaward to the corporate boundary of the city.

59 d. "Tideland" means land that is periodically covered by tidal water between the elevation
60 of mean high water and mean low water.

61 e. "Beach area" means all of the following, whether publicly or privately owned:
62 submerged land, tideland, and the zone of sand, gravel and other unconsolidated materials
63 that extends landward from the elevation of mean high water to the place where there is a
64 marked change in material or physiographic form.

65 f. "Motor vehicle" means a device in, upon, or by which a person or property may be
66 transported ~~or drawn upon or immediately over land,~~ and that is self-propelled except by
67 human or animal power.



68

69

70 **3. General Recommendations for all Homer Beaches**

71 **1. Identify and improve beach access points.** Heavy impacts are created by a large
72 number of people accessing the beach at a small number of places. By finding, improving
73 and publishing all public beach access points, we will diffuse the impacts and provide a
74 more enjoyable experience to all.

75 | A. Improve Access via: Main Street, Ocean Dr., Spit, Kachemak Dr.

76 | B. Provide signage at all public access points.

77 | 1. Specifically, signage shall be maintained at Bishop's beach park, Ocean Drive
78 | Loop, the parking areas on the east side of the Homer Spit, on the Airport ~~Beach Access~~ Road,
79 | and Kachemak Drive.

80 | C. Appendix A documents other public access points and the pros and cons of their
81 | development. The appendix should be expanded to include Homer Spit public access points,
82 | particularly on the east side of the spit.

83 **2. Install and maintain signage as needed.** Signage should be positive and informative
84 to encourage courtesy to pedestrians, appropriate pet control and clean up, and indicate where
85 vehicles are permitted. Interpretive signage about the berm building process, shore zone wildlife
86 habitat, etc. should be developed and installed. ~~Ensure signs are installed to meet the needs of~~
87 law enforcement.

88 ~~Ensure signs are installed to meet the needs of law enforcement.~~

89 ~~B.A. Work with Islands and OceanUSFW on a uniform interpretative signage plan to that~~
90 ~~can be used in all City beach parks. Adjust signage language over time to meet changing~~
91 ~~needs.~~

92 ~~include Mariner Park. Include the project in the annual budget.~~

93 **B. Budget at least \$500 a year for sign repair, updating, and replacement.**

94

95 **3. Be aware of seaward property boundaries when making municipal decisions.**

96 Although many people believe property lines stop at a water boundary, it has become
97 apparent this is not always the case in Kachemak Bay. Normal property lines next to the ocean
98 are established at mean high tide, and slow erosion does change boundaries. The 1964
99 earthquake caused the sinking of the Spit and Homer area. The sea flowed over the lowered land.
100 This sudden change is called avulsion and legally does not change land boundaries. (See attached
101 opinion by State Attorney General). However, avulsion does have to be proven which can be
102 difficult without adequate historical records. Usually in Alaska, the area below mean high tide is
103 owned by the State of Alaska, and this is true in a few spots in Homer. But generally speaking,
104 the City owns the tidelands below mean high tide.

105

106 **4. Encourage better enforcement of applicable existing state and local laws.**

107 Examples of applicable laws include: HCC 19.08 Campgrounds, HCC 7.16 Vehicles in Beach
108 Areas; HCC 18.28.200 Waste or injury to land, and Alaska State Traffic Regulations regarding:
109 DWI, Reckless Driving, Negligent Driving, Basic Speed, and Littering.

110 A) ~~More~~ Encourage more evening enforcement in City campgrounds; and encourage/post
111 quiet hours.

112 B) ~~More~~ Encourage more enforcement of city driving laws ~~on~~ in city ~~beaches~~ beach
113 parking areas and on west Bishop’s Beach where driving is permitted.

114 ~~D.C.~~ Ensure adequate City signage is installed so that violators of city laws on City
115 beaches may be ticketed.

116

117 **5. Develop and distribute brochures with a coordinated public relations campaign.** It
118 is important to enlist the public in the campaign to keep our beaches enjoyable for all, to limit the
119 human damage to fragile areas and to minimize friction between user groups. We need
120 everyone's help.

121 A. Prior to major holiday weekends, advertise beach rules and etiquette in the local
122 newspapers. Consider a public services announcement on local radio stations. Budget
123 at least \$500 annually for this advertising.

124 ~~B. Budget at least \$500 a year for sign replacement.~~

125 CB. Provide beach maps and brochures on beach etiquette at city campground facilities.

126

127 **6. Perform an annual assessment of beach health and developing impacts.**

128 ~~A.~~ Provide City Council with copies of the annual Coastwalk Report, from the Center for
129 Alaskan Coastal Studies. Host on City Website.

130 B. On a biannual basis, take photographs of sensitive areas or places and keep a photo
131 record of changes. This could be hosted on the City website.

132

133 **7. Driftwood from berm areas should not be removed.** Testimony by scientists
134 emphasized the importance of the natural berm building process to protect the spit, lagoon and
135 slough. The berms also provide important wildlife habitat. It was found that driftwood plays an
136 important role in building and stabilizing berms. Thus, it is hoped that providing an alternate
137 source of campfire wood for campers serves the important function of protecting the berms.
138 Driftwood was also described as an important esthetic enhancement to the beach and a material
139 resource.

140 A. Prohibit the burning of driftwood and ~~Direct~~ direct City Administration to investigate
141 providing firewood to beach users or allowing firewood concessions in city
142 campgrounds.

143 **8. Find ways of supporting beach cleanup.**

144 A. Support the efforts of spring clean up day to include Homer beaches. The City should
145 actively continue to support the efforts of volunteers by providing trash bags for the event
146 and dumpsters or trash removal at locations such as Bishop's Beach.

147 B. Support the efforts of the Center for Alaskan Coastal Studies for their annual
148 CoastWalk and beach trash removal. Support may be in the form of providing trash bags,
149 dumpster service at beach parks, and city funding for newspaper advertising for
150 CoastWalk educational and beach ~~clean up~~cleanup activities.

151 9. Keep cars from encroaching onto beach berms and beaches in city campgrounds,
152 parks, and along the Homer Spit Road. Define parking lots so they cannot do not
153 spread over time onto the beach.

154 **4. Recommendations by Area** (Following the beach line, East to West)

155 **1. Area 1 - Miller's Landing to just east of the Airport Access Road.**

156 A. Miller's Landing. Create a public viewing spot in the Beach Access Road Right of
157 Way off of Kachemak Drive, by posting a sign stating the location of the public access. In the
158 future, as use warrants, create a small parking area, and use boulders to discourage trespassing on
159 adjacent properties.

160 B. Airport Access Road. Support state efforts to place signage or interpretive displays.

161 C. Vehicle use at the bottom of airport beach access road on the beach is not allowed.
162 Referred to HCC 7.16.020 for exceptions.

163 D. Vehicles are allowed on the beach east of the vacated easement formerly known as
164 Shirlene Circle (refer to map), under the terms of HCC 7.16



165 Vehicles are not allowed on the
166 beach at the bottom of the airport
167 beach access road. Vehicles are
168 allowed east of that area, but there
169 is no public vehicle access point
170 to get to that part of the beach. Land
171 owners or those with land owner
172 permission may access the beach
173 from private vehicle access points.
174 Once on the beach, nothing in City
175 laws or policy condones
176 trespassing on adjacent private
177 lands.

178

179 **Area 2 - Airport Beach Access Road to North End of Berm outside of Louie's Lagoon and**
180 **Louie's Lagoon.**

181 A. Due to expert testimony, it was agreed by the BPTF that limiting vehicle use in this
182 area was necessary to protect the fragile habitats from Mud Bay to Louie's Lagoon.

183 ~~B. Maintain signage identifying public access points.~~

184 CB. Vehicles are prohibited in this entire area - outside of access driveways and parking.

185 BC. Maintain signage identifying public pedestrian access points and vehicle parking
186 areas.

187 D. Complete Conservation zoning for all public lands in this area. Much of Area 2 has a
188 conservation easement and zoning.

189 E. Designate the platform area as a park and initiate cleanup of surface debris in Louie's
190 Lagoon. A layer of dredge spoils to cover debris and more grass around the platform is
191 also recommended. Investigate potential as a bird viewing platform.

192 F. Long term goal: Acquire a pedestrian easement as shown on the map, for access to the
193 outer beach without going through the mudflats. The current section line easement goes
194 across the mud flat in the bird sanctuary. A new ~~easement would~~ easement would provide
195 better access to the beach, and protection for the sanctuary. ~~As designated on~~ See attached
196 map.

197 G. Preserve subsistence fishing access through the northern portion of the English Bay
198 property. This which has traditionally has included an pedestrian and vehicle access.
199 across the northern portion of the English Bay property. Preserve subsistence fishing
200 access for vehicles, and public access to that part of the Spit. This has traditionally
201 included an access across the northern portion of the English Bay property.

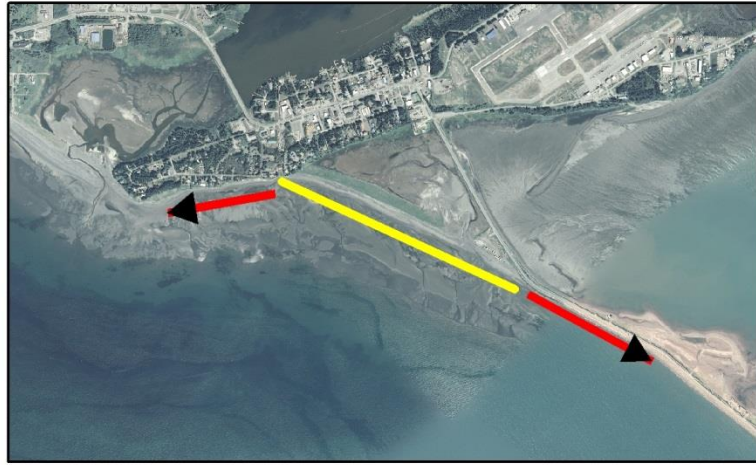
202 **3. Area 3 - From Louie's Lagoon - South to end of Homer Spit and then North to the**
203 **South end of Mariner Park.**

204
205

206 A. Encourage the elimination of unsightly waste on properties near the beach by working
207 with landowners.
208

209 **4. Area 4 - From the south end of Mariner Park to the East End of the Seawall**

210 A. ~~F.~~ Vehicles are allowed between the south end of Mariner Park beach and the east end
211 of the seawall from October 1 through March 31st solely for the purpose of gathering
212 sand and coal. The beach is closed to vehicles at all times for any other purpose. The area
213 in front of the sea wall west to the Beluga Slough outfall is closed to vehicles.



Red = No vehicles
 Yellow = Vehicles only under the terms of HCC 7.16, paraphrased in C, above.

214

~~D. Between the south end of Mariner Park and the east end of the sea wall, vehicles are allowed on the beach from October 1 through March 31st, solely for the purpose of gathering sand and coal. The beach is closed to vehicles at all other times and for all other uses.~~

~~E. Install and maintain signage stating vehicles are prohibited in the Lagoon and above the high tide line near the berm. This is a fragile berm.~~

~~At the seasonal campground office at Mariner Park, make beach use maps available, as well as information and signage that is interpretive about the berm building process, encourages courtesy to pedestrians, and states where vehicles are permitted.~~

~~B. Work with Islands and Ocean on a uniform interpretative signage plan to include Mariner Park. Include the project in the annual budget.~~

225

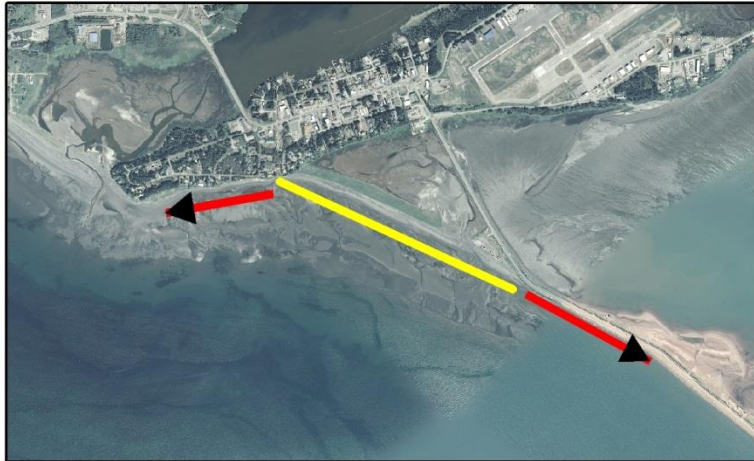
CB. Define limits to Mariner Park campground by utilizing logs, rocks or other means to restrain vehicles from entering the lagoon, and also to while create one creating a beach access point that can be gated seasonally to control vehicle access to the beach. This would also help protect the berm in the park, which sees heavy seasonal use from campers. Create a phased cost estimate and include the project in the annual budget in the near future.

~~D. Between the south end of Mariner Park and the east end of the sea wall, vehicles are allowed on the beach from October 1 through March 31st, solely for the purpose of gathering sand and coal. The beach is closed to vehicles at all other times and for all other uses.~~

~~E. Install and maintain signage stating vehicles are prohibited in the Lagoon and above the high tide line near the berm. This is a fragile berm.~~

~~F. Vehicles are allowed between the south end of Mariner Park beach and the east end of the seawall from October 1 through March 31st solely for the purpose of gathering sand and coal. The beach is closed to vehicles at all times for any other purpose. The area in front of the sea wall west to the Beluga Slough outfall is closed to vehicles.~~

236
237
238
239



Red = No vehicles
 Yellow = Vehicles only under the terms of HCC 7.16, paraphrased in C, above.

240

241

242 **5. Area 5 - Mariner Park Lagoon including the storm berm**

243 A. Vehicles are not allowed in this area.

244 ~~B. Ensure adequate City signage is installed so that violators may be ticketed.~~

245

246 **Area 6 East End of Seawall to Bishop’s Beach Park**

247 A. Vehicles are not allowed in this area.

248 B. Maintain the gate and rocks at Bishop’s Beach Park to physically block access to
249 vehicles

250 ~~C. Work with USFW to install interpretive signage.~~

251 ~~D. Ensure adequate City signage is installed so that violators may be ticketed.~~

252 ~~EC.~~ Support ~~Fish & Wildlife~~USFS efforts to protect berm and promote rye grass and
253 driftwood buildup.

254 ~~FD.~~ Support ~~Fish & Wildlife~~USFS work to develop a plan to maintain the ecological
255 integrity of their educational reserve, including possible conservation zoning.

256 ~~GE.~~ Improve and identify with signage the Ocean Drive Loop beach and Beluga Slough
257 access.

258

259 **7. Area 7 - Bishops Beach Park access, west to Homer city limits.** This is a heavily used area,
260 and has the greatest potential for conflicts between user groups.

261 A. Increase Parking at Bishop's Beach Park and in the area. Increase wayfinding signage
262 directing people to nearby public parking (e.g., Chamber of Commerce, Island and Ocean
263 Visitor Center) may be needed.

264

Vehicles are allowed west 265 from Bishop's beach Park 266 access, and prohibited to the 267 east.



267 ~~A. Increase Parking at~~
268 ~~Bishop's Beach Park and in~~
269 ~~the area. Increase wayfinding~~
270 ~~signage directing people~~
271 ~~nearby parking (Chamber of~~
272 ~~Commerce, Island and Ocean~~
273 ~~Visitor Center)~~

274 ~~may be needed. (Chamber of Commerce, Island and Ocean Visitor Center)~~

275 B. This area is open to vehicles, following the laws under HCC 7.16.

276 C. Improve erosion control and access at Crittenden Drive and at Main Street. Use
277 seeding, of native grasses and other low impact techniques to control erosion in the right of way
278 at the end of Main Street. Install a stairway so pedestrians may access the beach safely and
279 without treading on the eroding bluff face.

280 F. Work with property owners and interested volunteers to remove the remaining junk
281 cars from the beach near the bottom of West Hill.

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- 289 ~~B. This area is open to vehicles, following the laws under HCC 7.16.~~
- 290 ~~C. Coordinate future signage with Islands and Oceans signage, and law enforcement~~
- 291 ~~needs.~~
- 292 ~~Adjust signage language over time to meet changing needs.~~
- 293 ~~D. Improve erosion control and access at Crittenden Drive and at Main Street. Use the~~
- 294 ~~right of way at the end of Main Street for an erosion control project, using seeding, native~~
- 295 ~~grasses and other low impact techniques. Develop a stairway so people may access the beach~~
- 296 ~~without treading on the eroding bluff face.~~
- 297
- 298 ~~E. Improve access at Main Street. Construct a stairwell to the beach. Use the right of way~~
- 299 ~~at the end of Main Street for an erosion control project, using seeding, native grasses and other~~
- 300 ~~low impact techniques. Develop a stairway so people may access the beach without treading on~~
- 301 ~~the eroding bluff face.~~
- 302 ~~F. Work with property owners and interested volunteers to remove the remaining junk~~
- 303 ~~cars from the beach near the bottom of West Hill.~~

304 **5. History**

305 The original Beach Policy Task Force was established in 2000 and completed the beach policy in
306 2001. The City adopted it on June 25, 2001. In 2003, Ordinance 03-27, the city was awarded a
307 \$75,000 Coastal Impact Assessment grant to fund beach access restriction improvements,
308 regulatory signage, a GIS coastal erosion and beach habitat information mapping project and
309 funds for the 2004 United States Geological Survey sediment transport study camera operation.

310 The Task Force made further recommendations in 2005, in Memorandum 2005-78, and
311 concluded their work. In 2007, the City Council added advising on public beaches to the duties
312 of Parks and Recreation Advisory Commission (Ordinance 2007-01(A)). The Commission
313 formed a Beach Committee to update the Beach Policy, which resulted in this document.

314 In fall of 2014 the Parks and Recreation Advisory Commission was directed by Council to
315 review and recommend revisions to the Beach Policy. The Commission worked on the policy the
316 first six months of 2015 and made recommendations via Memorandum 15-102. Council adopted
317 Ordinance 16-05 (S-2)(A-2) on February 23, 2016. Ordinance 16-13 then made minor
318 amendments. The Beach Policy was amended to reflect these revisions through Resolution **16-**
319 **029XX.**



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 8, 2016
SUBJECT: BUDGET 2017

Chair Steffy requested this item on the agenda. At the August 18, 2016 regular meeting the commission made the following budget recommendations in priority order.

1. Signage – to include all parks, Beaches and trails regarding the new regulations and policies. Also to include such issues that are location specific such as vehicles on the beach at Mariner Park and Consideration for Neighboring Property Owners regarding Noise at Jack Gist Park. \$20,000.00

2. New Project: Mariner Park Improvements/Beach Rehabilitation – Define the camping spaces and separate from the berm, install a gate access to the beach. Goal: Revegetate and log build up so only easy beach access for vehicles is via the gate. This gate would be opened and signed for seasonal use as regulated.

a. Phase 1: Begin installing concrete curb stops at campsites to prevent vehicles from parking on beach grass. Placement of fire pits and picnic tables to define camp areas. Estimate 10 concrete curbs needed.

b. Phase 2: Designate vehicle access area and install gate as funding allows.

3. Routine Maintenance: Bishop's Beach Pavilion Roof Replacement/Repair: \$25,000

4. Capital Project: Fix Ballfield Drainage Issues at Hornaday Park behind upper back field – the area along the outfield towards the west does not drain. Possible solution dig a deeper ditch to improve drainage Cost Estimate \$75,000.00

5. Complete project of Relocating the Old Pavilion at Karen Hornaday Park: Install Bar-B-Que and Complete roof. Cost Estimate \$10,000

6. Topsoil and Hydroseeding the field area surrounding the new pavilion at Karen Hornaday Park, install new Basketball Court in area between the upper ballfield, restroom and new pavilion. Cost Estimate: \$_____

7. Bayview Park: additional maintenance for playground equipment, specifically backfilling playground pilings with sand and crushed rock to meet safety standards.
Cost Estimate: labor and minimal materials

Chair Steffy completed a SPFI Inspection and there was only one issue that he found that presented a safety issue, which was the concrete has come up above the ground and needs to have additional pea gravel poured around the base of the equipment.

8. Routine maintenance, Angie request: Initiate banner replacement program for Pioneer Ave, summer and winter banners. Have about 23 posts, for a total of about 50 banners for summer and winter decorations (a few replacements on hand). Immediate need is for new winter decorations; have fewer than half the number needed for the light posts, and many are in disrepair. (Commission priority is summer banners, working w Pioneer on Pioneer group, although if winter decorations are cheap, they are enjoyed by the community) Cost Estimate:

9. Educational Outreach Program through media – both radio and print on dog ownership responsibilities and regulations. This can be used to match funds from local entities for dispensers, receptacles and supplies. Cost Estimate: \$5,000

Capital Projects

1. Previous Request: \$35,000 for new fencing at Bayview Park.

Capital Projects - Trails

1. Pave Coal Point parking lot and stripe, same as the work completed at Bishop's Beach parking lot, using HART trails funds. (Seafarers memorial parking lot expansion, 2014, also was approved for HART Trail funded improvements, as a trailhead). Partnering with Port to pay for the project; this would create parking for ice dock area workers and the grid.

Approximately 7,000 sq ft (\$28,000) of Roads funding to pave to the end of Ice Dock Road, and 12,000 sq ft (\$48,000) of Trails funds to pave parking lot and trailhead area for Coal Point Trail to End of the Road Park. Total request \$76,000, \$28,000 from 160.0766 Roads, \$48,000 from 165.0375 Trails. (although parks would like to partner w Port. Renee can you talk w Bryan about that? It's the trails funding part that is \$\$ because that is the area that is within the park. Also, this may need some drainage work, so this project needs PW review to ensure the cost estimate is good. I only accounted for paving).

2. Request renewal of 2013 approved trail projects: Greatland Street Trail rehab for \$25,000, together with Fairview Trail/Hornaday Park pathway along Fairview.

Recommendation

Review and provide cost estimates for projects.

Make a motion to forward to City Manager and Finance Director for inclusion in the budget recommendations to Council.



City of Homer

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Office of the City Clerk

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 8, 2016
SUBJECT: WELCOME NEW COMMISSIONERS!





CITY OF HOMER
APPLICATION TO SERVE ON ADVISORY BODY
COMMISSION, BOARD, COMMITTEE, TASK FORCE

CITY CLERK'S OFFICE
CITY OF HOMER
491 E. PIONEER AVE
HOMER, AK 99603
PH. 907-235-3130
FAX 907-235-3143
clerk@cityofhomer-ak.gov

The information below provides some basic background for the Mayor and Council
This information is public and will be included in the Council Information packet

JUL 19 2016 PM02:20 *RK*

Name: Clark Fair Date: 07/15/16

Physical Address: 4625 Lincoln Circle, Homer AK 99603

Mailing Address: P.O. Box 2773, Homer AK 99603

Phone #: (907) 398-9364 Cell #: _____ Work #: _____

Email Address: c.fair@live.com

The above information will be published in the City Directory and within the city web pages if you are appointed by the Mayor and your appointment is confirmed by the City Council

Please indicate the advisory body that you are interested in serving on by marking with an X.
You may select more than one.

ADVISORY PLANNING COMMISSION
1ST & 3RD WEDNESDAY OF THE MONTH AT 6:30 PM
WORKSESSION PRIOR TO EACH MEETING AT 5:30 PM

ECONOMIC DEVELOPMENT ADVISORY COMMISSION
2ND TUESDAY OF THE MONTH AT 6:00 PM

PARKS & RECREATION ADVISORY COMMISSION
3RD THURSDAY OF THE MONTH AT 5:30 PM

CANNABIS ADVISORY COMMISSION
4TH THURSDAY OF THE MONTH AT 5:30 PM

PORT & HARBOR ADVISORY COMMISSION
3RD WEDNESDAY OF THE MONTH
OCT-APRIL AT 5:00 PM
MAY - SEPT AT 6:00 PM

LIBRARY ADVISORY BOARD
1ST TUESDAY OF THE MONTH AT 5:30 PM

PUBLIC ARTS COMMITTEE
2ND THURSDAY OF THE MONTH AT 5:00 P.M.
FEB, MAY, AUGUST & NOVEMBER
WORKSESSIONS PRIOR AT 4:00 PM

OTHER - PLEASE INDICATE

CITY COUNCIL
2ND & 4TH MONDAY OF THE MONTH
SPECIAL MEETINGS & WORKSESSIONS AT 4:00 PM
COMMITTEE OF THE WHOLE AT 5:00 PM
REGULAR MEETING AT 6:00 PM

I have been a resident of the city for 0.2 years. I have been a resident of the area for 55 years.

I am presently employed at Kenai Peninsula College

Please list any special training, education or background you may have which is related to your choice of advisory body.

High school English teacher, 1988-2008. Long history of outdoor recreation.

Photography/writing freelance journalist. Bachelor's degrees in English and journalism.

Long history of trails maintenance and construction. Former Audubon Society member.

Have you ever served on a similar advisory body? If so please list when, where and how long:

I have not served on a similar advisory body.

Why are you interested in serving on the selected advisory body?

I am an avid user of public parks and recreation. I want to learn more about the facilities available in and around Homer. I think I can make a positive difference.

Please list any current memberships or organizations you belong to related to your selection(s):

Member of the Kenai Peninsula Outdoor Club and the Kenai Peninsula Photography Guild.

Former board member of Dillingham Arts Council and the Kenai chapter of Audubon Society.

Please answer the following only if you are applying for the Advisory Planning Commission:

Have you ever developed real property other than a personal residence, if so briefly explain:

n/a

Please answer if your are applying for the Port & Harbor Advisory Commission:

Do you use the Homer Port and/or Harbor on a regular basis?

Yes No What is your primary use? Commercial Recreational

Please include any additional information that may assist the Mayor in his/her decision making:

I come from a family with a history of involvement in public-use decision making, and I am willing to do my homework.

When you have completed the application please review and return to the City Clerk's Office. You may also email this to clerk@cityofhomer-ak.gov or fax to 907-235-3143. Thank you for applying!



CITY OF HOMER
APPLICATION TO SERVE ON ADVISORY BODY
COMMISSION, BOARD, COMMITTEE, TASK FORCE

CITY CLERK'S OFFICE
CITY OF HOMER
491 E. PIONEER AVE
HOMER, AK 99603
PH. 907-235-3130
FAX 907-235-3143
clerk@cityofhomer-ak.gov

AUG 18 2016

The information below provides some basic background for the Mayor and Council
This information is public and will be included in the Council Information packet

Name: Jonathan James Sharp Date: August 17, 2016

Physical Address: 998 Lakeside Drive Homer AK 99603

Mailing Address: same ↑

Phone #: 907-299-1911 Cell #: n/a Work #: n/a

Email Address: jonjsharp@gmail.com

The above information will be published in the City Directory and within the city web pages if you are appointed
by the Mayor and your appointment is confirmed by the City Council

Please indicate the advisory body that you are interested in serving on by marking with an X.
You may select more than one.

ADVISORY PLANNING COMMISSION
1ST & 3RD WEDNESDAY OF THE MONTH AT 6:30 PM
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WORKSESSIONS PRIOR AT 4:00 PM

OTHER - PLEASE INDICATE

CITY COUNCIL
2ND & 4TH MONDAY OF THE MONTH
SPECIAL MEETINGS & WORKSESSIONS AT 4:00 PM
COMMITTEE OF THE WHOLE AT 5:00 PM
REGULAR MEETING AT 6:00 PM

I have been a resident of the city for 4 years. I have been a resident of the area for 4 years.

I am presently employed at KPBSD - Chapman School

Please list any special training, education or background you may have which is related to your choice of advisory body.

Since moving to Homer, I have volunteered with many local organizations on work-party events: Homer Cycling Club; Moose Pretzel Disc Golf; Kachemak Bay State Park; Friends of KBSP; Pratt Museum

Have you ever served on a similar advisory body? If so please list when, where and how long:

No. I have been a part of many educational advisory boards but none directly related to Parks, Rec. & Art.

Why are you interested in serving on the selected advisory body?

To increase volunteerism within our community; to provide solutions & promote healthy choices in our community

Please list any current memberships or organizations you belong to related to your selection(s):

Alaska Mountaineering Club; City of Homer Parks & Rec volunteer climbing; Moose Pretzel Disc Golf Club; Devils Club Orchestra

Please answer the following only if you are applying for the Advisory Planning Commission:

Have you ever developed real property other than a personal residence, if so briefly explain:

N/A

Please answer if you are applying for the Port & Harbor Advisory Commission: N/A

Do you use the Homer Port and/or Harbor on a regular basis?

Yes No What is your primary use? Commercial Recreational

Please include any additional information that may assist the Mayor in his/her decision making:

Personal values are service-oriented. I feel strongly about community volunteers & their impacts on our community. I would like to find solutions regardless of budgetary issues.

When you have completed the application please review and return to the City Clerk's Office. You may also email this to clerk@cityofhomer-ak.gov or fax to 907-235-3143. Thank you for applying!

From: Luke Kline <LKline@fnsb.us>
Sent: Wednesday, July 06, 2016 6:39 PM
To: Renee Krause
Subject: ARPA Membership Renewal
Attachments: # 2016436AgencyCity of Homer .pdf;
ARPA_MembershipApp_Full.pdf



Alaska Recreation and Park Association
P.O. Box 100161
Anchorage, AK 99510-0161

Dear Alaska Recreation & Parks Association Members,

We hope you have enjoyed the benefits of membership of ARPA! The Membership Committee is reaching out with a gracious reminder to renew your membership for the upcoming year. ARPA thanks you for your support of the organization. We are looking forward to continuing to providing you statewide parks and recreation events, information, and networking opportunities for another year.

There are many great benefits to being a member with ARPA.

- You will begin receiving the ARPA FLASH, the official quarterly publication featuring information about state wide programs and articles from industry professionals.
- You will receive a Member Certificate, ARPA logo water bottle sticker, and ARPA pin.
- You will receive substantial discounts on registration for the ARPA Annual Conference and other frequent training opportunities including (National Playground Safety Inspector Certification and Certified Pool Operator)
- You will receive regular updates on activities from your choice of the associations special interest network sections including (Aquatics, Citizen Board, Park Maintenance, Therapeutic & Adaptive, and Wildlands)
- You will have the ability to access the Members only web portal for Discussion Forums and Scholarship opportunities for training and education (up to \$500) this includes the annual conference.

Please consider the value of the Park & Recreation profession and make the decision to support what is important to you through membership renewal.

Enclosed is an invoice for your Annual Membership. You have two methods of renewing/initiating a membership with ARPA:

- US Mail
- Online at <http://www.alaskarpa.org/joinmembership/>

Recommendation

Make a Motion to approve renewing the membership in ARPA



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 8, 2016
SUBJECT: LAND & WATER CONSERVATION ASSISTANCE GRANT

At the regular meeting on August 18, 2016 a presentation was made and it was announced that there was funding available. The deadline for grant applications is October 31, 2016. The City grant person is really busy and the application process according to the City Manager who has written a couple is pretty labor intensive.

Commissioner Brann and Commissioner Archibald have stated that it would be good to apply for this grant, however for two different projects.

Commissioner Brann has inquired about using the grant to purchase a 2.33 parcel of land at the front of Jack Gist Park to use for redesigning the disc golf course. During the meeting Public Works Director Carey Meyer indicated that would also facilitate bring water and sewer down into the park in the future. The Disc Golf players indicated that the area would definitely assist in relocating the course and indicated a willingness to assist in clearing the land etc. The current sale price for the property is estimated at \$45,000.00

Commissioner Archibald and Commissioner Lowney would like to apply and use the grant for installation of the trail along Fairview Avenue.

Recommendation

Discuss the feasibility of applying for this grant, coordinating with City personnel and assisting in completing the application and determining which project that the commission wants to work on.

Happy 100th birthday, National Park Service!

Celebrate Our Centennial



(/subjects/centennial/index.htm)

National Park Service^(/)

NPS.gov (/) / Explore This Subject (/subjects/lwcf/index.htm) / State and Local Grant Funding

State and Local Grant Funding

Land and Water Conservation Fund (LWCF) Grants - The State Side

The State Side of the LWCF provides matching grants to States and local governments for the acquisition and development of public outdoor recreation areas and facilities. Over its first 49 years (1965 - 2014), LWCF has provided more



than \$16.7 billion to acquire new Federal recreation lands as grants to State and local governments. The fund has provided 40,400 grants to state and local governments over 40 years:

- **\$4.1 billion, matched for a total of \$8.2 billion**
- **10,600 grants for acquisition of park and recreation lands, including 3,200 "combination" projects for both land purchase and initial recreation development**
- **26,420 grants for development of recreation facilities, in addition to the "combination" projects above**
- **2,760 grants for redevelopment of older recreation facilities, including improved access for people with disabilities**
- **641 state planning grants, to produce six "generations" of analytic studies on recreation potentials, needs, opportunities and policies**



Over 40,000 grants to states and localities have been approved under the

LWCF grants program for acquisition, development and planning of outdoor recreation opportunities in the United States. Grants have supported purchase and protection of 3 million acres of recreation lands and over 29,000 projects to develop basic recreation facilities in every State and territory of the nation.

Seventy-five percent of the total funds obligated have gone to locally sponsored projects to provide close-to-home recreation opportunities that are readily accessible to America's youth, adults, senior citizens and the physically or mentally challenged. In addition to the thousands of smaller recreation areas, grants have helped to acquire and develop new parks of statewide or national significance such as the Allagash Wilderness Waterway (Maine), Liberty State Park (New Jersey), the Willamette River Greenway (Oregon), Platte River Park (Denver), Herman Brown Park (Houston), and Illinois Beach State Park (Chicago).



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U.S. Department of the Interior

**LAND AND WATER CONSERVATION FUND
PROJECT AGREEMENT GENERAL PROVISIONS**

Part I – Definitions

- A. The term "NPS" or "Service" as used herein means the National Park Service, United States Department of the Interior.
- B. The term "Director" as used herein means the Director of the National Park Service, or any representative lawfully delegated the authority to act for such Director.
- C. The term "Manual" as used herein means the Land and Water Conservation Fund State Assistance Program Manual.
- D. The term "project" as used herein means a Land and Water Conservation Fund grant, which is subject to the project agreement and/or its subsequent amendments.
- E. The term "State" as used herein means the State or Territory that is a party to the project agreement, and, where applicable, the political subdivision or public agency to which funds are to be transferred pursuant to this agreement. Wherever a term, condition, obligation, or requirement refers to the State, such term, condition, obligation, or requirement shall also apply to the recipient political subdivision or public agency, except where it is clear from the nature of the term, condition, obligation, or requirement that it is to apply solely to the State. For purposes of these provisions, the terms "State," "grantee," and "recipient" are deemed synonymous.
- F. The term "Secretary" as used herein means the Secretary of the Interior, or any representative lawfully delegated the authority to act for such Secretary.

Part II - Continuing Assurances

The parties to the project agreement specifically recognize that the Land and Water Conservation Fund project creates an obligation to maintain the property described in the project agreement and supporting application documentation consistent with the Land and Water Conservation Fund Act and the following requirements.

Further, it is the acknowledged intent of the parties hereto that recipients of assistance will use monies granted hereunder for the purposes of this program, and that assistance granted from the Fund will result in a net increase, commensurate at least with the Federal cost-share, in a participant's outdoor recreation.

It is intended by both parties hereto that assistance from the Fund will be added to, rather than replace or be substituted for, State and local outdoor recreation funds.

- A. The State agrees, as recipient of this assistance, that it will meet the following specific requirements and that it will further impose these requirements, and the terms of the project agreement, upon any political subdivision or public agency to which funds are transferred pursuant to the project agreement. The State also agrees that it shall be responsible for compliance with the terms of the project agreement by such a political subdivision or public agency and that failure by such political subdivision or public agency to so comply shall be deemed a failure by the State to comply with the terms of this agreement.
- B. The State agrees that the property described in the project agreement and the signed and dated project boundary map made part of that agreement is being acquired or developed with Land and Water Conservation Fund assistance, or is integral to such acquisition or development, and that, without the approval of the Secretary, it shall not be converted to other than public outdoor recreation use but shall be maintained in public outdoor recreation in perpetuity or for the term of the lease in the case of leased property. The Secretary shall approve such conversion only if it is found to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions deemed necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location pursuant to Title 36 Part 59.3 of the *Code of Federal Regulations*. This replacement land becomes subject to Section 6(f)(3) protection. The approval of a conversion shall be at the sole discretion of the Secretary, or his designee.

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Prior to the completion of this project, the State and the Director may mutually alter the area described and shown in the project agreement and the signed and dated project boundary map to provide the most satisfactory public outdoor recreation unit, except that acquired parcels are afforded Section 6(f)(3) protection as Fund reimbursement is provided.

In the event the NPS provides Land and Water Conservation Fund assistance for the acquisition and/or development of property with full knowledge that the project is subject to reversionary rights and outstanding interests, conversion of said property to other than public outdoor recreation uses as a result of such right or interest being exercised will occur. In receipt of this approval, the State agrees to notify the Service of the potential conversion as soon as possible and to seek approval of replacement property in accord with the conditions set forth in these provisions and program regulations. The provisions of this paragraph are also applicable to: leased properties acquired and/or developed with Fund assistance where such lease is terminated prior to its full term due to the existence of provisions in such lease known and agreed to by the Service; and properties subject to other outstanding rights and interests that may result in a conversion when known and agreed to by the Service.

- C. The State agrees that the benefit to be derived by the United States from the full compliance by the State with the terms of this agreement is the preservation, protection, and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States, and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the United States by way of assistance under the terms of this agreement. The State agrees that payment by the State to the United States of an amount equal to the amount of assistance extended under this agreement by the United States would be inadequate compensation to the United States for any breach by the State of this agreement.

The State further agrees, therefore, that the appropriate remedy in the event of a breach by the State of this agreement shall be the specific performance of this agreement or the submission and approval of a conversion-of-use request as described in Section II.B above.

- D. The State agrees to comply with the policies and procedures set forth in the Manual. Provisions of said Manual are incorporated into and made a part of the project agreement.
- E. The State agrees that the property and facilities described in the project agreement shall be operated and maintained as prescribed by Manual requirements and published post-completion compliance regulations (Title 36 Part 59 of the *Code of Federal Regulations*).
- F. The State agrees that a notice of the grant agreement shall be recorded in the public property records (e.g., registry of deeds or similar) of the jurisdiction in which the property is located, to the effect that the property described and shown in the scope of the project agreement and the signed and dated project boundary map made part of that agreement, has been acquired or developed with Land and Water Conservation Fund assistance and that it cannot be converted to other than public outdoor recreation use without the written approval of the Secretary of the Interior.
- G. Nondiscrimination
 - 1. By signing the LWCF agreement, the State certifies that it will comply with all Federal laws relating to nondiscrimination as outlined in the Civil Rights Assurance appearing at Part III-I herein.
 - 2. The State shall not discriminate against any person on the basis of residence, except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence as set forth in the Manual.

Part III - Project Assurances

- A. Applicable Federal Requirements

The State shall comply with applicable regulations, policies, guidelines and requirements as they relate to the application, acceptance, and use of Federal funds for this federally assisted project, including:

2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards;

2 CFR Parts 182 & 1401, Government-wide Requirements for a Drug-Free Workplace;

2 CFR Part 180 & 1400, Non-Procurement Debarment and Suspension, previously located at 43 CFR Part 42, "Government-wide Debarment and Suspension (Non-Procurement)";

43 CFR Part 18, New Restrictions on Lobbying;

FAR Clause 52.203-12, Paragraphs (a) and (b), Limitation on Payments to Influence Certain Federal Transactions;

2 CFR Part 25, System for Award Management (www.SAM.gov) and Data Universal Numbering System (DUNS); and

2 CFR Part 170, Reporting Subawards and Executive Compensation

B. Project Application

1. The Application for Federal Assistance bearing the same project number as the agreement and associated documents is by this reference made a part of the agreement.
2. The State possesses legal authority to apply for the grant, and to finance and construct the proposed facilities. A resolution, motion, or similar action has been duly adopted or passed authorizing the filing of the application, including all understandings and assurances contained herein, and directing and authorizing the person identified as the official representative of the State to act in connection with the application and to provide such additional information as may be required.
3. The State has the capability to finance the non-Federal share of the costs for the project. Sufficient funds will be available to assure effective operation and maintenance of the facilities acquired or developed by the project.

C. Project Execution

1. The project period shall begin at the date specified on the project agreement or the effective date of a waiver of retroactivity and shall terminate at the end of the stated or amended project period, unless the project is completed or terminated sooner in which event the project shall end on the date of completion or termination.
2. The State shall transfer to the project sponsor identified in the Application for Federal Assistance or the Description and Notification Form all funds granted hereunder except those reimbursed to the State to cover eligible expenses derived from a current approved negotiated indirect cost rate agreement.
3. The State will cause work on the project to start within a reasonable time after receipt of notification that funds have been approved and assure that the project will be implemented to completion with reasonable diligence.
4. The State will require the facility to be designed to comply with the Architectural Barriers Act of 1968 (Public Law 90-480) and DOI Section 504 Regulations (43 CFR Part 17). The State will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
5. The State shall secure completion of the work in accordance with approved construction plans and specifications, and shall secure compliance with all applicable Federal, State, and local laws and

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regulations.

6. In the event the project covered by the project agreement, cannot be completed in accordance with the plans and specifications for the project; the State shall bring the project to a point of recreational usefulness agreed upon by the State and the Director or his designee.
7. The State will provide for and maintain competent and adequate architectural/engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the NPS may require.
8. The State will comply with the terms of Title II and Title III, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646), 94 Stat. 1894 (1970), and the applicable regulations and procedures implementing such Act for all real property acquisitions and where applicable shall assure that the Act has been complied with for property to be developed with assistance under the project agreement.
9. The State will comply with the provisions of: Executive Order 11988, relating to evaluation of flood hazards; Executive Order 11288, relating to the prevention, control, and abatement of water pollution, and Executive Order 11990 relating to the protection of wetlands.
10. The State will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires the purchase of flood insurance in communities where such insurance is available, as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes, for use in any area that has been identified as an area having special flood hazards by the Flood Insurance Administration of the Federal Emergency Management Agency. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
11. The State will assist the NPS in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), Executive Order 11593, and the Archaeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to effects (see CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
12. It is national policy to award a fair share of contracts to small and women- and minority-owned firms. The Department of the Interior and the National Park Service are strongly committed to the objectives of this policy and encourage all grant recipients to take affirmative steps to ensure such fairness. Positive efforts shall be made by recipients to utilize small businesses, minority-owned firms, and women's business enterprises whenever possible. In accordance with Executive Orders 11625, 12138, and 12432, recipients shall take the following steps to further this policy:
 - a) Ensure that small businesses, minority-owned firms, and women's business enterprises are used to the fullest extent practicable.
 - b) Make information on forthcoming opportunities available and arrange time frames for purchases and contracts to encourage and facilitate participation by small businesses, minority-owned firms, and women's business enterprises.
 - c) Consider in the contract process whether firms competing for larger contracts intend to subcontract with small businesses, minority-owned firms, and women's business enterprises.
 - d) Encourage contracting with consortiums of small businesses, minority-owned firms and women's business enterprises when a contract is too large for one of these firms to handle individually.

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- e) Use the services and assistance, as appropriate, of such organizations as the Small Business Development Agency in the solicitation and utilization of small business, minority-owned firms and women's business enterprises.

The National Park Service Regional Offices will work closely with the States to ensure full compliance and that grant recipients take affirmative action in placing a fair share of purchases with minority business firms.

13. If applicable, the State will comply with the intergovernmental review requirements of Executive Order 12372.

D. Construction Contracted for by the State Shall Meet the Following Requirements:

1. Contracts for construction shall comply with the applicable provisions of 2 CFR 200.
2. No grant or contract may be awarded by any grantee, subgrantee, or contractor of any grantee or subgrantee, to any party that has been debarred or suspended under Executive Order 12549. By signing the LWCF agreement, the State certifies that it will comply with debarment and suspension provisions appearing at Part III-J herein.

E. Retention and Custodial Requirements for Records

1. All Recipient financial and programmatic records, supporting documents, statistical records, and all other grant-related records shall be retained in accordance with 2 CFR 200.333 to .337 for a period of three years; except the records shall be retained beyond the three-year period if audit findings have not been resolved.
2. The retention period starts from the date of the final expenditure report for the project.
3. State and local governments are authorized to substitute copies in lieu of original records.
4. The Secretary of the Interior and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the State and local governments and their subgrantees which are pertinent to a specific project for the purpose of making audit, examination, excerpts and transcripts.

F. Project Termination

1. The Director may temporarily suspend Federal assistance under the project pending corrective action by the State or pending a decision to terminate the grant by the Service.
2. The State may unilaterally terminate the project at any time prior to the first payment on the project. After the initial payment, the project may be terminated, modified, or amended by the State only by mutual agreement.
3. The Director may terminate the project in whole, or in part, at any time before the date of completion, whenever it is determined that the grantee has failed to comply with the conditions of the grant. The Director will promptly notify the State in writing of the determination and the reasons for the termination, together with the effective date. Payments made to States or recoveries by the Service under projects terminated for cause shall be in accord with the legal rights and liabilities of the parties.
4. The Director or State may terminate grants in whole, or in part at any time before the date of completion, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated. The grantee shall not incur new obligations for the terminated portion after the effective date, and shall

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cancel as many outstanding obligations as possible. The NPS may allow full credit to the State for the Federal share of the non-cancelable obligations, properly incurred by the grantee prior to termination.

5. Termination either for cause or for convenience requires that the project in question be brought to a state of recreational usefulness agreed upon by the State and the Director or that all funds provided by the National Park Service be returned.

G. Lobbying with Appropriated Funds

The State must certify, for the award of grants exceeding \$100,000 in Federal assistance, that no Federally appropriated funds have been paid or will be paid, by or on behalf of the State, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding, extension, continuation, renewal, amendment, or modification of this grant. In compliance with 31 USC 1352, the State certifies, as follows:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

H. Provision of a Drug-Free Workplace

In compliance with the Drug-Free Workplace Act of 1988 (2 CFR Parts 182 & 1401), the State certifies that it will or continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of a grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement; and*
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;*

(e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted;

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or*
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;*

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

I. Civil Rights Assurance (Ref: DI-1350)

*The State certifies that, as a condition to receiving any Federal assistance from the Department of the Interior, it will comply with all Federal requirements relating to nondiscrimination. These include, but are not limited to: (a) Executive Order 11246, as amended; (b) Title VI of the Civil Rights Act of 1964, as amended (78 Stat. 252; 42 U.S.C. §§2000d *et seq.*), which prohibits discrimination on the basis of race, color, or national origin; (c) Title V, Section 504 of the Rehabilitation Act of 1973, as amended (87 Stat. 394, 29 U.S.C. §794), which prohibits discrimination on the basis of disability; (d) the Age Discrimination Act of 1975, as amended (89 Stat. 728, 42 U.S.C. §§6101 *et seq.*), which prohibits discrimination on the basis of age; and with all other applicable federal laws and regulations prohibiting discrimination, to the end that no person in the United States shall, on the grounds of race, color, sexual orientation, national origin, disability, religion, age, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant.*

THE APPLICANT HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefited from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date.

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United State shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and subrecipients and the person whose signature appears on the grant agreement and who is authorized to sign on behalf of the Applicant.

J. Debarment and Suspension

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission or embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

The State further agrees that it will include the clause "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions" appearing below in any agreement entered into with lower tier participants in the implementation of this grant. Department of Interior Form 1954 (DI-1954) may be used for this purpose.

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this application that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this application.

K. Anti-Deficiency Act.

Pursuant to 31 U.S.C. §1341 nothing contained in this Agreement shall be construed as binding the NPS to expend in any one fiscal year any sum in excess of the appropriations made by Congress, for the purposes of this Agreement for that fiscal year, or other obligation for the further expenditure of money in excess of such appropriations.

L. Audit Requirements.

- 1) Non-Federal entities that expend \$750,000 or more during a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507) and 2 CFR Part 200, Subpart F, which is available at <http://www.ecfr.gov/cgi-bin/text-idx?SID=fd6463a517ceea3fa13e665e525051f4&node=sp2.1.200.f&rgn=div6>
- 2) Non-Federal entities that expend less than \$750,000 for a fiscal year in Federal awards are exempt from Federal audit requirements for that year, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office (GAO).
- 3) Audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. Additional audit requirements applicable to this agreement are found at 2 CFR Part 200, Subpart F, as applicable. Additional information on single audits is available from the Federal Audit Clearinghouse at <http://harvester.census.gov/sac/>.

M. Recipient Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights

- 1) This award and employees working on this financial assistance agreement will be subject to the whistleblower rights and remedies in the pilot program on Award Recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239).
- 2) The Award Recipient shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712.
- 3) The Award Recipient shall insert the substance of this clause, including this paragraph (3), in all subawards or subcontracts over the simplified acquisition threshold, 42 CFR § 52.203-17 (as referenced in 42 CFR § 3.908-9).

N. Reporting Subawards and Executive Compensation

a) Reporting of first-tier sub-awards.

1. Applicability. Unless you are exempt as provided in paragraph D. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery Act funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a sub-award to an entity (see definitions in paragraph E. of this award term).
2. Where and when to report.
 - i. You must report each obligating action described in paragraph a)1. of this award term to <http://www.fsrs.gov>.
 - ii. For sub-award information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
3. What to report. You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b) Reporting Total Compensation of Recipient Executives.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - i. The total Federal funding authorized to date under this award is \$25,000 or more;

- ii. In the preceding fiscal year, you received—
 - a. 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - b. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. Where and when to report. You must report executive total compensation described in paragraph A.1. of this award term:
- i. As part of your registration profile at <https://www.sam.gov>.
 - ii. By the end of the month following the month in which this award is made, and annually thereafter.
- c) Reporting of Total Compensation of Subrecipient Executives.
1. Applicability and what to report. Unless you are exempt as provided in paragraph D. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—
- i. In the subrecipient's preceding fiscal year, the subrecipient received—
 - a. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - b. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
- i. To the recipient.
 - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year

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(i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d) Exemptions.

1. If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
 - i. Subawards, and
 - ii. The total compensation of the five most highly compensated executives of any subrecipient.

e) Definitions. For purposes of this award term:

1. Entity means all of the following, as defined in 2 CFR part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization;
 - iv. A domestic or foreign for-profit organization;
 - v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
2. Executive means officers, managing partners, or any other employees in management positions.
3. Subaward:
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term includes your procurement of property and services needed to carry out the project or program. The term does not include procurement of incidental property and services needed to carry out the award project or program.
 - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
4. Subrecipient means an entity that:
 - i. Receives a subaward from you (the recipient) under this award; and
 - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
5. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

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- iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
- v. Above-market earnings on deferred compensation which is not tax-qualified.
- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

O. Conflict of Interest

- 1) The Recipient must establish safeguards to prohibit its employees and Sub-recipients from using their positions for purposes that constitute or present the appearance of a personal or organizational conflict of interest. The Recipient is responsible for notifying the Awarding Officer in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the Recipient or its employees in a position of conflict, real or apparent, between their responsibilities under the agreement and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient and/or Recipient's employees and Sub-recipients in the matter.
- 2) The Awarding Officer and the servicing Ethics Counselor will determine if a conflict of interest exists. If a conflict of interest exists, the Awarding Officer will determine whether a mitigation plan is feasible. Mitigation plans must be approved by the Awarding Officer in writing.
- 3) Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR § 200.338, Remedies/or Noncompliance, including suspension or debarment (see also 2 CFR Part 180).

P. Reporting of Matters Related to Recipient Integrity and Performance (Note: Applicable only to grants where the LWCF share is \$500,000 or greater)

1) General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you, as the recipient, during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2) Proceedings You Must Report

Submit the information required about each proceeding that:

- a) Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b) Reached its final disposition during the most recent five year period; and
- c) Is one of the following:
 - 1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;
 - 2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - 3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and payment of either a monetary fine or penalty of \$5,000 or more; or reimbursement, restitution, or damages in excess of \$100,000; or
 - 4) Any other criminal, civil, or administrative proceeding if:
 - i. It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - ii. It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - iii. The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3) Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4) Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

- a) Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b) Conviction means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c) Total value of currently active grants, cooperative agreements, and procurement contracts includes—
 - 1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
 - 2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

**UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE
LAND AND WATER CONSERVATION FUND
PROJECT AGREEMENT**

State:

Project Number (LWCF/FBMS):

Project Title:

Project Period:

Proposal Scope (Description of Project):

**The following are hereby
incorporated into this agreement:**

Total Project Cost \$ _____

LWCF Amount \$ _____
(Fund amount not to exceed 50% of total)

- 1. General Provisions**
- 2. LWCF State Assistance Program Manual**
- 3. Project Application and Attachments**
- 4. 2 CFR Part 200**
- 5. 43 CFR Part 12**
- 6. 36 CFR Part 59**

The United States of America, represented by the Director, National Park Service, United States Department of the Interior, and the State named above (hereinafter referred to as the State), mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964), the provisions and conditions of the Land and Water Conservation Fund State Assistance Program Manual, and with the terms, promises, conditions, plans, specifications, estimates, procedures, project proposals, maps, assurances, and certificates attached hereto or retained by the State and hereby made a part hereof.

The United States hereby promises, in consideration of the promises made by the State herein, to obligate to the State the amount of money referred to above, and to tender to the State that portion of the obligation which is required to pay the United States' share of the costs of the above project, based upon the above percentage of assistance. The State hereby promises, in consideration of the promises made by the United States herein, to execute the project described above in accordance with the terms of this agreement.

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

In witness whereof, the parties hereto have executed this agreement as of the date entered below.

THE UNITED STATES OF AMERICA

STATE

By: _____
(Signature)

(State)

National Park Service
Department of the Interior

(Signature)

(Name)

Date: _____
(entered by NPS)

(Title)

Paperwork Reduction Act Statement: This information collection is authorized by the Land and Water Conservation Fund Act of 1965 (16 U.S.C. 460l-4 et seq.). Your response is required to obtain or retain a benefit. We use this information to provide data input into an NPS project database, which provides timely data on projects funded over the life of the program. We estimate that it will take 3 hours to complete this form, including the time necessary to review instructions, gather data, and review the form.

You may send comments on the burden estimate or any aspect of this form to the Information Collection Clearance Officer, National Park Service, 1849 C Street, NW (2601), Washington, DC 20240. We may not collect or sponsor and you are not required to respond to a collection of information unless it displays a currently valid OMB control number.

LAND AND WATER CONSERVATION FUND
DESCRIPTION AND NOTIFICATION FORM

OMB Control No. 1024-0031
Expires: 10/31/2016

State	Grant #	Amend #	Date Received	Date Approved	Expiration Date	Start Date
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Grant Name: _____
 Element Name: _____
 Sponsor Name: _____
 Address: _____

Type _____	A = Acquisition D = New development R = Renovation development	P = Planning C = Combination M = Administration	Sponsor _____	L = Local C = County S = State
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Acres Acquired	Donated Acres	Acquisition Assistance	Number of Park Sites*

Financial Data Estimates:	Source Of Match:
Total Cost	Fund Amount
	<input type="checkbox"/> Fed <input type="checkbox"/> State <input type="checkbox"/> Local

PARK INFORMATION				
Park Name #1:	County Name	City Name	Cong Dist.	Zip Code
GPS Coordinates (Deg./Min./Sec./Dir.)		Latitude	Longitude	
Prior LWCF Assistance?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Fiscal Year	New 6(f) Acres at Park And/Or	Enhanced 6(f) Acres at Park <i>(Previously protected acres receiving development assistance by this action)</i>	Total Number of 6(f) Acres at Park	

SPECIAL INDICES

<input type="checkbox"/> A. Lease land - private	<input type="checkbox"/> G. Lands transferred to federal agency	<input type="checkbox"/> N. National Historic Landmarks	<input type="checkbox"/> U. Utility - R-O-W
<input type="checkbox"/> B. Leased land - federal	<input type="checkbox"/> I. Indian sponsored	<input type="checkbox"/> O. National Heritage Areas	<input type="checkbox"/> V. American Heritage Rivers
<input type="checkbox"/> C. Coastal Grant	<input type="checkbox"/> J. National Historic Register property	<input type="checkbox"/> Q. Railroad - R-O-W	<input type="checkbox"/> W. Wetlands
<input type="checkbox"/> D. Leased land - expired lease	<input type="checkbox"/> K. National Natural Landmarks	<input type="checkbox"/> R. National river	<input type="checkbox"/> X. Grant involved conversion
<input type="checkbox"/> E. Former federal surplus property	<input type="checkbox"/> L. Less than fee acquisition	<input type="checkbox"/> S. School park	<input type="checkbox"/> Y. Endangered species
<input type="checkbox"/> F. Flood plain	<input type="checkbox"/> M. Mined land	<input type="checkbox"/> T. National trail	<input type="checkbox"/> Z. Contingency reserve

FACILITY CODES

<input type="checkbox"/> A. 00. CAMPGROUNDS	<input type="checkbox"/> D. 00. GOLF COURSE	<input type="checkbox"/> H. 00. TRAILS	<input type="checkbox"/> N. 00. NATURAL AREA
<input type="checkbox"/> 01. Tent sites	<input type="checkbox"/> 01. Regular 18 hole	<input type="checkbox"/> 01. Hiking	<input type="checkbox"/> P. 00. PASSIVE PARKS
<input type="checkbox"/> 02. RV/ camp sites	<input type="checkbox"/> 02. Par 3	<input type="checkbox"/> 02. Horse	<input type="checkbox"/> Q. 00. SUPPORT FACILITY
<input type="checkbox"/> 03. Group camp ground	<input type="checkbox"/> 03. Driving range	<input type="checkbox"/> 03. Bicycle	<input type="checkbox"/> 01. Walkways
<input type="checkbox"/> 04. Day camp	<input type="checkbox"/> 04. Regular 9 hole	<input type="checkbox"/> 04. Motorized	<input type="checkbox"/> 02. Site improvement/landscaping
<input type="checkbox"/> B. 00. PICNIC AREAS	<input type="checkbox"/> 05. Miniature golf	<input type="checkbox"/> 05. Natural	<input type="checkbox"/> 03. Utilities
<input type="checkbox"/> 01. Family site	<input type="checkbox"/> 06. Pitch and putt	<input type="checkbox"/> 06. Exercise	<input type="checkbox"/> 04. Equipment
<input type="checkbox"/> 02. Group shelter	<input type="checkbox"/> E. 00. SWIMMING FACILITIES	<input type="checkbox"/> J. 00. WINTER SPORTS FACILITIES	<input type="checkbox"/> 05. Roads
<input type="checkbox"/> C. 00. SPORTS & PLAYFIELDS	<input type="checkbox"/> 01. Pool	<input type="checkbox"/> 01. Ski lift	<input type="checkbox"/> 06. Parking
<input type="checkbox"/> 01. General purpose playfields	<input type="checkbox"/> 02. Wading pool	<input type="checkbox"/> 02. Ski slope	<input type="checkbox"/> 07. Lighting
<input type="checkbox"/> 02. Baseball	<input type="checkbox"/> 03. Spray pool	<input type="checkbox"/> 03. Ski jump	<input type="checkbox"/> 08. Signs
<input type="checkbox"/> 03. Football	<input type="checkbox"/> 04. Swimming beach	<input type="checkbox"/> 04. Sled/toboggan run	<input type="checkbox"/> 09. Comfort station
<input type="checkbox"/> 04. Tot lot/playground	<input type="checkbox"/> 05. Bathhouse	<input type="checkbox"/> 05. Skating rink	<input type="checkbox"/> 10. Concession building
<input type="checkbox"/> 05. Tennis courts	<input type="checkbox"/> F. 00. BOATING FACILITIES	<input type="checkbox"/> 06. Ski trails	<input type="checkbox"/> 11. Maintenance building
<input type="checkbox"/> 06. Basketball	<input type="checkbox"/> 01. Launch ramp	<input type="checkbox"/> 07. Snowmobile trails	<input type="checkbox"/> R. 00. AMPHITHEATER/ BAND SHELL
<input type="checkbox"/> 07. Rifle/pistol range	<input type="checkbox"/> 02. Berths	<input type="checkbox"/> 08. Warming huts	<input type="checkbox"/> S. 00. LAKE IMPOUNDMENT
<input type="checkbox"/> 08. Trap/skeet field	<input type="checkbox"/> 03. Boat lift	<input type="checkbox"/> K. 00. ENCLOSED SHELTER	<input type="checkbox"/> T. 00. VISITOR INFORMATION CENTER
<input type="checkbox"/> 09. Archery range	<input type="checkbox"/> G. 00. FISHING FACILITIES	<input type="checkbox"/> 01. Pool	<input type="checkbox"/> U. 00. INTERPRETIVE CENTER
<input type="checkbox"/> 10. Rodeo area	<input type="checkbox"/> 01. Pier	<input type="checkbox"/> 02. Courts	<input type="checkbox"/> V. 00. OTHER _____
<input type="checkbox"/> 11. Track facility	<input type="checkbox"/> 02. Stream improvement	<input type="checkbox"/> 03. Picnic	
<input type="checkbox"/> 12. Skate board	<input type="checkbox"/> 03. Fishing access	<input type="checkbox"/> L. 00. SHELTERED ICE RINK	
<input type="checkbox"/> 13. Soccer		<input type="checkbox"/> M. 00. HUNTING	
<input type="checkbox"/> 14. Other courts			
<input type="checkbox"/> 15. Softball			

* Attach continuation sheet(s) for grants with 2 or more sites (9 per additional site)
 NPS 10-903, October 2013

**LAND AND WATER CONSERVATION FUND
DESCRIPTION AND NOTIFICATION FORM
(Continuation Sheet)**

Grant #	Amend #
---------	---------

PARK INFORMATION				
Park Name # ____ :	County Name	City Name	Cong Dist.	Zip Code
Prior LWCF Assistance? <input type="checkbox"/> Yes <input type="checkbox"/> No	GPS Coordinates (Deg./Min./Sec./Dir.)		Latitude _____ Longitude _____	
Fiscal Year	New 6(f) Acres at Park	Enhanced 6(f) Acres at Park <i>(Previously protected acres receiving development assistance by this action)</i>		Total Number of 6(f) Acres at Park
		And/Or		

SPECIAL INDICES			
<input type="checkbox"/> A. Lease land - private	<input type="checkbox"/> G. Lands transferred to federal agency	<input type="checkbox"/> N. National Historic Landmarks	<input type="checkbox"/> U. Utility - R-O-W
<input type="checkbox"/> B. Leased land - federal	<input type="checkbox"/> I. Indian sponsored	<input type="checkbox"/> O. National Heritage Areas	<input type="checkbox"/> V. American Heritage Rivers
<input type="checkbox"/> C. Coastal Grant	<input type="checkbox"/> J. National Historic Register property	<input type="checkbox"/> Q. Railroad - R-O-W	<input type="checkbox"/> W. Wetlands
<input type="checkbox"/> D. Leased land - expired lease	<input type="checkbox"/> K. National Natural Landmarks	<input type="checkbox"/> R. National river	<input type="checkbox"/> X. Grant involved conversion
<input type="checkbox"/> E. Former federal surplus property	<input type="checkbox"/> L. Less than fee acquisition	<input type="checkbox"/> S. School park	<input type="checkbox"/> Y. Endangered species
<input type="checkbox"/> F. Flood plain	<input type="checkbox"/> M. Mined land	<input type="checkbox"/> T. National trail	<input type="checkbox"/> Z. Contingency reserve

FACILITY CODES			
<input type="checkbox"/> A. 00. CAMPGROUNDS	<input type="checkbox"/> D. 00. GOLF COURSE	<input type="checkbox"/> H. 00. TRAILS	<input type="checkbox"/> N. 00. NATURAL AREA
<input type="checkbox"/> 01. Tent sites	<input type="checkbox"/> 01. Regular 18 hole	<input type="checkbox"/> 01. Hiking	<input type="checkbox"/> P. 00. PASSIVE PARKS
<input type="checkbox"/> 02. RV/ camp sites	<input type="checkbox"/> 02. Par 3	<input type="checkbox"/> 02. Horse	<input type="checkbox"/> Q. 00. SUPPORT FACILITY
<input type="checkbox"/> 03. Group camp ground	<input type="checkbox"/> 03. Driving range	<input type="checkbox"/> 03. Bicycle	<input type="checkbox"/> 01. Walkways
<input type="checkbox"/> 04. Day camp	<input type="checkbox"/> 04. Regular 9 hole	<input type="checkbox"/> 04. Motorized	<input type="checkbox"/> 02. Site improvement/landscaping
<input type="checkbox"/> B. 00. PICNIC AREAS	<input type="checkbox"/> 05. Miniature golf	<input type="checkbox"/> 05. Natural	<input type="checkbox"/> 03. Utilities
<input type="checkbox"/> 01. Family site	<input type="checkbox"/> 06. Pitch and putt	<input type="checkbox"/> 06. Exercise	<input type="checkbox"/> 04. Equipment
<input type="checkbox"/> 02. Group shelter	<input type="checkbox"/> E. 00. SWIMMING FACILITIES	<input type="checkbox"/> J. 00. WINTER SPORTS FACILITIES	<input type="checkbox"/> 05. Roads
<input type="checkbox"/> C. 00. SPORTS & PLAYFIELDS	<input type="checkbox"/> 01. Pool	<input type="checkbox"/> 01. Ski lift	<input type="checkbox"/> 06. Parking
<input type="checkbox"/> 01. General purpose playfields	<input type="checkbox"/> 02. Wading pool	<input type="checkbox"/> 02. Ski slope	<input type="checkbox"/> 07. Lighting
<input type="checkbox"/> 02. Baseball	<input type="checkbox"/> 03. Spray pool	<input type="checkbox"/> 03. Ski jump	<input type="checkbox"/> 08. Signs
<input type="checkbox"/> 03. Football	<input type="checkbox"/> 04. Swimming beach	<input type="checkbox"/> 04. Sled/toboggan run	<input type="checkbox"/> 09. Comfort station
<input type="checkbox"/> 04. Tot lot/playground	<input type="checkbox"/> 05. Bathhouse	<input type="checkbox"/> 05. Skating rink	<input type="checkbox"/> 10. Concession building
<input type="checkbox"/> 05. Tennis courts	<input type="checkbox"/> F. 00. BOATING FACILITIES	<input type="checkbox"/> 06. Ski trails	<input type="checkbox"/> 11. Maintenance building
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<input type="checkbox"/> 07. Rifle/pistol range	<input type="checkbox"/> 02. Berths	<input type="checkbox"/> 08. Warming huts	<input type="checkbox"/> S. 00. LAKE IMPOUNDMENT
<input type="checkbox"/> 08. Trap/skeet field	<input type="checkbox"/> 03. Boat lift	<input type="checkbox"/> K. 00. ENCLOSED SHELTER	<input type="checkbox"/> T. 00. VISITOR INFORMATION CENTER
<input type="checkbox"/> 09. Archery range	<input type="checkbox"/> G. 00. FISHING FACILITIES	<input type="checkbox"/> 01. Pool	<input type="checkbox"/> U. 00. INTERPRETIVE CENTER
<input type="checkbox"/> 10. Rodeo area	<input type="checkbox"/> 01. Pier	<input type="checkbox"/> 02. Courts	<input type="checkbox"/> V. 00. OTHER _____
<input type="checkbox"/> 11. Track facility	<input type="checkbox"/> 02. Stream improvement	<input type="checkbox"/> 03. Picnic	
<input type="checkbox"/> 12. Skate board	<input type="checkbox"/> 03. Fishing access	<input type="checkbox"/> L. 00. SHELTERED ICE RINK	
<input type="checkbox"/> 13. Soccer		<input type="checkbox"/> M. 00. HUNTING	
<input type="checkbox"/> 14. Other courts			
<input type="checkbox"/> 15. Softball			

Paperwork Reduction Act Statement: This information collection is authorized by the Land and Water Conservation Fund Act of 1965 (16 U.S.C. 4601-4 et seq.). Your response is required to obtain or retain a benefit. We use this information to record and track grant projects and to analyze program trends. We estimate that it will take 1 hour to complete this form, including the time necessary to review instructions gather data and review the form. You may send comments on the burden estimate or any aspect of this form to the Information Collection Clearance Officer, National Park Service, 1849 C Street, NW. (2601), Washington, DC 20240. We may not collect or sponsor and you are not required to respond to a collection of information unless it displays a currently valid OMB control number.

INSTRUCTIONS
DNF Form (v. Oct. 2013)

The Description and Notification Form (DNF) captures information about LWCF grants and the parks and recreation areas assisted through approval of a new grant, an amendment, to an existing grant, or a Conversion of Use provisions request. This information is used to aid in reporting the performance of the program to Members of Congress and the American people. The following directions are provided to assist you.

For amendments only relevant portions are to be completed or as noted below.

GRANT INFORMATION	Summary information for the entire grant or amendment regardless of number of specific park areas or parcels involved.
State	Enter the appropriate two-digit State identifier, e.g. 06.
Grant No.	Enter the five digit number for the Grant, e.g., 00456 (to be verified by NPS)
Amendment No.	Enter the sequential Amendment Number (to be verified by NPS).
Date Received	Enter the date on which an <u>actionable</u> project or amendment is received in the regional office. If the information received is returned to the State as incomplete and subsequently resubmitted, the date the resubmitted project was received shall be entered (to be completed by NPS).
Approval Date	Enter the date the project or amendment was approved as shown on the project agreement or amendment form (to be completed by NPS).
Expiration Date	Enter the grant expiration date as shown on the project agreement or amendment form (to be verified by NPS).
Start Date	The Start Date is the same as the Approval Date unless an earlier Start Date results from a previously approved Waiver of Retroactivity; if so, the waiver date is the Start Date.
Grant Name	Enter Project Title from the agreement document in all caps not to exceed 50 characters.
Element Name	Leave blank unless a consolidated project is being amended in all caps not to exceed 50 characters.
Sponsor Name	Enter name of Grantee or sub-grantee.
Address	Enter address of Grantee or sub-grantee.
Type	Enter the appropriate letter for type of grant. Use the definition below for guidance. A= Acquisition: grants for the acquisition of lands and waters D= New Development: grants where the majority of the assistance is devoted to development of new recreation or eligible support facilities. R= Redevelopment: grants primarily involving renovations, rehabilitation, replacement or retrofitting of existing recreation and support facilities. P= Planning: grants related to the development of a SCORP document. C= Combination: grants involving both acquisition and development. M= Other: if authorized.

Sponsor	Enter appropriate letter for sponsor type. L= Local: a local unit of government (including tribes) other than a county or parish. C= County or Parish. S= State
Acreage Acquired	When the project type is either A or C, enter the total numbers of acres to be acquired to the nearest tenth regardless of number of parcels or their location (purchased acres + donated acreage)
Donated Acres	Indicate to the nearest tenth of an acre that portion of the total acreage being donated if any.
Acquisition Assistance	Enter the Fund assistance provided to cover actual cash outlay for real property purchased, including project administration and relocation costs. For C projects, administration costs will be prorated between development and acquisition. If all the acres acquired are donated, i.e., total acres acquired = donated acres acquired, there is no acquisition cost and this field should remain empty. If the total acres acquired are larger than the donated acres acquired, acquisition assistance is to be entered.
No. of Park Sites	Identify the number of separate park sites (distinct park units) being assisted under this project. Park information for each site is to be completed below. For conversions, the total number of park sites associated with the grant as a result of a conversion should be entered (e.g., enter 1 for a total conversion and replacement; enter 2 for a partial conversion with one replacement site).
Total Cost	Enter the estimated total cost of project as shown on the grant agreement For amendments enter the total cost of the amendment.
Fund Amount	Enter the LWCF dollar share of the total cost, not to exceed 50 percent. For amendments enter the LWCF dollar share of the amendment.
Source of Match	Identify the source of the non-LWCF share of the project cost by selecting the appropriate box. Other federal programs authorized by law to match LWCF grants will be considered "Federal" (i.e., CDBG). Note: the application of a negotiated indirect cost rate requires a State contribution and must be so identified.

PARK INFORMATION	Information related to each park or recreation area impacted by the grant (or added through a conversion). For projects involving more than one park/area, attach a Continuation sheet for each. This information does not apply to planning and program administration grants.
Park Name	Enter the official name of the park or recreation area (XYZ Park, Recreation Area, State Natural Area, Playground, Field, Preserve, etc.). If unknown, enter a generic name as a place holder for subsequent correction. Do not repeat descriptors often found in the Grant Name which are not designated park names such as "development", "improvement", "Phase II," etc. If the funded

	development is a named facility within a park (e.g., ABC Tennis Courts within XYZ Park), XYZ Park is to be entered.
County Name	Enter the county in which the funded park or recreation area is located. If in more than one county, show all.
City Name	Enter name of city (township, etc.) in which funded park or recreation area is located. For projects not located within a sub-county jurisdiction, enter name of jurisdiction located nearest to actual park site.
Congressional District	Enter the 2-digit number for the Congressional District in which the funded park or recreation area is located. If physically located in more than one district, enter number of each district in which located.
Zip Code	Enter 9-digit zip code in which the funded park or recreation area is located (00000-0000).
Prior LWCF Assistance	Check appropriate box to indicate whether this park or recreation area has ever received LWCF assistance before. If XYZ Park has neither been acquired in total or in part nor previously developed through a prior LWCF grant, enter "No".
GPS Coordinates	Enter the geo-reference coordinates in degree, minutes, seconds, and direction for the park or recreation area. This point should refer to the approximate center point of the 6(f) area as is feasible. In all cases, the coordinates should correspond to area <u>within</u> the 6(f) boundary. For projects involving linear parks, such as trails, the reference point should relate to the middle section of the trail.
Fiscal Year	This is the federal Fiscal Year in which new grants and amendments are "approved" by NPS and the contract document is executed. Fiscal Year is not the date submitted to NPS.
New 6(f) Acres at Park	Enter the total acreage of the 6(f) area that is newly protected under this grant through either acquisition, new development, redevelopment or a combination of either. The area should be clearly shown on the 6(f) boundary map and in most cases will include the acreage of the entire park. For amendments, new acres will only be shown if there is an increase in the Federal share for the purpose of adding additional acres to the project scope.
Enhanced 6(f) Acres at Park	Enter the previously protected 6(f) acreage at the park or recreation area that is now receiving "development" assistance (enhancement) through a new development, renovation development or combination project. In other words, the park area is receiving further improvement in addition to what has been received through prior LWCF assistance. The acreage enhanced is not limited to the footprint of the development being funded but includes the total acreage previously protected through prior grants and identified on the pre-existing 6(f) boundary map. For amendments, enhanced acres will only be shown for amendments which increase the Federal share <u>for the specific purpose of adding new scope items within the 6(f) area.</u>
Total Number of 6(f) acres at Park	Enter the total number of 6(f) acres now protected as a result of the current and all previous grants or amendments at the site. It is intended to capture the size of the LWCF- protected recreation

	estate at the facility as a result of both current and past LWCF involvement. This number should reflect changes resulting from conversions.
Special Indices	<p>These indices reflect special/unusual features of a proposal. Select all that are relevant.</p> <p>For amendments which add or delete special indices previously entered, overwrite the special indices originally entered with all those applicable as of the latest amendment.</p>
Facility Codes	<p>Select as many facility codes (Primary plus subcodes) as necessary to describe the specific facilities being developed. For acquisition projects, select only primary codes (A00, B00, etc.) which represent the planned use of the site. For combination projects, select the primary codes plus the appropriate subcodes.</p> <p>For amendments which add or delete facility codes previously entered, overwrite the facility codes originally entered with all those applicable as of the latest amendment.</p>
Creation of a New Park or Recreation Area (Reserved)	Indicate whether this LWCF grant will result in the acquisition or development of a facility providing outdoor recreation opportunity that previously did not previously exist. New acres added or new development at a previously existing facility are not included under this definition (this information is currently being collected by NPS and will be added to the next revision of the DNF).



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 8, 2016
SUBJECT: GIFT (DONATION) APPLICATION REVIEW AND RECOMMENDATION TO COUNCIL

Here is another Donation to the City Municipal Art Collection to be hung in the Library. This will honor the Library's 10th anniversary and carry on a tradition of having a "portrait" of the library hanging.

Following are the guidelines to perform the evaluation.

Recommendation

Review the application according to the guidelines and forward a motion to Council to accept and include in the Municipal Art Collection with placement at the Homer Public Library.

ACCESSION POLICY

To establish an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection ensuring that the collection is comprised of artwork of the highest quality.

Definition

Accession is to accept artwork in to the Municipal Art Collection

Policy

1. Accession procedures insure that the interests of all concerned parties are represented including the Parks, Art, Recreation and Culture Advisory Commission, the Public, the Artist, the Arts Community and the City of Homer.
2. Artwork shall be distinctive artistic merit and aesthetic quality and will enhance the diversity of the Municipal Art Collection.
3. Artwork shall be appropriate in and for its site, scale, material, form, and content for both its immediate and general social and physical environment.
4. Artwork shall be reasonably durable against theft, vandalism, weather, and excessive maintenance costs.
5. Accession implies the responsibility to preserve, protect, and display the artwork for public benefit.
6. Accession implies a work's permanency within the Municipal Art Collection, providing that the work retains its physical integrity, identity and authenticity.
7. Artwork will be acquired without restrictions as to its future use and disposition except as provided in contracts with artists.
8. Artwork will be accessioned into the City of Homer's Municipal Art Collection only upon completion of all facets of the Commissioning or purchasing contract and final approval of City Council.
9. Each accessioned work into the Municipal Art Collection will be documented to the fullest extent possible, including artist's last known address and when available photograph.
10. The artist's signed contract or release transferring title for the artwork and clearly defining the rights and responsibilities of all parties will accompany every accessioned work and shall be in the documented records of the work.
11. In the case of interagency or inter-local agreements a copy of the agreement and signatures of all parties will be kept in the office of the City Clerk.
12. Accession results from projects and purchases generated as part of the Municipal Art program except in case of donations which will be reviewed in accordance with the City of Homer Public Arts Committee policy on gifts and if accepted will be accessed pursuant to this accession policy. (Reso. 10-80, 2011.)

GIFT POLICY

Purpose

To identify a procedure and criteria for the Parks, Art, Recreation and Culture Advisory Commission to review proposed gifts of artwork.

Definition

Gifts are personal or real property that is donated or bequeathed with or without restrictions to the City of Homer for actual artwork, property for placement or funds for the acquisition of artwork.

Policy

1. The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts as defined above and will evaluate the suitability of proposed gifts and make recommendations to the Homer City Council in accordance with Homer City Code which allows acceptance of donations.
2. Each Proposed gift will be reviewed for the following:
 - a. Aesthetic Quality – the proposed gift has significant aesthetic merit.
 - b. Appropriateness of Chosen Site or Location – scale of artwork is appropriate for the site including relationship between the artwork and the site and obstacles of the site.
 - c. Restrictions from the Donor – any restrictions must be clearly identified and may be a factor in determining whether to accept a gift.
 - d. Originality of Artwork – artworks must be one of a kind or part of an original series reproductions of originals are not considered eligible for acceptance.
 - e. Relationship to the Collection as a Whole – the Public Arts Committee is committed to creating a diverse collection of art. The proposed gift must be compatible with the Municipal Art Collection without being over represented.
 - f. Technical Feasibility – the realistic ability for the proposed project to be built and installed as proposed in the selected location.
 - g. Technical Specifications – the Public Arts Committee must review the actual work if available or a scale drawing and or model consisting of site plans and elevations describing the following:
 1. Surrounding site conditions if applicable
 2. Dimensions
 3. Materials and finishes
 4. Colors
 5. Electrical, Plumbing, or other utility requirements
 6. Construction and installation method
 7. Additional support material such as text verbally describing the artwork and specifications, models, or presentation drawings by a licensed engineer may be required.
 - h. Budget – cost to manage the project, prepare the site, deliver and or install the work, funds for signage/recognition, and any other cost should be disclosed by the donor in a budget. The Commission will determine if the costs are accurate and realistic and that the donor has clearly delineated responsibility for all costs associated with the project.
 - i. Timeline – expected timeline for donation or installation should be proposed by the donor. The Commission will determine if the timeline is realistic.
 - j. Durability – expected lifetime and staying power of the material used to create the artwork especially if set in the out of doors or in a non-archival exhibition setting and exposed to the elements.
 - k. Warranty – the donor agrees to be responsible for a warranty period of one (1) year from the date of final installation of the artwork to insure the integrity of the material, fabrication and installation when installed in or on a city owned facility or property.
 - l. Vandalism and Safety – the artwork will not be prone to vandalism or pose a safety hazard.

m. Maintenance and Preservation – donor’s agreement to provide a technical and maintenance record including a plan for routine care with estimated costs. The donor must indicate if there are any unusual or ongoing costs to maintain artwork.

3. Donors proposing gifts will be informed of the importance of the above criteria in the Public Arts Committee consideration.

4. The Parks, Art, Recreation and Culture Advisory Commission will have final authority through the City Manager to review and recommend to Homer City Council to accept or reject the donated artwork.

5. All gifts that are recommended for acceptance will only be accessed into the Municipal Art Collection pursuant to the Accession Policy. (Reso. 10-80, 2011.)

PROCEDURE TO PROPOSE A DONATION OF ARTWORK TO THE CITY OF HOMER

The Parks, Art, Recreation and Culture Advisory Commission is charged with the responsibility of evaluating the suitability of a proposed artwork and making recommendation to the City Council as to whether or not to accept it as a gift. If accepted, the donated work becomes the responsibility of the City of Homer, which will inventory, insure, maintain and repair it as required by Homer City Code and Alaska State Law.

Definition

“Gifts” are personal or real property that is donated, devised or bequeathed with or without restrictions to the City of Homer. Gifts can be actual artwork, property for placement of artwork or funds for the acquisition of artwork.

“Gift Policy” is the policy that identifies the procedure and criteria for reviewing proposed gifts of artwork to the City of Homer.

“Accession Policy” is the policy that defines an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection insuring that the collection is comprised of artwork of the highest quality. (Reso. 10-80, 2011.)

Process

The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts according to the Gift Policy. They will evaluate the suitability of the proposed gifts and make recommendations to the Homer City Council through the City Manager.

In order to provide the Commission with the information necessary to evaluate the proposed artwork in accordance with the Gift Policy and Accession Policy the potential donor or donor’s representative must complete the Gift Proposal Application and submit to the City of Homer, City Clerk’s Office. (Reso. 10-80, 2011.)

Presentation to the Parks, Art, Recreation and Culture Advisory Commission

If applicable the donor will be scheduled to present his or her proposal to the Commission at the next regular meeting. The donor is expected to present the actual artwork or model or scale drawings of the proposed piece. If it is not possible depending on the artwork a photograph may be accepted upon approval of a majority vote of the Commission.

The Parks, Art, Recreation and Culture Advisory Commission will review the proposal, consider the presentation and make a recommendation at the meeting. If the proposal materials do not give the Commission enough information to make an educated recommendation they may request to postpone recommendation until further information is provided by the donor.



MUNICIPAL ART COLLECTION GIFT PROPOSAL APPLICATION

PLEASE TYPE OR PRINT CLEARLY AND MAKE YOUR RESPONSES COMPLETE AND THROUGH.

DATE 9/4/16

CONTACT PERSON Mercedes Harness TITLE Coordinator

ORGANIZATION IF APPLICABLE Friends of the Homer Library

ADDRESS 500 Hazel Ave CITY Homer STATE AK ZIP 99603

PHONE 435-3195 FAX _____ CELL 299-1697

EMAIL mercedes@friendshomerlibrary.org

TELL US WHY YOU WISH TO DONATE THIS ARTWORK TO THE CITY OF HOMER? _____

It is a painting of the "new" library on Hazel Ave.

PROPOSED ARTWORK

TITLE OF ARTWORK Library Entrance, Homer, Alaska

ARTIST(S) NAME Jan Peyton

YEAR COMPLETED 2016 DIMENSIONS 24"x19.25

MATERIALS USED TO CREATE ARTWORK The painting is done with professional grade watercolor pigments on Arches 140 lb. watercolor paper. It has acid free matting, regular glass, and a wooden frame.

PHYSICAL DESCRIPTION OF THE PROPOSED PIECE--

A portrait of the outside entrance of the library.

NARRATIVE DESCRIPTION OF THE PROPOSED ARTWORK - TELL US THE STORY BEHIND THE PIECE OR SIGNIFICANCE -

In the forefront a mother and child hold hands walking into the library--captures the vital role of the library in our community.

IS THE PROPOSED PIECE ONE OF A KIND? yes IS THE PIECE PART OF A SERIES, LIMITED OR OTHERWISE? no
IF SO, AN EDITION OF HOW MANY? n/a IS THE PIECE COMPLETED? yes IF NOT WHEN IS THE
EXPECTED COMPLETION DATE? n/a
WHAT IS THE CURRENT CONDITION OF THE PIECE? It's a brand new painting in excellent condition.

PROPOSED SITE OR LOCATION

DO YOU HAVE A SITE(S) IN MIND FOR THE PLACEMENT OF THE ARTWORK? IF SO WHERE? _____
Next to the portraits of the Pioneer Ave. libraries near the circulation desk.

IS THIS A CITY OWNED PROPERTY IF NOT WHO OWNS THE PROPERTY? This is a gift from the Friends of the Homer Library
to the City of Homer.

WHAT IS THE RATIONALE FOR SELECTING THIS/THESE LOCATION(S)? There are 2 watercolor painting of the library at its
previous locations, this painting completes the set.

ARE YOU AWARE OF ANY PERMITS OR PERMISSIONS THAT MAY BE REQUIRED? none required

TECHNICAL SPECIFICATIONS

DESCRIBE HOW THE ARTWORK IS CONSTRUCTED OR MADE. PLEASE INCLUDE ANY DOCUMENTATION AT THE END OF
THIS APPLICATION. The painting is made with watercolors on watercolor paper and professionally matted and framed.

HOW IS THE ARTWORK TO BE PROPERLY INSTALLED? Mounted on the wall next to the other paintings.

DOES THE PIECE REQUIRE ELECTRICITY, PLUMBING OR OTHER UTILITY HOOKUPS? No

WHO WILL BE INSTALLING THE ARTWORK? City of Homer with assistance from the Friends of the Homer Library, if
necessary.

WHAT IS THE EXPECTED LIFETIME AND STAYING POWER OF THE MATERIALS USED IN CREATING THE PIECE? _____

The painting should last the life of the library.

WHAT MAINTENANCE IS REQUIRED AND HOW OFTEN? _____ No maintenance is required.

PLEASE IDENTIFY ANY SPECIFIC MAINTENANCE PROCEDURES AND OR EQUIPMENT AND THE ASSOCIATED COSTS: _____

N/A

WHAT PRECAUTIONS HAVE BEEN TAKEN TO GUARD AGAINST VANDALISM IF ANY? _____

It will be hung near the circulation desk, in the purview of the staff.

WHAT STEPS HAVE BEEN TAKEN TO ASSURE THIS PIECE WILL NOT PRESENT A SAFETY HAZARD? _____

N/A

BUDGET

PROJECT MANAGEMENT FEES	\$ _____	INSURANCE	\$ _____
ARTIST'S FEES	\$ 500	UTILITY HOOKUP	\$ _____
PURCHASE PRICE	\$ _____	DELIVERY	\$ _____
PERMITS	\$ _____	INSTALLATION	\$ _____
STRUCTURAL ENGINEERING	\$ _____	SIGNAGE	\$ _____
SITE PREPARATION	\$ _____	RECOGNITION	\$ _____
OTHER COSTS NOT LISTED	\$ _____	DESCRIPTION	_____

DATE PIECE WAS LAST APPRAISED? _____

WHAT IS THE VALUE OF THE PIECE OR ESTIMATED MARKET VALUE IF NO APPRAISAL WAS DONE? \$500

TIMELINE

WHAT IS THE TIMELINE FOR THE COMPLETION OR INSTALLATION OF THE PIECE? IDENTIFY THE DIFFERENT STAGES AND DATE GOALS TO PREPARE THE PIECE FOR DONATION _____ The painting is complete and ready to be installed.

RESTRICTIONS

ARE THERE ANY KNOWN COVENANTS, REQUIREMENTS OR RESTRICTIONS THAT COME WITH THE PIECE? _____

None.

WHAT EXPAECTATIONS DO YOU HAVE FOR THE CITY OF HOMER IN ACCEPTING THIS ARTWORK? _____

That it will be hung in the library in accordance with the library director's wishes.

COMMUNITY INVOLVEMENT

WAS THERE ANY COMMUNITY OR USER INVOLVEMENT IN SELECTING THE RECOMMENDED LOCATION? _____

We sought imput from library staff and volunteers.

PLEASE INCLUDE ANY LETTER(S) OF SUPPORT FOR THE PROJECT OR PROPOSED DONATION.

APPLICANT MUST SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION WITH THIS APPLICATION.

AN RESUME OR BIO FROM THE ARTIST WHO CREATED OR WILL CREATE THE ARTWORK.

FIVE TO TEN IMAGES OF PAST WORK FROM THE ARTIST. THESE CAN BE PHOTOGRAPHS.

THREE TO FIVE CLEAR IMAGES OF THE PROPOSED ARTWORK

SCALE DRAWING/MODEL OF THE PROPOSED ARTWORK

IF YOU HAVE A SITE(S) IN MIND PLEASE INCLUDE PHOTO AND DESCRIPTION OF THE SITE(S) AND A SCALED DRAWING OF THE PROPOSED ARTWORK IN THE RECOMMENDED LOCATION.

A COPY OF A FORMAL APPRAISAL IF AVAILABLE

TECHNICAL SPECIFICATIONS, MAINTENANCE MANUAL OR DRAWINGS/RECOMMENDATION FROM STRUCTURAL ENGINEER.

APPLICATIONS ARE TO BE SUBMITTED TO:

THE CITY OF HOMER

CITY CLERKS OFFICE

491 E. PIONEER AVENUE

HOMER, AK 99603

OR YOU MAY SUBMIT VIA FAX AT 907-235-3143 TO SUBMIT VIA EMAIL PLEASE SEND TO clerk@ci.homer.ak.us

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE CLERK'S OFFICE AT 235-3130.









City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

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Homer, Alaska 99603

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(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 8, 2016

SUBJECT: RECOMMENDATION TO COUNCIL TO INCLUDE BELUGA SLOUGH TRAIL EXTENSION IN
THE CAPITAL IMPROVEMENT PLAN

Following is the Project Information for additional review of the commission.

Recommendation

Make a motion or not to forward a recommendation to Council to include the Beluga Slough Trail Extension in the Capital Improvement Plan.

Project title: Beluga Slough Trail Extension

Project description and benefit

The goal of this project is to extend the existing Beluga Slough Trail (dotted orange line, Map 1) around the northern perimeter of Beluga Slough (dashed white line, Map 1) to expand recreational and educational opportunities for the Homer community and its visitors.

Beluga Slough is a unique environment which has been the focus of environmental education activities for decades. Naturalists from federal, state and non-governmental agencies bring local families and visitors to the existing trail to share the rich natural history of the slough's vegetation, wildlife, and invertebrates. The trail extension provides greater viewing opportunities for shorebirds, salt marsh habitats, and intertidal flats. The extension would create a quiet, non-motorized trail away from the Sterling Highway with connections to Bishop's Beach, Homer's Old Town District, and Ben Walters Park.

Plans and progress

This trail concept is included in the 2004 Homer Non-Motorized Transportation and Trail Plan. Although no formal progress has been accomplished to date, a project team has formed recently to honor Carmen Field, a beloved local naturalist, who taught so many about Beluga Slough through her work at the Kachemak Bay National Estuarine Research Reserve and Alaska Department of Fish and Game. This trail extension would allow Carmen's memory and her love for bringing people out into the natural world to live on.

The proposed trail is on city property (Map 2) except for a 4.8-acre private parcel (yellow star, Map 1). The private parcel is for sale. Options are to purchase the whole parcel (\$675,000), subdivide the parcel and purchase the lower tidal acreage (\$?), or work with owner to put a trail easement on the lower acre. Alternatively the trail could be routed on existing city property which would require more boardwalk infrastructure.

The project team has had preliminary discussions with the Alaska Maritime National Wildlife Refuge, Kachemak Heritage Land Trust, Friends of the Refuge, Homer City Manager Koester, as well as the private land owner.

Project cost

We are proposing the trail extension to be a Level 2 "Recreation Corridor" as per the City of Homer's Trail Manual, Design Criteria (2009). At this time total project costs are unknown.

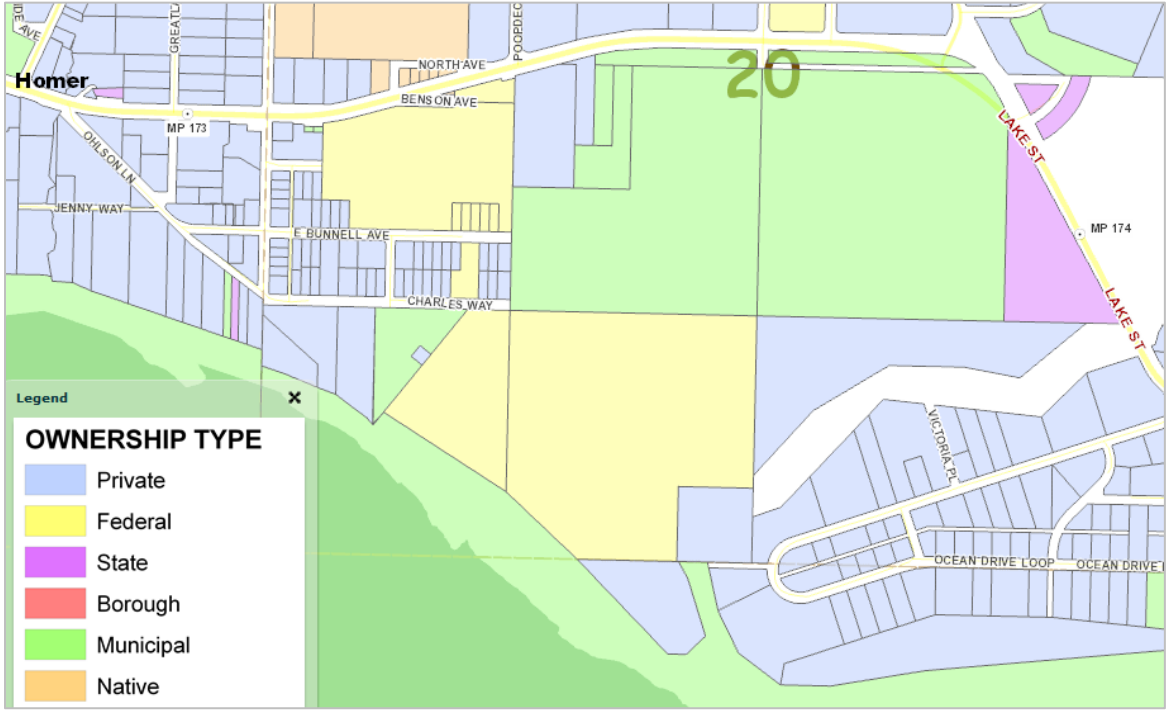
Considerations

The following are some of the issues that will need to be addressed for this project to move forward:

- security vulnerability of the Public Works complex and sewer treatment facility,
- safety concerns with potential trail use by the homeless and inebriate population,
- increased public access to an area inconsistent with DOT's emergency response plan regarding potential failure of the Beluga Slough Dam (Bypass), and
- disturbance to an existing eagle's nest.



Map 1. The proposed Beluga Slough Trail Extension is indicated as a white dashed line along the northern perimeter of the Slough. The existing trail is shown as an orange dotted line.



Map 2. Land ownership in the Beluga Slough area.

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2016 MEETING SCHEDULE

MEETING DATE	SCHEDULED EVENTS OR AGENDA ITEM	
FEBRUARY 2017	STRATEGIC PLAN RE-WRITE	
MARCH 2017	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS COMPLETE STRATEGIC PLAN RE-WRITE	
APRIL 2017	SPRING PARK &/ OR BEACH WALK THROUGH	
MAY 2016		
JUNE 2017	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2017? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS	
AUGUST 2016	BUDGET REVIEW & RECOMMENDATIONS STRATEGIC PLANNING CIP RECOMMENDATIONS TO COUNCIL	
SEPTEMBER 15, 2016	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION	
OCTOBER 20, 2016	REVIEW AND APPROVE THE 2016 MEETING SCHEDULE	
NOVEMBER 17, 2016	STRATEGIC PLAN REVIEW & PLANNING	
DECEMBER 2016	NO MEETING SCHEDULED	HAPPY HOLIDAYS!

- Quarterly: Letters to the editor updating the Community on P&R activities
- Even Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October)
- Odd Years: HNMTTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION
STRATEGIC PLAN 2016 (April)

MISSION STATEMENT

The Commission is established to advocate in an advisory capacity to the City Manager and the City Council on the problems and development of parks, recreation facilities and public beaches within the City.

STRATEGIC GOALS OF THE COMMISSION – What is the focus for the commission?

General Goals of the Commission

- Advocate for obtaining open and green space
- Receive notification of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Receive notification of vacations of public access
- Receive annual status report on the cemetery
- Increase walkability of Homer
- Improve Public Outreach for parks, recreation and trails opportunities. Provide a quarterly point of view article in the newspaper to update the community.
- Keep existing staffing levels for Parks Maintenance (FTE in 2016 ____).
- Increase Community Rec staffing by .25 FTE over the 2015 budget.

STRATEGIC OBJECTIVES OF THE COMMISSION – Must have achievable results, an action statement.

1-2 Year Projects

- Develop a Kayak Launch for the Water Trail @ the Pier 1 lot, and picnic shelter. When the shelter is completed this project will be complete.
- Diamond Creek Recreational Improvement Plan –
 - o Next Steps, Trails improvements, Trail head parking lot (*Rogers Loop land acquisition*)
- Work with community groups to plan and build Woodard Creek Trail
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation. Immediate goal of identifying small projects in concert with the master plan. Drainage issues behind the ballfields are an immediate goal.
- Increase the city budget for parks and recreation. Increase reserve savings and add 0.5 FTE.
- Improve pedestrian access to Mariner Park from the Homer Spit Road and the bike path
- Explore what should be done with the HERC building, after the fall 2016 ballot measure for the Public Safety Building.
- Complete park user agreements with user groups (staff)
- Investigate Endowment funding
- Investigate requiring parks within new subdivisions
- Organize parking at Coal Point Park in conjunction with leases, install interpretive signage (work with Scott at Pratt)

3+ Year Projects

- Advocate for a Parks and Recreation Department, and funding a department
- Consolidate recreation and culture leadership; reduce the number of volunteer boards
- Support efforts for a multi-use recreational facility
- Increase programming for seniors, therapeutic and adaptive users
- Mariner Park Site Improvements – Level parking area, delineation of day use area and camping area, define and improve campsites and relocate kiosk, increase number of spaces and revenues (*place on June Agenda for August budget recommendations*)
- Keep greenspace on the Spit

BEGIN MARCH REVIEW FROM THIS POINT:

ACTIONS OF THE COMMISSION –Who will do what, when and how?

- Have quarterly reports in the newspaper.
- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.
- Provide comments during Comments of the Commission if Commissioners are involved in outside organizations that involve a concern of the Commission.
- When visiting clerk's office, grab the minutes of other groups. Attend an upcoming meeting if items of P&R interest are being discussed. (Or subscribe to email updates on the City website).
- Network with other committees and commissions, in city and outside of city limits

SHARED ACTIONS STAFF/COMMISSION

- Focus and monitor the HNMTTP implementation



**ALASKA STATE
COUNCIL ON THE ARTS**

PRESS RELEASE

DATE: August 10, 2016

CONTACT: Andrea Noble-Pelant, Acting Executive Director, 1-907-269-6610

Alaska State Council on the Arts Awards Grants to Alaska Artists and Arts Organizations

This June, the Alaska State Council on the Arts awarded \$543,262 in grants to Alaska artists and arts organizations in its first funding quarter of FY17, in addition to ratifying \$13,184 in grants awarded in the last part of FY16. The Alaska Arts and Culture Foundation awarded \$2000 in grants for FY17.

ASCA awarded \$386,363 for Operating Support grants for the fiscal year 2017. First quarter FY17 grants were awarded as well, including \$7,454 for Career Opportunity grants, \$5,500 for Workshop grants, \$31,000 for Community Arts Development grants, \$10,000 for Special Project Grants: Folk Arts, \$2,000 for Master Artist and Apprentice grants, \$65,150 for Artists in Schools Round 1 grants and \$8,000 for Special Projects grants.

Four grants were ratified and awarded from the last part of FY16: \$2,000 for a Special Project: Folk Arts grant, \$10,500 for two Special Projects grants, and \$684 for a Career Opportunity Grant.

The Alaska Arts and Culture Foundation also awarded \$2,000 for Helen Walker Performing Arts Fund grants. The Rasmuson Foundation, through the Arts in Education Fund administered by ASCA, awarded \$6,000 for a Cultural Collaboration Project grant, and through the Harper Arts Touring Fund administered by ASCA, awarded \$21,750 for Harper Arts Touring grants.

Carmel Anderson, Milton “Keller” Baker and William Bolton were added to the Statewide Teaching Artist roster.

The Alaska State Council on the Arts is funded by the Alaska State Legislature and the National Endowment for the Arts, with support for arts education grants from the Rasmuson Foundation. All grant funding is contingent on the State of Alaska’s appropriation.

For a complete list of the projects, or grants by community, contact ASCA at 907.269.6610 or 1.888.278.7424. Grants are also posted at: <http://education.alaska.gov/aksca/>

Award Recipient	Community	Award
Annual Operating Support - Annual Grants (\$72,260 awarded)		
49 Writers, Inc.	Anchorage	\$4,735
Alaska Arts Education Consortium	Juneau	\$9,600
Alaska Children’s Institute for the Performing Arts	Kenai	\$4,000
Alaska Design Forum	Anchorage	\$5,615
Anchorage Classical Ballet Academy	Anchorage	\$4,400
Anchorage Community Theatre	Anchorage	\$7,260
Cyrano’s Theatre Company	Anchorage	\$3,000
Denali Arts Council	Talkeetna	\$11,500

Fairbanks Drama Association & Fairbanks Childrens' Theatre	Fairbanks	\$6,500
Greater Sitka Arts Council	Sitka	\$3,150
International Gallery of Contemporary Art	Anchorage	\$3,000
Juneau Alaska Music Matters	Juneau	\$3,000
Juneau Dance Theatre Inc.	Juneau	\$3,500
Sealaska Heritage Institute	Juneau	\$3,000

Operating Support - First Year Biennial Grants (\$154,116 awarded)

Alaska Dance Theatre, Inc.	Anchorage	\$10,356
Anchorage Concert Association	Anchorage	\$19,750
Anchorage Museum Association	Anchorage	\$21,000
Bunnell Street Art Center	Homer	\$9,025
Fairbanks Symphony Association	Fairbanks	\$16,500
First City Players	Ketchikan	\$8,250
Homer Society of Natural History, Inc.	Homer	\$21,000
Juneau Jazz & Classics	Juneau	\$8,910
Ketchikan Area Arts and Humanities Council	Ketchikan	\$14,800
North Star Dance Foundation	Fairbanks	\$3,525
Perseverance Theatre, Inc.	Douglas	\$21,000

Operating Support - Second Year Biennial Grants (\$159,987 awarded)

Alaska Arts Southeast, Inc.	Sitka	\$17,500
Alaska Junior Theater	Anchorage	\$8,450
Alutiiq Heritage Foundation	Kodiak	\$16,000
Anchorage Concert Chorus	Anchorage	\$2,112
Anchorage Opera Company	Anchorage	\$9,251
Fairbanks Arts Association	Fairbanks	\$18,900
Fairbanks Concert Association	Fairbanks	\$21,000
Fairbanks Summer Arts Festival	Fairbanks	\$14,400
Homer Council on the Arts	Homer	\$11,050
Juneau Arts & Humanities Council	Juneau	\$14,553
Juneau Symphony	Juneau	\$8,320
Kodiak Arts Council	Kodiak	\$9,010
Sitka Summer Music Festival	Sitka	\$9,441

Career Opportunity Grants (\$8,183 awarded)

Karrie Pavish Anderson	Galena	\$960
Gabrielle Barnett	Anchorage	\$473
Herminia Din	Anchorage	\$950
Jessica Peña *	Fairbanks	\$684
Kathleen Light	Ketchikan	\$570
Vivian Melde	Anchorage	\$424
Kathryn Russo	Ketchikan	\$840
Nava Sarracino	Anchorage	\$457
Roger Schmidt	Sitka	\$1,000
Pat Shelton	Anchorage	\$910
Christiana Veraat	Anchorage	\$265
Lowell Zercher	Chugiak	\$605

Workshop Grants (\$5,500 awarded)

Alaska Humanities Forum	Anchorage	\$1,500
Alaska Photographic Center	Anchorage	\$1,035
Alaska Watercolor Society	Anchorage	\$1,260
Gustavus Community Center	Gustavus	\$395
Gustavus Community Center	Gustavus	\$410
Wrangell Mountains Center	McCarthy	\$900

Community Arts Development Grants (\$31,000 awarded)

City of Seldovia for Seldovia Arts Council	Seldovia	\$3,500
Girdwood Art Institute	Girdwood	\$3,000
Hmong Center of Alaska, Inc.	Anchorage	\$3,000
KCHU Terminal Radio for Richardson Highway Rendezvous	Valdez	\$1,000
Ketchikan Theatre Ballet	Ketchikan	\$2,000
Palmer Museum of History & Art	Palmer	\$3,000
Peninsula Artists in Motion Dance Company	Kenai	\$2,000
REACH, Inc. for The Canvas	Juneau	\$3,000
Sitka Historical Society, Inc	Sitka	\$1,000
The Island Institute, Inc.	Sitka	\$4,500
Turning the Tides for Keys To Life	Juneau	\$2,000
Wrangell Mountains Center	Anchorage	\$3,000

Special Project Grants: Folk Arts (\$12,000 awarded)

Anchorage Museum Association	Metlakatla	\$10,000
ARTShops - Alaska Native Leaders *	Old Harbor	\$2,000

Master Artist and Apprentice Grants (\$2,000 awarded)

Zachary James (A) w/Wayne Price (M)	Haines	\$2,000
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Artist in Schools Round I Grants (\$65,150 awarded)

Bering Strait School District	Unalakleet	\$14,250
Bunnell Street Art Center	Homer	\$13,134
Chatham School District	Angoon	\$3,000
Fairbanks Arts Association	Fairbanks	\$15,000
Juneau Arts & Humanities Council	Juneau	\$15,000
McNeil Canyon Elementary School	Homer	\$1,866
Yakutat School District	Yakutat	\$2,900

Special Projects Grants (\$18,500 awarded)

Alaska Arts and Culture Foundation *	Anchorage	\$7,500
Alaska Arts Education Consortium *	Juneau	\$3,000
Juneau Arts & Humanities Council	Juneau	\$8,000

AACF Walker Arts Grants (\$2,000 awarded)

Fairbanks Summer Arts Festival	Fairbanks, Salcha, Denali, Kenny Lake	\$1,000
Ketchikan Area Arts & Humanities Council	Ketchikan	\$1,000

Harper Arts Touring Fund (\$21,750 awarded)

Bunnell Street Art Center	Homer	\$10,000
Fairbanks Summer Arts Festival	Fairbanks	\$2,050

Fairbanks Summer Arts Festival	Fairbanks	\$7,600
Alaska Children's Institute for the Performing Arts	Kenai/Nikiski	\$2,100

Cultural Collaborations/Project Grants (\$6,000 awarded)

Keys to Life	Anchorage	\$6,000
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Statewide Teaching Artist Roster

Carmel Anderson	Ketchikan
Milton "Kellen" Baker	Anchorage
William Bolton	Metlakatla

* grant awarded in FY16, ratified 7/11/2016

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ASCA represents, supports and advances the creative endeavors of individuals, organizations and agencies throughout Alaska.

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