

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA**
- 4. VISITORS**
 - A. Katie Koester, City Manager - How to Effectively Move Parks & Recreation Related Projects Forward
- 5. RECONSIDERATION**
- 6. ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
 - A. Minutes for the Regular Meeting on September 15, 2016 Page 7
 - B. Recommendation to Expend Commission Funds to Match Funding from the Homer Animal Friends to Purchase of Doggie Bag Dispenser and Receptacles Page 17
 - C. Recommendation to Council to Approve the Donation of Art Page 19
- 7. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORT**
 - A. Community Recreation Report - Mike Illg
 - B. Parks Management Report - Angie Otteson
 - C. Staff Report - Julie Engebretsen/Renee Krause Page 27
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
- 10. NEW BUSINESS**
 - A. Election of a Vice Chair Page 29
 - B. Review and Approve the 2017 Regular Meeting Schedule Page 31
 - C. Proposal of a New Capital Improvement Project at Mariner Park Page 37
 - D. Fall Park and or Beach Walk Through Page 39
- 9. INFORMATIONAL MATERIALS**
 - A. Commission Annual Calendar 2016 Page 41
 - B. Commissioner Attendance at City Council Meetings 2016 Page 42
 - C. Parks and Recreation Advisory Commission Strategic Plan 2016 Page 43
 - D. City Manager's Budget 2017 Page 45
 - E. Memorandums to City Manager and City Council re: Noise Concerns at Jack Gist Park; Beuga Slough Trail Extension Project; LWCF Grant for Fairview Avenue Trail; Budget Requests for 2017; Accepting a Donation of Art; Increasing Camping Fees Page 199
 - F. Commissioner Reappointments Page 217
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 12. COMMENTS OF STAFF MEMBERS**
- 13. COMMENTS OF THE COMMISSION**
- 14. COMMENTS OF THE CHAIR**
- 15. ADJOURNMENT THE NEXT REGULAR MEETING WILL BE ON THURSDAY, NOVEMBER 17, 2016 at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska**

VISITORS

CONSENT AGENDA

Session 16-09 Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order on September 15, 2016 at 5:30 pm by Chair Matt Steffy at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS FAIR, SHARP, ASHMUN, LOWNEY, HART, BRANN AND STEFFY

ABSENT: COMMISSIONERS ARCHIBALD (EXCUSED), ROEDL

STAFF: DEPUTY CITY CLERK KRAUSE
RECREATION SPECIALIST ILLG

APPROVAL OF THE AGENDA

Chair Steffy called for a motion to approve the agenda.

LOWNEY/HART - SO MOVED.

There was no discussion.

VOTE: NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

VISITORS

A. Rick Malley, Chair, ADA Compliance Committee

Mr. Malley updated the Commission on the work and intent of the committee and their findings regarding accessibility of the city parks, beaches and trails.

Commissioner Hart requested a list of the issues with the city facilities.

B. Ken Castner, Chair, Public Safety Building Review Committee - Presentation on the Proposed Public Safety Building

Mr. Castner provided a presentation on the committee's work to provide a new public safety building, the history of the current police department, what alternatives were being done to extend the life of the current Fire Station due to the economic down turn and how they are proposing that the city pay for the new police station and what it will actually cost the public.

The commissioners asked a few questions regarding the skateboard park and the basketball court. Mr. Castner responded the \$95,000 has been included in the project for the relocation and replacement of the Skateboard Park. There is no consideration included in the project at this time for relocation or replacement of the basketball court. Additional concerns were safe access for students through this area to reach the middle school.

C. Sue Mauger, Beluga Slough Trail Extension Project

Ms. Mauger presented an idea that a group of people have come together to create this trail extension in honor of Carmen Field. This idea is supported by the Islands and Ocean Visitor Center and would be an additional asset to enjoy the wildlife and habitat that is Beluga Slough. Ms. Mauger and her group were requesting the support of the Commission for inclusion in the city Capital Improvement Plan to assist in support for funding.

Comments from the commission were in favor of the trail extension idea and recommended Ms. Mauger

connecting with another group working on a project in honor of Carmen Field located on Mud Bay.

RECONSIDERATION

ADOPTION OF THE CONSENT AGENDA

A. Minutes for the regular meeting of August 18, 2016

Chair Steffy called for a motion to adopt the consent agenda.

BRANN/ASHMUN- MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

There was no discussion.

VOTE. YES. NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Community Recreation Report - Mike Illg

Mr. Illg provided an update on the Community Recreation program, some programs will be taken over by the SPARC association but fees will remain the same. He also provided information regarding a Fund raiser for the facility. He is supportive of the facility 100%. The new brochure is out and contains some new programs that are very exciting. ARPA Conference is being conducted in Petersburg this year, he would have attended however his budget for training and travel was cut.

Mr. Illg requested help funding for the trails map that was created. He explained that he could not fund the amount since his budget has been cut to the bare minimum necessary. The cost to print 5000 copies of the map which is a big hit with visitors is \$3000.00. The expense may be split between Economic Development and us. He has suggested that the Chamber take this on with no results.

PUBLIC HEARING

PENDING BUSINESS

A. Jack Gist Park Noise Concerns

Chair Steffy read the title into the record and requested an update from Commissioner Lowney. She provided information on her response from the Softball Association, Jessica Marx. They expressed some dismay at having to make sure games ended at 10:00 p.m. but would try to amend schedules and comply with the rules. She advised them to bring forward their concerns before the commission. Commissioner Lowney expressed no concerns for the High School girls softball teams as they normally finish by 8:00 p.m.

Chair Steffy requested some input from Commissioner Sharp from the Disc Golf players. Commissioner Sharp reported that he made it a point to visit the park later in the evening and has more empathy for the noise concerns since at night it echoes like crazy. He witnessed visits by the Police, verbal expletives loudly being used and lots of open containers.

Chair Steffy inquired about the recommendations to have larger signage being supplied and installed by Parks Maintenance. Staff noted that they should be able to perform that task.

LOWNEY/ASHMUN - MOVED TO FORWARD A MOTION TO COUNCIL TO CLOSE THE PARK AT 10:00 P.M. INCREASE SIGNAGE THROUGHOUT THE PARK REGARDING THE CLOSURE AND THE NOISE LEVELS SECIFICALLY NOTICES AT TEES AND BASKETS ONE THROUGH FOUR.

A brief discussion ensued regarding posting notice as soon as possible even if it was hand painted plywood plus repairing existing signage. Commissioner Sharp noted that there is a work party planned for next weekend and repairing that kiosk is on the list plus he felt that they could address temporary signage regarding noise. Commissioner Hart advised the commissioners that Miss Koppen has advised her that the discs get thrown into her yard and people are coming into her yard which is actually trespassing. Commissioner Hart was informed that the property owner should post their property. Commissioner Sharp informed the commission that there is no delineation of the park boundary and he noted that they are very cautious on going into people's property.

Further discussion ensued on getting signage regarding all the changes in regulations in relation to dogs, driving on beaches, etc. Chair Steffy inquired about assistance from staff on designs for signage. Commissioner Lowney then requested that information in their next packet regarding signage and design choices. Staff explained that most of this signage is regulatory so the designs will be limited. Chair Steffy explained that he was understanding collaboration with Islands and Ocean.

Commissioner Lowney requested her motion to be read back for the commission. There was a brief discussion on what the signage was going to be. Commissioner Lowney requested amending her motion to just deal with the closure time change. Staff requested if Commissioner Ashmun was agreeable to the amendment. A response was unheard. Chair Steffy offered an amendment to the amendment that the closure is effective upon installation of signage. Commissioner Lowney did not accept the amendment since the Police has pointed out that the public is responsible to inform themselves of the regulations. Chair Steffy commented that he was looking at it from a public relations point of view and he knows that there is some volatility there regarding the property owner and wanted it to be "bubble wrapped." Commissioner Hart brought up previous comments regarding Parks Maintenance personnel making signage and that they could use that until permanent signs were created and installed.

Ms. Krause advised the commission that they were off from the intent of the motion. Chair Steffy apologized for getting knee deep in Robert's Rules and asked Commissioner Lowney if she would like to remove her motion from the table and offer a new motion on the closure. Commissioner Lowney removed her motion from consideration and requested Chair Steffy to offer a motion.

STEFFY/LOWNEY - MOVED TO REQUEST COUNCIL CHANGE THE OPERATING HOURS FOR JACK GIST PARK TO CLOSE AT 10:00 P.M. AND THAT THE NEW CLOSURE TIME BECOME EFFECTIVE WITH INSTALLATION OF SIGNAGE REGARDING THE CLOSURE.

Discussion ensued regarding clarifying the intent of the motion to address closure time only including the signage. Also pointed out that temporary signage can be used until permanent signs are obtained and installed.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Commissioner Lowney requested signage, designs and ideas for review and discussion. She requested input from Parks Maintenance Coordinator Otteson. Chair Steffy clarified that the signage previously discussed by the Commission to address all issues such as leash laws, vehicles, closure, etc.

Commissioner Hart wanted to make the recommendation to have a seasonal alternate course for the Disc Golf as a permanent course. She wanted it to be away from those property owners so they have a permanent solution.

Chair Steffy commented that the commission can address that as it stands with this memorandum there are a lot of unknowns and they need to work with the disc golf players as to whether it is permanent or seasonal alternate. They both have their merits.

B. Report on Costs for Requested Doggie Bag Dispenser/Receptacle, Locations and Placement

Commissioner Lowney stated she has spoken with Homer Animal Friends and others and they have

offered to fund \$500 if the city will match those funds for the purchase of doggie bags and dispenser/receptacles.

Commissioner Lowney then segued into the previous recommendation of the Commission to budget \$5000 for a media campaign regarding the laws of the city and cleaning up after your pet, being a responsible pet owner; these groups have offered to do this but have not put money up front on this educational component. Commissioner Lowney opined that Council does have a responsibility to educate the public on these issues. She recommended using the remaining \$4500 for the education component. She further stated that she was not sure how they are to address this and move forward with making sure this happens, signage is not a problem but again she would refer again to staff to determine what type of signage that is required. Commissioner Lowney stressed that they need to submit a recommendation to Council that they want a signage in specific locations, but want to see and select what they want. If the city will fund the groups she is sure will come up with the programs.

Chair Steffy supported making a recommendation on the expenditure for the doggie bags and dispensers.

LOWNEY/BRANN - MOVED TO RECOMMEND THAT THE CITY MATCH THE \$500 FOR THE PURCHASE OF DOG BAGS AND DISPENSER/RECEPTACLE.

Brief discussion on the costs for the dispensers ensued. It was estimated that the cost is guesstimated at \$130 each. Two locations were picked for placement on the Spit. There are about 10 that are needed.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Recommendations for Media Campaign on Leash Laws and Picking Up after Your Pooch

Chair Steffy stated that this will not only cover the leash law and how to pick up after your pooch how it is to be approach and gave the floor to Commissioner Lowney again.

Commissioner Lowney would like to turn this over to the groups to deal with the issues for them. The City may have already given direction since there was a group that was established by the city that came up with all these rules. Staff explained that this was a temporary committee established to update the rules. Commissioner Lowney pointed out that they did not provide direction on how to implement these regulations and she would like to see these organizations to come up with a proposal on how to expend the funding and see where that would go.

Chair Steffy asked if that would be possible to have this outside group or would they need approval from the city.

Commissioner Lowney requested that Council form or allow the Commission to form a committee to address this issue. Staff responded that she could forward a memorandum to the Council through the City Manager expressing the recommendations of the Commission explaining why and what the intent of the committee is for.

Chair Steffy opined that this could be accomplished in a couple of meetings citing the experience of the commission's request for the formation of a committee to deal with

LOWNEY/ASHMUN - MOVED TO RECOMMEND THAT COUNCIL FORM A COMMITTEE OR TASK FORCE TO DEVELOP AN OUTREACH PLAN REGARDING CHANGES TO THE REGULATIONS AND PICKING UP AFTER YOUR POOCH.

There was no additional discussion.

YES. NON-OBJECTIONS. UNANIMOUS CONSENT.

Motion carried.

D. Review and Recommendations on the Draft HART Trails Grant Program

Chair Steffy read the title into the record and clarified the amendments so far made by the commission.

Commissioner Ashmun recommended the following changes:

- remove the word how in #8, the applicants can use any method to demonstrate their capacity and ability
- Under timeline, third bullet recommends changing to first meeting in April and expressed concern with taking that action before approving this.
- In the application part under "Applicant will include" Drawings is listed with a questions mark. She recommended the following: A basic map showing trail routing in relation to existing streets, trails and land ownership

Chair Steffy commented that he was sure some items will change organically in the future and requested input from commissioner Lowney who asked how the commission felt about the scoring. Chair Steffy questioned in item 1B there may be another reason that is not listed and the total points in 1 A could make or break a trail but it was pointed out that they can earn back 10 points in 1B. Commissioner Sharp questioned #6 and what they were supposed to do. Commissioners offered what that 5 points could be used for. It was determined that it could be discretionary to the reviewer. Staff tried to clarify what the next step would be for the plan and if the commission would submit a recommendation of support for the final product before submittal to planning and or council. It was further noted that until Council approved this it should not be shared with the public at this time.

Commissioner Brann recommended that review of the Trail manual contains basic or general costs that can be used for reference.

Chair Steffy requested any disagreement with the changes. There were none.

E. Beach Policy Re-write Review and Discussion

LOWNEY/STEFFY - MOVED TO ADOPT ALL COMMISSIONER ASHMUN CHANGES AND APPRECIATED ALL HER HARD WORK.

Commissioner Ashmun stated she found a few discrepancies that she believed needed clarification or review and they are as follows:

Page 6, of the Policy, Area 2, Item G. page 44 of the packet, since vehicles have been addressed should this be removed. Commissioner Brann pointed out that there is no parking in this area. Remove the word vehicle line 198.

Commissioner Brann commented on preserving the fishing access using the easement between the properties of English Bay and Cousins, line 197.

Commissioner Lowney referred to page 7 of the policy Area 1 and Area 2 regarding the airport access road identification and that it is not a public beach access. Recommendation was to change airport to Emergency Access Road and make the appropriate changes throughout the policy.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Commissioner Ashmun reminded the commission that they haven't addressed dog issues within the policy yet and should keep that in mind.

F. Budget 2017 Recommendations

Chair Steffy read the title into the record. He questioned why this item was on the agenda, Staff

responded that he requested it at the last meeting.

There was no further discussion on this item.

NEW BUSINESS

A. Welcome New Commissioners - Appointments to the Commission

A short welcome to the new commissioners was issued.

B. ARPA Membership Renewal

LOWNEY/ASHMUN - MOVED TO APPROVE RENEWING THE ARPA MEMBERSHIP.

Chair Steffy provided a brief synopsis of the membership and the benefits and informed the commission that he has taken on a position with the ARPA Board.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Land and Water Conservation Grant Application for Projects - Jack Gist or Fairview Park Trail

Chair Steffy read the title into the record. He requested input from Commissioner Lowney.

LOWNEY/STEFFY - MOVE TO FORWARD A RECOMMENDATION AND REQUEST FOR STAFF TO SUBMIT A LAND AND WATER CONSERVATION FUND GRANT APPLICATION FOR THE FAIRVIEW AVENUE PORTION OF THE WOODARD CREEK TRAIL.

Commissioner Lowney provided input regarding the Fairview Avenue Trail citing the park being a previous Land and Water Conservation grant recipient, acknowledging staff concerns regarding the difficulties in writing this grant, the costs are already known, application would be for the Fairview portion of the trail and that would reduce the those estimated costs, not completing the portion that goes up into the park until the road is realigned; the trail would go through significant wetlands even though it goes right along that bench; this will also assist with some drainage issues behind the ballfields.

Commissioner Brann agrees but the grant is available for purchasing property too and agrees that the trail supersedes the purchase of the property but would advocate for staff to keep a look out for grants that would allow purchasing that property.

Commissioner Lowney mentioned that in the future they could look at tapping to a fund created by the city from land that was sold.

Chair Steffy agreed and felt comfortable making that recommendation but commented that his experience with grants October 31st is awful soon and would like to add to the recommendation that if staff deems that it is unfeasible that they keep it on the schedule to apply next year grant cycle.

Commissioner Lowney disagreed and wanted to make the recommendation and just leave it to the discretion of the City Manager.

Commissioner Sharp acknowledged needing to be brought up to speed but asked about additional projects that the commission has in the wings that this grant could apply to. Chair Steffy provided some input mentioning the Non-Motorized Trail Plan, Summary from the Trails Symposium, the Capital Improvement Plan, Karen Hornaday Park Master Plan.

Chair Steffy asked if there was any disagreement in forwarding the recommendation to apply for the Land & Water Conservation Fund Grant for the Fairview Ave Trail. There was no objection voiced from the

commission.

D. Gift Application Review and Recommendation to Council

LOWNEY/BRANN - MOVED TO RECOMMEND CITY COUNCIL ACCEPT THE DONATION OF A WATERCOLOR PAINTING INTO THE MUNICIPAL ART COLLECTION WITH PLACEMENT AT THE HOMER PUBLIC LIBRARY.

There was a brief discussion and clarification on the application regarding the artists fees and if the city has to pay these fees along with the process.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

E. Recommendation to Council to Support Including Beluga Slough Trail Extension in 2017 Capital Improvement Plan

Chair Steffy read the title into the record and stated that the commission discussed this fairly well and he opined that he was in support of including this project.

STEFFY/ASHMUN - MOVED TO RECOMMEND CITY COUNCIL INCLUDE IN THE 2017 CAPITAL IMPROVEMENT PLAN.

Commissioner Lowney expressed hesitation at including this project over other projects that were much older and also deserved to be on the CIP. Discussion ensued regarding the details of the project, that there was another project in the works to honor Carmen Field that was more defined and further along, the security risks and additional Homeland Security issues that would have to be addressed with the proximity to Public Works and that additional cost to the city, funding options would be opened up for the group, the existing trail is already widely used.

Staff suggested that the commission could forward a recommendation to support that Council include the project under the section of projects recommended by different organizations. She explained that the project can be submitted by the group to council. Commissioner Brann provided an example using Roger Loop property which was included in the CIP for the Ski group. Chair Steffy inquired how the commission felt about supporting the project for inclusion in that section. The commissioners expressed that they could do that, the following amendment was made

STEFFY/BRANN - MOVED TO AMEND THE MOTION TO READ MOVE THAT THE PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION SUPPORTS CITY COUNCIL INCLUDING IN THE 2017 CAPITAL IMPROVEMENT PLAN UNDER THE SECTION, PROJECTS SUBMITTED BY OTHER ORGANIZATIONS, THE BELUGA SLOUGH TRAIL EXTENSION PROJECT SUBMITTED BY SUE MAUGER AND MARIANNE APLIN.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

INFORMATIONAL MATERIALS

- A. Commission Annual Calendar 2016
- B. Commissioner Attendance at City Council Meetings 2016
- C. Parks and Recreation Advisory Commission Strategic Plan 2016
- D. FY17 Grant Awards - ASCA 1st QTR and Annual Grants

The commission commented on the number of recipients from Homer that received grants. It was an

recognition in testament to the talent in Homer. It was noted that the 2017 Meeting Schedule would be on the agenda, not 2016.

Commissioner Lowney noted that Commissioner Archibald was planning on having a presentation at the next Council meeting on September 26th, Chair Steffy will do the October 10th meeting, Commissioner Fair and Sharp will share the October 24th meeting after a brief clarification and explanation.

There was a brief comment that it needs to be updated considering the change in the responsibility of the commission however it is tentatively scheduled for March of 2018.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE COUNCILMEMBER (If one is present)

COMMENTS OF THE CITY STAFF

Deputy City Clerk Krause reported that Commissioner Brann has decided not to request reappointment however Commissioner Ashmun has so we will be advertising for another new commissioner shortly. Ms. Engebretsen was planning to return tonight from maternity leave but has changed that to next week. The Roger Loop Trailhead land purchase has been completed. Absentee voting opens next week for City and Borough election. There will be another donation of artwork on the agenda next month by a former teacher and the artwork was done by students.

COMMENTS OF THE COMMISSION

Commissioner Ashmun this was a fine meeting.

Commissioner Brann enjoyed working with the commission, thanked staff and is looking forward to slowing down a little to spend more time with family but he will stop by every now and then. The picnic shelter is coming along and waiting on timbers from Anchorage and it will be put up the weeks of October he provided an explanation on the shelter and that it replaces the one next to the Pier One theater. It will be a priority for accessible picnic tables if there are funds remaining.

Commissioner Hart thanked Dave for his service and staff for everything she does for them, she welcomed the new commissioners; she would like to request Carey Meyer to present costs for the Mariner Park project that included dredge spoils and building up the area on the north side of the park to build restrooms for the next meeting and to keep Jack Gist Park on the minds.

Commissioner Lowney commented it was a great meeting, wow, Dave will be missed, there will be a fundraiser to raise the remaining \$42,000 needed to match the funds from the city at Grace Ridge Brewery. The cost for community rec programs will be \$3.00 and she will be absent at the October meeting.

Commissioner Fair commented that it will be a large learning curve, feeling a little overwhelmed but it will eventually sink in.

Commissioner Sharp complimented staff on the packet and will be stopping by to get additional information from them.

COMMENTS OF THE CHAIR

Chair Steffy thanked staff for taking such good care and providing all the necessary information and trying to keep them in line. He noted that Dave's expertise will be sorely missed and appreciated having a full commission. HE requested the other commissioner to spread the word regarding the upcoming vacancy.

He appreciated the commissioners hanging in there for such a long meeting but they got a lot accomplished this time.

ADJOURNMENT

There being no further business to come before the Commission, Chair Steffy adjourned the meeting at 8:28 p.m. The next **REGULAR MEETING IS SCHEDULED FOR THURSDAY, OCTOBER 20, 2016** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk

Approved: _____



City of Homer

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Office of the City Clerk

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(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: OCTOBER 12, 2016

SUBJECT: RECOMMENDATION TO EXPEND COMMISSION FUNDS TO MATCH FUNDING FROM THE HOMER ANIMAL FRIENDS

A recommendation was submitted to Council to match the amount of \$500 that was promised from the Homer Animal Friends to purchase the doggie bag dispensers with receptacle at the September 15, 2016 regular meeting. This was also submitted as a budget request to Council.

It should be noted that while funding remains in the Commission's account the likelihood of Council funding even this small amount may not come to fruition and was suggested that the Commission approve the expenditure from their account.

Recommendation

Move to approve expending \$500 from the Parks, Art, Recreation & Culture Advisory Commission Fund.



City of Homer

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: OCTOBER 12, 2016
SUBJECT: RECOMMENDATION TO COUNCIL TO APPROVE THE DONATION OF ART

The following application was submitted by Linda Rourke for a work created by former Middle School students that was modeled after the 1% for Art Program. This tile work hung for many years at the Homer Middle School but now requires a new home. The City currently has an appropriate place to display the large piece where many residents and visitors will be able to view it.

The work falls within the guidelines established and would be an appropriate and fitting addition to the City of Homer Municipal Art Collection.

Recommendation

Motion to approve a recommendation that Council include the work of art entitled Husky Star by Homer Middle School Students into the City of Homer Municipal Art Collection.



MUNICIPAL ART COLLECTION GIFT PROPOSAL APPLICATION

PLEASE TYPE OR PRINT CLEARLY AND MAKE YOUR RESPONSES COMPLETE AND THROUGH.

DATE September 13, 2016
CONTACT PERSON Linda S. Rourke TITLE _____
ORGANIZATION IF APPLICABLE _____
ADDRESS 1691 Hillside Place CITY Homer STATE AK ZIP 99603
PHONE 235-1222 FAX _____ CELL 299-0415 (*)
EMAIL lsrourke@xyz.net

TELL US WHY YOU WISH TO DONATE THIS ARTWORK TO THE CITY OF HOMER?

It was created by a class of middle school
students (Homer Middle School) and was designed
to be publicly displayed.
Homer Middle School no longer has a need for it.

PROPOSED ARTWORK

TITLE OF ARTWORK Husky Star
ARTIST(S) NAME Art class of Homer Middle School (Linda Rourke)
YEAR COMPLETED _____ DIMENSIONS 54" wide x 36" tall (Anna Iredale)
MATERIALS USED TO CREATE ARTWORK Ceramic tiles, glazed and mounted
on plywood.

PHYSICAL DESCRIPTION OF THE PROPOSED PIECE--

See above ; see photo

NARRATIVE DESCRIPTION OF THE PROPOSED ARTWORK - TELL US THE STORY BEHIND THE PIECE OR SIGNIFICANCE -

Students at HMS designed and proposed art work
modeled off the 1% for art model/art in public places.
After a field trip to Anchorage (airport, Eagen Center, schools) to
view 1% for art installations, they returned to Homer and each
submitted a "proposal" for a piece of Public Art. A committee
reviewed the proposals and selected pieces to be executed.
This was one of the "selected" pieces.

IS THE PROPOSED PIECE ONE OF A KIND? yes IS THE PIECE PART OF A SERIES, LIMITED OR OTHERWISE? no
IF SO, AN EDITION OF HOW MANY? _____ IS THE PIECE COMPLETED? yes IF NOT WHEN IS THE
EXPECTED COMPLETION DATE? _____
WHAT IS THE CURRENT CONDITION OF THE PIECE? excellent

PROPOSED SITE OR LOCATION

DO YOU HAVE A SITE(S) IN MIND FOR THE PLACEMENT OF THE ARTWORK? IF SO WHERE? _____
any indoor location (not grouted for outdoors)
preferably where many people would view

IS THIS A CITY OWNED PROPERTY IF NOT WHO OWNS THE PROPERTY? _____
N/A

WHAT IS THE RATIONALE FOR SELECTING THIS/THESE LOCATION(S)? _____
N/A

ARE YOU AWARE OF ANY PERMITS OR PERMISSIONS THAT MAY BE REQUIRED? _____
N/A

TECHNICAL SPECIFICATIONS

DESCRIBE HOW THE ARTWORK IS CONSTRUCTED OR MADE. PLEASE INCLUDE ANY DOCUMENTATION AT THE END OF
THIS APPLICATION. Ceramic tiles were glazed & fired. Tiles
were secured to a backing, grouted and framed.

HOW IS THE ARTWORK TO BE PROPERLY INSTALLED? has a hanger - it was hung
in the school on a concrete wall.

DOES THE PIECE REQUIRE ELECTRICITY, PLUMBING OR OTHER UTILITY HOOKUPS? no

WHO WILL BE INSTALLING THE ARTWORK? ?
(Borough Maintenance installed it at the school)

WHAT IS THE EXPECTED LIFETIME AND STAYING POWER OF THE MATERIALS USED IN CREATING THE PIECE? _____

a hundred years ?

WHAT MAINTENANCE IS REQUIRED AND HOW OFTEN? no

PLEASE IDENTIFY ANY SPECIFIC MAINTENANCE PROCEDURES AND OR EQUIPMENT AND THE ASSOCIATED COSTS: _____

none

WHAT PRECAUTIONS HAVE BEEN TAKEN TO GUARD AGAINST VANDALISM IF ANY? _____

it is durable

WHAT STEPS HAVE BEEN TAKEN TO ASSURE THIS PIECE WILL NOT PRESENT A SAFETY HAZARD? _____

not a problem

BUDGET

PROJECT MANAGEMENT FEES	\$ _____	N/A	INSURANCE	\$ _____
ARTIST'S FEES	\$ _____		UTILITY HOOKUP	\$ _____
PURCHASE PRICE	\$ _____		DELIVERY	\$ _____
PERMITS	\$ _____		INSTALLATION	\$ _____
STRUCTURAL ENGINEERING	\$ _____		SIGNAGE	\$ _____
SITE PREPARATION	\$ _____		RECOGNITION	\$ _____
OTHER COSTS NOT LISTED	\$ _____	DESCRIPTION _____		

DATE PIECE WAS LAST APPRAISED? _____

WHAT IS THE VALUE OF THE PIECE OR ESTIMATED MARKET VALUE IF NO APPRAISAL WAS DONE? _____

TIMELINE

WHAT IS THE TIMELINE FOR THE COMPLETION OR INSTALLATION OF THE PIECE? IDENTIFY THE DIFFERENT STAGES AND DATE GOALS TO PREPARE THE PIECE FOR DONATION _____

N/A

RESTRICTIONS

ARE THERE ANY KNOWN COVENANTS, REQUIREMENTS OR RESTRICTIONS THAT COME WITH THE PIECE? no

WHAT EXPECTATIONS DO YOU HAVE FOR THE CITY OF HOMER IN ACCEPTING THIS ARTWORK? _____

displayed publicly, indoors

COMMUNITY INVOLVEMENT

WAS THERE ANY COMMUNITY OR USER INVOLVEMENT IN SELECTING THE RECOMMENDED LOCATION? no

PLEASE INCLUDE ANY LETTER(S) OF SUPPORT FOR THE PROJECT OR PROPOSED DONATION.

APPLICANT MUST SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION WITH THIS APPLICATION.

_____ AN RESUME OR BIO FROM THE ARTIST WHO CREATED OR WILL CREATE THE ARTWORK.

_____ FIVE TO TEN IMAGES OF PAST WORK FROM THE ARTIST. THESE CAN BE PHOTOGRAPHS.

X _____ THREE TO FIVE CLEAR IMAGES OF THE PROPOSED ARTWORK

_____ SCALE DRAWING/MODEL OF THE PROPOSED ARTWORK

_____ IF YOU HAVE A SITE(S) IN MIND PLEASE INCLUDE PHOTO AND DESCRIPTION OF THE SITE(S) AND A SCALED DRAWING OF THE PROPOSED ARTWORK IN THE RECOMMENDED LOCATION.

_____ A COPY OF A FORMAL APPRAISAL IF AVAILABLE

_____ TECHNICAL SPECIFICATIONS, MAINTENANCE MANUAL OR DRAWINGS/RECOMMENDATION FROM STRUCTURAL ENGINEER.

APPLICATIONS ARE TO BE SUBMITTED TO:

THE CITY OF HOMER

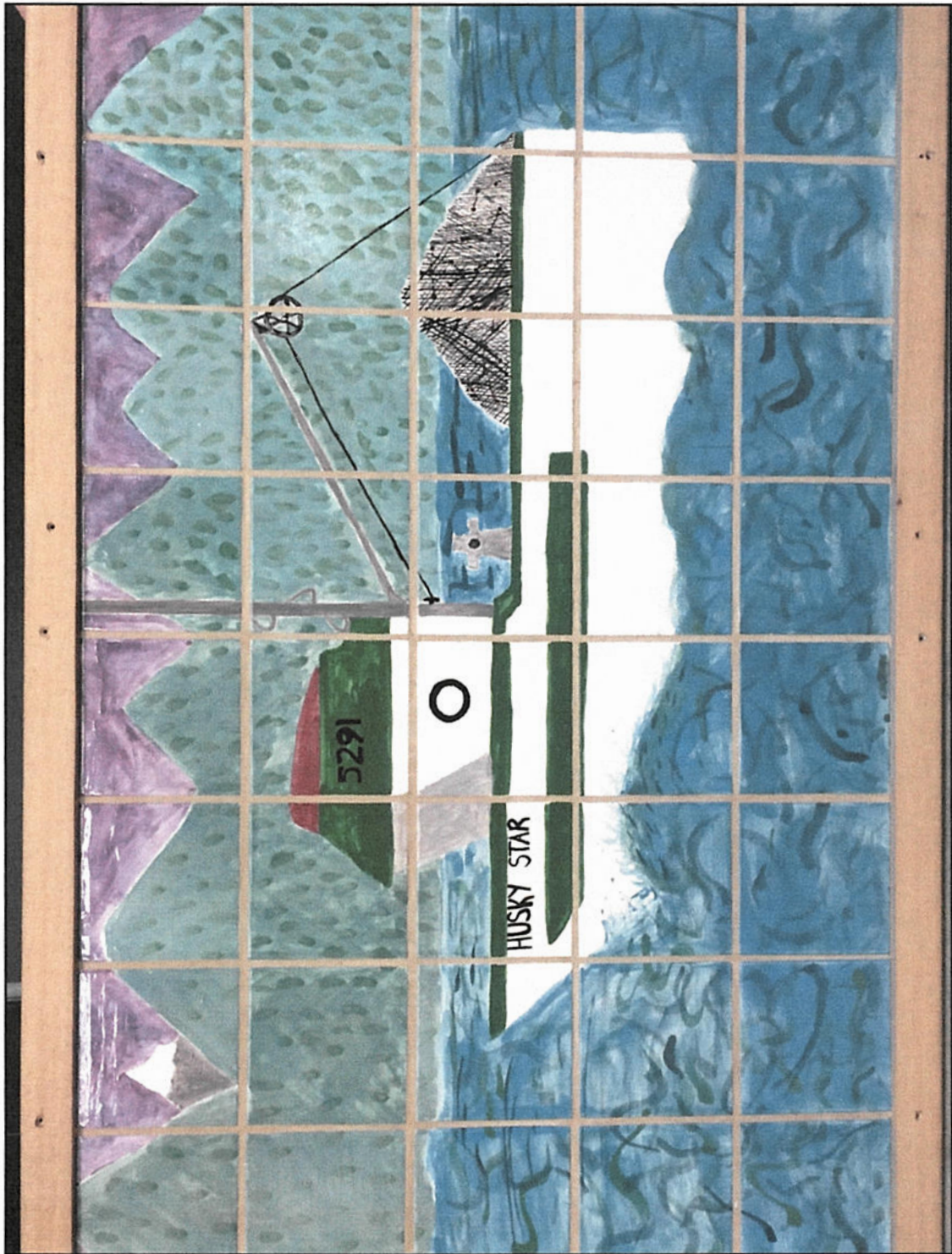
CITY CLERKS OFFICE

491 E. PIONEER AVENUE

HOMER, AK 99603

OR YOU MAY SUBMIT VIA FAX AT 907-235-3143 TO SUBMIT VIA EMAIL PLEASE SEND TO clerk@ci.homer.ak.us

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE CLERK'S OFFICE AT 235-3130.





City of Homer

www.cityofhomer-ak.gov

Planning

491 East Pioneer Avenue
Homer, Alaska 99603

Planning@ci.homer.ak.us
(p) 907-235-3106
(f) 907-235-3118

To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: October 12, 2016
Subject: October Staff Report

Quarterly Letter to Editor : Who is doing the next one?– the Commission has a goal of having a letter to the editor in the newspaper on a quarterly basis. Who is writing the letter this quarter? The purpose of these letters is to improve the city's public outreach for parks, recreation and trail activities. (Examples, the completion of the purchase of land for a future trailhead on Rodger's Loop, what pet waste improvements have been accomplished, any other things...contact Angie Otteson for info on any special projects she and her crew completed over the summer/fall.

FYI: City Council follow up on camping fees – at the October 24th meeting, Council will be approving the 2017 fee schedule. The Commission recommended raising camping fees, with the idea that additional revenues would help fund parks and recreation. For the city budget this is really a two-step process: raise money by increasing fees, and then convince council to budget more money for parks and rec. Raising fees will probably be straight forward, and will happen on the 24th with the adoption of the fees for 2017. Convincing Council to budget more funds for P&R requires the Commission to lobby Council at meetings and contact Councilmembers individually.

2016 Budget – on consent agenda

There is approximately \$575 remaining in the Commission budget for this year. The Commission has discussed using some funds for radio and print advertising about cleaning up after pets, and also requested \$500 matching funds at the last meeting to purchase dog waste bag dispensers. Council has not responded to this request.

Staff recommendation: Commission approve \$500 of Commission funds as a match fund for dog waste bag dispensers and public education.

Fall park and beach walkthrough – September calendar item

The Commission has not scheduled a fall park & beach walkthrough. Staff recommendation: Determine if Commissioners are interested/able to do a walkthrough, and which parks/beach areas to review. Staff suggests commissioners do this activity on their own and report at the November meeting.

2017 Budget

The draft 2017 budget is out. Good news: The Parks reserves is proposed to have \$60,000 deposited. This provides matching funds for grants, or money for smaller capital projects. Additionally, \$10,000 was budgeted for signage - for beaches and city parks such as Jack Gist. As the City Council moves through the budget process, it's good for the Commission to be aware of what is in the budget, and

keep an eye on proposed amendments that affect parks. No action is needed at this time. Staff will go over any changes at the November meeting.

Staff items:

HART – trails grant program. Thank you for your comments at the last meeting. I will fine-tune the grant portion, and eventually the whole document will be reviewed by the Planning Commission, and sent to Council for adoption. There are other changes to the HART manual, so planning will work with the city manager to determine if these items will be presented piecemeal when ready, or all at once.

Fundraising – Renee recommended the Commission consider fundraising ideas to accomplish some of the things you would like to see happen. I suggest the Commission might consider this over the winter and bring ideas to the first meeting of the year.

Beach Signage design with Islands and Oceans: The 2017 draft budget includes \$10,000 in funding for city parks and beaches. There may also be some 2016 funds still available; staff is checking. If Council keeps the \$10,000 in the 2017 budget, the Commission and staff can begin working on signage in January.

Beach Policy - This will be on the next agenda.

MOU's for parks – on my to-do list.

APRA membership renewal – The application and membership fee have been mailed.

Land and Water Conservation Fund Grant application for Hornaday Park: Update at the meeting.

Parks Maintenance: Angie's crew is done for the year so we are back to 1 maintenance person for the winter. Seasonal staff begins coming back in April. Angie has been planting peonies and finishing work on the recent improvements to Pioneer Ave. She has also been installing new harbor signs and removing graffiti from Ramp 2. The City and the Pratt Museum are working together to install new interpretive signs around the harbor along the spit trail. Locations include End of the Road Park, Coal Point, the steel grid, etc.

Woodard Creek Trail: I recently had the pleasure of walking on the trails built this summer at the Pratt Museum. What a treat! My kids and I enjoyed it very much. Thanks to everyone who helped make the trails happen!

Beach feedback: Tom Zitzman, Hidden Way resident, dropped by my office to say there were way WAY fewer people driving down the beach this summer, and much better behavior than in years past. I would not have expected this drastic a change but I am glad to see it!



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: OCTOBER 12, 2016
SUBJECT: ELECTION OF A VICE CHAIR

Since this will be Commissioner Brann's last meeting we will not have a Vice Chair so it would be appropriate to solicit nominations for Vice Chair.

The duties of Vice Chair are simple, you run the meeting in the event that the Chair is going to be absent or is otherwise unable to conduct a meeting or should the Chair decide to resign his commission or retire the Vice Chair would then move up to the position of chair if they desired or the commission would hold elections at the next regular meeting.

Chair will open the floor for nominations for Vice Chair, any commissioner can submit their own names, (or names of commissioners not present), new commissioners are also invited it doesn't take much experience.

Hearing no further nominations Chair will close the floor for nominations and call for the vote on the each nominee, announcing the count for the clerk. If only one nominee and that commissioner accepts the nomination, a vote is not necessary.

Recommendation

Hold Nominations and Elect a Vice Chair



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Memorandum

TO: ADVISORY BODIES
FROM: JO JOHNSON, CITY CLERK
DATE: OCTOBER 7, 2016
SUBJECT: MEETING SCHEDULE FOR 2017

Please review the draft resolution that establishes your meetings for 2017. If you have any changes please submit them to me by December 5th.

Council will be setting the 2017 meeting schedule for Council and Advisory Bodies with the adoption of the resolution at their December 12, 2016 meeting.

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

City Clerk

3
4 **RESOLUTION 16-xxx**
5

6 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
7 ESTABLISHING THE 2017 REGULAR MEETING SCHEDULE FOR
8 THE CITY COUNCIL, ECONOMIC DEVELOPMENT ADVISORY
9 COMMISSION, LIBRARY ADVISORY BOARD, PARKS ART
10 RECREATION AND CULTURE ADVISORY COMMISSION, ADVISORY
11 PLANNING COMMISSION, PORT AND HARBOR ADVISORY
12 COMMISSION, AND CANNABIS ADVISORY COMMISSION.
13

14 WHEREAS, Pursuant to Homer City Code Section 1.14.020, the City Council annually
15 sets the schedule for regular and some special meetings, noting the dates, times and places
16 of the City Council, Advisory Commissions, and the Library Advisory Board meetings; and
17

18 WHEREAS, The public is informed of such meetings through notices located at the City
19 Clerk's Office, Clerk's Calendar on KBBI, the City Clerk's Website, and postings at the Public
20 Library; and
21

22 WHEREAS, HCC 1.14.020 - 040 states that meetings may be advertised in a local paper
23 of general circulation at least three days before the date of the meeting and that special
24 meetings should be advertised in the same manner or may be broadcast by local radio at
25 least twice a day for three consecutive days or two consecutive days before the day of the
26 meeting plus the day of the meeting; and
27

28 WHEREAS, HCC 1.14.010 notes that the notice of meetings applies to the City Council
29 and all commissions, boards, committees, subcommittees, task forces and any sub-unit of
30 the foregoing public bodies of the City, whether meeting in a formal or informal meeting; that
31 the failure to give the notice provided for under this chapter does not invalidate or otherwise
32 affect any action or decision of a public body of the City; however, this sentence does not
33 change the consequences of failing to give the minimum notice required under State Statute;
34 that notice will ordinarily be given by the City Clerk; and that the presiding officer or the
35 person or persons calling a meeting are responsible for notifying the City Clerk of meetings in
36 sufficient time for the Clerk to publish notice in a newspaper of general circulation in the City;
37 and
38

39 WHEREAS, This Resolution does not preclude additional meetings such as emergency
40 meetings, special meetings, worksessions, and the like; and
41

WHEREAS, Council adopted Resolution 06-144 on October 9, 2006 establishing the Regular Meeting site for all bodies to be the City Hall Cowles Council Chambers.

NOW, THEREFORE, BE IT RESOLVED by the Homer City Council, that the 2017 meeting schedule is established for the City Council, Economic Development Advisory Commission, Library Advisory Board, Parks Art Recreation and Culture Advisory Commission, Advisory Planning Commission, and Port and Harbor Advisory Commission of the City of Homer, Alaska, as follows:

Holidays - City Offices closed:

January 2**, New Year's Day, Monday	February 20*, Presidents' Day, the third Monday	March 27*, Seward's Day, last Monday	May 29*, Memorial Day, last Monday	July 4*, Independence Day, Tuesday	September 4*, Labor Day, first Monday
October 18*, Alaska Day, Wednesday	November 10**, Veterans Day, Friday	November 23*, Thanksgiving Day, Thursday	November 24*, Friday, the day after Thanksgiving	December 25*, Christmas, Monday	

*Indicates holidays - City offices closed.

**If on a Sunday, the following Monday is observed as the legal holiday; if on a Saturday, the preceding Friday is observed as the legal holiday pursuant to the City of Homer Personnel Rules and Regulations.

CITY COUNCIL (CC)

January 9, 23	February 13, 27	March 13, 27	April 10, 24	May 8, ***23	June 12, 26
July 10**, 24	August 14, 28	September 11, 25	October 3 Election	October 9, 23 Oath of Office October 9*	Canvass Board October 6 or 9
November 7 Runoff Election	November 13**, 27	December 11****	December 18**** if needed		

City Council's Regular Committee of the Whole Meetings at 5:00 p.m. to no later than 5:50 p.m. prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 p.m. Council will not conduct a First Regular Meeting in July or November. AML Annual Conference Week is tentatively scheduled for November 13 – 17, 2017.

*Tuesday meeting due to Memorial Day/Alaska Day.

**There will be no First Regular Meeting in July or November.

***The City Council traditionally reschedules regular meetings that fall on holidays or High School Graduation days, for the following Tuesday.

**** The City Council traditionally cancels the last regular meeting in December and holds the first regular meeting and one to two Special Meetings as needed. Generally the second Special Meeting the third week of December, will not be held.

ECONOMIC DEVELOPMENT ADVISORY COMMISSION (EDC)

January 10	February 14	March 14	April 11	May 9	June 13
July 11	August 8	September 12	October 10	November 14	December 12

Economic Development Advisory Commission Regular Meetings are held on the second Tuesday of each Month at 6:00 p.m.

LIBRARY ADVISORY BOARD (LAB)

February 7	March 7	April 4	May 2	August 1
		October 3	November 7	December 5

Library Advisory Board Regular Meetings are held on the first Tuesday of the months of February, March, April, May, August, October, November, and December at 5:30 p.m.

PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION (PARCAC)

	February 16	March 16	April 20
May 18	June 15		August 17
September 21	October 19	November 16	

Parks Art Recreation and Culture Advisory Commission Regular Meetings are held on the third Thursday of each month at 5:30 p.m. with the exception of January, July, and December.

PLANNING COMMISSION (P/C)

January 4, 18	February 1, 15	March 1, 15	April 5, 19	May 3, 17	June 7, 21
July 19**	August 2, 16	September 6, 20	October 4, 17*	November 1**	December 6**

Advisory Planning Commission Regular Meetings are held on the first and third Wednesday of each month at 6:30 p.m. **There will be no First Regular Meeting in July or Second Regular Meetings in November and December. *Tuesday meeting due to Alaska Day Holiday.

96 PORT AND HARBOR ADVISORY COMMISSION (P/H)

January 25	February 22	March 22	April 26	May 24	June 28
July 26	August 23	September 27	October 25	November 15	December 13

97
98 Port and Harbor Advisory Commission Regular Meetings are held on the fourth Wednesday of
99 each month at 5:00 p.m., with the exception of May, June, July and August meetings that are
100 held at 6:00 p.m. The November meeting is scheduled for the third Wednesday and the
101 December meeting is scheduled for the second Wednesday of the month.
102

103 CANNABIS ADVISORY COMMISSION (CAC)

January 26	February 23	March 23	April 27	May 25	June 22
July 27	August 24	September 28	October 26	November 16	December 21

104
105 Cannabis Advisory Commission Regular Meetings are held on the fourth Thursday of each
106 month at 5:30 p.m. The November and December meetings are scheduled for the third
107 Thursday of the month.
108

109 PASSED AND ADOPTED by the Homer City Council this 12th day of December, 2016.
110

111 CITY OF HOMER
112

113
114 _____
115 MARY E. WYTHE, MAYOR
116

117 ATTEST:
118
119

120 _____
121 JO JOHNSON, MMC, CITY CLERK
122

123 Fiscal Impact: Advertizing of meetings in regular weekly meeting ad and advertising of any
124 additional meetings.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: OCTOBER 12, 2016
SUBJECT: PROPOSAL OF A NEW CAPITAL IMPROVEMENT PROJECT AT MARINER PARK

Commissioner Hart has requested this item on the agenda referencing the discussion and suggestions from Public Works Director Meyer at the August 18, 2016 regular meeting.

Keeping in mind that the time for placing a new project on the Capital Improvement Plan has past and the time constraints on staff with existing workloads and the information from the City Manager earlier in the meeting staff suggests that the Commission submit a request that the Mariner Park Improvements project be reworked and new project estimates be developed to reflect the new project of constructing plumbed restrooms on the north side of Mariner Park as discussed at the August 18, 2016 regular meeting to include the usage of dredge spoils and potable water facilities.

Recommendation

Move to Request Staff rework the existing Mariner Park Improvements project to include plumbed restrooms and potable water for presentation and possible inclusion in the 2018-2023 Capital Improvement Plan.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: OCTOBER 12, 2016
SUBJECT: FALL PARK AND OR BEACH WALK THROUGH

Every spring and fall the commission schedules time to meet and visit various city parks, beaches, and trails either during the day prior to the regular meeting, on a Saturday, or at their own leisure to take into consideration various accoutrements such as condition of existing equipment - such as playground equipment, tables, benches or trash cans; if any equipment would be appropriate in the case of a park; signage needed, new or replaced; condition of trails and parking lots, keeping in mind accessibility of the public would be helpful at these inspections also for the future; drainage issues, maybe the area could use some plantings such as flowers or peonies.

In the last couple of walk through's it has really worked out for everyone's schedules to visit the selected spots on their own so staff has suggested individual inspection of the commission's selected areas and report their findings at the November meeting.

Additional suggestion would be to visit some parks that have not been formally visited in several years such as Ben Walters, any of the small pocket parks and or city trails such as Reber or Poopdeck to name a couple.

Recommendation

Move to recommend visiting select parks, trails or beaches for the annual fall walk through and inspection.

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2016/2017 MEETING SCHEDULE

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEM</u>
FEBRUARY 2017	STRATEGIC PLAN RE-WRITE 2017 BUDGET REVIEW LETTER TO THE EDITOR
MARCH 2017	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS COMPLETE STRATEGIC PLAN RE-WRITE
APRIL 2017	SPRING PARK &/ OR BEACH WALK THROUGH BUDGET TRENDS HOMER NON-MOTORIZED TRAIL & TRANSPORTATION PLAN
MAY 2017	LETTER TO THE EDITOR REVIEW HNMTTP KHP PLAN
JUNE 2017	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2017? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS
AUGUST 2017	BUDGET REVIEW & RECOMMENDATIONS STRATEGIC PLANNING CIP RECOMMENDATIONS TO COUNCIL LETTER TO THE EDITOR
SEPTEMBER 15, 2016	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION
OCTOBER 20, 2016	REVIEW AND APPROVE THE 2017 MEETING SCHEDULE LETTER TO THE EDITOR
NOVEMBER 17, 2016	BUDGET UPDATE HART PROGRAM UPDATES BEACH POLICY REVIEW/UPDATES
DECEMBER 2016	NO MEETING SCHEDULED HAPPY HOLIDAYS!

Quarterly: Letters to the editor updating the Community on P&R activities

Even Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October)

Odd Years: HNMTTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

2016 HOMER CITY COUNCIL MEETINGS
PARKS AND RECREATION ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2016 is as follows:

January 11,25 2016	<u>Commissioner Steffy</u>	<u></u>
February 8,22 2016	<u>Commissioner Brann</u>	<u></u>
March 14,29 2016	<u>Commissioner Ashmun</u>	<u></u>
April 11,25 2016	<u>Commissioner Brann</u>	<u>Commissioner Steffy</u>
May 9, 23 2016	<u>Commissioner Lowney</u>	<u></u>
June 13, 27 2016	<u>Commissioner Steffy</u>	<u>Commissioner Ashmun</u>
July 25 2016	<u>No Commission Meeting</u>	<u></u>
August 8, 22 2016	<u></u>	<u>Commissioner Lowney</u>
September 12,26 2016	<u></u>	<u></u>
October 10, 24 2016	<u>Commissioner Steffy</u>	<u>Commissioner Fair & Sharp</u>
November 28 2016	<u></u>	<u></u>
December 12, 2016	<u></u>	<u></u>

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION
STRATEGIC PLAN 2016 (April)

MISSION STATEMENT

The Commission is established to advocate in an advisory capacity to the City Manager and the City Council on the problems and development of parks, recreation facilities and public beaches within the City.

STRATEGIC GOALS OF THE COMMISSION – What is the focus for the commission?

General Goals of the Commission

- Advocate for obtaining open and green space
- Receive notification of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Receive notification of vacations of public access
- Receive annual status report on the cemetery
- Increase walkability of Homer
- Improve Public Outreach for parks, recreation and trails opportunities. Provide a quarterly point of view article in the newspaper to update the community.
- Keep existing staffing levels for Parks Maintenance (FTE in 2016 ____).
- Increase Community Rec staffing by .25 FTE over the 2015 budget.

STRATEGIC OBJECTIVES OF THE COMMISSION – Must have achievable results, an action statement.

1-2 Year Projects

- Develop a Kayak Launch for the Water Trail @ the Pier 1 lot, and picnic shelter. When the shelter is completed this project will be complete.
- Diamond Creek Recreational Improvement Plan –
 - o Next Steps, Trails improvements, Trail head parking lot (*Rogers Loop land acquisition*)
- Work with community groups to plan and build Woodard Creek Trail
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation. Immediate goal of identifying small projects in concert with the master plan. Drainage issues behind the ballfields are an immediate goal.
- Increase the city budget for parks and recreation. Increase reserve savings and add 0.5 FTE.
- Improve pedestrian access to Mariner Park from the Homer Spit Road and the bike path
- Explore what should be done with the HERC building, after the fall 2016 ballot measure for the Public Safety Building.
- Complete park user agreements with user groups (staff)
- Investigate Endowment funding
- Investigate requiring parks within new subdivisions
- Organize parking at Coal Point Park in conjunction with leases, install interpretive signage (work with Scott at Pratt)

3+ Year Projects

- Advocate for a Parks and Recreation Department, and funding a department
- Consolidate recreation and culture leadership; reduce the number of volunteer boards
- Support efforts for a multi-use recreational facility
- Increase programming for seniors, therapeutic and adaptive users
- Mariner Park Site Improvements – Level parking area, delineation of day use area and camping area, define and improve campsites and relocate kiosk, increase number of spaces and revenues *(place on June Agenda for August budget recommendations)*
- Keep greenspace on the Spit

BEGIN MARCH REVIEW FROM THIS POINT:

ACTIONS OF THE COMMISSION –Who will do what, when and how?

- Have quarterly reports in the newspaper.
- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.
- Provide comments during Comments of the Commission if Commissioners are involved in outside organizations that involve a concern of the Commission.
- When visiting clerk's office, grab the minutes of other groups. Attend an upcoming meeting if items of P&R interest are being discussed. (Or subscribe to email updates on the City website).
- Network with other committees and commissions, in city and outside of city limits

SHARED ACTIONS STAFF/COMMISSION

- Focus and monitor the HNMTTP implementation

2017 DRAFT BUDGET MESSAGE

Fiscal Year 2017

Introduction

Homer City Code Section 3.05.010 requires that the City Manager provide the City Council with a budget proposal for the next fiscal year by the third Friday in October. HCC 3.05.011 states that the budget proposal should be accompanied by a budget message which summarizes the proposal, highlights significant changes from the previous year's budget, and addresses other important fiscal policy considerations.

The City of Homer has been impacted by the down turn in the price of oil, the ensuing State revenue shortfall, and the overall contraction of the statewide economy. After years of tight budgets with no transfers to reserves, the City of Homer faced a \$1.2 million shortfall in the 2016 budget cycle. This projected budget shortfall prompted widespread conversations with the City Council, the community and staff regarding budget cuts and revenue potential. The City Council authorized a special election on December 1, 2015 asking the voters to suspend a dedicated sales tax (0.75%) that goes to roads and trails – Homer Accelerated Roads and Trails (HART) for 3 years. Voter's approved the suspension of HART by a 3 to 1 margin allowing the Council to pass a balanced budget without wholesale reductions in services. Nevertheless, the budget that passed was a \$725,000 reduction from the FY2015 budget and included 6.5 less personnel. 2017 marks the beginning of year two of the suspension of HART, leaving the community of Homer just one more year to find a permanent solution to City budget shortfalls.

General Fund

Increased Revenue

The budget contains revenue projections that we consider to be realistic and conservative. The projections are based on numbers from Fiscal Year 2015 and revenue received year-to-date for Fiscal Year 2016. This data is supplemented with tax, property valuation, and economic projections provided by the Borough and the State. Finally, we take into consideration information about economic trends provided by local and state sources. We have projected, based on the information available to us, that revenues will increase over last year. We project that including the suspension of HART, total General Fund Revenues in 2017 (\$12,219,119) will increase by \$561,023 or 4.8% over the 2016 Adopted Budget.

Sales Tax. Sales tax makes up over 50% of general fund revenue. We project that sales tax will increase by \$331,540 or over 5% over the 2016 budget. 2016 sales tax returns for the first two quarters of 2016 have been robust. There are significant increases in dining, lodging, and guiding, often considered a proxy for the visitor industry. The low price of fuel has stimulated more travel with airfare prices and gasoline at historic lows. This combined with the uncertainty of foreign travel, and the lure of Alaska as an exotic destination, has resulted in a strong year for our visitor industry. The General Fund (GF)

benefits more from strong sales tax returns than in previous years with the suspension of HART which means any increase in taxable sales equates to proportionately more revenue being directed to GF.

Property Taxes. Property Taxes make up over ¼ of general fund revenue and are predicted to increase by \$76,067 or 2.4% over the 2016 approved budget. Property taxes are dependent on assessed value by the Borough.

Airport Revenue. The City of Homer runs the Homer Airport building and leases space to businesses. Although operation of the airport is still subsidized by tax payers, revenue is up \$40,000 due to a new lease at the facility.

Charges for Services. The FY2016 budget included increases in our fee schedule and charges for services including ambulance billing and campground fees, among others. We have experienced about a \$20,000 increase in charges for services due to those changes, which is reflected in the FY2017 budget.

Increased Expenses

Health Insurance: Healthcare costs continue to rapidly escalate nationwide, and for the City of Homer. We are a small group and unfortunately, according to Premera our claims have outpaced contributions for two years running. Wells Fargo Insurance is in the process of soliciting proposals on behalf of the City for Health Insurance for the upcoming year. However, market trends and early renewal information Wells Fargo has received from Premera indicate the healthcare increase this year will be up significantly from last year. As difficult as it is to consider switching insurance companies, we have directed Wells Fargo to solicit bids for other providers in an effort to stem the increases. We will not know the final outcome until later in the budget cycle and will involve the employee committee in any recommendation.

This budget includes a projected 20% increase in health insurance costs, though final numbers will not be available until November. In an effort to mitigate such increases, Council placed \$94,000 in savings from renegotiated liability, property and workman's compensation insurance in the health insurance fund during 2016 midyear budget amendments. In addition to drawing on the health insurance fund to help cover this increase, I propose increasing the per head amount included in the operating budget from \$1,200 a month to \$1,250 and increasing employee contributions commiserate to the increase in premium amount the City is charged. It is my hope that by splitting the cost of increases we will be able to keep enough in the health insurance fund to help absorb the pain of increases for the next two fiscal years (projected balance of \$200,000 after the 2017 budget).

Administration and the Council have made an effort to keep employee contributions low, with the City paying for the bulk of coverage. On average, the City pays for 90% of the premium, and the employee pays for just under 10%. As healthcare costs continue to increase, it is reasonable that employee premium increases are proportionate to the overall increase the City. For example, if the renewal rate increases 20%, then employee premiums will increase 20%. This will provide employees with a gradual and defensible increase that maintains the employer/employee ratio at 90/10. Gradual increases

safeguard against potential large spikes in employee contribution rates. They also emphasize the importance of wellness programs and other measures employees can take to decrease overall claims.

Personnel: The City's biggest expense, and largest asset, is the employees that provide City services. In addition to modest merit increases that are awarded based on performance, the draft budget includes a 1.5% COLA for all employees. Over the last 7 years the employees have received one COLA in 2014 (2%). As a comparison, the Anchorage CPI has increased by a cumulative 12.5% over the same time period.

A COLA helps employees keep up with inflation and offsets the rising employee health insurance contributions. COLAs also allow the City to keep a competitive wage scale – which in turn helps with recruitment and employee retention. The City's compensation value is decreased every year we do not provide a COLA. With budget cuts we are asking our employees to do more with less and many are stretched thin. As an employer, a COLA is a small way we can recognize that just as the City of Homer expenses increase, so do their household expenses. A 1.5% COLA is the smallest COLA the City has ever given out and represents anywhere from \$14-\$60 a pay period per employee, depending on where they fall on the wage scale. The cost to the City is \$130,636 with \$88,820 allocated to General Fund.

Positions: The 2016 budget included 6.5 position cuts. The City has struggled to make due with those reductions, some places more successfully than others. My budget proposes two modest personnel increases: reinstating the City Manager Administrative Assistant position to full time and hiring a temporary part time building maintenance tech. These positions have a cumulative \$27,000 effect on the General Fund operating budget. The budget also reflects the Assistant Fire Chief position as an expense. That amount is offset by revenue from the SAFER grant.

There is more than enough work to justify a full time administrative assistant position in the City Manager's office. Not only does this person help me with Council packets, scheduling and leases, but it provides administrative support for all of Administration. When the 2016 budget passed, we budgeted for an Assistant City Manager position. By transitioning that position back to a Special Projects/ Communications coordinator the Administration budget has experienced significant savings to help offset the cost of a full time administrative assistant position.

There has been no increase in building maintenance staff in over 10 years. In the meantime, the City has constructed a new Library, expanded City Hall, built five new restrooms, and a new Harbor Master's office. We have significantly increased square feet of building without expanding our capacity to take care of the additional square footage. New facilities come with updated technology that often requires more maintenance than simpler systems of the past. Public works has requested two full-time positions in this budget: building maintenance tech and a janitor. Unfortunately, the current budget situation cannot handle such increases, but a seasonal, temporary, part time building maintenance tech could help ease some of the pressure, deal with unexpected issues, longer term maintenance projects, and cover employee absences.

Animal Control. This budget contains just shy of a \$50,000 increase in the animal control contract. Long-time contractor, Coastal Animal Care, decided not to bid on a contract for animal control services. The City has worked with Coastal Animal Care for many years at a great rate for City taxpayers. Though the

new company, Alaska Mindful Paws, came in almost 30% more than Coastal Animal Care, it would cost up to an additional \$30,000 for the City to manage the shelter in house.

Capital Projects/ Transfers to Reserves

HCC 3.05.045 requires that the City Budget must be balanced. The City Manager proposed draft Budget assumes \$12,219,119 in revenue and \$12,219,119 in expenses. Of that, mandatory transfers include \$10,000 to the Seawall Reserve and \$180,956 to Water Fund to cover fire hydrant maintenance. The remaining \$750,924 represented much needed transfers to various reserves listed in the Capital Projects section below.

Capital Projects. The FY2017 budget includes \$231,922 in recommended General Fund capital projects. The only non-rolling stock items are \$20,000 for emergency ventilators for the Fire Department and \$10,000 for signage to implement and educate the public on parks policy changes. The City of Homer fleet is aging and we have reached the point where in some cases either replacement parts are not available or repairs cost more than the vehicles are worth. The capital request includes a new building maintenance van and light duty pick-up truck for Public Works and two new patrol vehicles for Homer Police Department. Two new patrol vehicles will put the Police Department on a reasonable vehicle replacement schedule. Officers spend almost half their time in their patrol cars and they deserve a safe, comfortable and reliable ride. The budget funds 25 new public use computers at the Homer Public Library (\$20,000) and a \$12,723 in books through the Library Donation Fund. The remaining General Fund projects will be funded through transfers to reserve accounts (listed below).

Transfers to Reserves. The FY2016 budget included \$601,428 in non-mandatory transfers to general fund reserve accounts. I am pleased that the FY2017 budget can exceed that with \$750,924 in proposed non-mandatory transfers to reserves. I believe that funding reserves is an obligatory part of operating the large and expansive infrastructure the City of Homer owns. Proposed transfers to reserves include:

Account	Amount	Justification
Library	\$60,000	With shy of \$15,000 in reserves, this multimillion dollar facility requires additional maintenance capacity and has a number of needed projects pending.
Parks	\$60,000	The Parks and Recreation Commission submitted a long list of requests this year. By setting aside some funding for reserves, we can have an identified funding source if matching funds or other opportunities become available (but would still require Council appropriation). Parks reserves was depleted with Hickerson Cemetery in the FY2016 budget.
City Hall	\$70,924	City Hall needs a new roof. I will be squirreling away funds every budget cycle to plan for this project, estimated at \$170,000.
Animal Shelter	\$20,000	It is possible that there will be larger maintenance projects found with new shelter management coming on board and the reserve balance is currently zero.

Fire	\$70,000	Fire reserves has been depleted with the public safety building project and needs rebuilding.
Police	\$200,000	Police reserves has been depleted with the public safety building project. With no new facility immediately on the horizon, this provides some seed money for plan B and/or a small amount to go towards potential repairs to the existing facility.
Police Fleet	\$90,000	Two new patrol cars (funded in draft budget).
PW Fleet	\$120,000	Public works has the largest rolling stock inventory in the City and many aging vehicles. (Van and light duty truck funded in 2017 budget).
IT	\$60,000	City facilities are in need of upgrades to the network that wirelessly connects all buildings. This is a large project that we will have to set money aside for over a few years
TOTAL	\$750,924	

The 2016 Budget is a lean budget, appropriate for the lean future the City of Homer is facing. I am pleased to be able to propose funding for a few of the most pressing capital needs, yet many remain unfunded. This may increase the amount of emergent requests that Council entertains during the year as new items pop up and longtime needs increase in priority. The just about \$750,000 that we are able to put into General Fund Reserve accounts is a step in the right direction towards those goals. Nevertheless, we are far short of the goal set by Council in 2006 to accumulate 40% of depreciable assets in General Fund and Water Sewer Reserves.

Decreased Expenses

The FY2017 budget contains an almost \$160,000 in savings from the adopted FY2016 budget the City was able to experience by renegotiating liability/ property and workman's compensation insurance coverage with Alaska Joint Municipal League Joint Insurance Association (AMLJIA).

Street Sweeper. \$97,000 was included in the 2016 operating budget to cover the third and final payment of the new street sweeper for Public Works. Now that acquisition has been paid off, it is no longer included as a mandatory transfer.

Budget Priorities

This section contains the City Manager's budget priorities for items that are presently not included in the budget. These pressing needs will only grow with time.

- Personnel: The 2016 budget proposed 6.5 full time equivalent cuts to personnel, even with small personnel changes in the FY2017 budget, revenue limitations and subsequent budget cuts have impacted our efficiency and responsiveness. These cuts have affected our ability to provide services and should be reinstated when the revenue picture allows. Priority staffing will be a jail officer at the police department and full time building maintenance tech.
- Capital projects: There are a number of well documented capital project needs. Chief among the priorities is a light tower for the Fire Department, air handler maintenance at the Library and a new

roof for City Hall. These projects are justified and needed and I hope to be able to fund reserve accounts so they can be addressed in the near future.

Fiscal Policy Considerations

There are several important General Fund policy considerations that I believe the Council should take into consideration as it moves ahead with budget discussions.

- Continued Revenue Cuts from the State. The FY2016 revenue shortfall was directly related to cuts from the State as they face their own revenue shortfall and go through the exercise of trimming their budget. The state has a long ways to go before revenue meets expenditures. I anticipate continued impact to municipalities from the state's fiscal situation. This could take the form of decreased PERS relief, further cuts to contracts such as community jails and road maintenance or defunding maintenance of Alaska Land Mobile Radio on behalf of municipalities. 2017 will continue to be a year of playing defense in Juneau for Alaskan municipalities.
- Uncertainty from the State. In addition to cuts to municipalities from the State, much uncertainty remains regarding how the State of Alaska is going to close their significant fiscal gap and how that will impact local taxpayers and the overall economy. Any combination of income tax, suspension of the permanent fund dividend, and state sales tax has been discussed by policymakers, though there does appear to be any consensus towards immediate action.
- Core Programs. In the face of looming revenue shortfalls, the Council and the public has engaged in a productive and thoughtful discussion about what the public values and core services. During the 2016 budget cycle the public was very engaged in debate surrounding core services, level of service and funding solutions. Suspending the Homer Accelerated Roads and Trails program for three years was approved by the voters as a temporary solution that has allowed City services to remain intact. The debate on how to address the revenue shortfall after the suspension of HART in 2019 will continue.
- The Cliff. The suspension of Homer Accelerated Road and Trails (HART) ends in 2019. At that time, the 3% sales tax diversion to the general fund will return to the HART fund where it can only be used for road and trail projects. This represents over \$1 million in lost revenue to the general fund that the community of Homer will have to come up with in revenue or in cuts. There has been a lot of productive conversation by the Council and the community regarding potential options and the prioritization of services. It is imperative that this debate and problem solving continue so that the City can face 2019 with a plan and not 'fall off the cliff.'
- Maintenance: Every time you turn around there is a new project proposed, a new trail, road or pavilion. There continues to be a huge disconnect between what the public wants and what we can afford. Everyone loves capital projects. There is no shortage of ideas about new programs, new services, and new infrastructure. City staff has done an excellent job of increasing efficiency and "doing more with less." However, we are at the limit of our ability to maintain current infrastructure. All projects have an associated maintenance cost that we are not budgeting for. Long- term impacts and maintenance cost should be part of every conversation the City has when approving new projects.

Port and Harbor Enterprise Fund

The Draft FY 2017 Budget projects revenues of \$4,782,246, which is about \$93,517 more than the 2016 budget. This is due to inflationary increased use at the harbor, particularly with the transient fleet.

The projected revenues are sufficient to cover basic maintenance and operations. The Enterprise Fund is balanced in the sense that expenditures do not exceed revenues. This Budget contains revenues of \$4,782,246 and expenditures of \$4,782,246. The budget contains a transfer to depreciation accounts of \$543,890, a mandatory transfer to the Bond Payment Reserve of \$300,000, and a \$63,648 loan payment to General Fund. Overhead Administration Cost Allocation comes in at \$561,774, down \$12,000 from FY2016.

We believe these numbers to be fairly conservative. After much study by the Port and Harbor Commission and support from Council, Harbor moorage rates were increased in 2015 by 5%. A predictable and long term increase tied to inflation was adopted in 2016. This will allow the enterprise to incrementally increase revenue and plan for long term maintenance and replacement. We do not project an increase in activity at the Deep Water Dock and Pioneer Dock due to a slowdown in oil and gas exploration in the Inlet related to the low price of oil. Transfers to the reserves for fiscal year 2016 reflect the effort to keep customer costs as low as possible but still build a reserve that will meet our long term goals.

Expenditures have changed very little from last year. Total expenditures (\$4,782,246) represent a 2.3% increase. The Port and Harbor staff has been very frugal and efficient when it comes to costs that are within their control. Overall, the Enterprise Fund is in pretty good shape. This year's Port and Harbor draft budget is largely a status quo budget with the exception of funding a number of badly needed capital projects. We believe that the other port related rates are competitive at the current levels and don't recommend any increases. The Port and Harbor spent 2016 reviewing and reevaluate the rate structure for the Fish Dock, and will present changes necessary to make changes to encourage sales in December. The draft FY2017 budget contains \$295,000 in capital expenditures that will improve safety, operations, and service delivery to Port and Harbor customers. There are still many outstanding needs for major maintenance projects, such as refurbishment of Fish Dock Crane #4 that remain on the to-do list. See the capital budget section of the budget document for project justification and detail.

Capital Requests

Project	Amount
Connex Storage Unit	\$10,000
Upgrade Pioneer Dock Lighting to LED	\$25,000
Parking Pay Stations Ramp 1, 2 & 3	\$30,000
Manlift Replacement	\$30,000
Harbor Piling Cathodic Protection	\$200,000
TOTAL	\$295,000

Budget Priorities

If the revenue picture were to change in a positive way, I would recommend increasing funding of depreciation and considering funding some of the outstanding capital projects requested by the Port and Harbor but not funded in this draft budget, such as refurbishment of Crane #4 and a Harbor Fire Cart. The depreciation account fund balance is insufficient for the amount of assets the Port and Harbor owns and maintains. Transfers to this account are far below what is recommended by the auditors.

Budget Policy Considerations

- Depreciation: The depreciation fund balance remains insufficient given the assets of the Port and Harbor. The Port and Harbor Commission has spent two years working on rate study recommendations. Recommendations contained in the rate study, as amended by the Port and Harbor Commission and Council, should be adopted as soon as possible.
- Revenues for Operations: Fees were increased in 2014 to cover anticipated bond payments. However, the need remains for additional revenue to cover increasing maintenance and operations costs and grow the depreciation reserves. The City recently received the rate study it commissioned from Northern Economics. The study addresses maintenance and operations and the level of revenues that are needed to make the enterprise fund sustainable. An automatic fee increase tied to the inflation index has been adopted by Council and became effective January 1, 2016.
- Revenues in General: Significant structural changes are occurring in the commercial and sport fishing industries, as well as oil and gas exploration and development in Cook Inlet. It will be important to monitor these changes and their potential impacts upon the revenues and business model of the Port and Harbor. We are also working hard at developing new revenue streams for the Harbor Enterprise such as vessel haul out and repair, increasing uplands use by developing new long term leases that bring new business into the Port and Harbor, and actively advertising for new vessels to come and use Homer's port and harbor and associated trades. Increased demand is reflected in our stall wait list with over 200 names on the list for 2016, an all-time high. We believe that the increased use of the harbor facilities is due to the improvements that have been made over the last 5 years to better serve the customer. Almost every user group benefited from an improvement: new floats, Ramp 3, System 5 electrical and water, potable water, the Load and Launch Ramp, new walking trails, restrooms, and Deep Water Dock improvements.

Water and Sewer Special Revenue Fund

2017 anticipates a \$243,928 transfer to Water Reserves, which decreased from 2016 budgeted amount by about \$73,000 and a transfer of \$308,107 to Sewer Reserves, which represents a significant increase close to \$200,000 from the 2016 budgeted amount. These transfers include the minimum required contribution of \$200,000 (\$100,000 from each of water and sewer funds) to depreciation. This budget projects that combined water and sewer revenues will be \$3,812,524 in 2017. This represents an increase of \$80,775 or 2.2% in revenues from the FY 2016 budget. The water and sewer fund continues to benefit from the rate restructuring implemented in 2015 and Public Works and water and sewer reorganization (personnel reallocation). The Water and Sewer Fund is balanced in the sense that expenditures do not exceed revenues. It is always hard to project water and sewer revenue. Based on 2015 experience, water surplus exceeds sewer. This could be due to 2015 being a second unseasonable warm summer. The 6.5% sewer rate increase adopted by Council should help with 2016 sewer revenue.

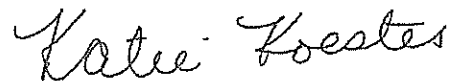
Capital Requests

The draft budget contains \$362,790 in capital projects which will come out of depreciation and fleet reserve accounts. These expenditures include phase one of replacing sewer plant control computers, replacing the sewer and air handling system that is over 25 years old at the sewer treatment plant, and a new raw water pump.

Policy Considerations

- Increasing Customers through Infill: This has been discussed many times before. One of the fundamental flaws that needs to be addressed is that we have expensive and expansive treatment, collection and distribution infrastructure and very few customers to pay for maintenance and operations. Priority should be placed on infill and hooking up customers where the infrastructure has already been installed. It is debatable if expanding the system into new less densely populated areas is a net drain on the system as with those new customers comes increased miles of pipe to maintain.

Respectfully Submitted,



Katie Koester

City Manager



General Fund

The General Fund is established to account for the revenues and expenditures necessary to carry out basic governmental activities of the City such as administrative, library, planning, airport, public safety, fire services and recreation. Appropriations are made from the fund annually.

Revenues are recorded by sources, for example, property and sales taxes, airport, etc. General Fund expenditures are made for the current day-to-day operating expenses. Capital expenditures such as building improvements and the purchase of equipment are accounted for in the Depreciation Reserves (Capital Projects). Expenditures are accounted for by the individual departments. These are then rolled up into the General Fund.

City of Homer
2017 Operating Budget

General Fund (100) Revenue Detail		Actual		Budget			Δ %	
A/C Num.	Revenue Categories & Descriptions	12/31/2014	12/31/2015	Adopted 12/31/2016	Amended 12/31/2016	Draft 12/31/2017	vs. Prior Yr Amended	
							\$	%
4101	Real Prop Tax	2,794,940	2,888,902	2,855,317	2,855,317	2,914,354	59,037	2.1%
4102	Per Prop Tax	198,901	207,959	203,277	203,277	221,084	17,807	8.8%
4103	Motr Vehicle Tx	53,100	50,034	54,268	54,268	53,192	(1,076)	-2.0%
4104	Prior Years Taxes	37,483	32,957	38,308	38,308	35,037	(3,271)	-8.5%
4105	Pen/Int Prop Tx	1,508	4,808	1,541	1,541	5,111	3,570	231.7%
4107	Oil Tax	0	0	0	0	0	0	0.0%
	Total Property Taxes	3,085,931	3,184,660	3,152,711	3,152,711	3,228,778	76,067	2.4%
4201	Sales Tax	4,989,941	5,022,763	6,088,816	6,088,816	6,420,356	331,540	5.4%
4202	Cooperative Tax	26,845	25,306	27,000	27,000	33,831	6,831	25.3%
4203	Liquor License	24,350	23,200	24,500	24,500	23,333	(1,167)	-4.8%
4205	Sales Tax Comm	4,000	3,000	4,000	4,000	3,667	(333)	-8.3%
	Total Sales and Use Taxes	5,045,136	5,074,268	6,144,316	6,144,316	6,481,188	336,872	5.5%
4301	Driveway Permit	2,045	1,470	1,300	1,300	1,613	313	24.1%
4302	Sign Permits	650	500	300	300	483	183	61.1%
4303	Building Permit	13,950	13,150	12,700	12,700	13,267	567	4.5%
4304	Peddler Permits	2,176	310	1,800	1,800	1,439	(361)	-20.1%
4308	Zoning Fees	6,800	7,650	18,300	18,300	10,933	(7,367)	-40.3%
4309	Row Permit	810	645	0	0	485	485	0.0%
4314	Taxi/chauffeurs/safety Inspec	1,500	3,900	1,200	1,200	2,200	1,000	83.3%
	Total Permits and Licenses	27,931	27,625	35,600	35,600	30,421	(5,179)	-14.5%
4401	Fines/Forfeit	11,282	20,723	10,000	10,000	10,000	0	0.0%
4402	Non Moving Fine	8,860	7,568	0	0	5,508	5,508	0.0%
	Total Fines and Forfeitures	20,142	28,291	10,000	10,000	15,508	5,508	55.1%
4801	Interest Income	29,815	36,424	20,000	20,000	20,980	980	4.9%
	Total Use of Money	29,815	36,424	20,000	20,000	20,980	980	4.9%
4501	Ak Shared Rev ***	341,037	322,339	0	0	0	0	0.0%
4503	Prisoner Care	762,233	597,568	424,000	424,000	424,000	0	0.0%
4504	Borough 911	51,840	52,320	51,300	51,300	51,300	0	0.0%
4505	Police Sp Serv	45,000	36,000	36,000	36,000	36,000	0	0.0%
4507	Library Grt Ak	7,558	10,154	6,650	6,650	6,900	250	3.8%
XXXX	Assistant fire chief					123,219		
4511	Pioner Av Maint	68,000	34,000	34,000	34,000	34,000	0	0.0%
4527	PERS Revenue ***	1,253,205	1,227,364	0	0	0	0	0.0%
4909	Restitution	482	0	0	0	0	0	0.0%
	Total Intergovernmental	2,529,355	2,279,744	551,950	551,950	675,419	123,469	22.4%
4311	Library Cards	172	1	0	0	183	183	0.0%
4315	Project Administration Fee	0	0	0	0	0	0	0.0%
4316	Lid Application Fee	100	200	100	100	133	33	33.3%
4317	Lid Yearly Bill	1,656	10,597	1,200	1,200	4,449	3,249	270.8%
4516	Pw Equip & Serv	2,388	36,647	2,300	2,300	10,859	8,559	372.1%
4599	Pioneer Beautif	445	495	500	500	498	(2)	-0.3%
4601	Ambulance Fees	203,253	109,054	130,000	130,000	130,000	0	0.0%
4602	Fire Contr Kes	0	0	0	0	0	0	0.0%
4603	Fire Contr Kachemack City	68,681	70,512	67,000	67,000	68,655	1,655	2.5%
4604	HVF Class Fees	1,535	2,075	1,000	1,000	1,495	495	49.5%
4607	Other Services	27,521	28,899	26,400	26,400	27,619	1,219	4.6%
4608	City Campground	23,276	22,168	23,000	23,000	21,718	(1,282)	-5.6%
4609	Animal Care Fee	6,162	7,700	6,000	6,000	6,630	630	10.5%
4610	Plans & Specs	0	75	0	0	0	0	0.0%

City of Homer
2017 Operating Budget

General Fund (100) Revenue Detail		Actual		Budget			Δ %	
A/C Num.	Revenue Categories & Descriptions	12/31/2014	12/31/2015	Adopted	Amended	Draft	vs. Prior Yr Amended	
				12/31/2016	12/31/2016	12/31/2017	\$	%
4611	City Clerk Fees	1,420	17,248	1,000	1,000	2,104	1,104	110.4%
4612	Publication Fee	20	5	0	0	0	0	0.0%
4613	Cemetery Plots	4,200	2,000	2,000	2,000	2,000	0	0.0%
4614	Community Recreation Fees	39,980	34,058	35,000	35,000	35,401	401	1.1%
4650	Rents & Leases	30	0	0	0	0	0	0.0%
4654	Spit Camping	133,298	143,860	131,000	131,000	132,803	1,803	1.4%
4660	Advertising - Community School	300	2,710	300	300	1,470	1,170	390.0%
4907	Old School Fees	0	0	0	0	0	0	0.0%
	Total Charges for Services	514,435	488,305	426,800	426,800	446,017	19,217	4.5%
4901	Surplus Prop	0	5,831	0	0	0	0	0.0%
4902	Other Revenue	305	92,991	13,000	13,000	13,000	0	0.0%
4905	Donations/Gifts	350	0	0	0	0	0	0.0%
4512	REIMBURSEMENTS	840				0	0	0.0%
4906	Proc Law Suits	0	20,268	0	0	0	0	0.0%
	Total Other Revenues	1,495	119,091	13,000	13,000	13,000	0	0.0%
4655	Airline Leases	62,236	63,053	30,000	30,000	63,519	33,519	111.7%
4656	Concessions	833	1,983	800	800	867	67	8.4%
4657	Car Rental	27,240	27,712	24,200	24,200	29,492	5,292	21.9%
4658	Parking Fees	36,465	36,000	35,000	35,000	36,427	1,427	4.1%
4660	Advertising	0	3,072	0	0	0	0	0.0%
	Total Airport	126,774	131,820	90,000	90,000	130,305	40,305	44.8%
	Total Before Operating Transfers	11,381,015	11,370,229	10,444,377	10,444,377	11,041,616	597,239	5.7%
4981	G/F Admin Water	330,646	274,210	270,328	270,328	265,150	(5,178)	-1.9%
4982	G/F Admin Sewer	342,409	214,191	227,617	227,617	204,328	(23,289)	-10.2%
4983	G/F Admin P & H	601,112	605,925	567,485	567,485	561,774	(5,711)	-1.0%
4984	G/F ADMIN HART	93,476	144,206	0	0	0	0	0.0%
4985	G/F Admin Hawsp	104,697	144,206	138,289	138,289	136,251	(2,038)	-1.5%
4987	G/F ADMIN HART -TRAILS	10,386	0	0	0	0	0	0.0%
4990	Other Transfer	0	0	10,000	10,000	10,000	0	0.0%
		1,482,726	1,382,738	1,213,719	1,213,719	1,177,503	(36,216)	-3.0%
	Grand Total	12,863,741	12,752,967	11,658,096	11,658,096	12,219,119	561,023	4.8%
	Grand Total (Adj) ***	11,269,498	11,203,264	11,658,096	11,658,096	12,219,119	561,023	4.8%

City Of Homer
2017 Operating Budget

100 General Fund Expenditures - Combined		Adopted		Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended
							\$ %
Salaries and Benefits							
5101	Salary and Wages	4,177,889	4,471,215	4,236,810	4,236,810	4,451,962	215,152 5.1%
5102	Fringe Benefits	2,527,057	2,467,555	2,314,153	2,314,153	2,420,839	106,686 4.6%
5103	Part-time Wages	279,875	229,400	302,692	302,692	297,742	(4,950) -1.6%
5104	Part-time Benefits	44,360	84,406	87,105	87,105	78,952	(8,153) -9.4%
5105	Overtime	335,119	233,651	299,072	299,072	348,789	49,717 16.6%
5107	Part-time Overtime	6,292	5,407	11,830	11,830	12,464	634 5.4%
5108	Unemployment Benefits	0	4,848	0	0	0	0 0.0%
5112	PERS Relief	1,253,205	1,227,364	0	0	0	0 0.0%
	Total Salaries and Benefits	8,623,798	8,723,844	7,251,662	7,251,662	7,610,748	359,086 5.0%
	w/o PERS	7,370,592	7,496,481	7,251,662	7,251,662		
Maintenance and Operations							
5201	Office Supplies	43,182	44,208	46,150	46,150	46,200	50 0.1%
5202	Operating Supplies	184,654	190,306	217,020	217,020	214,720	(2,300) -1.1%
5203	Fuel and Lube	248,996	186,618	261,836	261,836	234,950	(26,886) -10.3%
5204	Chemicals	80,105	85,766	107,000	107,000	114,600	7,600 7.1%
5205	Ammunition	20,394	14,638	18,000	18,000	20,000	2,000 11.1%
5206	Food and Staples	39,489	37,044	32,900	32,900	32,900	0 0.0%
5207	Vehicle and Boat Maintenance	232,642	211,069	210,500	210,500	211,000	500 0.2%
5208	Equipment Maintenance	21,442	31,802	33,250	33,250	33,820	570 1.7%
5209	Building & Grounds maintenance	66,969	90,623	70,750	70,750	69,750	(1,000) -1.4%
5210	Professional Services	692,904	672,105	692,160	699,960	741,575	41,615 5.9%
5211	Audit Services	42,171	46,058	51,000	51,000	64,680	13,680 26.8%
5213	Survey and Appraisal	468	3,264	4,000	4,000	4,000	0 0.0%
5214	Rents & Leases	93,024	98,120	97,750	97,750	100,250	2,500 2.6%
5215	Communications	132,824	149,428	136,300	136,300	123,300	(13,000) -9.5%
5216	Freight and Postage	22,219	26,176	25,300	25,300	23,200	(2,100) -8.3%
5217	Electricity	242,567	236,539	236,750	236,750	231,750	(5,000) -2.1%
5218	Water	32,094	35,252	34,470	34,470	39,470	5,000 14.5%
5219	Sewer	46,108	51,442	50,140	50,140	60,240	10,100 20.1%
5220	Refuse and Disposal	5,056	5,095	7,300	7,300	7,450	150 2.1%
5221	Property Insurance	19,255	19,266	18,470	18,470	15,924	(2,546) -13.8%
5222	Auto Insurance	45,630	45,557	47,644	47,644	30,666	(16,978) -35.6%
5223	Liability Insurance	157,075	156,342	150,092	150,092	65,720	(84,372) -56.2%
5224	Fidelity Bond	450	450	450	450	450	0 0.0%
5227	Advertising	61,961	28,882	37,350	37,350	38,600	1,250 3.3%
5228	Books	51,486	56,628	34,550	34,550	34,800	250 0.7%
5229	Periodicals	9,243	10,422	9,000	9,000	8,700	(300) -3.3%
5230	Audio Visual	16,172	17,884	15,000	15,000	15,000	0 0.0%
5231	Tools and Equipment	80,220	87,636	91,150	93,650	98,400	4,750 5.1%
5233	Computer Related Items	24,251	35,807	34,078	34,078	26,528	(7,550) -22.2%
5234	Record and Permits	1,175	630	1,500	1,500	1,500	0 0.0%
5235	Membership Dues	16,748	21,960	19,675	19,675	19,735	60 0.3%
5236	Transportation	38,156	46,190	41,200	41,200	43,450	2,250 5.5%
5237	Subsistence	11,276	15,448	18,150	18,150	18,350	200 1.1%
5238	Printing and Binding	5,073	8,413	9,750	9,750	11,050	1,300 13.3%
5240	Political Activities	0	2,583	0	0	0	0 0.0%
5242	Janitorial	42	15	675	675	675	0 0.0%
5244	Snow Removal	25,560	27,005	24,000	24,000	24,000	0 0.0%
5248	Lobbying	20,321	20,270	22,000	22,000	22,000	0 0.0%
5251	Pioneer Beautification	758	922	750	750	750	0 0.0%
5252	Credit Card Expenses	394	1,053	392	392	392	0 0.0%
5254	Over and Short	(27)	(10)	81	81	81	0 0.0%
5259	To Be Reimbursed	9,061	0	0	0	0	0 0.0%
5280	Volunteer Incentives	31,577	27,232	30,000	30,000	30,000	0 0.0%

City Of Homer
2017 Operating Budget

100 General Fund Expenditures - Combined		Adopted		Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended
							\$ %
5282	City Hall Building Maintenance	9,812	7,736	10,000	10,000	10,000	0 0.0%
5283	Library Building Maintenance	15,254	26,310	16,000	16,000	16,000	0 0.0%
5284	Police Building Maintenance	2,043	1,674	2,500	2,500	2,500	0 0.0%
5285	Fire Building Maintenance	1,123	2,586	2,500	2,500	2,500	0 0.0%
5286	Old School Building Maintenance	1,245	1,036	3,000	3,000	3,000	0 0.0%
5287	Electrical Supplies	743	862	1,500	1,500	1,500	0 0.0%
5292	City Hall Motor Pool	44	0	500	500	500	0 0.0%
5293	Police Motor Pool	29,442	45,735	30,000	30,000	30,000	0 0.0%
5294	Fire Motor Pool	12,265	11,791	15,500	15,500	15,500	0 0.0%
5601	Uniform	31,807	21,700	29,800	29,800	30,800	1,000 3.4%
5602	Safety Equipment	27,196	24,160	34,450	34,450	34,200	(250) -0.7%
5603	Employee Training	84,548	83,823	105,020	108,720	110,400	1,680 1.5%
5604	Public Education	1,433	539	2,000	2,000	2,000	0 0.0%
5611	ADA Compliance	105	2,000	1,000	1,000	1,000	0 0.0%
5614	Car Allowance	2,763	2,444	2,738	2,738	2,738	0 0.0%
5621	Unidentified Credit Card Expenses	8,236	5,804	0	0	0	0 0.0%
5625	Impound Costs	2,700	1,695	2,500	2,500	2,500	0 0.0%
5626	Jail Laundry Services	10,127	8,795	6,700	6,700	6,700	0 0.0%
5630	Haven House	12,350	14,000	14,000	14,000	14,000	0 0.0%
5632	Wellness Program	19,838	24,253	20,000	20,000	20,000	0 0.0%
5633	Phones	506	914	8,000	8,000	8,000	0 0.0%
5634	Networking	3,235	1,894	3,500	3,500	3,500	0 0.0%
5635	Software	1,540	6,910	26,500	26,500	34,050	7,550 28.5%
5636	Servers	3,798	420	4,000	4,000	4,000	0 0.0%
5801	Pratt Museum	69,000	69,000	66,500	66,500	66,500	0 0.0%
5814	Homer Hockey Association	0	14,000	0	0	0	0 0.0%
5815	Parks & Recreation Board	944	1,818	1,000	1,000	1,000	0 0.0%
5823	Fish Stocking	0	0	0	0	0	0 0.0%
5829	Homer Senior Center	0	10,000	0	0	0	0 0.0%
5830	Homer Foundation	19,000	19,000	19,000	19,000	19,000	0 0.0%
Total Maint. and Operations		3,244,265	3,257,035	3,366,741	3,380,741	3,322,514	(58,227) -1.7%
Capital Outlay, Transfers and Reserves							
5901	C/O Buildings	835	0	0	0	0	0 0.0%
5106	Leave Cash Out	111,878	139,522	147,492	147,492	233,451	85,959 58.3%
5990	Transfers To	223,083	647,594	792,377	792,377	952,583	160,206 20.2%
Total C/O, Transfers & Reserves		335,796	787,116	939,869	939,869	1,186,034	246,165 26.2%
5607	Debt Repayment	45,149	47,012	41,478	41,478	41,478	0 0.0%
5608	Interest Exp	54,675	52,812	58,346	58,346	58,346	0 0.0%
Total Debt Repayment		99,824	99,824	99,824	99,824	99,824	0 0.0%
Total General Fund Expenses		12,303,683	12,867,820	11,658,096	11,672,096	12,219,120	547,024 4.7%
General Fund Expenses w/o PERS		11,050,477	11,640,456	11,658,096	11,672,096	12,219,120	

City Of Homer
2017 Operating Budget

0100 Mayor - Council				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	4,527	11,074	13,000	13,000	13,000	0	0.0%
5102	Fringe Benefits	665	856	1,056	1,056	1,056	0	0.0%
5103	Part-time Wages	0	0	0	0		0	0.0%
5104	Part-time Benefits	0	0	0	0		0	0.0%
5105	Overtime	0	0	0	0		0	0.0%
5107	Part-time Overtime	0	0	0	0		0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	Total Salaries and Benefits	5,191	11,930	14,056	14,056	14,056	0	0.0%
Maintenance and Operations								
5201	Office Supplies	317	819	1,000	1,000	1,000	0	0.0%
5206	Food and Staples	1,462	416	1,600	1,600	1,600	0	0.0%
5209	Building & Grounds maintenance	0	24,690	0	0	0	0	0.0%
5210	Professional Services	246,058	244,967	250,000	250,000	250,000	0	0.0%
5211	Audit Services	42,171	46,058	51,000	51,000	64,680	13,680	26.8%
5215	Communications	183	12,703	0	0	0	0	0.0%
5223	Liability Insurance	2,492	1,431	1,745	1,745	1,227	(518)	-29.7%
5227	Advertising	31,740	75	0	0	0	0	0.0%
5233	Computer Related Items	662	0	500	500	500	0	0.0%
5235	Membership Dues	6,111	6,043	7,200	7,200	6,500	(700)	-9.7%
5236	Transportation	2,307	2,738	4,500	4,500	4,500	0	0.0%
5237	Subsistence	1,140	1,782	2,500	2,500	2,500	0	0.0%
5240	Political Activities	0	2,583	0	0	0	0	0.0%
5248	Lobbying	20,321	20,000	22,000	22,000	22,000	0	0.0%
5280	Volunteer Incentives	6,765	0	0	0	0	0	0.0%
5603	Employee Training	1,150	525	500	500	1,700	1,200	240.0%
	Total Maint. and Operations	362,879	364,830	342,545	342,545	356,207	13,662	4.0%
5990	Transfers To	212,380	636,891	684,674	684,674	941,880	257,206	37.6%
	Total	580,450	1,013,651	1,041,275	1,041,275	1,312,143	270,868	26.0%

Budget Notes:

5211: Audit Fee will Increase due the GASB 68 requirements and the increased complexity of audit.

5235: Adjusted based on actual history.

5603: Anticipated new Council training.

5990: (1) \$10,000 Seawall, (2) \$180,956 Water Hydrants, (3) \$70,925 City Hall Roof Replacement

(4) Animal Shelter \$20,000, (4) Park \$60,000, (5) Library \$60,000, (6) Police \$ 200,000, (7) Police Fleet \$90,000, (8) IT \$60,000, (9) PW Fleet \$120,000, (10) Fire \$70,000

5,371,526 Other

City Of Homer
2017 Operating Budget

0101 City Clerk				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	201,859	210,983	213,659	213,659	219,559	5,900	2.8%
5102	Fringe Benefits	115,033	109,104	108,054	108,054	111,513	3,459	3.2%
5103	Part-time Wages	369	0	0	0	-	0	0.0%
5104	Part-time Benefits	30	0	0	0	-	0	0.0%
5105	Overtime	8,053	9,212	8,000	8,000	10,000	2,000	25.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	50,128	58,060	0	0		0	0.0%
	Total Salaries and Benefits	375,472	387,358	329,713	329,713	341,073	11,360	3.4%
Maintenance and Operations								
5201	Office Supplies	2,071	3,134	3,000	3,000	3,000	0	0.0%
5206	Food and Staples	19	0	0	0	0	0	0.0%
5208	Equipment Maintenance	1,314	3,491	1,500	1,500	1,500	0	0.0%
5209	Building & Grounds maintenance	0	0	0	0	0	0	0.0%
5210	Professional Services	16,958	27,619	8,500	8,500	8,500	0	0.0%
5215	Communications	548	568	650	650	800	150	23.1%
5216	Freight and Postage	53	244	500	500	500	0	0.0%
5223	Liability Insurance	805	1,668	1,690	1,690	1,470	(220)	-13.0%
5227	Advertising	8,969	7,584	11,000	11,000	11,000	0	0.0%
5231	Tools and Equipment	0	0	1,000	1,000	1,000	0	0.0%
5233	Computer Related Items	620	61	1,000	1,000	1,000	0	0.0%
5234	Record and Permits	1,175	630	1,500	1,500	1,500	0	0.0%
5235	Membership Dues	889	900	1,000	1,000	1,000	0	0.0%
5236	Transportation	3,714	4,107	4,500	4,500	4,500	0	0.0%
5237	Subsistence	612	2,929	3,000	3,000	3,000	0	0.0%
5238	Printing and Binding	0	990	500	500	500	0	0.0%
5252	Credit Card Expenses	50	15	50	50	50	0	0.0%
5603	Employee Training	3,272	2,982	3,500	3,500	3,500	0	0.0%
5621	Unidentified Credit Card Expenses	2,967	0	0	0	0	0	0.0%
	Total Maint. and Operations	44,036	56,923	42,890	42,890	42,820	(70)	-0.2%
Total		419,509	444,281	372,603	372,603	383,893	11,290	3.0%

Budget Notes:

5105:OT Increases are due to additional meetings Public Safety Building, Cannabis advisory, ADA Compliance Committee

City Of Homer
2017 Operating Budget

0102 City Elections				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	0	43	0	0	-	0	0.0%
5102	Fringe Benefits	1	1	0	0	-	0	0.0%
5103	Part-time Wages	815	1,997	1,682	1,682	1,707	25	1.5%
5104	Part-time Benefits	6	10	137	137	142	5	3.3%
5105	Overtime	0	0	26	26	-	(26)	-100.0%
5107	Part-time Overtime	821	1,830	1,700	1,700	1,700	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief							
	Total Salaries and Benefits	1,642	3,881	3,545	3,545	3,549	4	0.1%
Maintenance and Operations								
5201	Office Supplies	0	18	100	100	600	500	500.0%
5206	Food and Staples	187	496	400	400	400	0	0.0%
5208	Equipment Maintenance	0	5,892	0	0	0	0	0.0%
5210	Professional Services	0	200	0	0	0	0	0.0%
5216	Freight and Postage	0	1,076	0	0	0	0	0.0%
5227	Advertising	646	1,475	1,500	1,500	1,500	0	0.0%
5238	Printing and Binding	2,149	3,625	4,400	4,400	4,700	300	6.8%
5901	C/O Equipment	835	0	0	0	0	0	0.0%
	Total Maint. and Operations	3,817	12,782	6,400	6,400	7,200	800	12.5%
Total		5,459	16,663	9,945	9,945	10,749	804	8.1%

Budget Notes:

5201: Increases due to one time purchase of envelopes for absentee ballots

5238: Touch screen

City Of Homer
2017 Operating Budget

0110 City Manager				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	130,892	68,810	106,864	106,864	154,127	47,263	44.2%
5102	Fringe Benefits	68,505	44,019	46,838	46,838	71,441	24,603	52.5%
5103	Part-time Wages	0	32,956	17,524	17,524	-	(17,524)	-100.0%
5104	Part-time Benefits	0	2,686	10,788	10,788	-	(10,788)	-100.0%
5105	Overtime	42	21	375	375	375	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits					0	0	0.0%
5112	PERS Relief	62,660	18,936	0	0	0	0	0.0%
	<u>Total Salaries and Benefits</u>	<u>262,099</u>	<u>167,428</u>	<u>182,389</u>	<u>182,389</u>	<u>225,943</u>	<u>43,554</u>	<u>23.9%</u>
<u>Maintenance and Operations</u>								
5201	Office Supplies	1,071	973	1,000	1,000	1,000	0	0.0%
5206	Food and Staples	3,038	4,039	3,500	3,500	3,500	0	0.0%
5208	Equipment Maintenance	70	0	100	100	100	0	0.0%
5210	Professional Services	8	2,789	3,000	3,000	3,000	0	0.0%
5215	Communications	1,788	1,777	2,000	2,000	2,000	0	0.0%
5216	Freight and Postage	85	0	200	200	200	0	0.0%
5223	Liability Insurance	1,168	1,442	1,099	1,099	956	(143)	-13.0%
5227	Advertising	1,178	604	1,500	1,500	2,500	1,000	66.7%
5229	Periodicals	40	58	500	500	200	(300)	-60.0%
5231	Tools and Equipment	3,563	632	1,000	1,000	1,000	0	0.0%
5235	Membership Dues	429	1,366	1,000	1,000	1,600	600	60.0%
5236	Transportation	3,254	380	3,000	3,000	3,000	0	0.0%
5237	Subsistence	389	873	1,000	1,000	1,000	0	0.0%
5238	Printing and Binding	504	552	1,000	1,000	2,000	1,000	100.0%
5248	Lobbying	0	270	0	0	0	0	0.0%
5252	Credit Card Expenses	35	15	0	0	0	0	0.0%
5603	Employee Training	3,753	1,400	3,000	3,000	3,000	0	0.0%
5621	Unidentified Credit Card Expenses	0	(189)	0	0	0	0	0.0%
	<u>Total Maint. and Operations</u>	<u>20,373</u>	<u>16,980</u>	<u>22,899</u>	<u>22,899</u>	<u>25,056</u>	<u>2,157</u>	<u>9.4%</u>
<u>Total</u>		<u>282,472</u>	<u>184,408</u>	<u>205,288</u>	<u>205,288</u>	<u>250,999</u>	<u>45,711</u>	<u>22.3%</u>

Budget Notes:

5235: ICMA Membership

5101 & 5102: FY 2015 Newly City Manager's salary and benefit remained in the Economic Development.

5101 & 5102: FY 2017 A full time (1 FTE) Executive Administrative Assistant is budgeted based on 2016 experiences (0.6 FTE). This position is 25% funded by Harbor Administration.

5227 & 5238: Publish State of The Budget inserts on local newspaper

City Of Homer
2017 Operating Budget

0111 Personnel				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	49,525	68,474	69,631	69,631	74,610	4,979	7.2%
5102	Fringe Benefits	32,799	36,432	35,536	35,536	37,602	2,066	5.8%
5103	Part-time Wages	11,453	0	0	0	-	0	0.0%
5104	Part-time Benefits	941	25	0	0	-	0	0.0%
5105	Overtime	4	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	37,596	18,843	0	0		0	0.0%
	Total Salaries and Benefits	132,317	123,774	105,167	105,167	112,212	7,045	6.7%
Maintenance and Operations								
5201	Office Supplies	764	1,841	1,000	1,000	1,000	0	0.0%
5210	Professional Services	4,653	5,281	6,000	6,000	6,000	0	0.0%
5215	Communications	143	173	500	500	500	0	0.0%
5223	Liability Insurance	780	686	733	733	638	(95)	-13.0%
5227	Advertising	2,762	4,271	5,000	5,000	5,000	0	0.0%
5229	Periodicals	969	2,045	1,000	1,000	1,000	0	0.0%
5231	Tools and Equipment	2,515	1,562	1,500	1,500	1,500	0	0.0%
5233	Computer Related Items	1,726	0	0	0	0	0	0.0%
5235	Membership Dues	469	274	250	250	250	0	0.0%
5236	Transportation	6,129	9,708	3,000	3,000	3,000	0	0.0%
5237	Subsistence	1,441	2,768	1,000	1,000	1,000	0	0.0%
5238	Printing and Binding	0	58	0	0	0	0	0.0%
5603	Employee Training	3,290	5,631	8,000	8,000	8,000	0	0.0%
5611	ADA Compliance	105	2,000	1,000	1,000	1,000	0	0.0%
5632	Wellness Program	19,838	24,253	20,000	20,000	20,000	0	0.0%
	Total Maint. and Operations	45,583	60,551	48,983	48,983	48,888	(95)	-0.2%
Total		177,900	184,325	154,150	154,150	161,100	6,950	4.5%

Budget Notes:

City Of Homer
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0112 Economic Development				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	73,598	95,160	77,330	77,330	60,975	(16,355)	-21.1%
5102	Fringe Benefits	40,084	43,190	37,873	37,873	33,472	(4,401)	-11.6%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	2,250	2,250	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	26,187	0	0		0	0.0%
Total Salaries and Benefits		113,683	164,537	115,203	115,203	96,697	(18,506)	-16.1%
Maintenance and Operations								
5201	Office Supplies	296	167	200	200	200	0	0.0%
5206	Food and Staples	20	0	0	0	0	0	0.0%
5210	Professional Services	52,000	51,000	51,375	51,375	51,375	0	0.0%
5215	Communications	492	192	500	500	500	0	0.0%
5227	Advertising	9,219	8,144	8,000	8,000	8,250	250	3.1%
5231	Tools and Equipment	0	400	0	0	250	250	0.0%
5233	Computer Related Items	360	2,246	1,000	1,000	1,000	0	0.0%
5235	Membership Dues	0	314	200	200	200	0	0.0%
5236	Transportation	1,646	1,733	2,500	2,500	2,000	(500)	-20.0%
5237	Subsistence	171	376	1,000	1,000	700	(300)	-30.0%
5603	Employee Training	250	1,449	1,120	1,120	1,000	(120)	-10.7%
5823	Fish Stocking	0	0	0	0	0	0	0.0%
Total Maint. and Operations		64,453	66,021	65,895	65,895	65,475	(420)	-0.6%
Total		178,136	230,558	181,098	181,098	162,172	(18,926)	-10.5%

Budget Notes:

5101 & 5102: FY 2015 Newly City Manager's salary and benefit remained in the Economic Development.
5101 & 5102: The budget decreases are due to the position changes.
5105: Anticipated overtime due to required meeting attendance.

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0113 Information Systems				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	117,459	121,744	122,737	122,737	129,056	6,319	5.1%
5102	Fringe Benefits	70,664	64,929	66,056	66,056	69,096	3,040	4.6%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	25,064	33,503	0	0		0	0.0%
	Total Salaries and Benefits	213,187	220,176	188,793	188,793	198,152	9,359	5.0%
Maintenance and Operations								
5201	Office Supplies	0	141	200	200	200	0	0.0%
5210	Professional Services	202	0	0	0	0	0	0.0%
5215	Communications	16,458	26,766	18,550	18,550	18,550	0	0.0%
5216	Freight and Postage	5	10	200	200	200	0	0.0%
5223	Liability Insurance	1,320	1,210	1,320	1,320	1,080	(240)	-18.2%
5231	Tools and Equipment	463	9,054	1,500	1,500	1,500	0	0.0%
5233	Computer Related Items	20,428	25,537	20,000	20,000	20,000	0	0.0%
5236	Transportation	0	332	0	0	0	0	0.0%
5237	Subsistence	0	60	0	0	0	0	0.0%
5252	Credit Card Expenses	53	0	0	0	0	0	0.0%
5603	Employee Training	45	507	1,000	1,000	1,000	0	0.0%
5614	Car Allowance	2,438	2,156	2,438	2,438	2,438	0	0.0%
5621	Unidentified Credit Card Expenses	1,434	5,402	0	0	0	0	0.0%
5633	Phones	506	914	8,000	8,000	8,000	0	0.0%
5634	Networking	3,235	1,894	3,500	3,500	3,500	0	0.0%
5635	Software	1,540	6,910	26,500	26,500	26,500	0	0.0%
5636	Servers	3,798	420	4,000	4,000	4,000	0	0.0%
	Total Maint. and Operations	51,925	81,314	87,208	87,208	86,968	(240)	-0.3%
Total		265,112	301,490	276,001	276,001	285,120	9,119	3.3%

Budget Notes:

5635: IT needs to maintain the Software line item to complete the license acquisition and migration to Office 2016

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0115 Community Recreation Program				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	61,318	67,194	69,210	69,210	71,309	2,099	3.0%
5102	Fringe Benefits	34,524	32,731	33,680	33,680	38,774	5,094	15.1%
5103	Part-time Wages	6,103	5,657	7,117	7,117	7,224	107	1.5%
5104	Part-time Benefits	583	474	580	580	1,002	422	72.7%
5105	Overtime	0	0	28	28	28	0	1.3%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	18,491	0	0		0	0.0%
	Total Salaries and Benefits	102,529	124,547	110,615	110,615	118,338	7,723	7.0%
Maintenance and Operations								
5201	Office Supplies	77	250	250	250	250	0	0.0%
5202	Operating Supplies	2,457	1,170	2,000	2,000	2,000	0	0.0%
5208	Equipment Maintenance	30	380	250	250	500	250	100.0%
5210	Professional Services	14,439	14,227	14,500	14,500	16,000	1,500	10.3%
5215	Communications	1,768	2,625	1,950	1,950	1,950	0	0.0%
5216	Freight and Postage	49	0	50	50	50	0	0.0%
5223	Liability Insurance	928	715	600	600	518	(82)	-13.7%
5227	Advertising	990	800	800	800	800	0	0.0%
5235	Membership Dues	159	2,665	175	175	185	10	5.7%
5236	Transportation	790	1,457	0	0	750	750	0.0%
5237	Subsistence	0	260	0	0	250	250	0.0%
5238	Printing and Binding	802	1,027	1,800	1,800	1,800	0	0.0%
5603	Employee Training	199	570	0	0	600	600	0.0%
5614	Car Allowance	325	288	300	300	300	0	0.0%
	Total Maint. and Operations	23,013	26,433	22,675	22,675	25,953	3,278	14.5%
Total		125,542	150,980	133,290	133,290	144,291	11,001	8.3%

Budget Notes:

5208- Increase for updated printer
5210- Increase for additional cost for basketball, wrestling referees and tournament expenses.
5236- To attend professional development (Alaska Parks & Recreation Conf.)
5237- For professional development.
5603- For professional training.

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0120 Finance				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	465,288	432,418	362,182	362,182	368,179	5,997	1.7%
5102	Fringe Benefits	264,866	232,795	196,337	196,337	201,536	5,199	2.6%
5103	Part-time Wages	0	2,228	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	10,181	5,751	12,220	12,220	12,220	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	125,321	118,996	0	0		0	0.0%
	Total Salaries and Benefits	865,655	792,188	570,739	570,739	581,935	11,196	2.0%
Maintenance and Operations								
5201	Office Supplies	6,975	5,066	6,000	6,000	6,000	0	0.0%
5202	Operating Supplies	62	215	0	0	0	0	0.0%
5210	Professional Services	20,362	18,959	35,000	42,800	42,800	0	0.0%
5211	Audit Services	0	0	0	0	0	0	0.0%
5215	Communications	2,102	1,891	1,000	1,000	1,200	200	20.0%
5216	Freight and Postage	84	17	0	0	0	0	0.0%
5223	Liability Insurance	3,919	3,487	3,636	3,636	3,207	(429)	-11.8%
5227	Advertising	0	2,116	0	0	0	0	0.0%
5231	Tools and Equipment	2,108	4,113	2,500	2,500	2,500	0	0.0%
5235	Membership Dues	1,375	2,521	1,600	1,600	2,000	400	25.0%
5236	Transportation	6,436	3,868	4,000	4,000	6,000	2,000	50.0%
5237	Subsistence	1,101	236	1,000	1,000	1,000	0	0.0%
5238	Printing and Binding	0	1,000	300	300	300	0	0.0%
5252	Credit Card Expenses	24	774	100	100	100	0	0.0%
5603	Employee Training	5,033	4,169	4,000	7,700	7,700	0	0.0%
5614	Car Allowance	0	0	0	0	0	0	0.0%
	Total Maint. and Operations	49,581	48,432	59,136	70,636	72,807	2,171	3.1%
Total		915,236	840,621	629,875	641,375	654,742	13,367	2.1%

Budget Notes:

5235 & 5236: This is part of employee training cost. Finance has gone through significant changes. The overall cost has been decreasing for the past two years. Adequate training is vital to maintain the efficiency and the equality of the deliverables of the Finance Department.

City Of Homer
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0130 Planning & Zoning				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	252,699	236,332	220,545	220,545	215,336	(5,209)	-2.4%
5102	Fringe Benefits	148,092	128,436	110,144	110,144	110,234	90	0.1%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	1,923	1,784	3,000	3,000	3,000	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	62,660	65,036	0	0	0	0	0.0%
	Total Salaries and Benefits	465,374	431,587	333,689	333,689	328,570	(5,119)	-1.5%
Maintenance and Operations								
5201	Office Supplies	1,049	1,780	1,500	1,500	1,500	0	0.0%
5206	Food and Staples	453	369	400	400	400	0	0.0%
5208	Equipment Maintenance	1,539	1,450	1,700	1,700	1,700	0	0.0%
5210	Professional Services	0	2,400	2,000	2,000	2,000	0	0.0%
5213	Survey and Appraisal	250	1,500	1,500	1,500	1,500	0	0.0%
5215	Communications	897	737	700	700	700	0	0.0%
5216	Freight and Postage	8	23	150	150	150	0	0.0%
5223	Liability Insurance	2,126	1,915	2,000	2,000	1,740	(260)	-13.0%
5227	Advertising	2,484	1,885	3,000	3,000	3,000	0	0.0%
5228	Books	985	348	900	900	900	0	0.0%
5231	Tools and Equipment	3,233	0	600	600	600	0	0.0%
5235	Membership Dues	2,094	2,242	2,200	2,200	2,200	0	0.0%
5236	Transportation	3,652	6,731	4,500	4,500	4,500	0	0.0%
5237	Subsistence	358	(44)	1,000	1,000	1,000	0	0.0%
5238	Printing and Binding	708	500	500	500	500	0	0.0%
5252	Credit Card Expenses	35	15	36	36	36	0	0.0%
5603	Employee Training	2,389	2,319	2,500	2,500	2,500	0	0.0%
	Total Maint. and Operations	22,260	24,170	25,186	25,186	24,926	(260)	-1.0%
Total		487,634	455,757	358,875	358,875	353,495	(5,380)	-1.5%

Budget Notes:

City Of Homer
2017 Operating Budget

0145 Library				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	279,484	302,706	301,728	301,728	314,769	13,041	4.3%
5102	Fringe Benefits	207,559	173,256	177,986	177,986	185,356	7,370	4.1%
5103	Part-time Wages	76,543	69,660	96,229	96,229	99,992	3,763	3.9%
5104	Part-time Benefits	5,718	45,288	51,043	51,043	53,293	2,250	4.4%
5105	Overtime	277	42	1,000	1,000	1,000	0	0.0%
5107	Part-time Overtime	0	72	0	0	24	24	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	75,192	83,301	0	0	0	0	0.0%
Total Salaries and Benefits		644,773	674,325	627,986	627,986	654,434	26,448	4.2%
Maintenance and Operations								
5201	Office Supplies	10,748	9,596	9,000	9,000	9,000	0	0.0%
5202	Operating Supplies	1,315	1,112	1,270	1,270	1,270	0	0.0%
5203	Fuel and Lube	14,218	8,621	18,886	18,886	16,000	(2,886)	-15.3%
5208	Equipment Maintenance	2,148	2,361	2,400	2,400	2,420	20	0.8%
5209	Building & Grounds maintenance	250	0	250	250	250	0	0.0%
5210	Professional Services	14,645	7,367	8,246	8,246	8,450	204	2.5%
5214	Rents & Leases	4,957	3,663	4,000	4,000	4,000	0	0.0%
5215	Communications	3,316	7,335	6,500	6,500	7,350	850	13.1%
5216	Freight and Postage	4,512	4,035	4,300	4,300	3,200	(1,100)	-25.6%
5217	Electricity	35,197	34,671	35,000	35,000	35,000	0	0.0%
5218	Water	1,218	1,261	1,320	1,320	1,320	0	0.0%
5219	Sewer	1,335	1,394	1,440	1,440	1,440	0	0.0%
5221	Property Insurance	5,912	5,476	5,750	5,750	5,750	0	0.0%
5223	Liability Insurance	4,356	3,926	4,096	4,096	3,564	(532)	-13.0%
5227	Advertising	0	0	400	400	400	0	0.0%
5228	Books	42,944	46,126	27,000	27,000	27,000	0	0.0%
5229	Periodicals	8,235	8,320	7,500	7,500	7,500	0	0.0%
5230	Audio Visual	16,172	17,884	15,000	15,000	15,000	0	0.0%
5231	Tools and Equipment	9,157	2,526	3,000	5,500	3,000	(2,500)	-45.5%
5233	Computer Related Items	120	7,519	10,428	10,428	2,878	(7,550)	-72.4%
5235	Membership Dues	904	1,364	1,250	1,250	1,250	0	0.0%
5236	Transportation	1,473	4,185	4,000	4,000	4,000	0	0.0%
5237	Subsistence	830	564	1,500	1,500	1,500	0	0.0%
5238	Printing and Binding	420	510	500	500	500	0	0.0%
5242	Janitorial	42	15	75	75	75	0	0.0%
5244	Snow Removal	8,460	5,760	10,000	10,000	10,000	0	0.0%
5252	Credit Card Expenses	35	15	31	31	31	0	0.0%
5254	Over and Short	0	(0)	31	31	31	0	0.0%
5603	Employee Training	2,407	1,644	3,000	3,000	3,000	0	0.0%
5635	Software	0	0	0	0	7,550	7,550	0.0%
Total Maint. and Operations		195,325	187,250	186,173	188,673	182,729	(5,944)	-3.2%
Debt Services								
5607	Debt Repayment - Principal	45,149	47,012	41,478	41,478	41,478		
5608	Debt Repayment - Interest	54,675	52,812	58,346	58,346	58,346		
Total Debt Services		99,824	99,824	99,824	99,824	99,824	0	0.0%
Total		939,921	961,399	913,983	916,483	936,986	20,503	2.2%

Budget Notes:

City Of Homer
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0146 Library Grant				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
<u>Maintenance and Operations</u>								
5104	Part-time Benefits	0	0	0	0		0	0.0%
5227	Advertising	0	0	0	0		0	0.0%
5228	Books	7,558	10,154	6,650	6,650	6,900	250	3.8%
5229	Periodicals	0	0	0	0		0	0.0%
5230	Audio Visual	0	0	0	0		0	0.0%
5236	Transportation	0	0	0	0		0	0.0%
5603	Employee Training	0	0	0	0		0	0.0%
5635	Software	0	0	0	0		0	0.0%
5901	C/O Equipment	0	0	0	0		0	0.0%
	<u>Total Maint. and Operations</u>	<u>7,558</u>	<u>10,154</u>	<u>6,650</u>	<u>6,650</u>	<u>6,900</u>	<u>250</u>	<u>3.8%</u>
<u>Total</u>		<u>7,558</u>	<u>10,154</u>	<u>6,650</u>	<u>6,650</u>	<u>6,900</u>	<u>250</u>	<u>3.8%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0147 Library - Other Grants				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
<u>Maintenance and Operations</u>								
5201	Office Supplies	0	0	0	0		0	0.0%
5206	Food and Staples	0	0	0	0		0	0.0%
5208	Equipment Maintenance	0	0	0	0		0	0.0%
5210	Professional Services	0	0	0	0		0	0.0%
5215	Communications	0	0	0	0		0	0.0%
5216	Freight and Postage	0	0	0	0		0	0.0%
5223	Liability Insurance	0	0	0	0		0	0.0%
5227	Advertising	0	0	0	0		0	0.0%
5229	Periodicals	0	0	0	0		0	0.0%
5231	Tools and Equipment	0	0	0	0		0	0.0%
5235	Membership Dues	0	0	0	0		0	0.0%
5236	Transportation	0	0	0	0		0	0.0%
5237	Subsistence	0	0	0	0		0	0.0%
5238	Printing and Binding	0	0	0	0		0	0.0%
5248	Lobbying	0	0	0	0		0	0.0%
5252	Credit Card Expenses	0	0	0	0		0	0.0%
5603	Employee Training	0	0	0	0		0	0.0%
5621	Unidentified Credit Card Expenses	0	0	0	0		0	0.0%
	<u>Total Maint. and Operations</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0</u>	<u>0.0%</u>
<u>Total</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0</u>	<u>0.0%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0114 HERC Building				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	Total Salaries and Benefits	0	0	0	0	0	0	0.0%
Maintenance and Operations								
5202	Operating Supplies	0	0	0	0		0	0.0%
5203	Fuel and Lube	23,748	23,376	32,000	32,000	21,000	(11,000)	-34.4%
5208	Equipment Maintenance	6	0	0	0	-	0	0.0%
5209	Building & Grounds maintenance	3,687	1,763	4,000	4,000	3,000	(1,000)	-25.0%
5210	Professional Services	3,559	3,449	3,600	3,600	1,500	(2,100)	-58.3%
5215	Communications	633	375	700	700	500	(200)	-28.6%
5216	Freight and Postage	0	0	0	0	-	0	0.0%
5217	Electricity	14,106	16,146	15,000	15,000	12,000	(3,000)	-20.0%
5218	Water	795	738	1,000	1,000	1,000	0	0.0%
5219	Sewer	457	381	1,000	1,000	1,000	0	0.0%
5220	Refuse and Disposal	0	0	0	0		0	0.0%
5221	Property Insurance	2,171	2,262	2,375	2,375	1,632	(743)	-31.3%
5223	Liability Insurance	(62)	81	87	87	190	103	118.4%
5227	Advertising	0	0	0	0		0	0.0%
	Total Maint. and Operations	49,100	48,571	59,762	59,762	41,822	(17,940)	-30.0%
Total		49,100	48,571	59,762	59,762	41,822	(17,940)	-30.0%

Budget Notes:

City Of Homer
2017 Operating Budget

0140 City Hall				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
<u>Maintenance and Operations</u>								
5201	Office Supplies	2,856	3,800	5,000	5,000	5,000	0	0.0%
5202	Operating Supplies	2,745	4,240	4,000	4,000	2,000	(2,000)	-50.0%
5203	Fuel and Lube	6,729	4,063	7,000	7,000	6,000	(1,000)	-14.3%
5208	Equipment Maintenance	0	0	500	500	500	0	0.0%
5209	Building & Grounds maintenance	2,530	2,760	3,000	3,000	3,000	0	0.0%
5210	Professional Services	4,761	4,526	6,000	6,000	3,000	(3,000)	-50.0%
5214	Rents & Leases	32,474	37,448	33,000	33,000	35,500	2,500	7.6%
5215	Communications	25,480	26,136	27,000	27,000	15,000	(12,000)	-44.4%
5216	Freight and Postage	12,983	14,986	14,000	14,000	13,000	(1,000)	-7.1%
5217	Electricity	19,489	21,937	21,000	21,000	21,000	0	0.0%
5218	Water	925	872	1,000	1,000	1,000	0	0.0%
5219	Sewer	939	869	1,000	1,000	1,000	0	0.0%
5220	Refuse and Disposal	640	580	700	700	700	0	0.0%
5221	Property Insurance	2,795	2,668	2,746	2,746	1,858	(888)	-32.3%
5222	Auto Insurance	844	844	885	885	430	(455)	-51.4%
5223	Liability Insurance	738	614	595	595	604	9	1.5%
5224	Fidelity Bond	450	450	450	450	450	0	0.0%
5227	Advertising	0	0	0	0	0	0	0.0%
5231	Tools and Equipment	3,120	0	0	0	0	0	0.0%
5244	Snow Removal	8,460	12,965	7,500	7,500	7,500	0	0.0%
	<u>Total Maint. and Operations</u>	<u>128,957</u>	<u>139,756</u>	<u>135,376</u>	<u>135,376</u>	<u>117,542</u>	<u>(17,834)</u>	<u>-13.2%</u>
<u>Total</u>		<u>128,957</u>	<u>139,756</u>	<u>135,376</u>	<u>135,376</u>	<u>117,542</u>	<u>(17,834)</u>	<u>-13.2%</u>

Budget Notes:

5221, 5222, 5223: Total Asset Increase and the 2016 City-Wide New Insurance Contract.

City Of Homer
2017 Operating Budget

0149 Airport Facilities				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended \$	%
Salaries and Benefits								
5101	Salary and Wages	31,320	30,461	24,766	24,766	32,257	7,491	30.2%
5102	Fringe Benefits	24,706	19,707	16,080	16,080	20,013	3,933	24.5%
5103	Part-time Wages	12,997	3,342	16,586	16,586	18,512	1,926	11.6%
5104	Part-time Benefits	1,854	799	3,652	3,652	2,126	(1,526)	-41.8%
5105	Overtime	4,471	2,831	4,135	4,135	4,135	0	0.0%
5107	Part-time Overtime	1,284	138	1,784	1,784	1,784	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	12,532	8,383	0	0	0	0	0.0%
Total Salaries and Benefits		89,164	65,661	67,003	67,003	78,828	11,825	17.6%
Maintenance and Operations								
5202	Operating Supplies	8,462	5,001	3,000	3,000	3,000	0	0.0%
5203	Fuel and Lube	11,833	7,356	13,000	13,000	9,000	(4,000)	-30.8%
5208	Equipment Maintenance	4,100	1,348	4,100	4,100	4,100	0	0.0%
5209	Building & Grounds maintenance	11,610	6,813	11,500	11,500	11,500	0	0.0%
5210	Professional Services	6,399	2,845	4,300	4,300	4,300	0	0.0%
5214	Rents & Leases	20,034	20,034	20,050	20,050	20,050	0	0.0%
5215	Communications	1,605	1,694	1,550	1,550	1,550	0	0.0%
5217	Electricity	34,346	37,969	40,000	40,000	38,000	(2,000)	-5.0%
5218	Water	9,639	11,837	10,000	10,000	15,000	5,000	50.0%
5219	Sewer	18,598	23,121	19,900	19,900	30,000	10,100	50.8%
5220	Refuse and Disposal	654	614	900	900	900	0	0.0%
5221	Property Insurance	2,497	2,602	2,778	2,778	1,817	(961)	-34.6%
5223	Liability Insurance	1,106	956	1,041	1,041	905	(136)	-13.0%
5231	Tools and Equipment	1,255	1,179	1,100	1,100	1,100	0	0.0%
Total Maint. and Operations		132,138	123,368	133,219	133,219	141,222	8,003	6.0%
5990	Transfers To	10,572	10,572	10,572	10,572	10,572	0	0.0%
Total		231,874	199,600	210,794	210,794	230,622	19,828	9.4%

Budget Notes:

5203 - reduction due to conversion to natural gas

5218 & 5219: Due to increased Sewer Rate & Water usage.

City Of Homer
2017 Operating Budget

0350 Non-Departmental				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
<u>Maintenance and Operations</u>								
5801	Pratt Museum	69,000	69,000	66,500	66,500	66,500	0	0.0%
5804	Homer Chamber of Commerce	0	0	0	0		0	0.0%
5812	Community Schools	0	0	0	0		0	0.0%
5813	North Pacific Fisheries	0	0	0	0		0	0.0%
5814	Homer Hockey Association	0	14,000	0	0		0	0.0%
5829	Homer Senior Center	0	10,000	0	0		0	0.0%
xxxb	Park/Rec Picnic Shelter	0	0	0	0			
5830	Homer Foundation	19,000	19,000	19,000	19,000	19,000	0	0.0%
5990	Transfers To	0	0	0	0		0	0.0%
	<u>Total Maint. and Operations</u>	<u>88,000</u>	<u>112,000</u>	<u>85,500</u>	<u>85,500</u>	<u>85,500</u>	<u>0</u>	<u>0.0%</u>
	<u>Total</u>	<u>88,000</u>	<u>112,000</u>	<u>85,500</u>	<u>85,500</u>	<u>85,500</u>	<u>0</u>	<u>0.0%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0360 Leave Cash Out - ISF				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
<u>Maintenance and Operations</u>								
5106	Leave Cash Out	111,878	139,522	147,492	147,492	233,451	85,959	58.3%
5990	Transfers To	0	0	0	0		0	0.0%
	<u>Total Maint. and Operations</u>	<u>111,878</u>	<u>139,522</u>	<u>147,492</u>	<u>147,492</u>	<u>233,451</u>	<u>85,959</u>	<u>58.3%</u>
	<u>Total</u>	<u>111,878</u>	<u>139,522</u>	<u>147,492</u>	<u>147,492</u>	<u>233,451</u>	<u>85,959</u>	<u>58.3%</u>

Budget Notes:



FIRE ADMINISTRATION (100-0150)

Fire Administration funds those essential fire department functions not directly attributable to either Fire Services or Emergency Medical Services and that provide substantial benefit to the entire department including paid staff, members and facilities.

FY 2017 OBJECTIVES:

- Provide essential training to members to maintain current certifications.
- Provide adequate volunteer incentives and staff support to retain trained members.

FY 2016 Accomplishments:

- Coordinated the refurbishment of Tanker 2.
- Provided adequate volunteer incentives and staff support to retain trained members.
- Updated the Fire Department Strategic Plan.
- Coordinated Application of the SAFER grant to hire a new Asst. Fire Chief
- Managed the acquisition of a new ambulance through the Code Blue Grant process.
- Coordinated delivery of the Biennial Homer Public Disaster Preparedness Conference.

FIRE SERVICES (100-0151)

The Fire Services budget covers the costs associated with providing fire suppression activities (including structures, wildlands, marine, and aircraft) and technical rescue (including: Vehicle Disentanglement, Ice Rescue, and Confined Space Rescue) and the training for each of these activities.

FY 2017 OBJECTIVES:

- Continue recruiting and training additional firefighters.
- Provide basic training opportunities to staff and volunteers to enhance their ability to provide services to the community.

FY 2016 Accomplishments:

- Collaborated with Anchor Point, KESA, Ninilchik and CES to deliver a Firefighter I Recruit class.
- Provided on-going training to firefighters to enhance and improve their capabilities.
- Conducted all required hose testing, and pump testing to NFPA standards.

Emergency Medical Services (100-0152)

To provide for the emergency medical needs of the community through the provision of basic and advanced life support in the pre-hospital setting and for the safe and efficient transportation of the sick and injured to South Peninsula Hospital.

FY 2017 OBJECTIVES:

- Provide training opportunities to EMS members to enhance patient care practices and procedures.
- Conduct a joint EMT-1 Recruit Class for volunteers.

FY 2016 Accomplishments:

- Conducted a joint EMT-2 Class with Anchor Point Fire Department to train new Advanced Life Support Providers.
- Provided continuing medical education courses to providers.
- Placed a new ambulance in service.
- Purchased and trained on a new advanced patient simulator (SimMan).

City Of Homer
2017 Operating Budget

Fire Combined				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	391,830	436,422	390,101	390,101	456,656	66,555	17.1%
5102	Fringe Benefits	234,284	239,151	220,590	220,590	254,643	34,053	15.4%
5103	Part-time Wages	31,421	0	29,354	29,354	19,293	(10,061)	-34.3%
5104	Part-time Benefits	4,714	0	4,544	4,544	2,711	(1,833)	-40.3%
5105	Overtime	19,515	22,011	25,964	25,964	25,964	0	0.0%
5107	Part-time Overtime	380	0	130	130	130	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	125,321	120,098	0	0	0	0	0.0%
	Total Salaries and Benefits	807,465	817,682	670,683	670,683	759,397	88,714	13.2%
Maintenance and Operations								
5201	Office Supplies	2,305	3,726	3,000	3,000	3,000	0	0.0%
5202	Operating Supplies	18,984	22,506	26,500	26,500	27,500	1,000	3.8%
5203	Fuel and Lube	9,256	9,241	10,000	10,000	10,000	0	0.0%
5206	Food and Staples	4,752	4,892	5,000	5,000	5,000	0	0.0%
5207	Vehicle and Boat Maintenance	8,583	975	5,000	5,000	5,500	500	10.0%
5208	Equipment Maintenance	5,432	2,563	5,000	5,000	5,500	500	10.0%
5209	Building & Grounds maintenance	3,055	5,469	4,000	4,000	4,000	0	0.0%
5210	Professional Services	34,903	33,571	40,000	40,000	40,000	0	0.0%
5214	Rents & Leases	7,603	5,983	7,000	7,000	7,000	0	0.0%
5215	Communications	14,225	11,222	14,000	14,000	14,000	0	0.0%
5216	Freight and Postage	558	1,197	1,000	1,000	1,000	0	0.0%
5217	Electricity	24,439	26,804	23,000	23,000	23,000	0	0.0%
5218	Water	1,526	1,558	2,000	2,000	2,000	0	0.0%
5219	Sewer	1,699	1,486	2,000	2,000	2,000	0	0.0%
5220	Refuse and Disposal	1,109	921	1,500	1,500	1,500	0	0.0%
5221	Property Insurance	1,858	2,834	2,068	2,068	1,400	(668)	-32.3%
5222	Auto Insurance	17,588	17,635	18,517	18,517	10,043	(8,474)	-45.8%
5223	Liability Insurance	4,773	4,258	4,489	4,489	3,905	(584)	-13.0%
5227	Advertising	817	297	1,500	1,500	1,500	0	0.0%
5231	Tools and Equipment	11,739	15,257	17,000	17,000	19,000	2,000	11.8%
5235	Membership Dues	3,200	2,682	2,800	2,800	2,550	(250)	-8.9%
5236	Transportation	3,379	1,820	4,000	4,000	4,000	0	0.0%
5237	Subsistence	2,794	1,043	3,750	3,750	4,000	250	6.7%
5244	Snow Removal	0	2,520	0	0	0	0	0.0%
5252	Credit Card Expenses	35	17	45	45	45	0	0.0%
5280	Volunteer Incentives	24,813	27,232	30,000	30,000	30,000	0	0.0%
5601	Uniform	1,179	1,990	2,500	2,500	3,000	500	20.0%
5602	Safety Equipment	17,709	18,296	25,000	25,000	25,000	0	0.0%
5603	Employee Training	23,931	26,986	30,000	30,000	30,000	0	0.0%
5604	Public Education	1,433	539	2,000	2,000	2,000	0	0.0%
5621	Unidentified Credit Card Expenses	999	0	0	0	0	0	0.0%
	Total Maint. and Operations	254,677	255,520	292,669	292,669	287,443	(5,226)	-1.8%
C/O and Transfers								
5990	Transfers To	0	0	0	0	0	0	0.0%
	Total	1,062,142	1,073,202	963,352	963,352	1,046,840	83,488	8.7%

City Of Homer
2017 Operating Budget

0150 Fire Administration				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	133,547	133,586	136,527	136,527	108,357	(28,170)	-20.6%
5102	Fringe Benefits	75,603	77,142	74,996	74,996	63,067	(11,929)	-15.9%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	11,183	9,698	11,070	11,070	11,070	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	125,321	36,761	0	0	0	0	0.0%
	Total Salaries and Benefits	345,653	257,187	222,593	222,593	182,494	(40,099)	-18.0%
Maintenance and Operations								
5201	Office Supplies	2,305	3,726	3,000	3,000	3,000	0	0.0%
5202	Operating Supplies	1,572	2,322	3,500	3,500	3,500	0	0.0%
5203	Fuel and Lube	9,256	9,241	10,000	10,000	10,000	0	0.0%
5206	Food and Staples	4,752	4,892	5,000	5,000	5,000	0	0.0%
5207	Vehicle and Boat Maintenance	8,583	975	5,000	5,000	5,500	500	10.0%
5208	Equipment Maintenance	5,432	2,563	5,000	5,000	5,500	500	10.0%
5209	Building & Grounds maintenance	3,055	5,469	4,000	4,000	4,000	0	0.0%
5210	Professional Services	13,872	12,391	14,000	14,000	14,000	0	0.0%
5214	Rents & Leases	7,603	5,983	7,000	7,000	7,000	0	0.0%
5215	Communications	14,225	11,222	14,000	14,000	14,000	0	0.0%
5216	Freight and Postage	558	1,197	1,000	1,000	1,000	0	0.0%
5217	Electricity	24,439	26,804	23,000	23,000	23,000	0	0.0%
5218	Water	1,526	1,558	2,000	2,000	2,000	0	0.0%
5219	Sewer	1,699	1,486	2,000	2,000	2,000	0	0.0%
5220	Refuse and Disposal	1,109	921	1,500	1,500	1,500	0	0.0%
5221	Property Insurance	1,858	2,834	2,068	2,068	1,400	(668)	-32.3%
5222	Auto Insurance	17,588	17,635	18,517	18,517	10,043	(8,474)	-45.8%
5223	Liability Insurance	4,773	4,258	4,489	4,489	3,905	(584)	-13.0%
5227	Advertising	817	297	1,500	1,500	1,500	0	0.0%
5231	Tools and Equipment	475	5,263	6,000	6,000	8,000	2,000	33.3%
5235	Membership Dues	2,009	1,308	1,500	1,500	1,250	(250)	-16.7%
5236	Transportation	3,379	1,820	1,500	1,500	1,500	0	0.0%
5237	Subsistence	2,794	1,043	1,250	1,250	1,500	250	20.0%
5244	Snow Removal	0	2,520	0	0	0	0	0.0%
5252	Credit Card Expenses	35	17	45	45	45	0	0.0%
5280	Volunteer Incentives	24,813	27,232	30,000	30,000	30,000	0	0.0%
5601	Uniform	0	746	500	500	1,000	500	100.0%
5602	Safety Equipment	0	0	0	0	0	0	0.0%
5603	Employee Training	1,767	2,616	2,500	2,500	2,500	0	0.0%
5604	Public Education	45	110	0	0	0	0	0.0%
5621	Unidentified Credit Card Expenses	999	0	0	0	0	0	0.0%
	Total Maint. and Operations	161,337	158,449	169,869	169,869	163,643	(6,226)	-3.7%
5990	Transfers To	0	0	0	0	0	0	0.0%
	Total	506,990	415,637	392,462	392,462	346,137	(46,325)	-11.8%

Budget Notes:

5101 & 5102: Due to Service Coordinator retirement and new Hire started at lower level.
5221, 5222, 5223: Total Asset Increase and the 2016 City-Wide New Insurance Contract.

City Of Homer
2017 Operating Budget

0151 Fire Services				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	129,142	138,811	126,787	126,787	132,480	5,693	4.5%
5102	Fringe Benefits	79,341	79,054	72,797	72,797	73,264	467	0.6%
5103	Part-time Wages	0	0	14,677	14,677	9,646	(5,031)	-34.3%
5104	Part-time Benefits	0	0	2,272	2,272	1,356	(916)	-40.3%
5105	Overtime	4,166	6,156	7,447	7,447	7,447	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	38,199	0	0		0	0.0%
Total Salaries and Benefits		212,649	262,221	223,980	223,980	224,193	213	0.1%
Maintenance and Operations								
5202	Operating Supplies	2,821	3,142	7,000	7,000	7,000	0	0.0%
5210	Professional Services	15,587	15,698	20,000	20,000	20,000	0	0.0%
5231	Tools and Equipment	8,557	8,249	8,000	8,000	8,000	0	0.0%
5235	Membership Dues	1,166	1,350	1,200	1,200	1,200	0	0.0%
5236	Transportation	0	0	2,500	2,500	2,500	0	0.0%
5237	Subsistence	0	0	2,500	2,500	2,500	0	0.0%
5601	Uniform	962	824	1,000	1,000	1,000	0	0.0%
5602	Safety Equipment	15,085	15,963	20,000	20,000	20,000	0	0.0%
5603	Employee Training	8,531	8,049	12,500	12,500	12,500	0	0.0%
5604	Public Education	856	133	1,500	1,500	1,500	0	0.0%
Total Maint. and Operations		53,565	53,408	76,200	76,200	76,200	0	0.0%
Total		266,214	315,628	300,180	300,180	300,393	213	0.1%

Budget Notes:

5103 & 5104: Reduced hours for two seasonal ESS I in anticipation of the Grant Funded Assistant Chief

City Of Homer
2017 Operating Budget

0152 Medical Services				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	129,141	164,025	126,787	126,787	132,480	5,693	4.5%
5102	Fringe Benefits	79,340	82,955	72,797	72,797	73,264	467	0.6%
5103	Part-time Wages	31,421	0	14,677	14,677	9,646	(5,031)	-34.3%
5104	Part-time Benefits	4,714	0	2,272	2,272	1,356	(916)	-40.3%
5105	Overtime	4,166	6,156	7,447	7,447	7,447	0	0.0%
5107	Part-time Overtime	380	0	130	130	130	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	0	45,138	0	0	0	0	0.0%
Total Salaries and Benefits		249,163	298,274	224,110	224,110	224,323	213	0.1%
Maintenance and Operations								
5202	Operating Supplies	14,591	17,042	16,000	16,000	17,000	1,000	6.3%
5210	Professional Services	5,444	5,482	6,000	6,000	6,000	0	0.0%
5231	Tools and Equipment	2,708	1,745	3,000	3,000	3,000	0	0.0%
5235	Membership Dues	25	25	100	100	100	0	0.0%
5601	Uniform	217	420	1,000	1,000	1,000	0	0.0%
5602	Safety Equipment	2,624	2,333	5,000	5,000	5,000	0	0.0%
5603	Employee Training	13,633	16,320	15,000	15,000	15,000	0	0.0%
5604	Public Education	532	296	500	500	500	0	0.0%
Total Maint. and Operations		39,775	43,663	46,600	46,600	47,600	1,000	2.1%
Total		288,938	341,937	270,710	270,710	271,923	1,213	0.4%

Budget Notes:

5103 & 5104: Reduced hours for two seasonal ESS I in anticipation of the Grant Funded Assistant Chief

City Of Homer
2017 Operating Budget

0153 Fire Grant - Assistant Chief				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	0	0	0	0	83,339	83,339	0.0%
5102	Fringe Benefits	0	0	0	0	45,047	45,047	0.0%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	Total Salaries and Benefits	0	0	0	0	128,386	128,386	0.0%
<u>Maintenance and Operations</u>								
5201	Office Supplies	0	0	0	0	0	0	0.0%
5206	Food and Staples	0	0	0	0	0	0	0.0%
5208	Equipment Maintenance	0	0	0	0	0	0	0.0%
5210	Professional Services	0	0	0	0	0	0	0.0%
5215	Communications	0	0	0	0	0	0	0.0%
5216	Freight and Postage	0	0	0	0	0	0	0.0%
5223	Liability Insurance	0	0	0	0	0	0	0.0%
5227	Advertising	0	0	0	0	0	0	0.0%
5229	Periodicals	0	0	0	0	0	0	0.0%
5231	Tools and Equipment	0	0	0	0	0	0	0.0%
5235	Membership Dues	0	0	0	0	0	0	0.0%
5236	Transportation	0	0	0	0	0	0	0.0%
5237	Subsistence	0	0	0	0	0	0	0.0%
5238	Printing and Binding	0	0	0	0	0	0	0.0%
5248	Lobbying	0	0	0	0	0	0	0.0%
5252	Credit Card Expenses	0	0	0	0	0	0	0.0%
5603	Employee Training	0	0	0	0	0	0	0.0%
5621	Unidentified Credit Card Expenses	0	0	0	0	0	0	0.0%
	Total Maint. and Operations	-	-	-	-	-	0	0.0%
Total		-	-	-	-	128,386	128,386	0.0%

Budget Notes:



POLICE ADMINISTRATION (100-0160)

The function of the Department of Public Safety is to preserve order, enforce laws and ordinances in the city, preserve the peace, render medical aid to victims and help prevent and extinguish fires. The Department of Public Safety is divided into the police department and fire department. The Chief of Police and Fire Chief directs and supervises the activities of these departments.

The police department consists of administration, patrol, investigations, jail, and dispatch services. The police department has a staff of 12 certified officers. The police officers are responsible for patrol, investigations, traffic enforcement and general duty police work within the City of Homer.

POLICE DISPATCH (100-0161)

The police department dispatch personnel are responsible for dispatching police, fire and EMS calls for both routine and emergency calls for citizens that reside in the Homer city limits, as well as some of the outlying areas. The unit staffs 7 full time public safety dispatchers after losing one to budget cuts in 2015. The dispatch personnel are additionally responsible for all clerical duties associated with the police department and are required to monitor prisoners in the Homer Jail.

POLICE INVESTIGATION (100-0162)

Responds to all major crime scenes; Responsible for the investigation, apprehension and prosecution of individuals involved in felony and serious misdemeanor crimes; Conducts investigation training for all department personnel; Maintains a high level of expertise in investigations by attending training, practicing skills and keeping abreast of technological developments related to the field.

POLICE PATROL (100-0163)

Police officers patrol the City of Homer to preserve the peace, prevent criminal operations and enforce state and local laws. Officers respond to assignments and complaints often involving substance abuse, domestic disputes, fires, automobile accidents, misdemeanor and felony crimes. Officers investigate complaints from the public and take appropriate enforcement action or refer to other agencies as required. Officers prepare evidence to substantiate criminal complaints, prepare and submit detailed written reports, serve criminal processes, including warrants, and testify in court as required.

JAIL (100-0164)

The Homer Jail, operated by the police department, is a city owned facility contracted with the State of Alaska to house prisoners arrested by the Homer Police, the Alaska State Troopers and other allied agencies. This facility consists of four cells with two bunks in three of these cells and one bunk in the fourth cell. The prisoners held in this facility may serve up to ten days of their sentence. The Homer Jail is staffed by three full time community jail officers and two part time community jail officers who are responsible for the health and welfare of the prisoners as well as record keeping and court proceedings associated with these prisoners.

ANIMAL CONTROL (100-0165)

The Homer Animal Shelter is administered by the Homer Police Department. The shelter is staffed and maintained by a private contractor. They are responsible for the care and welfare of animals.

City Of Homer
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Police Combined Expenditure				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr	Amended
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	1,426,270	1,593,562	1,495,579	1,495,579	1,549,256	53,677	3.6%
5102	Fringe Benefits	832,978	866,442	784,954	784,954	813,433	28,479	3.6%
5103	Part-time Wages	34,919	30,172	46,594	46,594	35,584	(11,010)	-23.6%
5104	Part-time Benefits	3,971	3,497	3,798	3,798	3,981	183	4.8%
5105	Overtime	253,067	170,542	200,207	200,207	244,816	44,609	22.3%
5107	Part-time Overtime	2,546	1,619	7,308	7,308	7,533	225	3.1%
5108	Unemployment Benefits	0	4,152	0	0	0	0	0.0%
5112	PERS Relief	426,090	438,528	0	0	0	0	0.0%
	Total Salaries and Benefits	2,979,840	3,108,514	2,538,440	2,538,440	2,654,602	116,162	4.6%
<u>Maintenance and Operations</u>								
5201	Office Supplies	8,481	10,586	11,000	11,000	10,500	(500)	-4.5%
5202	Operating Supplies	17,676	12,988	21,600	21,600	21,000	(600)	-2.8%
5203	Fuel and Lube	57,667	43,234	50,200	50,200	43,200	(7,000)	-13.9%
5205	Ammunition	20,394	14,638	18,000	18,000	20,000	2,000	11.1%
5206	Food and Staples	29,558	26,831	22,000	22,000	22,000	0	0.0%
5207	Vehicle and Boat Maintenance	2,648	3,094	5,500	5,500	5,500	0	0.0%
5208	Equipment Maintenance	4,105	8,070	9,500	9,500	9,500	0	0.0%
5209	Building & Grounds maintenance	12,332	13,338	13,500	13,500	13,500	0	0.0%
5210	Professional Services	179,059	162,573	164,239	164,239	214,250	50,011	30.5%
5214	Rents & Leases	13,605	16,051	13,500	13,500	13,500	0	0.0%
5215	Communications	36,682	34,408	37,200	37,200	37,200	0	0.0%
5216	Freight and Postage	2,769	3,520	3,900	3,900	3,900	0	0.0%
5217	Electricity	38,013	38,154	36,750	36,750	36,750	0	0.0%
5218	Water	3,171	2,707	3,650	3,650	3,650	0	0.0%
5219	Sewer	3,329	2,943	3,700	3,700	3,700	0	0.0%
5220	Refuse and Disposal	1,307	1,192	2,000	2,000	2,000	0	0.0%
5221	Property Insurance	2,163	2,206	2,315	2,315	1,552	(763)	-33.0%
5222	Auto Insurance	14,809	13,757	15,155	15,155	11,858	(3,297)	-21.8%
5223	Liability Insurance	110,402	111,777	115,373	115,373	25,669	(89,704)	-77.8%
5227	Advertising	2,832	1,556	3,000	3,000	3,000	0	0.0%
5231	Tools and Equipment	16,136	32,052	30,000	30,000	32,000	2,000	6.7%
5235	Membership Dues	868	1,267	1,250	1,250	1,250	0	0.0%
5236	Transportation	2,652	6,710	4,400	4,400	4,400	0	0.0%
5237	Subsistence	1,742	3,484	2,100	2,100	2,100	0	0.0%
5242	Janitorial	0	0	600	600	600	0	0.0%
5244	Snow Removal	8,640	5,760	6,500	6,500	6,500	0	0.0%
5252	Credit Card Expenses	35	15	50	50	50	0	0.0%
5254	Over and Short	(10)	(9)	50	50	50	0	0.0%
5601	Uniform	24,188	12,095	20,500	20,500	21,000	500	2.4%
5602	Safety Equipment	0	0	0	0	0	0	0.0%
5603	Employee Training	35,726	31,344	39,000	39,000	39,000	0	0.0%
5621	Unidentified Credit Card Expenses	(613)	113	0	0	0	0	0.0%
5625	Impound Costs	2,700	1,695	2,500	2,500	2,500	0	0.0%
5626	Jail Laundry Services	10,127	8,795	6,700	6,700	6,700	0	0.0%
5630	Haven House	12,350	14,000	14,000	14,000	14,000	0	0.0%
	Total Maint. and Operations	675,543	640,942	679,732	679,732	632,379	(47,353)	-7.0%
<u>Others</u>								
5990	Transfers To	0	0	0	0	0	0	0.0%
	Total Others	-	-	-	-	-	0	0.0%
	Total	3,655,383	3,749,456	3,218,172	3,218,172	3,286,981	68,809	2.1%

City Of Homer
2017 Operating Budget

0160 Police Administration				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	94,738	95,193	99,966	99,966	101,466	1,500	1.5%
5102	Fringe Benefits	9,273	26,536	28,065	28,065	28,748	683	2.4%
5103	Part-time Wages	1,976	0	0	0	-	0	0.0%
5104	Part-time Benefits	160	0	0	0	-	0	0.0%
5105	Overtime	451	368	1,500	1,500	1,500	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	426,090	26,196	0	0		0	0.0%
	Total Salaries and Benefits	532,687	148,293	129,531	129,531	131,714	2,183	1.7%
Maintenance and Operations								
5201	Office Supplies	649	994	1,000	1,000	1,500	500	50.0%
5202	Operating Supplies	5,724	5,583	8,000	8,000	8,000	0	0.0%
5203	Fuel and Lube	49,241	34,139	35,000	35,000	30,000	(5,000)	-14.3%
5205	Ammunition	20,394	14,638	18,000	18,000	20,000	2,000	11.1%
5206	Food and Staples	1,929	1,566	1,500	1,500	1,500	0	0.0%
5207	Vehicle and Boat Maintenance	2,640	3,094	4,000	4,000	4,000	0	0.0%
5208	Equipment Maintenance	4,105	7,825	8,500	8,500	8,500	0	0.0%
5209	Building & Grounds maintenance	4,521	5,837	5,000	5,000	5,000	0	0.0%
5210	Professional Services	12,318	12,035	17,000	17,000	17,000	0	0.0%
5214	Rents & Leases	7,252	9,092	6,500	6,500	6,500	0	0.0%
5215	Communications	36,389	33,407	36,000	36,000	36,000	0	0.0%
5216	Freight and Postage	126	487	400	400	400	0	0.0%
5217	Electricity	21,022	19,515	20,000	20,000	20,000	0	0.0%
5218	Water	1,558	1,577	2,000	2,000	2,000	0	0.0%
5219	Sewer	1,713	1,880	2,000	2,000	2,000	0	0.0%
5220	Refuse and Disposal	987	905	1,500	1,500	1,500	0	0.0%
5221	Property Insurance	1,414	1,496	1,570	1,570	1,052	(518)	-33.0%
5222	Auto Insurance	14,809	13,757	15,155	15,155	11,858	(3,297)	-21.8%
5223	Liability Insurance	32,550	31,392	32,690	32,690	25,026	(7,664)	-23.4%
5227	Advertising	2,832	1,556	3,000	3,000	3,000	0	0.0%
5231	Tools and Equipment	6,498	13,700	10,500	10,500	12,500	2,000	19.0%
5235	Membership Dues	868	1,130	1,000	1,000	1,000	0	0.0%
5236	Transportation	943	2,505	2,000	2,000	2,000	0	0.0%
5237	Subsistence	1,263	1,879	1,000	1,000	1,000	0	0.0%
5242	Janitorial	0	0	600	600	600	0	0.0%
5244	Snow Removal	8,640	5,760	4,000	4,000	4,000	0	0.0%
5252	Credit Card Expenses	35	15	50	50	50	0	0.0%
5254	Over and Short	(10)	(9)	50	50	50	0	0.0%
5601	Uniform	7,859	2,189	6,000	6,000	6,000	0	0.0%
5603	Employee Training	26,570	21,856	25,000	25,000	25,000	0	0.0%
5621	Unidentified Credit Card Expenses	(613)	113	0	0	0	0	0.0%
5625	Impound Costs	2,700	1,695	2,500	2,500	2,500	0	0.0%
5630	Haven House	12,350	14,000	14,000	14,000	14,000	0	0.0%
	Total Maint. and Operations	289,276	265,609	285,515	285,515	273,536	(11,979)	-4.2%
5990	Transfers To	0	0	0	0		0	0.0%
	Total	821,963	413,902	415,046	415,046	405,250	(9,796)	-2.4%

Budget Notes:

5221, 5222, 5223: Total Asset Increase and the 2016 City-Wide New Insurance Contract.

City Of Homer
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0161 Dispatch				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	302,189	348,839	328,740	328,740	350,589	21,849	6.6%
5102	Fringe Benefits	156,038	208,540	190,506	190,506	200,707	10,201	5.4%
5103	Part-time Wages	0	4,131	19,778	19,778	-	(19,778)	-100.0%
5104	Part-time Benefits	0	435	1,612	1,612	-	(1,612)	-100.0%
5105	Overtime	121,425	38,617	50,000	50,000	93,419	43,419	86.8%
5107	Part-time Overtime	0	674	308	308	533	225	73.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	95,996	0	0		0	0.0%
Total Salaries and Benefits		579,652	697,231	590,944	590,944	645,248	54,304	9.2%
Maintenance and Operations								
5201	Office Supplies	7,094	8,641	8,000	8,000	7,000	(1,000)	-12.5%
5202	Operating Supplies	2,035	1,349	3,100	3,100	2,500	(600)	-19.4%
5208	Equipment Maintenance	0	245	0	0	0	0	0.0%
5210	Professional Services	7,037	6,561	750	750	750	0	0.0%
5214	Rents & Leases	6,353	6,959	7,000	7,000	7,000	0	0.0%
5215	Communications	0	46	0	0	0	0	0.0%
5216	Freight and Postage	2,584	2,999	3,000	3,000	3,000	0	0.0%
5231	Tools and Equipment	3,270	4,851	4,000	4,000	4,000	0	0.0%
5235	Membership Dues	0	137	250	250	250	0	0.0%
5236	Transportation	202	2,122	0	0	0	0	0.0%
5237	Subsistence	0	978	0	0	0	0	0.0%
5601	Uniform	2,764	2,261	3,000	3,000	3,000	0	0.0%
5603	Employee Training	6,559	7,189	11,000	11,000	11,000	0	0.0%
Total Maint. and Operations		37,897	44,337	40,100	40,100	38,500	(1,600)	-4.0%
Total		617,549	741,568	631,044	631,044	683,748	52,704	8.4%

Budget Notes:

City Of Homer
2017 Operating Budget

0162 Investigation				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	148,312	125,667	109,980	109,980	111,630	1,650	1.5%
5102	Fringe Benefits	90,501	72,672	54,194	54,194	55,334	1,140	2.1%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	17,764	19,352	20,259	20,259	20,531	272	1.3%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	34,582	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>256,577</u>	<u>252,273</u>	<u>184,433</u>	<u>184,433</u>	<u>187,494</u>	<u>3,061</u>	<u>1.7%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	5,888	2,994	7,000	7,000	7,000	0	0.0%
5210	Professional Services	24,971	13,790	13,000	13,000	13,000	0	0.0%
5231	Tools and Equipment	2,968	4,560	7,000	7,000	7,000	0	0.0%
5236	Transportation	1,292	1,853	1,500	1,500	1,500	0	0.0%
5237	Subsistence	449	337	600	600	600	0	0.0%
	<u>Total Maint. and Operations</u>	<u>35,568</u>	<u>23,534</u>	<u>29,100</u>	<u>29,100</u>	<u>29,100</u>	<u>0</u>	<u>0.0%</u>
<u>Total</u>		<u>292,145</u>	<u>275,807</u>	<u>213,533</u>	<u>213,533</u>	<u>216,594</u>	<u>3,061</u>	<u>1.4%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0163 Patrol				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	591,873	699,722	704,957	704,957	723,773	18,816	2.7%
5102	Fringe Benefits	375,457	359,067	370,532	370,532	381,559	11,027	3.0%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	68,247	84,866	82,144	82,144	83,062	918	1.1%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	192,555	0	0		0	0.0%
Total Salaries and Benefits		1,035,578	1,336,210	1,157,633	1,157,633	1,188,393	30,760	2.7%
<u>Maintenance and Operations</u>								
5601	Uniform	6,722	5,841	7,000	7,000	7,500	500	7.1%
5602	Safety Equipment	0	0	0	0	0	0	0.0%
5603	Employee Training	0	0	0	0	0	0	0.0%
Total Maint. and Operations		6,722	5,841	7,000	7,000	7,500	500	7.1%
Total		1,042,299	1,342,050	1,164,633	1,164,633	1,195,893	31,260	2.7%

Budget Notes:

City Of Homer
2017 Operating Budget

0164 Jail				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	289,157	324,141	251,936	251,936	261,798	9,862	3.9%
5102	Fringe Benefits	201,709	199,628	141,657	141,657	147,086	5,429	3.8%
5103	Part-time Wages	32,944	26,042	26,816	26,816	32,693	5,877	21.9%
5104	Part-time Benefits	3,811	3,061	2,186	2,186	3,741	1,555	71.2%
5105	Overtime	45,179	27,339	46,304	46,304	46,304	0	0.0%
5107	Part-time Overtime	2,546	945	7,000	7,000	7,000	0	0.0%
5108	Unemployment Benefits	0	4,152	0	0		0	0.0%
5112	PERS Relief	0	89,200	0	0		0	0.0%
	Total Salaries and Benefits	575,346	674,507	475,899	475,899	498,623	22,724	4.8%
<u>Maintenance and Operations</u>								
5201	Office Supplies	738	950	2,000	2,000	2,000	0	0.0%
5202	Operating Supplies	4,029	3,062	3,500	3,500	3,500	0	0.0%
5203	Fuel and Lube	47	145	2,000	2,000	2,000	0	0.0%
5206	Food and Staples	27,629	25,265	20,000	20,000	20,000	0	0.0%
5207	Vehicle and Boat Maintenance	8	0	1,500	1,500	1,500	0	0.0%
5209	Building & Grounds maintenance	4,967	4,512	5,500	5,500	5,500	0	0.0%
5210	Professional Services	3,843	100	3,500	3,500	3,500	0	0.0%
5216	Freight and Postage	59	34	500	500	500	0	0.0%
5217	Electricity	10,469	11,075	11,000	11,000	11,000	0	0.0%
5218	Water	531	394	550	550	550	0	0.0%
5219	Sewer	464	470	500	500	500	0	0.0%
5223	Liability Insurance	77,066	79,697	81,944	81,944	0	(81,944)	-100.0%
5231	Tools and Equipment	3,401	8,941	8,500	8,500	8,500	0	0.0%
5236	Transportation	215	230	900	900	900	0	0.0%
5237	Subsistence	30	290	500	500	500	0	0.0%
5601	Uniform	6,844	1,805	4,500	4,500	4,500	0	0.0%
5603	Employee Training	2,597	2,299	3,000	3,000	3,000	0	0.0%
5626	Jail Laundry Services	10,127	8,795	6,700	6,700	6,700	0	0.0%
	Total Maint. and Operations	153,063	148,063	156,594	156,594	74,650	(81,944)	-52.3%
Total		728,409	822,571	632,493	632,493	573,273	(59,220)	-9.4%

Budget Notes:

City Of Homer
2017 Operating Budget

0165 Animal Control				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	0	0	0	0	2,890	2,890	0.0%
5104	Part-time Benefits	0	0	0	0	240	240	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	Total Salaries and Benefits	0	0	0	0	3,130	3,130	0.0%
Maintenance and Operations								
5202	Operating Supplies	0	0	0	0	0	0	0.0%
5203	Fuel and Lube	8,379	8,950	13,200	13,200	11,200	(2,000)	-15.2%
5206	Food and Staples	0	0	500	500	500	0	0.0%
5208	Equipment Maintenance	0	0	1,000	1,000	1,000	0	0.0%
5209	Building & Grounds maintenance	2,844	2,989	3,000	3,000	3,000	0	0.0%
5210	Professional Services	130,889	130,087	129,989	129,989	180,000	50,011	38.5%
5215	Communications	293	955	1,200	1,200	1,200	0	0.0%
5217	Electricity	6,522	7,564	5,750	5,750	5,750	0	0.0%
5218	Water	1,083	736	1,100	1,100	1,100	0	0.0%
5219	Sewer	1,152	592	1,200	1,200	1,200	0	0.0%
5220	Refuse and Disposal	320	286	500	500	500	0	0.0%
5221	Property Insurance	749	710	745	745	500	(245)	-32.9%
5223	Liability Insurance	786	688	739	739	643	(96)	-13.0%
5244	Snow Removal	0	0	2,500	2,500	2,500	0	0.0%
	Total Maint. and Operations	153,017	153,559	161,423	161,423	209,093	47,670	29.5%
Total		153,017	153,559	161,423	161,423	212,223	50,800	31.5%

Budget Notes:
5210: New (sole) Service Provider with a new contract



PUBLIC WORKS: ADMINISTRATION (0170)

Provides technical, clerical and administrative support for all Public Works Divisions as well as support needed for other departments within the City.

Responsibilities within the Public Works Department include supervision and administration of the maintenance of road, drainage, parks and cemetery maintenance, mechanical support for all City owned vehicles & equipment, technical engineering, inspection and required permitting functions, campground management, and general facility maintenance of all City owned buildings,

PUBLIC WORKS GENERAL MAINTENANCE (0171)

Provides maintenance of City owned buildings and facilities at an acceptable level, including the supervision of janitorial services, snow plowing and sanding, and refuse disposal.

This fund is expected to cover the costs associated with all routine maintenance requirements of the Homer Education & Recreation Center, Police Department, Airport Terminal, Animal Shelter, Fire Hall, Library, City Hall and Public Works, and the nine public restrooms - heaters/ boilers, electrical, plumbing, & minor structural repairs.

This fund covers shipping of used fluorescent bulbs for disposal, safety gear & HAZWAP certification training, annual hearing tests and the required drug/alcohol testing are also included. This includes the required medical services including the HEP inoculations series.

PUBLIC WORKS GRAVEL ROADS (0172)

Provides for the maintenance of the urban and rural gravel roads within the City limits. This includes grading, dust control, signage, drainage ditch/culvert maintenance, and park/ballpark access. Costs associated with this unit include purchase of gravel, geo-textile fabric, geo-grid, culverts, dust control chemicals and any necessary equipment rental.

PUBLIC WORKS PAVED STREETS (0173)

Provides for the maintenance of paved roads within the City limits, including pavement, curb/gutter and sidewalk repair & sweeping, signage, striping, asphalt crack sealing, and storm drain piing/ditch maintenance; and electrical costs for the streetlights.

PUBLIC WORKS SNOW REMOVAL (0174)

Provides for snow removal & winter maintenance on all the roads within the City limits; costs associated with this service include the purchase of sand, calcium chloride and urea, snow dumpsite maintenance, dump truck rental for snow hauling and advertising / public notices.

PUBLIC WORKS PARKS & RECREATION (0175)

Provides for the maintenance and the enhancement of the beauty and functionality of the parks, City property, trails and camping areas within the City of Homer. Provides for the maintenance of nine public restrooms, maintenance of City Park facilities and the collection of campground fees. Administers the Homer Beautification Project, provides staff support for the Parks and Recreation Committee, and coordinating efforts with the Community Schools, Trails/Parks subcommittees and various community organizations.

Costs associated include parks and trails (18 areas from the top of Baycrest Hill to the end of the Spit) clean-up/repair, lawn mowing contract, garden & greenhouse supplies, dust control (camping areas), minor park improvements, playground equipment maintenance, fence maintenance and restroom operational maintenance.

PUBLIC WORKS MOTOR POOL (0176)

Provides services for the repair and maintenance of all City owned vehicles & equipment. Mechanical services for light duty and heavy construction equipment; including all Public Works construction and maintenance equipment and vehicles, Port and Harbor vehicles, Police Department vehicles, and Fire Department equipment.

PUBLIC WORKS ENGINEERING/INSPECTION (0177)

Provides engineering reviews and inspection of work being completed within street rights-of-way, including the coordination of utility construction; also provides comments on proposed land partitions and building site plans.

Plans, reviews and approves the design and construction of all City Capital projects. Prepare requests for professional services, plans, reviews, and coordinates design; and procures bids for construction; including design contract management/construction management.

Issues all street right-of-way permits, water and sewer service connection permits, permits for driveway and private utility installations, inspect all street, water, sewer, and drainage improvement construction.

Provides the drawings for new projects; computer modeling for the water and sewer system, produces GIS mapping of City infrastructure.

PUBLIC WORKS JANITORIAL (0178)

Provides janitorial services for all City buildings; expenditures reflect the cost of supplies & equipment needed to accomplish routine cleaning of the City offices.

City Of Homer
2017 Operating Budget

PW	Combined Expenditure			Adopted	Amended	Draft	Δ %	
A/C	Expenditure Categories	12/31/14	12/31/15	12/31/16	12/31/16	12/31/17	vs. Prior Yr Amended	
Num.	& Descriptions	Actual	Actual	Budget	Budget	Budget	\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	691,820	795,832	769,478	769,478	792,873	23,395	3.0%
5102	Fringe Benefits	452,298	476,507	478,969	478,969	472,669	(6,300)	-1.3%
5103	Part-time Wages	105,255	83,387	87,606	87,606	115,431	27,825	31.8%
5104	Part-time Benefits	26,544	31,627	12,563	12,563	15,697	3,134	24.9%
5105	Overtime	37,587	21,457	44,117	44,117	45,000	883	2.0%
5107	Part-time Overtime	1,262	1,748	908	908	1,293	385	42.4%
5108	Unemployment Benefits	0	696	0	0	0	0	0.0%
5112	PERS Relief	250,641	219,003	0	0	0	0	0.0%
Total Salaries and Benefits		1,565,407	1,630,257	1,393,641	1,393,641	1,442,963	49,322	3.5%
<u>Maintenance and Operations</u>								
5201	Office Supplies	6,173	2,311	3,900	3,900	3,950	50	1.3%
5202	Operating Supplies	132,952	143,074	158,650	158,650	157,950	(700)	-0.4%
5203	Fuel and Lube	125,545	90,727	130,750	130,750	129,750	(1,000)	-0.8%
5208	Equipment Maintenance	2,699	6,247	8,200	8,200	8,000	(200)	-2.4%
5207	Vehicle and Boat Maintenance	221,411	207,000	200,000	200,000	200,000	0	0.0%
5209	Building & Grounds maintenance	33,505	35,790	34,500	34,500	34,500	0	0.0%
5204	Chemicals	80,105	85,766	107,000	107,000	114,600	7,600	7.1%
5210	Professional Services	94,899	90,334	95,400	95,400	90,400	(5,000)	-5.2%
5214	Rents & Leases	14,351	14,941	20,200	20,200	20,200	0	0.0%
5215	Communications	26,505	20,825	23,500	23,500	21,500	(2,000)	-8.5%
5216	Freight and Postage	1,113	1,070	1,000	1,000	1,000	0	0.0%
5221	Property Insurance	1,859	1,218	438	438	1,915	1,477	337.2%
5222	Auto Insurance	12,389	13,320	13,087	13,087	8,335	(4,752)	-36.3%
5223	Liability Insurance	22,224	22,176	11,588	11,588	20,048	8,460	73.0%
5227	Advertising	325	74	1,650	1,650	1,650	0	0.0%
5217	Electricity	76,976	60,859	66,000	66,000	66,000	0	0.0%
5218	Water	14,821	16,279	15,500	15,500	15,500	0	0.0%
5219	Sewer	19,751	21,249	21,100	21,100	21,100	0	0.0%
5220	Refuse and Disposal	1,345	1,789	2,200	2,200	2,350	150	6.8%
5213	Survey and Appraisal	218	1,764	2,500	2,500	2,500	0	0.0%
5231	Tools and Equipment	26,933	20,860	31,950	31,950	34,950	3,000	9.4%
5233	Computer Related Items	334	443	1,150	1,150	1,150	0	0.0%
5235	Membership Dues	250	321	750	750	750	0	0.0%
5236	Transportation	2,725	2,422	2,800	2,800	2,800	0	0.0%
5237	Subsistence	699	1,117	300	300	300	0	0.0%
5251	Pioneer Beautification	758	922	750	750	750	0	0.0%
5252	Credit Card Expenses	91	187	80	80	80	0	0.0%
5282	City Hall Building Maintenance	9,812	7,736	10,000	10,000	10,000	0	0.0%
5283	Library Building Maintenance	15,254	26,310	16,000	16,000	16,000	0	0.0%
5284	Police Building Maintenance	2,043	1,674	2,500	2,500	2,500	0	0.0%
5285	Fire Building Maintenance	1,123	2,586	2,500	2,500	2,500	0	0.0%
5286	Old School Building Maintenance	1,245	1,036	3,000	3,000	3,000	0	0.0%
5287	Animal Building Maintenance	743	862	1,500	1,500	1,500	0	0.0%
5238	Printing and Binding	490	151	750	750	750	0	0.0%
5602	Safety Equipment	9,487	5,864	9,450	9,450	9,200	(250)	-2.6%
5292	City Hall Motor Pool	44	0	500	500	500	0	0.0%
5293	Police Motor Pool	29,442	45,735	30,000	30,000	30,000	0	0.0%
5294	Fire Motor Pool	12,265	11,791	15,500	15,500	15,500	0	0.0%
5601	Uniform	6,441	7,615	6,800	6,800	6,800	0	0.0%
5603	Employee Training	3,102	4,297	9,400	9,400	9,400	0	0.0%
5254	Over and Short	(17)	0	0	0	0	0	0.0%
5259	To Be Reimbursed	9,061	0	0	0	0	0	0.0%
5621	Unidentified Credit Card Expenses	3,449	477	0	0	0	0	0.0%
5815	Parks & Recreation Board	944	1,818	1,000	1,000	1,000	0	0.0%

City Of Homer
2017 Operating Budget

PW	Combined Expenditure			Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
	Total Maint. and Operations	1,025,881	981,037	1,063,843	1,063,843	1,070,678	6,835	0.6%
	<u>C/O and Transfers</u>							
5990	Transfers To	131	131	97,131	97,131	131	(97,000)	-99.9%
	Total C/O and Transfers	131	131	97,131	97,131	131	(97,000)	-99.9%
	Total	2,591,419	2,611,425	2,554,615	2,554,615	2,513,772	(40,843)	-1.6%

Budget Notes:

5990: The reduction relative to last year's final budget is due to the \$97,000 one-time transfer to reserves in 2015 budget to fund the two capital leases (Dump Truck & the Sweeper).

City Of Homer
2017 Operating Budget

0170 Public Works Administration				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	125,766	38,310	50,383	50,383	51,685	1,302	2.6%
5102	Fringe Benefits	52,614	22,251	31,581	31,581	28,613	(2,968)	-9.4%
5103	Part-time Wages	5,531	16,384	0	0	-	0	0.0%
5104	Part-time Benefits	422	14,704	0	0	-	0	0.0%
5105	Overtime	1,676	282	1,060	1,060	1,060	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	250,641	10,542	0	0		0	0.0%
	Total Salaries and Benefits	436,651	102,474	83,024	83,024	81,358	(1,666)	-2.0%
Maintenance and Operations								
5201	Office Supplies	4,317	1,740	2,150	2,150	2,200	50	2.3%
5202	Operating Supplies	4,128	3,450	4,100	4,100	3,900	(200)	-4.9%
5208	Equipment Maintenance	43	0	500	500	500	0	0.0%
5210	Professional Services	5,340	3,841	8,700	8,700	8,700	0	0.0%
5214	Rents & Leases	4,726	4,043	5,200	5,200	5,200	0	0.0%
5215	Communications	26,505	20,743	23,500	23,500	21,500	(2,000)	-8.5%
5216	Freight and Postage	1,113	1,070	1,000	1,000	1,000	0	0.0%
5221	Property Insurance	1,859	1,218	438	438	1,915	1,477	337.2%
5222	Auto Insurance	12,389	13,320	13,087	13,087	8,335	(4,752)	-36.3%
5223	Liability Insurance	22,224	22,176	11,588	11,588	20,048	8,460	73.0%
5227	Advertising	0	74	500	500	500	0	0.0%
5231	Tools and Equipment	2,010	106	2,100	2,100	2,100	0	0.0%
5235	Membership Dues	250	0	100	100	100	0	0.0%
5236	Transportation	1,022	542	900	900	900	0	0.0%
5237	Subsistence	699	1,117	300	300	300	0	0.0%
5252	Credit Card Expenses	35	15	0	0	0	0	0.0%
5254	Over and Short	(17)	0	0	0	0	0	0.0%
5259	To Be Reimbursed	9,061	0	0	0	0	0	0.0%
5602	Safety Equipment	1,140	409	1,200	1,200	1,200	0	0.0%
5603	Employee Training	651	1,980	1,300	1,300	1,300	0	0.0%
5621	Unidentified Credit Card Expenses	3,449	477	0	0	0	0	0.0%
	Total Maint. and Operations	100,944	76,321	76,663	76,663	79,698	3,035	4.0%
5990	Transfers To	131	131	97,131	97,131	131	(97,000)	-99.9%
	Total	537,726	178,926	256,818	256,818	161,187	(95,631)	-37.2%

Budget Notes:

5221, 5222, 5223: Total Asset Increase and the 2016 City-Wide New Insurance Contract.

5990: The reduction relative to last year's final budget is due to the \$97,000 one-time transfer to reserves in 2015 budget to fund the two capital leases (Dump Truck & the Sweeper).

City Of Homer
2017 Operating Budget

0171 General Maintenance				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	107,826	116,001	106,592	106,592	112,118	5,526	5.2%
5102	Fringe Benefits	80,712	68,046	69,902	69,902	65,351	(4,551)	-6.5%
5103	Part-time Wages	6,819	1,056	5,953	5,953	22,634	16,681	280.2%
5104	Part-time Benefits	4,524	267	854	854	2,831	1,977	231.6%
5105	Overtime	5,913	6,430	4,372	4,372	5,143	771	17.6%
5107	Part-time Overtime	179	215	377	377	377	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	31,922	0	0		0	0.0%
Total Salaries and Benefits		205,974	223,937	188,050	188,050	208,454	20,404	10.9%
Maintenance and Operations								
5202	Operating Supplies	9,137	5,464	6,500	6,500	6,000	(500)	-7.7%
5203	Fuel and Lube	4,346	4,305	6,750	6,750	5,750	(1,000)	-14.8%
5208	Equipment Maintenance	1,660	4,538	4,200	4,200	4,000	(200)	-4.8%
5209	Building & Grounds maintenance	15,260	15,842	14,500	14,500	14,500	0	0.0%
5210	Professional Services	7,134	4,649	8,000	8,000	5,500	(2,500)	-31.3%
5217	Electricity	26,664	29,980	30,000	30,000	30,000	0	0.0%
5218	Water	2,711	2,750	3,500	3,500	3,500	0	0.0%
5219	Sewer	3,349	3,402	3,600	3,600	3,600	0	0.0%
5220	Refuse and Disposal	1,345	1,789	2,200	2,200	2,350	150	6.8%
5231	Tools and Equipment	3,477	3,347	5,300	5,300	5,300	0	0.0%
5282	City Hall Building Maintenance	9,812	7,736	10,000	10,000	10,000	0	0.0%
5283	Library Building Maintenance	15,254	26,310	16,000	16,000	16,000	0	0.0%
5284	Police Building Maintenance	2,043	1,674	2,500	2,500	2,500	0	0.0%
5285	Fire Building Maintenance	1,123	2,586	2,500	2,500	2,500	0	0.0%
5286	Old School Building Maintenance	1,245	1,036	3,000	3,000	3,000	0	0.0%
5287	Electrical Supplies	743	862	1,500	1,500	1,500	0	0.0%
5602	Safety Equipment	4,999	3,243	5,000	5,000	5,000	0	0.0%
5603	Employee Training	1,051	0	3,000	3,000	3,000	0	0.0%
Total Maint. and Operations		111,353	119,512	128,050	128,050	124,000	(4,050)	-3.2%
Total		317,327	343,449	316,100	316,100	332,454	16,354	5.2%

Budget Notes:
5202, 5203, 5208, & 5210 are reduced based on experiences

City Of Homer
2017 Operating Budget

0172 Gravel Roads				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	18,144	70,609	63,856	63,856	66,084	2,228	3.5%
5102	Fringe Benefits	12,653	40,639	36,845	36,845	37,775	930	2.5%
5103	Part-time Wages	0	1,866	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	329	335	344	344	344	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	19,431	0	0		0	0.0%
	Total Salaries and Benefits	31,126	132,879	101,045	101,045	104,203	3,158	3.1%
Maintenance and Operations								
5202	Operating Supplies	29,690	40,632	48,000	48,000	48,000	0	0.0%
5204	Chemicals	39,936	39,124	49,000	49,000	52,500	3,500	7.1%
5210	Professional Services	3,717	4,565	4,000	4,000	4,000	0	0.0%
5231	Tools and Equipment	1,435	1,822	2,500	2,500	2,500	0	0.0%
	Total Maint. and Operations	74,777	86,143	103,500	103,500	107,000	3,500	3.4%
Total		105,903	219,022	204,545	204,545	211,203	6,658	3.3%

Budget Notes:
5204 - 7% increase for purchase of Calcium Chloride (gravel road dust control)

City Of Homer
2017 Operating Budget

0173 Paved Roads				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	48,985	84,496	74,402	74,402	77,211	2,809	3.8%
5102	Fringe Benefits	34,619	49,195	43,674	43,674	44,638	964	2.2%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	841	252	941	941	941	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	23,252	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>84,445</u>	<u>157,196</u>	<u>119,017</u>	<u>119,017</u>	<u>122,790</u>	<u>3,773</u>	<u>3.2%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	25,828	25,459	30,000	30,000	30,000	0	0.0%
5210	Professional Services	10,994	8,721	9,000	9,000	9,000	0	0.0%
5217	Electricity	18,962	20,028	20,000	20,000	20,000	0	0.0%
5227	Advertising	325	0	400	400	400	0	0.0%
5231	Tools and Equipment	1,558	2,033	3,000	3,000	3,000	0	0.0%
	<u>Total Maint. and Operations</u>	<u>57,666</u>	<u>56,241</u>	<u>62,400</u>	<u>62,400</u>	<u>62,400</u>	<u>0</u>	<u>0.0%</u>
<u>Total</u>		<u>142,110</u>	<u>213,437</u>	<u>181,417</u>	<u>181,417</u>	<u>185,190</u>	<u>3,773</u>	<u>2.1%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0174 Winter Roads				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	45,319	97,509	84,947	84,947	88,338	3,391	4.0%
5102	Fringe Benefits	37,445	59,607	50,190	50,190	51,500	1,310	2.6%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	13	0	0	-	0	0.0%
5105	Overtime	13,732	7,542	25,074	25,074	25,074	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	26,833	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>96,496</u>	<u>191,504</u>	<u>160,211</u>	<u>160,211</u>	<u>164,912</u>	<u>4,701</u>	<u>2.9%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	32,710	34,347	34,000	34,000	34,000	0	0.0%
5204	Chemicals	40,169	46,643	58,000	58,000	62,100	4,100	7.1%
5210	Professional Services	0	0	0	0	0	0	0.0%
5214	Rents & Leases	9,625	10,898	15,000	15,000	15,000	0	0.0%
5227	Advertising	0	0	350	350	350	0	0.0%
5231	Tools and Equipment	3,381	2,509	3,750	3,750	3,750	0	0.0%
5901	C/O Equipment	0	0	0	0	0	0	0.0%
5903	C/O Buildings	0	0	0	0	0	0	0.0%
	<u>Total Maint. and Operations</u>	<u>85,886</u>	<u>94,397</u>	<u>111,100</u>	<u>111,100</u>	<u>115,200</u>	<u>4,100</u>	<u>3.7%</u>
<u>Total</u>		<u>182,382</u>	<u>285,901</u>	<u>271,311</u>	<u>271,311</u>	<u>280,112</u>	<u>8,801</u>	<u>3.2%</u>

Budget Notes:
5204 - 7% increase for purchase of Calcium Chloride (added to sand)

City Of Homer
2017 Operating Budget

0175 Parks - Cemetery				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	94,067	123,002	114,427	114,427	120,055	5,628	4.9%
5102	Fringe Benefits	53,346	58,143	78,071	78,071	73,091	(4,980)	-6.4%
5103	Part-time Wages	79,893	51,434	81,653	81,653	92,798	11,145	13.6%
5104	Part-time Benefits	16,140	9,468	11,709	11,709	12,865	1,156	9.9%
5105	Overtime	343	182	1,520	1,520	1,520	0	0.0%
5107	Part-time Overtime	369	255	167	167	208	41	24.7%
5108	Unemployment Benefits	0	696	0	0	0	0	0.0%
5112	PERS Relief	0	33,849	0	0	0	0	0.0%
<u>Total Salaries and Benefits</u>		<u>244,158</u>	<u>277,030</u>	<u>287,547</u>	<u>287,547</u>	<u>300,538</u>	<u>12,991</u>	<u>4.5%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	17,528	15,911	19,800	19,800	19,800	0	0.0%
5203	Fuel and Lube	23,405	15,102	24,000	24,000	24,000	0	0.0%
5208	Equipment Maintenance	55	367	500	500	500	0	0.0%
5209	Building & Grounds maintenance	18,240	19,948	20,000	20,000	20,000	0	0.0%
5210	Professional Services	42,412	45,745	39,000	39,000	39,000	0	0.0%
5215	Communications	0	82	0	0	0	0	0.0%
5217	Electricity	31,351	10,851	16,000	16,000	16,000	0	0.0%
5218	Water	12,110	13,528	12,000	12,000	12,000	0	0.0%
5219	Sewer	16,402	17,848	17,500	17,500	17,500	0	0.0%
5227	Advertising	0	0	400	400	400	0	0.0%
5231	Tools and Equipment	1,387	2,043	2,500	2,500	2,500	0	0.0%
5235	Membership Dues	0	0	250	250	250	0	0.0%
5251	Pioneer Beautification	758	922	750	750	750	0	0.0%
5252	Credit Card Expenses	55	172	80	80	80	0	0.0%
5601	Uniform	300	0	300	300	300	0	0.0%
5603	Employee Training	100	200	900	900	900	0	0.0%
5815	Parks & Recreation Board	944	1,818	1,000	1,000	1,000	0	0.0%
<u>Total Maint. and Operations</u>		<u>165,049</u>	<u>144,536</u>	<u>154,980</u>	<u>154,980</u>	<u>154,980</u>	<u>0</u>	<u>0.0%</u>
<u>Total</u>		<u>409,207</u>	<u>421,565</u>	<u>442,527</u>	<u>442,527</u>	<u>455,518</u>	<u>12,991</u>	<u>2.9%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0176 Motor Pool				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	83,684	103,393	105,303	105,303	103,816	(1,487)	-1.4%
5102	Fringe Benefits	62,431	64,951	63,964	63,964	63,765	(199)	-0.3%
5103	Part-time Wages	13,011	1,154	0	0	-	0	0.0%
5104	Part-time Benefits	5,324	3,864	0	0	-	0	0.0%
5105	Overtime	3,569	1,593	1,791	1,791	1,904	113	6.3%
5107	Part-time Overtime	150	0	63	63	63	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	0	28,453	0	0	0	0	0.0%
Total Salaries and Benefits		168,168	203,407	171,121	171,121	169,547	(1,574)	-0.9%
<u>Maintenance and Operations</u>								
5202	Operating Supplies	1,210	1,005	1,250	1,250	1,250	0	0.0%
5203	Fuel and Lube	97,794	71,320	100,000	100,000	100,000	0	0.0%
5207	Vehicle and Boat Maintenance	221,411	207,000	200,000	200,000	200,000	0	0.0%
5209	Building & Grounds maintenance	5	0	0	0	0	0	0.0%
5210	Professional Services	478	605	0	0	0	0	0.0%
5231	Tools and Equipment	12,282	8,521	11,000	11,000	14,000	3,000	27.3%
5292	City Hall Motor Pool	44	0	500	500	500	0	0.0%
5293	Police Motor Pool	29,442	45,735	30,000	30,000	30,000	0	0.0%
5294	Fire Motor Pool	12,265	11,791	15,500	15,500	15,500	0	0.0%
5601	Uniform	6,141	7,615	6,500	6,500	6,500	0	0.0%
5602	Safety Equipment	1,829	1,789	1,500	1,500	1,500	0	0.0%
5603	Employee Training	650	2,117	3,500	3,500	3,500	0	0.0%
Total Maint. and Operations		383,550	357,498	369,750	369,750	372,750	3,000	0.8%
Total		551,719	560,905	540,871	540,871	542,297	1,426	0.3%

Budget Notes:

5231: The drill press is over 40 years old and worn out. The old model also lack safety features required on the presses.

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0177 Engineering Inspection				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	89,193	102,895	104,177	104,177	105,899	1,722	1.7%
5102	Fringe Benefits	57,332	67,944	55,377	55,377	57,209	1,832	3.3%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	1,611	11	1,820	1,820	1,820	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	28,315	0	0		0	0.0%
Total Salaries and Benefits		148,136	199,165	161,374	161,374	164,928	3,554	2.2%
Maintenance and Operations								
5201	Office Supplies	1,856	571	1,750	1,750	1,750	0	0.0%
5202	Operating Supplies	1,172	1,900	2,500	2,500	2,500	0	0.0%
5210	Professional Services	3,512	2,025	2,200	2,200	2,200	0	0.0%
5213	Survey and Appraisal	218	1,764	2,500	2,500	2,500	0	0.0%
5231	Tools and Equipment	432	81	800	800	800	0	0.0%
5233	Computer Related Items	334	443	1,150	1,150	1,150	0	0.0%
5235	Membership Dues	0	321	400	400	400	0	0.0%
5238	Printing and Binding	490	151	750	750	750	0	0.0%
5602	Safety Equipment	718	0	1,000	1,000	750	(250)	-25.0%
5603	Employee Training	651	0	700	700	700	0	0.0%
Total Maint. and Operations		9,382	7,256	13,750	13,750	13,500	(250)	-1.8%
Total		157,518	206,421	175,124	175,124	178,428	3,304	1.9%

Budget Notes:

City Of Homer
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0178 Janitorial				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	78,837	59,617	65,391	65,391	67,668	2,277	3.5%
5102	Fringe Benefits	61,145	45,730	49,365	49,365	50,727	1,362	2.8%
5103	Part-time Wages	0	11,492	0	0	-	0	0.0%
5104	Part-time Benefits	134	3,311	0	0	-	0	0.0%
5105	Overtime	9,572	4,830	7,195	7,195	7,195	0	0.0%
5107	Part-time Overtime	564	1,278	301	301	645	344	114.2%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	16,406	0	0		0	0.0%
	Total Salaries and Benefits	150,252	142,664	122,252	122,252	126,234	3,982	3.3%
Maintenance and Operations								
5202	Operating Supplies	11,547	14,905	12,500	12,500	12,500	0	0.0%
5208	Equipment Maintenance	941	1,342	3,000	3,000	3,000	0	0.0%
5210	Professional Services	21,313	20,183	24,500	24,500	22,000	(2,500)	-10.2%
5231	Tools and Equipment	971	399	1,000	1,000	1,000	0	0.0%
5236	Transportation	1,702	1,880	1,900	1,900	1,900	0	0.0%
5602	Safety Equipment	801	424	750	750	750	0	0.0%
	Total Maint. and Operations	37,276	39,133	43,650	43,650	41,150	(2,500)	-5.7%
Total		187,528	181,798	165,902	165,902	167,384	1,482	0.9%

Budget Notes:



SPECIAL REVENUE FUNDS

A **Special Revenue Fund** is established to finance particular activities and is created out of receipts of specific taxes or other designated revenues. Such funds are authorized by statutory provisions to pay for certain activities with some form of continuing revenue.

Utility Fund

- **WATER & SEWER:** This fund accounts for operations of the water and sewer system. User charges (water and sewer bills) are designed to recover cost of operation and maintenance of the system, exclusive of depreciation and major capital improvements.
- **HAWSP (*Homer Accelerated Water/Sewer Projects*):** This Fund collects one sixth (16.67%) of total Sales Tax Revenues received by the City of Homer. New infrastructure is completed through this fund. LID's (Local Improvement District's) are set up when appropriate where the customer is responsible for a portion of the cost to have water/sewer lines extended on their behalf. A loan is taken out through Alaska Clean Water/Drinking Water through the ADEC. Low interest rates are obtained and the same rates and payment periods are passed onto our customers.
- **WATER & SEWER DEPRECIATION RESERVES:** This Fund is used to put resources aside for the replacement and repair of fixed assets. Two separate accounts are maintained for depreciation reserves for the Utility Fund, one is for Water Infrastructure and one is for Sewer Infrastructure. Transfers are made annually through the budget process.
- **WATER & SEWER PROJECTS:** This Fund is used as a pass-through fund. All projects that are Water / Sewer related that any kind of funding is to be received for have to be maintained separately for accounting purposes. This account allows for segregation of projects for reporting purposes. Designated internal sources for these projects could be either from HAWSP or Depreciation Reserves.

Narratives:

- **Water Fund – Administration (200-0400):** Provides professional, managerial, technical, supervisory and administrative resources necessary to support the operation and maintenance of the City's water system. This includes the support for the water source, treatment plant, storage tanks, pressure reducing stations, booster pumps, and transmission and distribution pipelines. Maintain the system to provide for reliable fire suppression, residential, commercial, industrial, bulk water usage, and complete all testing required to ensure the drinking water for City residents meets or exceeds all state and federal requirements. Expenditures reflect costs for producing the EPA mandated water quality report annually.
- **Water Fund – Water Treatment Plant Operation (200-0401):** Provides for the operation and maintenance of the water treatment plant. The plant is rated at 2 million gallons per day, utilizing automated controls to the highest level possible. Treatment requires the use of chemicals including chlorine, alum caustic soda, soda ash and a corrosion inhibitor. Fluctuating water source quality demands the constant attention of plant operators.
- **Water Fund – Water Treatment Plant Testing (200-0402):** All water testing is completed by certified personnel per ADEC and EPA requirements. This testing assures water system users that the water meets the applicable state and federal drinking water standards. Most daily/weekly testing is completed in City laboratory. Testing equipment maintenance, special services calibration of testing equipment and testing/analysis costs in support of the water system are reflected here.
- **Water Fund – Water Pump Station (200-0403):** Provides for operation and maintenance of the two pumping stations on the water system, the raw water pump station at the Bridge Creek Reservoir and the Spit fire pump station. Electricity for normal operations and fuel for the raw water pump back-up generator and the diesel fired fire pump as well as associated supplies are reflected here.
- **Water Fund – Water Distribution System (200-0404):** Provides for operation and maintenance of the piped water distribution system. The activities include annual hydrant flushing, water distribution system wide flushing of all water mains, 1500 customer water services and 369 fire hydrants and maintenance of 24 pressure reducing stations. This account also provides for the repair of mains and services, exercising 615 main line gate valves, 4 potable water flushing stations, air release valves, testing of cross-connection control devices valves, over 47 miles of distribution

mains, and monitoring of flows and pressures. Provides for the cost of maintain all equipment/vehicles necessary for sewer system maintenance and operations. Water distribution maintenance personnel are state certified.

- **Water Fund – Water Reservoir (200-0405):** Provide adequate funding to operate and maintain the Bridge Creek Reservoir. This includes the reservoir proper, the dam, the inlet and outlet facilities and telemetry components. Special services include safety inspections, diver contracts, watershed and land surveys and permit fees. DNR requires that we keep the bush and vegetation cleared away from the reservoir and off of the dam surface.
- **Water Fund – Water Meters (200-0406):** Provides for the operation and maintenance of the water meters on the distribution system – includes bulk water sales, connects and disconnects, delinquent notices, shut-off notices, customer service support and seasonal meter sales. Coordinates testing of commercial/industrial cross connections control devices.
- **Water Fund – Water Hydrants (200-0407):** Provides for the operation and maintenance of 375 fire hydrants on the water distribution system at an acceptable level as required for ISO level (insurance rating standards). Includes the cost of steaming hydrants during winter, exercising hydrant valves, snow removal around hydrants and flow testing. Costs associated with the installation of hydrants under the hydrant replacement program are also reflected in this account.
- **Sewer Fund – Administration (200-0500):** Provides the professional, managerial, technical, supervisory and administrative resources necessary to support the operation and maintenance of the City's sanitary sewer system. This includes the sewer collection facilities, lift stations, and wastewater treatment plant. The system serves an increasing number of Homer and Kachemak City residents utilizing, to the extent possible, economical gravity sewer mains; but force mains and lift stations are required due to the topography of the service area.
- **Sewer Fund – Sewer Plant Operations (200-0501):** The wastewater treatment plant is automated to the extent possible; however, the treatment processes require continuous monitoring. The treatment process consists of screening and solids removal (primary and secondary treatment); digester/sludge lagoon discharge, and ultra-violet disinfection. All treatment plant operators are state certified and costs associated with training and certifications are reflected here.
- **Sewer Fund – Sewer Testing (200-0502):** Provides for the cost of completing required sewer treatment processes testing at the City's wastewater treatment plant to meet the NPDES discharge requirements and protect Kachemak Bay, including

process compliance monitoring, sludge and bio-solids testing and quality assurance. All sewer plant testing is completed by certified personnel per ADEC and EPA requirements. This testing assures that sewer treatment meets state and Federal standards and the NPDES discharge requirements.

- **Sewer Fund – Sewer Pumps/Lift Station (200-0503):** Provides for the operation and maintenance of the twelve lift stations on the sewer collection system. This includes wet well wash down, routine pumping system operation monitoring and repair as necessary. Flow conditions at lift stations are monitored utilizing land line telemetry whenever possible reducing the need for site visits and to allow for timely remote determination of any problems before sewer service is lost. All sewer lift station maintenance personnel are state certified.
- **Sewer Fund – Sewer Collection System (200-0504):** Provide for the operation and maintenance of the sewer collection system (56 miles of 8” – 24” sewer main). Work includes repair of broken lines, periodic flushing to remove suspended solids, 824 manholes are inspected and grouted to minimize infiltration and flows are monitored to identify inflow. Pressure force mains are pigged to eliminate plugging and insure reliable operation. Provides for the cost of maintain all equipment/vehicles necessary for water system maintenance and operations. All sewer collection system maintenance personnel are state certified.

City Of Homer
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Fund 200				Amended	Draft	Increase/Decrease	
Water & Sewer Fund Combined Statement		12/31/14	12/31/15	12/31/16	12/31/17	From Prior Yr Amended	
		Actual	Actual	Budget	Budget	\$	%
Revenues:							
Water Revenue		1,941,873	1,985,572	1,925,000	1,879,668	(45,332)	-2.4%
Sewer Revenue		1,709,323	1,618,595	1,626,500	1,741,897	115,397	7.1%
Total Operating Revenue:		3,651,196	3,604,167	3,551,500	3,621,565	70,065	2.0%
Operating Expenses before Depreciation :							
Personnel (W/O PERS Relief)		1,730,957	1,568,962	1,550,265	1,603,369	53,104	3.4%
PERS Relief		315,140	257,253	0	0		
Operations & Maintenance		1,113,413	1,217,654	1,199,603	1,108,012	(91,591)	-7.6%
Administrative Fees (to GF)		673,055	488,401	497,945	469,478	(28,467)	-5.7%
Others		497	1,756	10,000	10,000	0	0.0%
Total Operating Expenses		3,833,063	3,534,026	3,257,813	3,190,859	(66,954)	-2.1%
Operating Income (Loss) before Depreciation:		(181,867)	70,140	293,687	430,706	137,019	46.7%
Depreciation Expense							
Income (Loss) From Operations		(181,867)	70,140	293,687	430,706	137,019	46.7%
Total Non - Operating Revenue		509,128	275,597	180,249	190,959	10,710	5.9%
Earnings before contributions & transfers		327,261	345,738	473,936	621,665	147,729	31.2%
Capital Contributions							
Reserves		200,000	200,000	425,745	552,035	126,290	29.7%
Repayment of Energy Fund		33,485	33,485	33,398	33,398	0	0.0%
Leave Cash Out Bank		29,844	23,015	29,793	36,232	6,439	21.6%
Change in Net Assets		63,932	89,238	(15,000)	0	15,000	-100.0%
Beginning Net Assets		2,963,758	3,027,690	3,027,690	3,012,690	(15,000)	-0.5%
Fixed asset adj for contributed Assets							
Adjust to Special Revenue Fund							
Ending Net Assets		3,027,690	3,116,928	3,012,690	3,012,690	0	0.0%

City Of Homer
Operating Budget

Fund 200 (Water & Sewer) Revenues				Amended	Draft	Δ %	
A/C Num.	Revenue Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
						\$	%
Water Revenue							
Operating Revenue:							
4616	Metered Sales Residential	865,369	830,258	803,000	840,853	37,853	4.7%
4617	Metered Sales Commercial	1,027,314	1,104,668	1,074,000	985,408	(88,592)	-8.2%
4618	Metered Sales Industrial	11,026	11,399	13,000	13,522	522	4.0%
4661	Connection Fees	17,066	18,350	17,000	15,665	(1,335)	-7.9%
4662	Services & Meters	21,098	20,897	18,000	24,219	6,219	34.6%
Total Operating Revenue		1,941,873	1,985,572	1,925,000	1,879,668	(45,332)	-2.4%
Non- Operating Revenue							
4801	Interest on Investments	3,845	8,457	1,003	1,003	0	0.0%
4802	Penalty & Interest (Utilities)	9,644	9,888	9,000	9,000	0	0.0%
4527	PERS Revenue	157,570	145,406	-	-	0	0.0%
4902	Other Revenue	-	-	-	-	0	0.0%
4992	Transfer from GF	180,499	174,101	170,246	180,956	10,710	6.3%
Total Non-Operating Revenue		351,558	163,751	180,249	190,959	10,710	5.9%
Total Water Revenue (W		2,293,431	2,149,323	2,105,249	2,070,627	(34,622)	-1.6%
Total Water Revenues (W/O PERS Relief)		2,135,861	2,003,917	2,105,249	2,070,627	(34,622)	-1.6%
Sewer Revenue							
Operating Revenue							
4616	Metered Sales	1,185,175	1,159,204	1,176,000	1,253,733	77,733	6.6%
4617	Meter Sales Commercial	467,705	432,708	432,000	473,481	41,481	9.6%
4618	Meter sales Industrial	-	-	-	-	0	0.0%
4619	Inspection Fees	-	-	-	-	0	0.0%
4662	Services & Meters	16,509	23,730	16,000	6,796	(9,204)	-57.5%
4701	RV Dump Station	2,421	2,952	2,500	7,887	5,387	215.5%
4902	Other	37,513	-	-	-	0	0.0%
Total Operating Revenue		1,709,323	1,618,595	1,626,500	1,741,897	115,397	7.1%
4527	PERS Revenue	157,570	111,847	-	-	0	0.0%
Total Sewer Revenue		1,866,893	1,730,441	1,626,500	1,741,897	115,397	7.1%
Total Sewer Revenues (W/O PERS Relief)		1,709,323	1,618,595	1,626,500	1,741,897	115,397	7.1%
Total Operating Revenue		3,651,196	3,604,167	3,551,500	3,621,565	70,065	2.0%
Total Non-Operating Revenue		509,128	275,597	180,249	190,959	10,710	5.9%
Total Water & Sewer Revenues		4,160,324	3,879,764	3,731,749	3,812,524	80,775	2.2%
Total Water & Sewer Revenues (W/O PERS Relief)		3,845,184	3,622,511	3,731,749	3,812,524	80,775	2.2%

City Of Homer
2017 Operating Budget

Water Combined Expenditure				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	532,117	528,389	505,951	505,951	527,255	21,304	4.2%
5102	Fringe Benefits	355,456	310,230	303,331	303,331	311,774	8,443	2.8%
5103	Part-time Wages	8,239	8,397	0	0	0	0	0.0%
5104	Part-time Benefits	1,723	2,082	0	0	0	0	0.0%
5105	Overtime	46,876	31,489	47,694	47,694	47,694	0	0.0%
5107	Part-time Overtime	40	0	102	102	103	1	0.6%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	157,570	145,406	0	0	0	0	0.0%
<u>Total Salaries and Benefits</u>		<u>1,102,023</u>	<u>1,025,993</u>	<u>857,078</u>	<u>857,078</u>	<u>886,826</u>	<u>29,748</u>	<u>3.5%</u>
<u>Maintenance and Operations</u>								
5201	Office Supplies	2,274	1,285	1,900	1,900	1,750	(150)	-7.9%
5202	Operating Supplies	73,177	51,874	124,300	124,300	115,750	(8,550)	-6.9%
5203	Fuel and Lube	34,989	26,264	25,100	25,100	24,600	(500)	-2.0%
5204	Chemicals	110,895	128,757	110,000	110,000	130,000	20,000	18.2%
5207	Vehicle and Boat Maintenance	534	103	500	500	500	0	0.0%
5208	Equipment Maintenance	32,368	35,032	35,800	35,800	35,300	(500)	-1.4%
5209	Building & Grounds maintenance	3,799	6,468	7,700	7,700	7,700	0	0.0%
5210	Professional Services	42,651	54,203	43,900	43,900	46,500	2,600	5.9%
5211	Audit Services	8,284	10,520	9,144	9,144	12,705	3,561	38.9%
5213	Survey and Appraisal	950	0	1,000	1,000	500	(500)	-50.0%
5215	Communications	5,700	7,961	5,500	5,500	6,000	500	9.1%
5216	Freight and Postage	5,534	387	500	500	500	0	0.0%
5217	Electricity	190,780	179,009	166,000	166,000	169,000	3,000	1.8%
5221	Property Insurance	15,164	15,936	16,748	16,748	11,316	(5,432)	-32.4%
5222	Auto Insurance	12,125	12,472	13,088	13,088	8,335	(4,753)	-36.3%
5223	Liability Insurance	8,972	8,113	8,599	8,599	7,340	(1,259)	-14.6%
5226	Testing and Analysis	18,480	13,979	17,000	17,000	17,000	0	0.0%
5227	Advertising	0	250	500	500	500	0	0.0%
5231	Tools and Equipment	5,421	6,077	8,500	8,500	8,400	(100)	-1.2%
5233	Computer Related Items	778	19	750	750	750	0	0.0%
5234	Record and Permits	249	150	250	250	250	0	0.0%
5235	Membership Dues	750	942	750	750	750	0	0.0%
5236	Transportation	225	623	1,200	1,200	800	(400)	-33.3%
5237	Subsistence	275	0	350	350	350	0	0.0%
5252	Credit Card Expenses	17,381	32,038	19,000	19,000	19,000	0	0.0%
5602	Safety Equipment	3,011	2,370	1,700	1,700	1,700	0	0.0%
5603	Employee Training	3,563	2,097	5,200	5,200	5,200	0	0.0%
5606	Bad Debt Expenses	18,215	(20,660)	12,000	12,000	12,000	0	0.0%
<u>Total Maint. and Operations</u>		<u>616,543</u>	<u>576,271</u>	<u>636,979</u>	<u>636,979</u>	<u>644,496</u>	<u>7,517</u>	<u>1.2%</u>
<u>C/O and Transfers</u>								
5990	Transfers To	112,867	112,867	334,805	334,805	261,795	(73,010)	-21.8%
5607	Debt Repayment - Principal	0	0	0	0	0	0	0.0%
5608	Debt Repayment - Interest	497	1,756	0	0	0	0	0.0%
5241	GF Admin Fees	330,646	274,210	270,328	270,328	265,150	(5,178)	-1.9%
5106	Leave Cash Out	14,970	11,921	6,058	6,058	12,361	6,303	104.0%
<u>Total C/O and Transfers</u>		<u>458,979</u>	<u>400,754</u>	<u>611,191</u>	<u>611,191</u>	<u>539,305</u>	<u>(71,886)</u>	<u>-11.8%</u>
<u>Total</u>		<u>2,177,545</u>	<u>2,003,017</u>	<u>2,105,248</u>	<u>2,105,248</u>	<u>2,070,627</u>	<u>(34,621)</u>	<u>-1.6%</u>

City Of Homer
2017 Operating Budget

0400 Water Systems Administration				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	79,307	71,159	47,790	47,790	49,741	1,951	4.1%
5102	Fringe Benefits	59,648	33,012	28,154	28,154	28,298	144	0.5%
5103	Part-time Wages	4,765	8,397	0	0	-	0	0.0%
5104	Part-time Benefits	1,331	856	0	0	-	0	0.0%
5105	Overtime	2,303	229	1,355	1,355	1,355	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	157,570	19,582	0	0	0	0	0.0%
	Total Salaries and Benefits	304,923	133,236	77,299	77,299	79,394	2,095	2.7%
Maintenance and Operations								
5201	Office Supplies	2,274	1,285	1,900	1,900	1,750	(150)	-7.9%
5202	Operating Supplies	547	0	750	750	750	0	0.0%
5203	Fuel and Lube	(992)	0	0	0	0	0	0.0%
5208	Equipment Maintenance	1	2,512	250	250	250	0	0.0%
5210	Professional Services	10,545	12,189	10,500	10,500	10,500	0	0.0%
5211	Audit Services	8,284	10,520	9,144	9,144	12,705	3,561	38.9%
5215	Communications	5,700	7,961	5,500	5,500	6,000	500	9.1%
5216	Freight and Postage	5,534	387	500	500	500	0	0.0%
5221	Property Insurance	15,164	15,936	16,748	16,748	11,316	(5,432)	-32.4%
5222	Auto Insurance	12,125	12,472	13,088	13,088	8,335	(4,753)	-36.3%
5223	Liability Insurance	8,972	8,113	8,599	8,599	7,340	(1,259)	-14.6%
5227	Advertising	0	250	500	500	500	0	0.0%
5231	Tools and Equipment	268	1,713	1,000	1,000	900	(100)	-10.0%
5233	Computer Related Items	778	19	750	750	750	0	0.0%
5234	Record and Permits	249	150	250	250	250	0	0.0%
5235	Membership Dues	750	942	750	750	750	0	0.0%
5236	Transportation	225	623	1,200	1,200	800	(400)	-33.3%
5237	Subsistence	275	0	350	350	350	0	0.0%
5252	Credit Card Expenses	17,381	32,038	19,000	19,000	19,000	0	0.0%
5602	Safety Equipment	815	1,489	900	900	900	0	0.0%
5603	Employee Training	1,683	1,180	1,500	1,500	1,500	0	0.0%
5606	Bad Debt Expenses	18,215	(20,660)	12,000	12,000	12,000	0	0.0%
	Total Maint. and Operations	108,793	89,119	105,179	105,179	97,146	(8,033)	-7.6%
C/O and Transfers								
	Transfer to Reserves	100,000	100,000	316,938	316,938	243,928	(73,010)	-23.0%
	Transfer to Reserves for Energy Project Repay	12,398	12,398	12,398	12,398	12,398	0	0.0%
	Transfer to Revolving Energy Fund	469	469	469	469	469	0	0.0%
	Transfer to GF PW Maint. (Direct)	0	0	5,000	5,000	5,000	0	0.0%
5990	Transfers To	112,867	112,867	334,805	334,805	261,795	(73,010)	-21.8%
Others								
5607	Debt Repayment - Principal	0	0	0	0	0	0	0.0%
5608	Debt Repayment - Interest	497	1,756	0	0	0	0	0.0%
5106	Leave Cash Out	14,970	11,921	6,058	6,058	12,361	6,303	104.0%
5241	GF Admin Fees	330,646	274,210	270,328	270,328	265,150	(5,178)	-1.9%
	Total	872,695	623,109	793,669	793,669	715,846	(77,823)	-9.8%

Budget Notes:

5211: Audit Fee will Increase due the GASB 68 requirements and the increased complexity of audit.

5990: Transfer to reserves back to the mandated level.

5221, 5222, 5223: Total Asset Increase and the 2016 City-Wide New Insurance Contract.

City Of Homer
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0401 Treatment Plant				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	127,502	121,949	126,241	126,241	133,142	6,901	5.5%
5102	Fringe Benefits	84,240	75,450	74,531	74,531	77,828	3,297	4.4%
5103	Part-time Wages	2,781	0	0	0	-	0	0.0%
5104	Part-time Benefits	311	0	0	0	-	0	0.0%
5105	Overtime	27,854	17,009	26,371	26,371	26,371	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	33,559	0	0		0	0.0%
Total Salaries and Benefits		242,688	247,967	227,143	227,143	237,341	10,198	4.5%
Maintenance and Operations								
5202	Operating Supplies	10,553	6,984	10,000	10,000	10,000	0	0.0%
5203	Fuel and Lube	35,981	25,901	24,000	24,000	24,000	0	0.0%
5204	Chemicals	110,895	128,757	110,000	110,000	130,000	20,000	18.2%
5207	Vehicle and Boat Maintenance	534	103	500	500	500	0	0.0%
5208	Equipment Maintenance	17,644	13,041	20,000	20,000	20,000	0	0.0%
5209	Building & Grounds maintenance	2,481	3,387	3,000	3,000	3,000	0	0.0%
5210	Professional Services	14,863	27,141	15,000	15,000	15,000	0	0.0%
5217	Electricity	63,461	82,778	59,000	59,000	59,000	0	0.0%
5603	Employee Training	1,546	509	2,500	2,500	2,500	0	0.0%
Total Maint. and Operations		257,957	288,601	244,000	244,000	264,000	20,000	8.2%
Total		500,645	536,568	471,143	471,143	501,341	30,198	6.4%

Budget Notes:

5204 - Increase in chemical cost and shipping of chemicals.

5210 - \$20,000 is for service support contract with GE for Membrane Filter Plant.

City Of Homer
2017 Operating Budget

0402 Testing				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	20,739	15,141	16,108	16,108	16,708	600	3.7%
5102	Fringe Benefits	12,093	9,367	9,722	9,722	10,056	334	3.4%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	100	299	500	500	500	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	4,167	0	0		0	0.0%
	Total Salaries and Benefits	32,931	28,974	26,330	26,330	27,264	934	3.5%
Maintenance and Operations								
5202	Operating Supplies	5,132	5,242	5,000	5,000	5,900	900	18.0%
5208	Equipment Maintenance	3,542	3,246	3,750	3,750	3,750	0	0.0%
5209	Building & Grounds maintenance	0	150	0	0	0	0	0.0%
5210	Professional Services	158	101	500	500	500	0	0.0%
5226	Testing and Analysis	18,480	13,979	17,000	17,000	17,000	0	0.0%
	Total Maint. and Operations	27,312	22,718	26,250	26,250	27,150	900	3.4%
Total		60,244	51,692	52,580	52,580	54,414	1,834	3.5%

Budget Notes:

5202 - due to increased mandatory regulatory testing requirements.

City Of Homer
2017 Operating Budget

0403 Pump Stations				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	18,098	31,240	31,992	31,992	33,505	1,513	4.7%
5102	Fringe Benefits	13,078	18,299	19,373	19,373	20,214	841	4.3%
5103	Part-time Wages	404	0	0	0	-	0	0.0%
5104	Part-time Benefits	45	0	0	0	-	0	0.0%
5105	Overtime	120	623	400	400	400	0	0.0%
5107	Part-time Overtime	1	0	0	0	0	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	8,597	0	0		0	0.0%
Total Salaries and Benefits		31,747	58,759	51,765	51,765	54,120	2,355	4.5%
Maintenance and Operations								
5202	Operating Supplies	1,329	50	1,000	1,000	1,000	0	0.0%
5203	Fuel and Lube	0	362	1,100	1,100	600	(500)	-45.5%
5208	Equipment Maintenance	5,855	1,795	6,000	6,000	5,500	(500)	-8.3%
5209	Building & Grounds maintenance	575	1,284	2,000	2,000	2,000	0	0.0%
5217	Electricity	23,890	4,207	55,000	55,000	55,000	0	0.0%
5231	Tools and Equipment	0	464	500	500	500	0	0.0%
Total Maint. and Operations		31,649	8,162	65,600	65,600	64,600	(1,000)	-1.5%
Total		63,396	66,922	117,365	117,365	118,720	1,355	1.2%

Budget Notes:

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0404 Distribution Systems				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	97,134	106,820	104,996	104,996	107,725	2,729	2.6%
5102	Fringe Benefits	79,233	65,186	63,219	63,219	63,317	98	0.2%
5103	Part-time Wages	211	0	0	0	-	0	0.0%
5104	Part-time Benefits	26	1,226	0	0	-	0	0.0%
5105	Overtime	15,295	11,108	15,068	15,068	15,068	0	0.0%
5107	Part-time Overtime	29	0	102	102	102	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	0	29,396	0	0	0	0	0.0%
<u>Total Salaries and Benefits</u>		<u>191,928</u>	<u>213,736</u>	<u>183,385</u>	<u>183,385</u>	<u>186,212</u>	<u>2,827</u>	<u>1.5%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	16,038	10,923	11,500	11,500	11,500	0	0.0%
5208	Equipment Maintenance	5,237	732	4,000	4,000	4,000	0	0.0%
5209	Building & Grounds maintenance	0	1,531	1,500	1,500	1,500	0	0.0%
5210	Professional Services	16,331	9,480	7,000	7,000	7,000	0	0.0%
5217	Electricity	103,429	92,024	52,000	52,000	55,000	3,000	5.8%
5231	Tools and Equipment	3,718	2,447	5,500	5,500	5,500	0	0.0%
<u>Total Maint. and Operations</u>		<u>144,753</u>	<u>117,138</u>	<u>81,500</u>	<u>81,500</u>	<u>84,500</u>	<u>3,000</u>	<u>3.7%</u>
<u>Total</u>		<u>336,681</u>	<u>330,874</u>	<u>264,885</u>	<u>264,885</u>	<u>270,712</u>	<u>5,827</u>	<u>2.2%</u>

Budget Notes:

City Of Homer
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0405 Water Reservoir				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	34,492	22,661	24,646	24,646	25,724	1,078	4.4%
5102	Fringe Benefits	20,699	14,195	14,853	14,853	15,341	488	3.3%
5103	Part-time Wages	7	0	0	0	-	0	0.0%
5104	Part-time Benefits	1	0	0	0	-	0	0.0%
5105	Overtime	177	485	500	500	500	0	0.0%
5107	Part-time Overtime	1	0	0	0	0	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	6,236	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>55,377</u>	<u>43,576</u>	<u>39,999</u>	<u>39,999</u>	<u>41,565</u>	<u>1,566</u>	<u>3.9%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	70	0	600	600	600	0	0.0%
5208	Equipment Maintenance	90	13,707	1,800	1,800	1,800	0	0.0%
5209	Building & Grounds maintenance	742	115	1,200	1,200	1,200	0	0.0%
5210	Professional Services	279	5,292	9,400	9,400	2,000	(7,400)	-78.7%
5213	Survey and Appraisal	950	0	1,000	1,000	500	(500)	-50.0%
	<u>Total Maint. and Operations</u>	<u>2,132</u>	<u>19,115</u>	<u>14,000</u>	<u>14,000</u>	<u>6,100</u>	<u>(7,900)</u>	<u>-56.4%</u>
<u>Total</u>		<u>57,509</u>	<u>62,691</u>	<u>53,999</u>	<u>53,999</u>	<u>47,665</u>	<u>(6,334)</u>	<u>-11.7%</u>

Budget Notes:
5210: Expected significant reduction from FY 2015 & FY 2016.

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0406 Water Meters				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	61,516	66,205	55,952	55,952	57,175	1,223	2.2%
5102	Fringe Benefits	38,122	35,900	32,459	32,459	33,299	840	2.6%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	353	401	2,000	2,000	2,000	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	18,219	0	0		0	0.0%
	Total Salaries and Benefits	99,991	120,725	90,411	90,411	92,474	2,063	2.3%
Maintenance and Operations								
5202	Operating Supplies	28,719	21,326	87,450	87,450	75,000	(12,450)	-14.2%
5210	Professional Services	0	0	0	0	10,000	10,000	0.0%
5231	Tools and Equipment	1,435	1,452	1,500	1,500	1,500	0	0.0%
5602	Safety Equipment	2,195	881	800	800	800	0	0.0%
5603	Employee Training	334	408	1,200	1,200	1,200	0	0.0%
	Total Maint. and Operations	32,684	24,068	90,950	90,950	88,500	(2,450)	-2.7%
Total		132,675	144,792	181,361	181,361	180,974	(387)	-0.2%

Budget Notes:
5202: A reduction in meter purchases

City Of Homer
2017 Operating Budget

0407 Water Hydrants				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
								\$ %
<u>Salaries and Benefits</u>								
5101	Salary and Wages	93,329	93,213	98,226	98,226	103,534	5,308	5.4%
5102	Fringe Benefits	48,343	58,822	61,020	61,020	63,422	2,402	3.9%
5103	Part-time Wages	70	0	0	0	-	0	0.0%
5104	Part-time Benefits	9	0	0	0	-	0	0.0%
5105	Overtime	675	1,334	1,500	1,500	1,500	0	0.0%
5107	Part-time Overtime	10	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	25,651	0	0		0	0.0%
<u>Total Salaries and Benefits</u>		<u>142,436</u>	<u>179,021</u>	<u>160,746</u>	<u>160,746</u>	<u>168,456</u>	<u>7,710</u>	<u>4.8%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	10,788	7,349	8,000	8,000	11,000	3,000	37.5%
5210	Professional Services	475	0	1,500	1,500	1,500	0	0.0%
<u>Total Maint. and Operations</u>		<u>11,264</u>	<u>7,349</u>	<u>9,500</u>	<u>9,500</u>	<u>12,500</u>	<u>3,000</u>	<u>31.6%</u>
<u>Total</u>		<u>153,700</u>	<u>186,369</u>	<u>170,246</u>	<u>170,246</u>	<u>180,956</u>	<u>10,710</u>	<u>6.3%</u>

Budget Notes:

5202 - Increase is for paint and other supplies for routine annual hydrant maintenance. Eliminates capital requests for this type of work.

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2017 Operating Budget

Sewer Combined Expenditure				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	452,890	406,438	407,242	407,242	426,266	19,024	4.7%
5102	Fringe Benefits	298,956	250,100	245,180	245,180	251,038	5,858	2.4%
5103	Part-time Wages	9,871	8,397	12,036	12,036	12,216	180	1.5%
5104	Part-time Benefits	1,906	2,082	1,597	1,597	1,553	(44)	-2.7%
5105	Overtime	22,836	21,359	27,120	27,120	25,470	(1,650)	-6.1%
5107	Part-time Overtime	46	-	12	12	-	(12)	-100.0%
5108	Unemployment Benefits	-	-	-	-	-	0	0.0%
5112	PERS Relief	157,570	111,847	-	-	-	0	0.0%
	Total Salaries and Benefits	944,075	800,222	693,187	693,187	716,543	23,356	3.4%
<u>Maintenance and Operations</u>								
5201	Office Supplies	1,780	1,438	1,100	1,100	1,100	0	0.0%
5202	Operating Supplies	33,026	31,267	27,300	27,300	28,300	1,000	3.7%
5203	Fuel and Lube	28,720	22,765	25,000	25,000	25,000	0	0.0%
5204	Chemicals	52,139	48,180	50,000	50,000	50,000	0	0.0%
5207	Vehicle and Boat Maintenance	69	26	250	250	250	0	0.0%
5208	Equipment Maintenance	21,959	38,531	26,900	26,900	27,900	1,000	3.7%
5209	Building & Grounds maintenance	3,671	3,571	3,300	3,300	3,800	500	15.2%
5210	Professional Services	14,343	43,437	37,400	52,400	37,400	(15,000)	-28.6%
5211	Audit Services	8,284	10,520	9,144	9,144	12,705	3,561	38.9%
5215	Communications	1,471	3,924	500	500	4,000	3,500	700.0%
5216	Freight and Postage	1,000	-	350	350	350	0	0.0%
5221	Property Insurance	8,040	7,866	8,273	8,273	5,283	(2,990)	-36.1%
5222	Auto Insurance	12,125	12,472	13,087	13,087	8,335	(4,752)	-36.3%
5223	Liability Insurance	8,082	6,876	6,840	6,840	6,612	(228)	-3.3%
5227	Advertising	-	500	250	250	250	0	0.0%
5217	Electricity	204,279	227,799	205,000	205,000	205,000	0	0.0%
5218	Water	50,883	162,126	85,000	85,000	-	(85,000)	-100.0%
5219	Sewer	638	613	700	700	-	(700)	-100.0%
5226	Testing and Analysis	4,284	5,125	4,500	4,500	4,500	0	0.0%
5231	Tools and Equipment	4,485	2,692	5,800	5,800	5,800	0	0.0%
5232	Damages not covered by Insurance	2,820	60	-	-	-	0	0.0%
5234	Record and Permits	-	1,595	1,680	1,680	1,680	0	0.0%
5235	Membership Dues	673	594	700	700	700	0	0.0%
5236	Transportation	-	212	400	400	400	0	0.0%
5237	Subsistence	-	-	350	350	350	0	0.0%
5252	Credit Card Expenses	17,378	32,038	19,000	19,000	19,000	0	0.0%
5601	Uniform	441	521	350	350	350	0	0.0%
5602	Safety Equipment	2,182	3,144	2,450	2,450	2,450	0	0.0%
5603	Employee Training	7,004	7,961	9,500	9,500	9,500	0	0.0%
5606	Bad Debt Expenses	7,095	(34,471)	2,500	2,500	2,500	0	0.0%
	Total Maint. and Operations	496,870	641,384	547,624	562,624	463,515	(99,109)	-17.6%
<u>C/O and Transfers</u>								
5106	Leave Cash Out	14,875	11,094	23,735	23,735	23,872	137	0.6%
5241	GF Admin Fees	342,409	214,191	227,617	227,617	204,328	(23,289)	-10.2%
5990	Transfers To	120,618	120,618	134,338	134,338	333,638	199,300	148.4%
	Total C/O and Transfers	477,901	345,903	385,690	385,690	561,838	176,148	45.7%
Total		1,918,846	1,787,508	1,626,501	1,641,501	1,741,897	100,396	6.1%

City Of Homer
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0500 Sewer Systems Administration				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	83,366	42,482	47,790	47,790	49,741	1,951	4.1%
5102	Fringe Benefits	59,440	30,862	30,244	30,244	28,298	(1,946)	-6.4%
5103	Part-time Wages	4,765	8,397	0	0	-	0	0.0%
5104	Part-time Benefits	1,331	855	0	0	-	0	0.0%
5105	Overtime	1,675	212	1,080	1,080	1,080	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0	-	0	0.0%
5112	PERS Relief	157,570	11,690	0	0	-	0	0.0%
	Total Salaries and Benefits	308,148	94,499	79,114	79,114	79,119	5	0.0%
Maintenance and Operations								
5201	Office Supplies	1,780	1,438	1,100	1,100	1,100	0	0.0%
5202	Operating Supplies	892	252	800	800	800	0	0.0%
5208	Equipment Maintenance	0	2,512	0	0	0	0	0.0%
5210	Professional Services	6,747	3,441	4,500	4,500	4,500	0	0.0%
5211	Audit Services	8,284	10,520	9,144	9,144	12,705	3,561	38.9%
5215	Communications	1,471	3,924	500	500	4,000	3,500	700.0%
5216	Freight and Postage	1,000	0	350	350	350	0	0.0%
5221	Property Insurance	8,040	7,866	8,273	8,273	5,283	(2,990)	-36.1%
5222	Auto Insurance	12,125	12,472	13,087	13,087	8,335	(4,752)	-36.3%
5223	Liability Insurance	8,082	6,876	6,840	6,840	6,612	(228)	-3.3%
5227	Advertising	0	200	250	250	250	0	0.0%
5231	Tools and Equipment	536	229	1,700	1,700	1,700	0	0.0%
5232	Damages not covered by Insurance	2,820	60	0	0	0	0	0.0%
5234	Record and Permits	0	1,595	1,680	1,680	1,680	0	0.0%
5235	Membership Dues	673	594	700	700	700	0	0.0%
5236	Transportation	0	212	400	400	400	0	0.0%
5237	Subsistence	0	0	350	350	350	0	0.0%
5252	Credit Card Expenses	17,378	32,038	19,000	19,000	19,000	0	0.0%
5601	Uniform	441	521	350	350	350	0	0.0%
5602	Safety Equipment	1,756	2,246	2,100	2,100	2,100	0	0.0%
5603	Employee Training	7,004	7,961	9,500	9,500	9,500	0	0.0%
5606	Bad Debt Expenses	7,095	(34,471)	2,500	2,500	2,500	0	0.0%
	Total Maint. and Operations	86,123	60,488	83,124	83,124	82,215	(909)	-1.1%
C/O and Transfers								
	Transfer to Reserves	100,000	100,000	108,807	108,807	308,107	199,300	183.2%
	Transfer to Reserves for Energy Project Repay	787	787	787	787	787	0	0.0%
	Transfer to Revolving Energy Fund	19,831	19,831	19,744	19,744	19,744	0	0.0%
	Transfer to GF PW Maint. (Direct)	0	0	5,000	5,000	5,000	0	0.0%
5990	Transfers To	120,618	120,618	134,338	134,338	333,638	199,300	148.4%
5106	Leave Cash Out	14,875	11,094	23,735	23,735	23,872	137	0.6%
5241	GF Admin Fees	342,409	214,191	227,617	227,617	204,328	(23,289)	-10.2%
	Total	872,171	500,889	547,928	547,928	723,173	175,245	32.0%

Budget Notes:

5211: Audit Fee will Increase due the GASB 68 requirements and the increased complexity of audit.

5215: FY 2016 budget figure was incorrect (possible clerical error).

5221, 5222, 5223: Total Asset Increase and the 2016 City-Wide New Insurance Contract.

City Of Homer
2017 Operating Budget

0501 Sewer Plant Operations				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	157,415	135,272	129,862	129,862	137,785	7,923	6.1%
5102	Fringe Benefits	103,608	82,838	78,789	78,789	82,304	3,515	4.5%
5103	Part-time Wages	4,768	0	12,036	12,036	12,216	180	1.5%
5104	Part-time Benefits	534	0	1,597	1,597	1,553	(44)	-2.7%
5105	Overtime	15,016	12,515	16,225	16,225	16,225	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	37,225	0	0		0	0.0%
	Total Salaries and Benefits	281,341	267,850	238,509	238,509	250,084	11,575	4.9%
Maintenance and Operations								
5202	Operating Supplies	14,109	9,355	8,000	8,000	8,000	0	0.0%
5203	Fuel and Lube	28,720	22,765	25,000	25,000	25,000	0	0.0%
5204	Chemicals	52,139	48,180	50,000	50,000	50,000	0	0.0%
5207	Vehicle and Boat Maintenance	69	26	250	250	250	0	0.0%
5208	Equipment Maintenance	18,589	25,186	19,500	19,500	19,500	0	0.0%
5209	Building & Grounds maintenance	2,005	2,405	1,500	1,500	2,000	500	33.3%
5210	Professional Services	2,192	1,840	2,500	2,500	2,500	0	0.0%
5217	Electricity	180,423	200,588	180,000	180,000	180,000	0	0.0%
5218	Water	50,883	162,126	85,000	85,000	0	(85,000)	-100.0%
5219	Sewer	638	613	700	700	0	(700)	-100.0%
5226	Testing and Analysis	118	0	0	0	0	0	0.0%
5231	Tools and Equipment	837	648	900	900	900	0	0.0%
5602	Safety Equipment	426	898	350	350	350	0	0.0%
	Total Maint. and Operations	351,149	474,630	373,700	373,700	288,500	(85,200)	-22.8%
Total		632,490	742,480	612,209	612,209	538,584	(73,625)	-12.0%

Budget Notes:

5209 - Roof leaks and floor sealer.

5218 & 5219 - City not reading meter any longer .

City Of Homer
2017 Operating Budget

0502 Sewer System Testing				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	42,843	26,974	29,988	29,988	31,120	1,132	3.8%
5102	Fringe Benefits	24,616	17,642	17,977	17,977	18,599	622	3.5%
5103	Part-time Wages	0	0	0	0	-	0	0.0%
5104	Part-time Benefits	0	0	0	0	-	0	0.0%
5105	Overtime	203	547	355	355	355	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	7,423	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>67,663</u>	<u>52,585</u>	<u>48,320</u>	<u>48,320</u>	<u>50,074</u>	<u>1,754</u>	<u>3.6%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	5,040	5,226	4,500	4,500	5,500	1,000	22.2%
5210	Professional Services	2,086	1,939	400	400	400	0	0.0%
5226	Testing and Analysis	4,166	5,125	4,500	4,500	4,500	0	0.0%
	<u>Total Maint. and Operations</u>	<u>11,292</u>	<u>12,290</u>	<u>9,400</u>	<u>9,400</u>	<u>10,400</u>	<u>1,000</u>	<u>10.6%</u>
<u>Total</u>		<u>78,955</u>	<u>64,875</u>	<u>57,720</u>	<u>57,720</u>	<u>60,474</u>	<u>2,754</u>	<u>4.8%</u>

Budget Notes:

5202 - due to increased mandatory regulatory testing requirements.

City Of Homer
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0503 Sewer Lift Stations				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	82,275	83,586	81,718	81,718	85,981	4,263	5.2%
5102	Fringe Benefits	55,378	49,173	47,386	47,386	49,284	1,898	4.0%
5103	Part-time Wages	176	0	0	0	-	0	0.0%
5104	Part-time Benefits	22	0	0	0	-	0	0.0%
5105	Overtime	4,013	4,505	7,000	7,000	5,000	(2,000)	-28.6%
5107	Part-time Overtime	24	0	12	12	-	(12)	-100.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	23,002	0	0		0	0.0%
	Total Salaries and Benefits	141,888	160,265	136,116	136,116	140,265	4,149	3.0%
Maintenance and Operations								
5202	Operating Supplies	5,999	11,240	9,000	9,000	9,000	0	0.0%
5208	Equipment Maintenance	2,487	8,824	6,000	6,000	7,000	1,000	16.7%
5209	Building & Grounds maintenance	1,666	1,166	1,800	1,800	1,800	0	0.0%
5217	Electricity	23,856	27,211	25,000	25,000	25,000	0	0.0%
5231	Tools and Equipment	2,260	508	1,600	1,600	1,600	0	0.0%
	Total Maint. and Operations	36,268	48,949	43,400	43,400	44,400	1,000	2.3%
Total		178,156	209,215	179,516	179,516	184,665	5,149	2.9%

Budget Notes:

5208: Increased cost in maintenance due to the age of the equipment.

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0504 Collection System				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	86,991	118,124	117,884	117,884	121,639	3,755	3.2%
5102	Fringe Benefits	55,912	69,585	70,784	70,784	72,552	1,768	2.5%
5103	Part-time Wages	162	0	0	0	-	0	0.0%
5104	Part-time Benefits	20	1,226	0	0	-	0	0.0%
5105	Overtime	1,928	3,580	2,460	2,460	2,810	350	14.2%
5107	Part-time Overtime	22	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	32,506	0	0		0	0.0%
Total Salaries and Benefits		145,036	225,022	191,128	191,128	197,001	5,873	3.1%
Maintenance and Operations								
5202	Operating Supplies	6,985	5,195	5,000	5,000	5,000	0	0.0%
5208	Equipment Maintenance	884	2,009	1,400	1,400	1,400	0	0.0%
5210	Professional Services	3,318	36,217	30,000	45,000	30,000	(15,000)	-33.3%
5227	Advertising	0	300	0	0	0	0	0.0%
5231	Tools and Equipment	851	1,306	1,600	1,600	1,600	0	0.0%
Total Maint. and Operations		12,038	45,027	38,000	53,000	38,000	(15,000)	-28.3%
Total		157,073	270,049	229,128	244,128	235,001	(9,127)	-3.7%

Budget Notes:

5210: A mid-year budget amendment approved for FY 2016's one-time increased cost. Back to the previous level for FY 2017.



ENTERPRISE FUNDS

Enterprise Funds are established to account for the financing of self-supporting activities of governmental units, which render services to the general government itself or the general public on a user charge basis. Enterprise Funds are maintained on the accrual basis of accounting. Expenses are controlled through budgetary accounting procedures similar to the governmental fund.

PORT & HARBOR FUND

The following Funds are a component of the Port & Harbor Fund:

- **PORT & HARBOR:** This fund accounts for operations of the port and harbor. User charges are designed to recover cost of operation and maintenance of the system.
- **PORT & HARBOR DEPRECIATION RESERVES:** This Fund is used to put resources aside for the replacement and repair of fixed assets. Transfers are made annually through the budget process.
- **PORT & HARBOR PROJECTS:** This Fund is used as a pass-through fund. All projects that are Port & Harbor related and have any kind of funding, are required to be maintained separately for accounting purposes. This account allows for segregation of projects for reporting purposes. Additionally, if a major project is being completed, it will be completed through this fund in order to segregate related costs.
- **PORT & HARBOR CRUISE SHIP TAX:** For each passenger on a cruise ship that lands in the Homer Spit, a tax is collected through the Kenai Peninsula Borough. The Borough just recently decided to share this with the City of Homer, with the stipulations that these funds are to be used only for directly related expenses related to the cruise ships. A reserve account was set up to maintain segregation of these funds.

NARRATIVES:

PORT & HARBOR – Administration (400-0600): Port and Harbor Department is an Enterprise Fund activity that manages, maintains and operates the Homer Small Boat Harbor, commercial Fish Dock, Ice Production Plant, Fish Grinding Facility, Pioneer (Ferry) Dock, Deep Water Dock, and Uplands areas for storage, parking, and land leases. The Small Boat Harbor consists of 920 reserved boat slips, 6,000+ linear feet of transient boat moorage, wood grid and steel grid for vessel repairs, barge ramp, and five lanes of load and launch ramps. The Fish Dock has 383 feet of vessel mooring face alongside, and 8 electric-hydraulic cranes. The Ice Plant is capable of making 4 tons of ice per hour, can store up to 180 tons, and delivers ice to vessels at Fish Dock by both augured and pneumatic means. The Pioneer (Ferry) Dock has preferential berthing for USCG Buoy Tender Hickory and State of Alaska Ferries. The Deep Water Dock berths floating processors and other medium size vessels on its inside berth and ships to 800' LOA, 65,000 displacement tons on its 345 foot face.

Mission Statement: The mission of the Port and Harbor Department is to provide safe port and harbor facilities for our commercial clients, recreational users, and the general public, to manage and maintain these facilities cost effectively and to administer our Tariff and procedures fairly and equitably for all users.

THE HARBOR (400-0601): The Harbor 601 is the “operations division” of Port and Harbor Department, actively managing and operating our Port and Harbor Facilities. Harbor Officers provide 24-hours, 365 days security and patrolling of Port and Harbor facilities and are first responders in case of fire, medical or other emergency situations such as vessels taking on water. Harbor Officers report new vessel arrivals for moorage billings; inspect facilities for safety and service problems; and initiate work requests for needed repairs. Harbor Officers monitor transient moorage, reserved slip moorage, Fish Dock, wood and steel grid schedules, Pioneer Dock and Deep Water Dock on a regular basis. All high displacement vessel arrivals and departures are observed and any associated damage to our facilities is reported. Frequent towage services for vessels that lost power or to shift vessels from mooring space to other moorings are performed by Harbor Officers using skiffs or the harbor tug. Vessel inventory is performed nightly of all vessels in the Small Boat Harbor and on our docks and repair grids to enable moorage charges and service charges to be billed out by Administrative staff. Harbor Officers receive training in CPR, First Aid, Automatic External Defibrillator use, Emergency Trauma Training (ETT), hazardous materials handling, marine firefighting, port security and USCG licensing.

PIONEER DOCK (400-0602): The Pioneer Dock berths the Coast Guard Buoy Tender Hickory, the Alaska Marine Highway System Ferries, and occasional tugs and barges. Fuel barges land here to pump petroleum products through pipelines to Petro Marine Services shore tanks. Objectives include marketing the Pioneer Dock to medium size cruise ships enabling passengers to access locally provided tours and sales goods. Numerous USCG mandated security improvements, training, exercises and drills have been conducted at the Pioneer Dock. Demolition of the old Main Dock has been identified as a future capital project.

FISH DOCK (400-0603): The Fish Dock cost center includes the dock, the cranes, the Ice Plant, and cold storage facility. The Fish Dock has 383 feet of dock face for mooring fishing vessels, 8

electric-hydraulic cranes for unloading, cold storage cubicles for rent in the Ice Plant. The Ice Plant makes 4 tons of ice per hour, stores up to 180 tons, and can deliver flake ice to fishing vessels at Fish Dock via augured and pneumatic delivery systems. The revenues on the Fish Dock derive from wharfage charges, crane rental, ice sales, cold storage rental, etc.

DEEP WATER DOCK (400-0604): The Deep Water Dock provides 345 feet of dock face for berthing vessels plus 2 mooring dolphins and one mooring buoy off the south end, and one mooring dolphin and one mooring buoy off the north end of the dock. Larger vessels can berth at the DWD by securing mooring lines to the available mooring dolphins and buoys. The "inside berth" of 210' provides additional moorage space.

OUTFALL LINE (400-0605): The outfall line was constructed in 1990 to meet Environmental Protection Agency (EPA) standards for fish waste discharge. Discharges are regulated under NPDES general permit AK-G52-000. This cost function was created to track expenses associated with the outfall line and associated lift/pump station. These costs include scheduled preventive maintenance, repairs, and maintaining a spare parts inventory. Associated utility costs are included in the Fish Dock expenses.

FISH GRINDER (400-0606): The Fish Grinder was constructed in 2000 using Alaska Department of Fish and Game grant funding. It is owned and operated by the City of Homer under ADF&G/City of Homer Cooperative Agreement #COOP-00-035. This cost function was created to track expenses associated with the fish grinder operation per ADFG grant requirements.

HARBOR MAINTENANCE (400-0611): This Unit represents the labor and operation expenses associated with maintenance of the harbor facilities, including all floats systems, ramps and transient moorages, and wood & steel grids. This includes operating supplies, heating fuel, fuel for vehicles vehicle, boat and equipment maintenance, building and grounds maintenance, used oil collection /disposal, utilities and float/ramp repair.

PIONEER DOCK MAINTENANCE (400-0612): This account is used to track expenses associated with the maintenance of the Pioneer Dock separate from the Pioneer Dock operating costs.

DEEP WATER DOCK MAINTENANCE (400-0614): The purpose of this account is to track the maintenance costs separate from operating costs. Electricity, water service, dock maintenance and repairs are reflected here for the Deep Water Dock.

LOAD AND LUNCH RAMP (400-0615): This is a newly established cost center. Due to the grant funded renovation, we are required to separately tract revenues generated and expenses incurred by Load & Lunch Ramp activities. A revenue line is established for this purpose.

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Port and Harbor Revenues				Adopted	Amended	Draft	Δ %	
Dept Num.	Revenue Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
0600	Ferry Lease	18,000	18,000	18,000	18,000	18,000	0	0.0%
0600	Rents & Leases	322,751	312,944	360,000	360,000	360,000	0	0.0%
	Operating Revenue - Admin	340,751	330,944	378,000	378,000	378,000	0	0.0%
0600	PERS Revenue	299,245	281,291	0	0	0	0	0.0%
0600	Port Storage Fe	93,954	113,444	78,000	78,000	78,000	0	0.0%
0600	Port Impound Fe	0	219	0	0	0	0	0.0%
0600	Business Licens	50	40	40	40	40	0	0.0%
0600	Interest On Investments	28,690	45,111	6,800	6,800	6,800	0	0.0%
0600	Surplus Prop	45,098	525	13,000	13,000	13,000	0	0.0%
0600	Other Revenue	533	1,360	1,200	1,200	1,200	0	0.0%
0000	Transfer from	0	646,678	0	0	0	0	0.0%
	Non-Operating Revenue - Admin	467,570	1,088,667	99,040	99,040	99,040	0	0.0%
0601	Waste Oil Disp	4,930	857	5,000	5,000	5,000	0	0.0%
0601	Oil Spill Rec	0	0	1,000	1,000	1,000	0	0.0%
0601	Parking Revenue	35,384	39,992	36,000	36,000	36,000	0	0.0%
0601	Electrical Supplies	8,127	2,067	5,000	5,000	5,000	0	0.0%
0601	Berth Trans Mo	468,485	453,391	451,201	451,201	473,761	22,560	0.0%
0601	Berth Reserved	1,054,949	1,105,739	1,128,004	1,128,004	1,184,404	56,400	5.0%
0601	Berth Trans A	126,570	142,284	126,766	126,766	133,104	6,338	5.0%
0601	Berth Trans S/A	58,175	63,134	64,457	64,457	67,680	3,223	5.0%
0601	Berth Trans Dly	108,718	114,979	99,908	99,908	104,903	4,995	5.0%
0601	Metered Enegery	71,397	64,968	107,900	107,900	107,900	0	0.0%
0601	Pumping	163	344	1,000	1,000	1,000	0	0.0%
0601	Wooden Grid	8,570	7,743	7,000	7,000	7,000	0	0.0%
0601	Commerical Ramp	48,510	30,801	40,000	40,000	40,000	0	0.0%
0601	Berth Wait List	8,450	9,657	8,500	8,500	8,500	0	0.0%
0601	Steel Grid Fees	9,265	9,926	13,000	13,000	13,000	0	0.0%
0601	Trans Enrg 110v	45,104	44,535	55,900	55,900	55,900	0	0.0%
0601	Trans Engy 220v	22,474	16,035	38,610	38,610	38,610	0	0.0%
0601	Trans Engy 208v	101,931	144,381	128,700	128,700	128,700	0	0.0%
0601	Comm Ramp Wharf	49,106	34,494	40,000	40,000	40,000	0	0.0%
0601	Port Security Revenues	10,650	18,900	22,500	22,500	22,500	0	0.0%
	Operating Revenue - Harbor	2,240,957	2,304,226	2,380,446	2,380,446	2,473,963	93,517	3.9%
0601	Penalty/Int	7,073	7,782	13,000	13,000	13,000	0	0.0%
0601	Other Revenue	59,501	67,654	58,000	58,000	58,000	0	0.0%
	Non-Operating Revenue - Harbor	66,574	75,436	71,000	71,000	71,000	0	0.0%
0602	USCG Leases	25,234	25,449	24,692	24,692	24,692	0	0.0%
0602	Seafood Wharfage-PD	0	0	1,000	1,000	1,000	0	0.0%
0602	PD Fuel Wharfge	285,696	241,425	265,000	265,000	265,000	0	0.0%
0602	Pioneer Dock - Wharfage	0	0	1,000	1,000	1,000	0	0.0%
0602	PD Water Sales	17,045	7,087	14,000	14,000	14,000	0	0.0%
0602	PD Docking	59,328	54,656	100,000	100,000	100,000	0	0.0%
	Operating Revenue - Pioneer Dock	387,303	328,617	405,692	405,692	405,692	0	0.0%
0603	Ice Sales	271,934	218,472	260,000	260,000	260,000	0	0.0%
0603	Cold Storage	23,235	17,630	35,000	35,000	35,000	0	0.0%
0603	Crane Rental	217,390	222,647	230,000	230,000	230,000	0	0.0%
0603	Card Acss Fees	11,433	11,544	8,240	8,240	8,240	0	0.0%
0603	Seafood Wharfge	26,593	27,462	43,392	43,392	43,392	0	0.0%
0603	Other Wharf Fd	2,515	3,999	1,500	1,500	1,500	0	0.0%
	Operating Revenue - Fish Dock	553,100	501,754	578,132	578,132	578,132	0	0.0%

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Port and Harbor Revenues				Adopted	Amended	Draft	Δ %	
Dept Num.	Revenue Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
0603	<u>Fish Tax</u>	<u>58,621</u>	<u>24,184</u>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>	<u>0</u>	<u>0.0%</u>
0604	Stevedoring	46,776	30,577	50,116	50,116	50,116	0	0.0%
0604	Seafood Wharfge	0	1,798	4,000	4,000	4,000	0	0.0%
0604	Dwd Wharfage	72,809	24,926	60,000	60,000	60,000	0	0.0%
0604	Dwd Docking	256,758	274,327	350,000	350,000	350,000	0	0.0%
0604	Dwd Water Sales	91,241	59,478	85,000	85,000	85,000	0	0.0%
	<u>Operating Revenue - DW Dock</u>	<u>467,584</u>	<u>391,106</u>	<u>549,116</u>	<u>549,116</u>	<u>549,116</u>	<u>0</u>	<u>0.0%</u>
0605	<u>Outfall Line</u>	<u>6,305</u>	<u>2,400</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>0</u>	<u>0.0%</u>
0606	<u>Fish Grinder</u>	<u>7,279</u>	<u>7,140</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	<u>0</u>	<u>0.0%</u>
0601	L&L Ramp	106,923	110,048	0	0	0	0	0.0%
0615	L & L Ramp Revenue	0	0	120,503	120,503	120,503	0	0.0%
	<u>Operating Revenue - L & L Ramp</u>	<u>106,923</u>	<u>110,048</u>	<u>120,503</u>	<u>120,503</u>	<u>120,503</u>	<u>0</u>	<u>0.0%</u>
	<u>Total Revenues</u>	<u>4,702,966</u>	<u>5,164,522</u>	<u>4,688,729</u>	<u>4,688,729</u>	<u>4,782,246</u>	<u>93,517</u>	<u>2.0%</u>

Budget Notes:

All moorage revenues are projected a 5% increase.

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Harbor Combined Expenditure				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	956,776	1,022,180	975,522	975,522	1,041,114	65,592	6.7%
5102	Fringe Benefits	690,061	594,952	611,270	611,270	620,181	8,911	1.5%
5103	Part-time Wages	130,096	118,589	128,974	128,974	125,767	(3,207)	-2.5%
5104	Part-time Benefits	22,086	18,812	22,227	22,227	31,003	8,776	39.5%
5105	Overtime	29,776	29,768	30,939	30,939	32,550	1,611	5.2%
5107	Part-time Overtime	2,235	4,015	5,980	5,980	6,060	80	1.3%
5108	Unemployment Benefits	-	1,723	-	-	-	0	0.0%
5112	PERS Relief	299,245	281,291	-	-	-	0	0.0%
<u>Total Salaries and Benefits</u>		<u>2,130,276</u>	<u>2,071,330</u>	<u>1,774,912</u>	<u>1,774,912</u>	<u>1,856,674</u>	<u>81,762</u>	<u>4.6%</u>
<u>Maintenance and Operations</u>								
5201	Office Supplies	3,392	4,300	4,500	4,500	4,500	0	0.0%
5202	Operating Supplies	29,157	20,396	30,500	30,500	30,500	0	0.0%
5203	Fuel and Lube	34,180	32,710	26,900	26,900	26,900	0	0.0%
5204	Chemicals	4,940	1,020	6,000	6,000	6,000	0	0.0%
5207	Vehicle and Boat Maintenance	14,888	8,865	15,000	15,000	17,001	2,001	13.3%
5208	Equipment Maintenance	38,803	59,327	65,000	65,000	65,000	0	0.0%
5209	Building & Grounds maintenance	51,454	78,655	64,000	64,000	64,000	0	0.0%
5210	Professional Services	18,628	15,556	26,000	26,000	26,000	0	0.0%
5211	Audit Services	16,567	21,041	18,000	18,000	25,410	7,410	41.2%
5213	Survey and Appraisal	6,100	2,025	4,000	4,000	4,000	0	0.0%
5214	Rents & Leases	4,982	5,443	6,000	6,000	6,000	0	0.0%
5215	Communications	7,354	8,465	7,000	7,000	7,000	0	0.0%
5216	Freight and Postage	5,182	3,421	4,500	4,500	4,500	0	0.0%
5217	Electricity	459,258	527,364	535,600	535,600	535,600	0	0.0%
5218	Water	88,392	75,654	94,800	94,800	94,800	0	0.0%
5219	Sewer	9,067	9,799	12,200	12,200	12,200	0	0.0%
5220	Refuse and Disposal	52,740	46,607	62,810	62,810	62,810	0	0.0%
5221	Property Insurance	34,094	37,523	40,153	40,153	48,661	8,508	21.2%
5222	Auto Insurance	8,514	8,784	8,996	8,996	9,612	616	6.8%
5223	Liability Insurance	53,083	36,255	55,069	55,069	50,748	(4,321)	-7.8%
5227	Advertising	5,280	3,861	9,000	9,000	9,000	0	0.0%
5231	Tools and Equipment	14,176	9,491	21,000	21,000	21,000	0	0.0%
5235	Membership Dues	1,310	3,475	2,500	2,500	4,000	1,500	60.0%
5236	Transportation	8,562	8,889	10,000	10,000	10,000	0	0.0%
5237	Subsistence	3,177	5,305	5,500	5,500	6,500	1,000	18.2%
5238	Printing and Binding	4,774	2,794	5,500	5,500	5,500	0	0.0%
5248	Lobbying	20,125	20,000	22,000	22,000	22,000	0	0.0%
5249	Oil Spill Response	315	1,185	1,500	1,500	1,500	0	0.0%
5250	Camera Area Network	-	-	-	-	15,000	15,000	0.0%
5252	Credit Card Expenses	41,364	42,954	43,000	43,000	48,000	5,000	11.6%
5256	Waste Oil Disposal	31,913	27,534	28,000	28,000	28,000	0	0.0%
5258	Float and Ramp Repairs	12,358	9,639	18,000	18,000	33,000	15,000	83.3%
5287	Electrical Supplies	12,299	4,675	5,000	5,000	5,000	0	0.0%
5601	Uniform	7,259	6,895	7,000	7,000	7,000	0	0.0%
5602	Safety Equipment	11,536	8,814	16,000	16,000	16,000	0	0.0%
5603	Employee Training	9,997	1,305	9,500	9,500	9,500	0	0.0%
5606	Bad Debt Expenses	7,273	10,517	22,000	22,000	15,000	(7,000)	-31.8%
5621	Unidentified Credit Card Expenses	28	119	-	-	-	0	0.0%
5624		-	18,794	-	-	-	0	0.0%
5627	Port Security	10,906	20,459	20,500	20,500	20,500	0	0.0%
5637	Diving Services	3,000	-	5,000	5,000	5,000	0	0.0%
5638	Signage Parking Delineation	-	3,080	5,000	5,000	5,000	0	0.0%
<u>Total Maint. and Operations</u>		<u>1,146,423</u>	<u>1,212,993</u>	<u>1,343,028</u>	<u>1,343,028</u>	<u>1,387,742</u>	<u>44,714</u>	<u>3.3%</u>

**City Of Homer
2017 Operating Budget**

Harbor Combined Expenditure				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr	Amended
							\$	%
Others								
5106	Leave Cash Out	32,278	23,038	29,971	29,971	68,519	38,548	128.6%
5607	Debt Repayment - Principal							
5608	Debt Repayment - Interest	-	6,000	-	-	-	0	0.0%
5990	Transfers To	2,057,190	1,143,875	967,127	967,127	907,538	(59,589)	-6.2%
5241	GF Admin Fees	601,112	605,925	573,691	573,691	561,774	(11,917)	-2.1%
	Total Others	2,690,579	1,778,838	1,570,789	1,570,789	1,537,830	(32,959)	-2.1%
Total								
		5,967,278	5,063,161	4,688,729	4,688,729	4,782,246	93,517	2.0%

City Of Homer
2017 Operating Budget

0600 Port - Harbor Administration				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	187,614	222,050	183,793	183,793	206,911	23,118	12.6%
5102	Fringe Benefits	121,157	115,153	108,895	108,895	119,884	10,989	10.1%
5103	Part-time Wages	0	811	6,740	6,740	2,534	(4,206)	-62.4%
5104	Part-time Benefits	0	332	4,149	4,149	322	(3,827)	-92.2%
5105	Overtime	3,038	5,723	2,367	2,367	3,858	1,491	63.0%
5107	Part-time Overtime	0	0	247	247	247	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	299,245	61,105	0	0	0	0	0.0%
	Total Salaries and Benefits	611,054	405,175	306,191	306,191	333,756	27,565	9.0%
Maintenance and Operations								
5201	Office Supplies	1,730	1,992	2,500	2,500	2,500	0	0.0%
5202	Operating Supplies	1,765	1,202	2,500	2,500	2,500	0	0.0%
5208	Equipment Maintenance	8,960	32	0	0	0	0	0.0%
5209	Building & Grounds maintenance	1,145	15,882	5,000	5,000	5,000	0	0.0%
5210	Professional Services	3,117	510	3,000	3,000	3,000	0	0.0%
5211	Audit Services	16,567	21,041	18,000	18,000	25,410	7,410	41.2%
5213	Survey and Appraisal	6,100	2,025	4,000	4,000	4,000	0	0.0%
5214	Rents & Leases	4,982	5,443	6,000	6,000	6,000	0	0.0%
5215	Communications	7,354	8,465	7,000	7,000	7,000	0	0.0%
5216	Freight and Postage	5,182	3,421	4,500	4,500	4,500	0	0.0%
5221	Property Insurance	34,094	37,523	40,153	40,153	48,661	8,508	21.2%
5222	Auto Insurance	8,116	8,784	8,996	8,996	9,612	616	6.8%
5223	Liability Insurance	53,083	36,255	55,069	55,069	50,748	(4,321)	-7.8%
5227	Advertising	5,172	3,861	8,000	8,000	8,000	0	0.0%
5231	Tools and Equipment	1,210	1,640	4,000	4,000	4,000	0	0.0%
5235	Membership Dues	1,310	3,175	2,000	2,000	3,500	1,500	75.0%
5236	Transportation	4,074	7,469	4,000	4,000	4,000	0	0.0%
5237	Subsistence	1,929	3,875	2,500	2,500	3,500	1,000	40.0%
5238	Printing and Binding	3,174	2,794	4,500	4,500	4,500	0	0.0%
5248	Lobbying	20,125	20,000	22,000	22,000	22,000	0	0.0%
5252	Credit Card Expenses	41,364	42,954	43,000	43,000	43,000	0	0.0%
5603	Employee Training	2,546	0	1,000	1,000	1,000	0	0.0%
5606	Bad Debt Expenses	7,273	10,517	22,000	22,000	15,000	(7,000)	-31.8%
5608	Debt Repayment - Interest	0	6,000	0	0	0	0	0.0%
5621	Unidentified Credit Card Expenses	28	119	0	0	0	0	0.0%
5624	Settlements	0	18,794	0	0	0	0	0.0%
	Total Maint. and Operations	240,400	263,771	269,718	269,718	277,431	7,713	2.9%
C/O and Transfers								
	Transfer to Reserves			15,569	15,569	3,425		
	To Reserves for Energy Project Repayment			520	520	520		
	Transfer to Revolving Energy Fund			3,291	3,291	3,291		
	Transfer to Bond Fund			300,000	300,000	300,000		
5990	Transfers To	1,390,504	482,826	319,380	319,380	307,236	(12,144)	-3.8%
5106	Leave Cash Out	32,162	23,038	29,971	29,971	68,519	38,548	128.6%
5241	GF Admin Fees	601,112	605,925	573,691	573,691	561,774	(11,917)	-2.1%
	Total	2,875,232	1,780,736	1,498,951	1,498,951	1,548,715	49,764	3.3%

Budget Notes:

5211: Audit Fee will Increase due the GASB 68 requirements and the increased complexity of audit.

5221, 5222, 5223: Total Asset Increase and the 2016 City-Wide New Insurance Contract.

5606: Based on experiences the bad debt expenses is reduced. As part of the training cost subsistence (5237) from \$2500 to \$3500

City Of Homer
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0601 Harbor				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	334,918	349,884	345,790	345,790	366,641	20,851	6.0%
5102	Fringe Benefits	246,994	207,532	217,179	217,179	218,962	1,783	0.8%
5103	Part-time Wages	87,672	65,703	73,495	73,495	66,143	(7,352)	-10.0%
5104	Part-time Benefits	12,351	9,868	10,870	10,870	8,416	(2,454)	-22.6%
5105	Overtime	15,542	15,753	16,500	16,500	16,500	0	0.0%
5107	Part-time Overtime	181	1,684	3,000	3,000	3,000	0	0.0%
5108	Unemployment Benefits	0	0	0	0	0	0	0.0%
5112	PERS Relief	0	96,284	0	0	0	0	0.0%
	Total Salaries and Benefits	697,659	746,707	666,834	666,834	679,662	12,828	1.9%
Maintenance and Operations								
5201	Office Supplies	1,288	1,629	1,500	1,500	1,500	0	0.0%
5202	Operating Supplies	18,733	8,551	12,000	12,000	12,000	0	0.0%
5203	Fuel and Lube	14,984	15,133	10,000	10,000	10,000	0	0.0%
5204	Chemicals	2,304	0	3,000	3,000	3,000	0	0.0%
5207	Vehicle and Boat Maintenance	7,769	3,050	5,000	5,000	5,000	0	0.0%
5208	Equipment Maintenance	1,411	451	2,000	2,000	2,000	0	0.0%
5209	Building & Grounds maintenance	9,657	26,798	6,500	6,500	6,500	0	0.0%
5210	Professional Services	6,125	1,978	5,000	5,000	5,000	0	0.0%
5217	Electricity	286,837	341,160	375,000	375,000	375,000	0	0.0%
5218	Water	38,714	40,332	35,000	35,000	35,000	0	0.0%
5219	Sewer	6,839	6,817	8,000	8,000	8,000	0	0.0%
5220	Refuse and Disposal	52,740	46,607	60,000	60,000	60,000	0	0.0%
5222	Auto Insurance	398	0	0	0	0	0	0.0%
5227	Advertising	108	0	1,000	1,000	1,000	0	0.0%
5231	Tools and Equipment	2,593	3,295	5,000	5,000	5,000	0	0.0%
5236	Transportation	3,176	1,420	4,000	4,000	4,000	0	0.0%
5237	Subsistence	1,129	1,398	2,000	2,000	2,000	0	0.0%
5238	Printing and Binding	1,600	0	1,000	1,000	1,000	0	0.0%
5249	Oil Spill Response	315	1,185	1,500	1,500	1,500	0	0.0%
5287	Electrical Supplies	12,299	4,675	5,000	5,000	5,000	0	0.0%
5601	Uniform	3,820	3,352	3,500	3,500	3,500	0	0.0%
5602	Safety Equipment	6,010	5,082	6,000	6,000	6,000	0	0.0%
5603	Employee Training	4,162	300	4,000	4,000	4,000	0	0.0%
5627	Port Security	10,906	20,459	20,500	20,500	20,500	0	0.0%
5638	Signage Parking Delineation	0	3,080	5,000	5,000	5,000	0	0.0%
	Total Maint. and Operations	493,918	536,751	581,500	581,500	581,500	0	0.0%
C/O and Transfers								
	<i>Transfer to Reserves</i>							
	<i>Transfer to Loan Payment to GF - Prin.</i>			57,648	57,648	57,648	0	0.0%
	<i>Transfer to Loan Payment to GF - Interest</i>			6,000	6,000	6,000	0	0.0%
5990	Transfers To	110,000	46,352	63,648	63,648	63,648	(0)	0.0%
Total		1,301,577	1,329,810	1,311,982	1,311,982	1,324,810	12,828	1.0%

Budget Notes:

City Of Homer
2017 Operating Budget

0602 Pioneer Dock				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	22,006	23,400	23,924	23,924	25,200	1,276	5.3%
5102	Fringe Benefits	16,766	13,648	15,256	15,256	14,750	(506)	-3.3%
5103	Part-time Wages	3,796	2,724	0	0	-	0	0.0%
5104	Part-time Benefits	539	407	0	0	-	0	0.0%
5105	Overtime	926	936	901	901	960	59	6.6%
5107	Part-time Overtime	11	36	10	10	17	7	70.3%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	6,439	0	0		0	0.0%
	Total Salaries and Benefits	44,044	47,591	40,091	40,091	40,928	837	2.1%
<u>Maintenance and Operations</u>								
5201	Office Supplies	0	0	0	0	0	0	0.0%
5202	Operating Supplies	0	79	1,500	1,500	1,500	0	0.0%
5208	Equipment Maintenance	0	1,408	1,000	1,000	1,000	0	0.0%
5209	Building & Grounds maintenance	0	82	2,000	2,000	2,000	0	0.0%
5210	Professional Services	0	0	2,000	2,000	2,000	0	0.0%
5217	Electricity	3,355	3,971	4,000	4,000	4,000	0	0.0%
5218	Water	4,821	3,521	5,000	5,000	5,000	0	0.0%
5231	Tools and Equipment	1,652	0	1,000	1,000	1,000	0	0.0%
5602	Safety Equipment	93	0	1,000	1,000	1,000	0	0.0%
	Total Maint. and Operations	9,922	9,061	17,500	17,500	17,500	0	0.0%
<u>C/O and Transfers</u>								
5990	Transfers To	106,745	199,756	117,339	117,339	100,000	(17,339)	-14.8%
	Total	160,711	256,408	174,930	174,930	158,428	(16,502)	-9.4%

Budget Notes:

City Of Homer
2017 Operating Budget

0603 Fish Dock				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	205,788	212,574	192,269	192,269	200,866	8,597	4.5%
5102	Fringe Benefits	155,184	128,339	129,486	129,486	125,597	(3,889)	-3.0%
5103	Part-time Wages	33,399	38,867	19,843	19,843	28,600	8,757	44.1%
5104	Part-time Benefits	8,197	6,356	2,935	2,935	18,639	15,704	535.1%
5105	Overtime	6,318	5,469	7,701	7,701	7,701	0	0.0%
5107	Part-time Overtime	2,033	2,259	2,113	2,113	2,179	66	3.1%
5108	Unemployment Benefits	0	511	0	0	0	0	0.0%
5112	PERS Relief	0	58,498	0	0	0	0	0.0%
	<u>Total Salaries and Benefits</u>	<u>410,919</u>	<u>452,872</u>	<u>354,347</u>	<u>354,347</u>	<u>383,583</u>	<u>29,236</u>	<u>8.3%</u>
<u>Maintenance and Operations</u>								
5201	Office Supplies	374	679	500	500	500	0	0.0%
5202	Operating Supplies	1,177	618	3,000	3,000	3,000	0	0.0%
5203	Fuel and Lube	3,325	3,210	3,000	3,000	3,000	0	0.0%
5204	Chemicals	2,636	1,020	3,000	3,000	3,000	0	0.0%
5208	Equipment Maintenance	23,302	41,281	40,000	40,000	40,000	0	0.0%
5209	Building & Grounds maintenance	6,732	12,814	15,000	15,000	15,000	0	0.0%
5210	Professional Services	5,477	5,359	5,000	5,000	5,000	0	0.0%
5217	Electricity	154,582	167,804	140,000	140,000	140,000	0	0.0%
5218	Water	18,168	15,164	20,000	20,000	20,000	0	0.0%
5219	Sewer	567	366	1,000	1,000	1,000	0	0.0%
5231	Tools and Equipment	1,392	58	1,500	1,500	1,500	0	0.0%
5250	Camera Area Network	0	0	0	0	5,000	5,000	0.0%
5602	Safety Equipment	2,320	232	1,000	1,000	1,000	0	0.0%
5603	Employee Training	1,699	1,005	1,500	1,500	1,500	0	0.0%
	<u>Total Maint. and Operations</u>	<u>221,750</u>	<u>249,612</u>	<u>234,500</u>	<u>234,500</u>	<u>239,500</u>	<u>5,000</u>	<u>2.1%</u>
<u>C/O and Transfers</u>								
5990	<u>Transfers To</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>0</u>	<u>0.0%</u>
	<u>Total</u>	<u>712,669</u>	<u>782,484</u>	<u>668,847</u>	<u>668,847</u>	<u>703,083</u>	<u>34,236</u>	<u>5.1%</u>

Budget Notes:
5250: Camera Area Network is a newly added line item.

City Of Homer
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0604 Deep Water Dock				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	25,681	27,412	27,814	27,814	29,246	1,432	5.1%
5102	Fringe Benefits	18,667	15,855	16,770	16,770	16,905	135	0.8%
5103	Part-time Wages	3,796	2,724	0	0	-	0	0.0%
5104	Part-time Benefits	540	407	0	0	-	0	0.0%
5105	Overtime	1,123	1,087	1,069	1,069	1,130	61	5.7%
5107	Part-time Overtime	11	36	10	10	17	7	70.3%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	7,544	0	0		0	0.0%
	Total Salaries and Benefits	49,817	55,066	45,663	45,663	47,298	1,635	3.6%
<u>Maintenance and Operations</u>								
5202	Operating Supplies	0	0	0	0	0	0	0.0%
5203	Fuel and Lube	173	3,180	600	600	600	0	0.0%
5209	Building & Grounds maintenance	13,226	6,786	1,000	1,000	1,000	0	0.0%
5210	Professional Services	0	50	2,000	2,000	2,000	0	0.0%
5217	Electricity	6,131	7,051	8,000	8,000	8,000	0	0.0%
5218	Water	24,634	14,687	30,000	30,000	30,000	0	0.0%
5219	Sewer	273	1,136	0	0	0	0	0.0%
5231	Tools and Equipment	2,542	0	1,000	1,000	1,000	0	0.0%
5601	Uniform	0	0	0	0	0	0	0.0%
5602	Safety Equipment	397	618	1,000	1,000	1,000	0	0.0%
	Total Maint. and Operations	47,375	33,507	43,600	43,600	43,600	0	0.0%
<u>C/O and Transfers</u>								
5990	Transfers To	359,724	324,724	324,724	324,724	300,000	(24,724)	-7.6%
	Total	456,917	413,297	413,987	413,987	390,898	(23,089)	-5.6%

Budget Notes:

YTD revenues are showing that we'll likely end up less than half of our budget. The use of the facility is down due to oil climate.

City Of Homer
2017 Operating Budget

0605 Outfall Line				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	459	424	0	0	-	0	0.0%
5104	Part-time Benefits	63	63	0	0	-	0	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>522</u>	<u>487</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
<u>Maintenance and Operations</u>								
5208	Equipment Maintenance	0	0	0	0	0	0	0.0%
5209	Building & Grounds maintenance	1,950	1,950	3,000	3,000	3,000	0	0.0%
5210	Professional Services	3,047	3,031	3,000	3,000	3,000	0	0.0%
	<u>Total Maint. and Operations</u>	<u>4,997</u>	<u>4,981</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>	<u>0.0%</u>
<u>C/O and Transfers</u>								
5990	Transfers To	2,917	2,917	2,917	2,917	3,000	83	2.8%
	<u>Total</u>	<u>8,435</u>	<u>8,384</u>	<u>8,917</u>	<u>8,917</u>	<u>9,000</u>	<u>83</u>	<u>0.9%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0606 Fish Grinder				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	0	0	0	0	-	0	0.0%
5102	Fringe Benefits	0	0	0	0	-	0	0.0%
5103	Part-time Wages	0	0	0	0	904	904	0.0%
5104	Part-time Benefits	0	0	0	0	115	115	0.0%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,018</u>	<u>1,018</u>	<u>0.0%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	451	1,056	4,000	4,000	4,000	0	0.0%
5208	Equipment Maintenance	(1,065)	7,617	14,000	14,000	14,000	0	0.0%
5209	Building & Grounds maintenance	0	541	2,500	2,500	2,500	0	0.0%
5218	Water	1,017	913	1,500	1,500	1,500	0	0.0%
	<u>Total Maint. and Operations</u>	<u>403</u>	<u>10,126</u>	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>	<u>0</u>	<u>0.0%</u>
<u>C/O and Transfers</u>								
5990	Transfers To	7,300	7,300	7,300	7,300	7,300	0	0.0%
	<u>Total</u>	<u>7,703</u>	<u>17,426</u>	<u>29,300</u>	<u>29,300</u>	<u>30,318</u>	<u>1,018</u>	<u>3.5%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0611 Harbor Maintenance				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	145,902	151,053	142,917	142,917	151,103	8,186	5.7%
5102	Fringe Benefits	107,773	92,484	87,651	87,651	88,487	836	1.0%
5103	Part-time Wages	974	5,887	14,836	14,836	15,680	844	5.7%
5104	Part-time Benefits	396	1,173	2,194	2,194	1,995	(199)	-9.1%
5105	Overtime	2,267	641	1,923	1,923	1,923	0	0.0%
5107	Part-time Overtime	0	0	600	600	600	0	0.0%
5108	Unemployment Benefits	0	1,212	0	0	0	0	0.0%
5112	PERS Relief	0	41,568	0	0	0	0	0.0%
Total Salaries and Benefits		257,312	294,016	250,121	250,121	259,788	9,667	3.9%
Maintenance and Operations								
5201	Office Supplies	0	0	0	0	0	0	0.0%
5202	Operating Supplies	5,488	7,238	6,000	6,000	6,000	0	0.0%
5203	Fuel and Lube	15,698	11,187	12,000	12,000	12,000	0	0.0%
5207	Vehicle and Boat Maintenance	7,119	5,814	10,000	10,000	12,001	2,001	20.0%
5208	Equipment Maintenance	6,194	8,539	8,000	8,000	8,000	0	0.0%
5209	Building & Grounds maintenance	8,739	10,653	12,000	12,000	12,000	0	0.0%
5210	Professional Services	861	4,628	4,500	4,500	4,500	0	0.0%
5217	Electricity	8,352	7,378	8,000	8,000	8,000	0	0.0%
5218	Water	1,036	1,037	1,300	1,300	1,300	0	0.0%
5219	Sewer	1,389	1,480	1,200	1,200	1,200	0	0.0%
5231	Tools and Equipment	3,827	3,098	4,000	4,000	4,000	0	0.0%
5235	Membership Dues	0	300	500	500	500	0	0.0%
5236	Transportation	1,312	0	2,000	2,000	2,000	0	0.0%
5237	Subsistence	119	33	1,000	1,000	1,000	0	0.0%
5256	Waste Oil Disposal	31,913	27,534	28,000	28,000	28,000	0	0.0%
5258	Float and Ramp Repairs	12,358	9,639	18,000	18,000	33,000	15,000	83.3%
5601	Uniform	3,439	3,543	3,500	3,500	3,500	0	0.0%
5602	Safety Equipment	2,703	1,669	3,000	3,000	3,000	0	0.0%
5603	Employee Training	1,590	0	3,000	3,000	3,000	0	0.0%
5637	Diving Services	3,000	0	5,000	5,000	5,000	0	0.0%
Total Maint. and Operations		115,137	103,770	131,000	131,000	148,001	17,001	13.0%
5106	Leave Cash Out	116	0	0	0	0	0	0.0%
Total		372,565	397,786	381,121	381,121	407,789	26,668	7.0%

Budget Notes:

City Of Homer
2017 Operating Budget

0612 Main Dock Maintenance				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
<u>Salaries and Benefits</u>								
5101	Salary and Wages	17,433	17,903	18,001	18,001	19,114	1,113	6.2%
5102	Fringe Benefits	11,760	10,905	10,979	10,979	11,137	158	1.4%
5103	Part-time Wages	0	725	1,854	1,854	1,960	106	5.7%
5104	Part-time Benefits	0	104	274	274	249	(25)	-9.0%
5105	Overtime	281	80	239	239	239	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	4,927	0	0		0	0.0%
	<u>Total Salaries and Benefits</u>	<u>29,474</u>	<u>34,642</u>	<u>31,347</u>	<u>31,347</u>	<u>32,699</u>	<u>1,352</u>	<u>4.3%</u>
<u>Maintenance and Operations</u>								
5202	Operating Supplies	505	1,045	500	500	500	0	0.0%
5209	Building & Grounds maintenance	1,888	949	3,000	3,000	3,000	0	0.0%
5231	Tools and Equipment	642	1,170	1,500	1,500	1,500	0	0.0%
5602	Safety Equipment	0	1,212	1,000	1,000	1,000	0	0.0%
	<u>Total Maint. and Operations</u>	<u>3,035</u>	<u>4,376</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>	<u>0.0%</u>
<u>Total</u>		<u>32,509</u>	<u>39,019</u>	<u>37,347</u>	<u>37,347</u>	<u>38,699</u>	<u>1,352</u>	<u>3.6%</u>

Budget Notes:

City Of Homer
2017 Operating Budget

0614 Dwd Maintenance				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	17,433	17,903	18,001	18,001	19,114	1,113	6.2%
5102	Fringe Benefits	11,760	10,907	10,979	10,979	11,137	158	1.4%
5103	Part-time Wages	0	725	1,854	1,854	1,960	106	5.7%
5104	Part-time Benefits	0	103	274	274	249	(25)	-9.0%
5105	Overtime	281	80	239	239	239	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	4,927	0	0		0	0.0%
	Total Salaries and Benefits	29,474	34,644	31,347	31,347	32,699	1,352	4.3%
Maintenance and Operations								
5202	Operating Supplies	1,038	607	500	500	500	0	0.0%
5209	Building & Grounds maintenance	8,117	2,202	8,000	8,000	8,000	0	0.0%
5210	Professional Services	0	0	0	0	0	0	0.0%
5231	Tools and Equipment	318	229	1,000	1,000	1,000	0	0.0%
5250	Camera Area Network	0	0	0	0	5,000	5,000	0.0%
5602	Safety Equipment	12	0	2,000	2,000	2,000	0	0.0%
	Total Maint. and Operations	9,485	3,037	11,500	11,500	16,500	5,000	43.5%
Total		38,959	37,681	42,847	42,847	49,199	6,352	14.8%

Budget Notes:

5209: The account will likely be overrun for FY 2016 because of an emergency mooring buoy repair needed in June, so that we could moor the Cruise ships to the dock.

5250: Camera Area Network is a newly added line item.

City Of Homer
2017 Operating Budget

0615 Load And Launch Ramp				Adopted	Amended	Draft	Δ %	
A/C Num.	Expenditure Categories & Descriptions	12/31/14 Actual	12/31/15 Actual	12/31/16 Budget	12/31/16 Budget	12/31/17 Budget	vs. Prior Yr Amended	
							\$	%
Salaries and Benefits								
5101	Salary and Wages	0	0	23,013	23,013	22,920	(93)	-0.4%
5102	Fringe Benefits	0	129	14,075	14,075	13,321	(754)	-5.4%
5103	Part-time Wages	0	0	10,352	10,352	7,987	(2,365)	-22.8%
5104	Part-time Benefits	0	0	1,531	1,531	1,016	(515)	-33.6%
5105	Overtime	0	0	0	0	-	0	0.0%
5107	Part-time Overtime	0	0	0	0	-	0	0.0%
5108	Unemployment Benefits	0	0	0	0		0	0.0%
5112	PERS Relief	0	0	0	0		0	0.0%
	Total Salaries and Benefits	0	129	48,971	48,971	45,243	(3,728)	-7.6%
Maintenance and Operations								
5202	Operating Supplies	0	0	500	500	500	0	0.0%
5203	Fuel and Lube	0	0	1,300	1,300	1,300	0	0.0%
5209	Building & Grounds maintenance	0	0	6,000	6,000	6,000	0	0.0%
5210	Professional Services	0	0	1,500	1,500	1,500	0	0.0%
5217	Electricity	0	0	600	600	600	0	0.0%
5218	Water	0	0	2,000	2,000	2,000	0	0.0%
5219	Sewer	0	0	2,000	2,000	2,000	0	0.0%
5220	Refuse and Disposal	0	0	2,810	2,810	2,810	0	0.0%
5231	Tools and Equipment	0	0	2,000	2,000	2,000	0	0.0%
5250	Camera Area Network	0	0	0	0	5,000	5,000	0.0%
5252	Credit Card Expenses	0	0	0	0	5,000	5,000	0.0%
5602	Safety Equipment	0	0	1,000	1,000	1,000	0	0.0%
	Total Maint. and Operations	-	-	19,710	19,710	29,710	10,000	50.7%
C/O and Transfers								
5990	TRANSFERS TO L/L RESEVE	0	0	51,819	51,819	46,354	(5,465)	-10.5%
	Total	-	129	120,500	120,500	121,307	807	0.7%

Budget Notes:

5602: FY 2016 will overrun the budget. A one time safety equipment purchase is needed (new fire extinguishers and boxes for the new facility).

5250: Camera Area Network is a newly added line item.

5252: Credit Card processing fees will be allocated to this division.



CAPITAL PROJECT FUNDS

Capital Project Funds are established to account for the financial resources, which are limited to expenditures for capital outlays, expended to acquire or construct major capital assets of relative permanent in nature. Such financial resources include grants, contributions, loans, and operating transfers from other funds. The capital project funds provide a formal mechanism to ensure that revenues dedicated to certain project are used only for that project and enable the city to meet all necessary reporting guidelines of the grantors and rules and regulations of the state and the federal government.

The City of Homer uses two major types of Capital Project Funds:

- **Depreciation Reserves**
- **Project Reserves**

Depreciation Reserves include:

- General Fund Depreciation Reserves (156)
- Fleet Depreciation Reserves (152)
- Utility (Water & Sewer) Depreciation Reserves (256)
- Port & Harbor Depreciation Reserves (456 & 452)

Project Reserves Include:

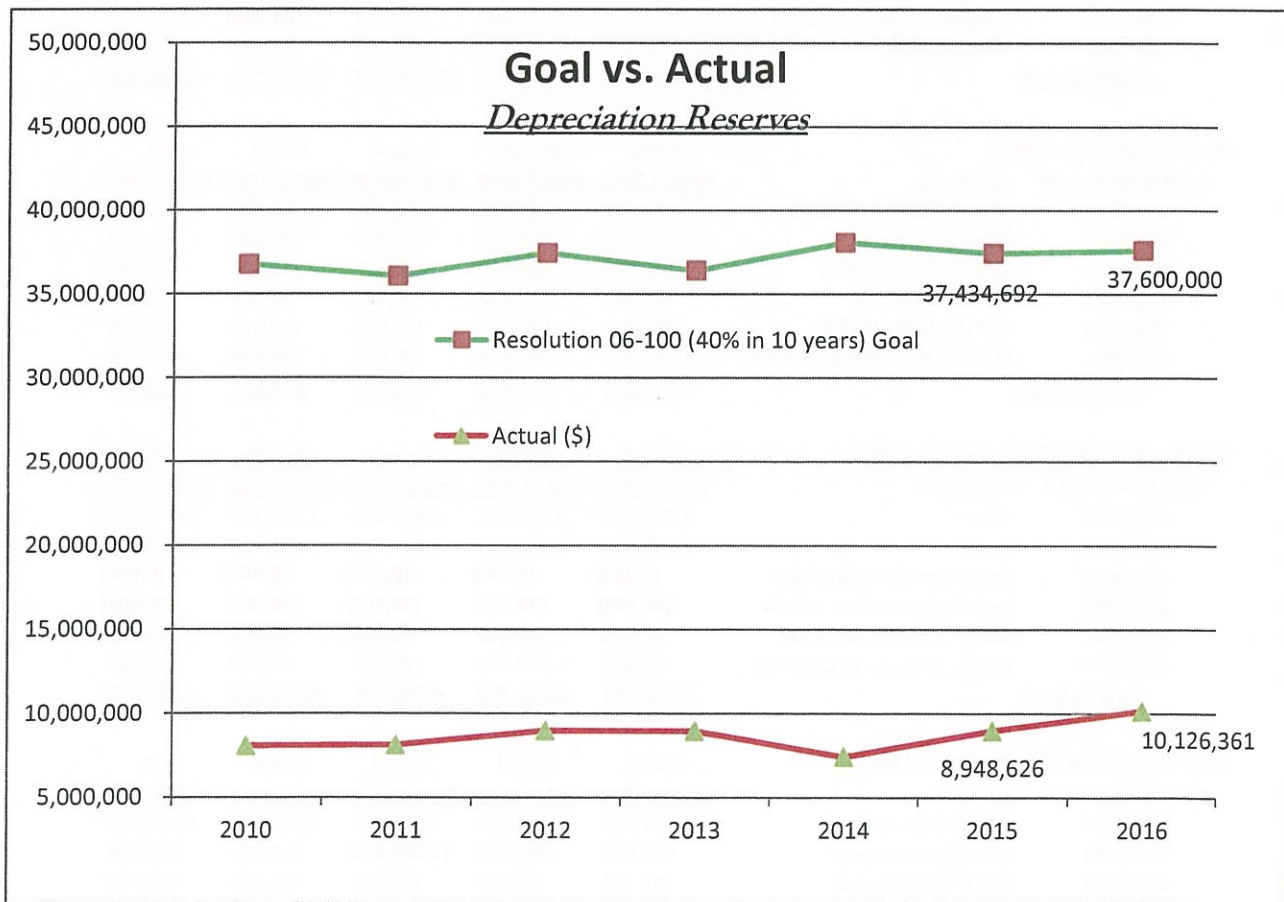
- General Fund Capital Project Reserves (151)
- General Non Capital Project Reserves (157)
- HAWSP (Homer Accelerated Water & Sewer Projects) (205)
- Water & Sewer Projects (215)
- Port & Harbor Projects (415)
- Other (Special) Reserves
 - ✓ Land (150)
 - ✓ HART(Homer Accelerated Roads & Trails) – Roads (160)
 - ✓ HART(Homer Accelerated Roads & Trails) – Trails (165)
 - ✓ Port – Cruise Ship Tax (460)
 - ✓ Ocean Dr. Loop Special Service Dist. (808)

Notes:

1. **General Fund Capital Project Reserves** (151) are fully or partially grant or loan funded projects.
2. **General Non-Capital Project Reserves** (157) are to account for none capital projects that are funded either in full or in part by grants or loaning agencies. These are usually small in dollar amount.
4. **Sales Tax Revenue** is shared by **General fund** (two thirds or 66.66%), **Homer Accelerated Roads & Trails** (one sixth or 16.67%) (HART), and **Homer Accelerated Water & Sewer Projects** (one sixth or 16.67%) (HAWSP). Ordinance 15-36 (A-2) amended Homer City Code 9.16.010 to suspend the dedication of the sales tax revenue to HART fund for a period of three years (FY 2016, FY 2017, and FY 2018).
5. **HART** funds new roads, new trails, and refurbishing existing ones.
6. **HAWSP** is the debt service fund for Water & Sewer infrastructures.
7. **Port & Harbor Depreciation & Bond Reserves** (456 & 452) – Fund 456 includes the depreciation reserves and the **Harbor Bond Reserve**. Fund 452 is established to account for the Port & Harbor Enterprise Fund's fleet reserves.

City of Homer 2017 Operating Budget

FY	<u>Net Capital Assets (Net of Accum. Depreciations)</u> <i>*(Excluding WIP)</i>	<u>Resolution 06-100 (40% in 10 years) Goal</u>	<u>Actual (\$)</u>	<u>Actual (%)</u>
2008	88,665,508	35,466,203	8,036,583	9%
2009	96,986,478	38,794,591	7,963,955	8%
2010	91,895,019	36,758,008	8,046,052	9%
2011	90,111,170	36,044,468	8,097,563	9%
2012	93,547,357	37,418,943	8,934,673	10%
2013	90,971,536	36,388,614	8,918,723	10%
2014	95,160,264	38,064,106	7,391,300	8%
2015	93,586,731	37,434,692	8,948,626	10%
2016	94,000,000	37,600,000	10,126,361	11%



City of Homer
2017 Operating Budget

Depreciation Reserve

General Fund

Fund & Account #	A/C Name	Actual 12/31/2012	Actual 12/31/2013	Actual 12/31/2014	Actual 12/31/2015	Est. 12/31/2016
156-0367	PUBLIC ART RESERVES	3,181	3,181	171	171	171
156-0369	SEAWALL RESERVES	30,640	40,640	50,640	57,513	62,327
156-0370	Animal Shelter	12,132	(5,840)	(25,895)	(29,158)	0
156-0372	Parks Needs Assessments		500	15,208	680	680
156-0375	General Fund Reserves	421,800	228,600	232,397	202,162	198,253
156-0377	Public Safety Building		300,000	96,738	314,634	225,915
156-0384	CITY HALL DEPRECIATION	(69,432)	(86,182)	(88,533)	(91,796)	88,204
156-0385	PARKS & REC DEPRECIATION	101,848	98,707	88,707	79,381	78,901
156-0387	PLANNING DEPRECIATION	61,075	61,075	36,075	36,076	36,076
156-0388	Airport Reserve	98,302	67,812	27,607	27,607	27,607
156-0390	LIBRARY DEPRECIATION	80,443	38,332	32,589	14,703	14,703
156-0393	FIRE DEPRECIATION	142,322	90,362	76,583	45,302	44,175
156-0394	POLICE DEPRECIATION	196,766	144,806	144,806	101,078	98,609
156-0395	PUBLIC WORKS DEPR.	392,347	367,924	364,464	235,013	299,815
156-0396	OLD MIDDLE SCHOOL DEPR.	194,571	194,571	188,281	188,131	188,131
156-0397	Fishing Hole Depr Res	(360)	110,316	110,316	113,546	113,546
156-0398	Information Systems Res.	0	6,264	6,264	(24,658)	25,114
156-0399	SISTER CITIES	18,708	18,708	18,196	18,197	18,197
Fund Balance		1,684,343	1,679,775	1,374,613	1,288,582	1,520,424

General Fund - Fleet

Fund & Account #	A/C Name	Actual End of 2012	Actual End of 2013	Actual End of 2014	Actual 12/31/2015	Est. 12/31/2016
152-0375	ADMIN FLEET RESERVES	58,661	61,923	63,391	66,383	66,383
152-0380	Administrative	41,929	41,929	41,929	41,929	41,929
152-0381	FIRE FLEET RESERVES	145,856	116,998	124,417	116,998	90,609
152-0382	POLICE FLEET	68,132	47,336	9,612	17,032	52,032
152-0383	PUBLIC WORKS FLEET	328,323	178,933	169,996	116,112	136,659
152-0391	FLEET INSURANCE RESERVES	130,363	130,363	139,819	139,819	139,819
Fund Balance		773,263	577,481	549,163	498,272	527,431

Water & Sewer Depreciation Res.

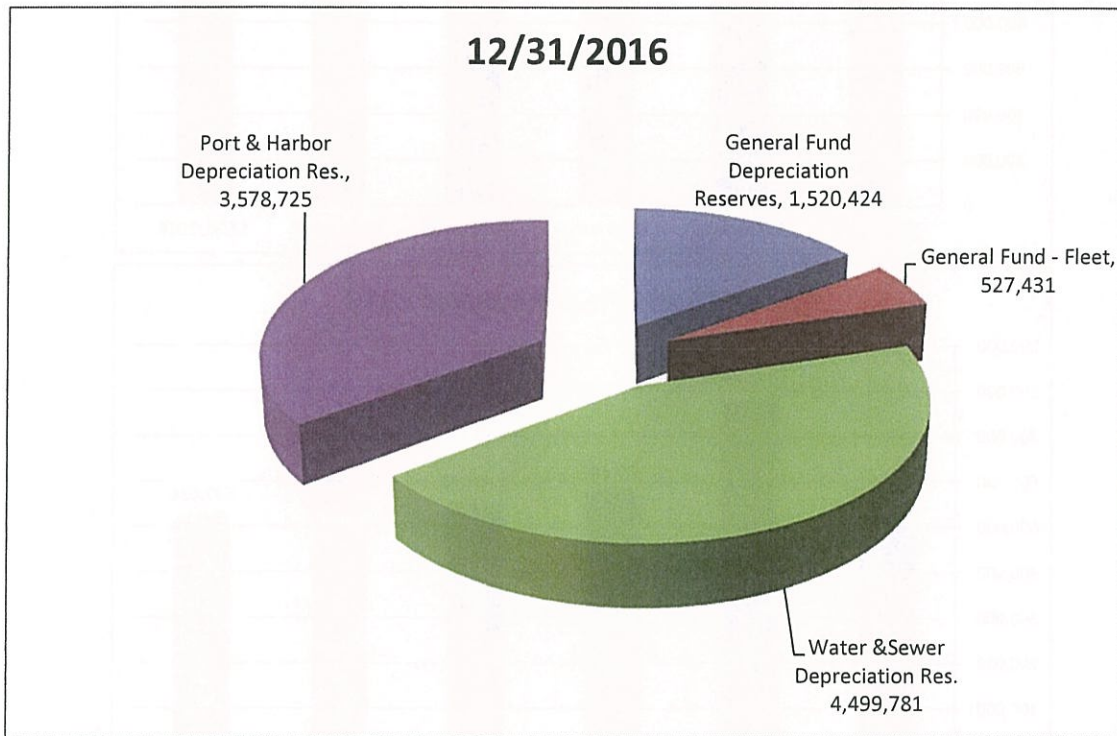
Fund & Account #	A/C Name	Actual End of 2012	Actual End of 2013	Actual End of 2014	Actual 12/31/2015	Est. 12/31/2016
256-0378	Water	2,215,273	2,162,561	2,217,062	2,245,177	2,540,313
256-0379	Sewer	2,065,520	1,794,382	1,837,713	1,841,417	1,933,912
256-0380	Spit Reservoir Tank Repair	(6,040)	(6,040)	(6,040)	(6,040)	(6,040)
256-0381	Soundview/Woodard CK Sanitary	(98,404)	(98,404)	(98,404)	(98,404)	(98,404)
256-0932	Ocean Dr Sewer - Ord 08-38	90,000	90,000	90,000	90,000	90,000
256-0934	Hillside, Ocean Dr Lp Ord 08-38	40,000	40,000	40,000	40,000	40,000
Fund Balance		4,306,348	3,982,499	4,080,331	4,112,150	4,499,781

Port & Harbor Depreciation Res.

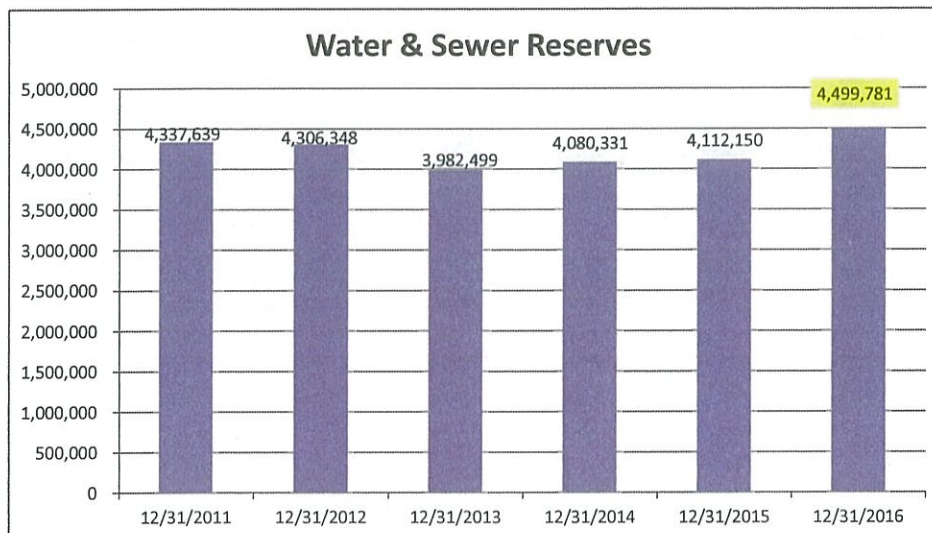
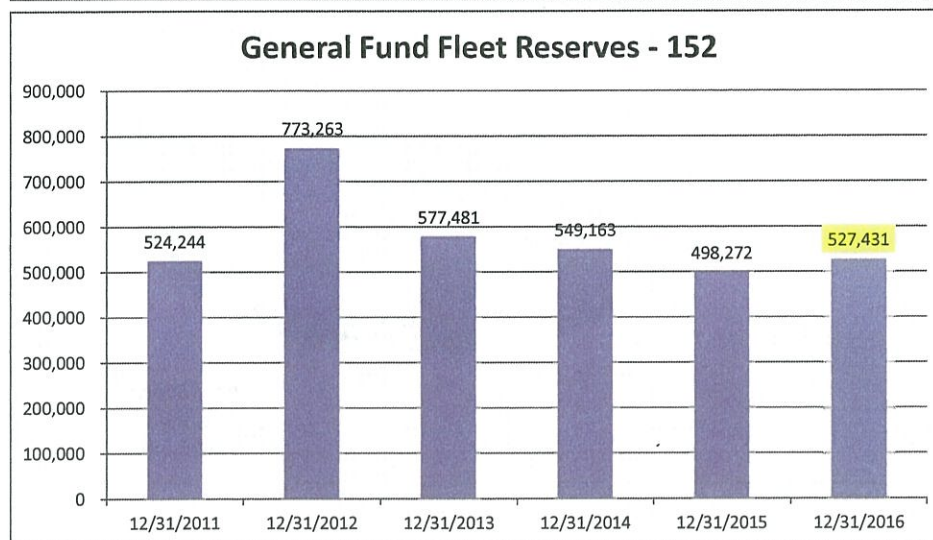
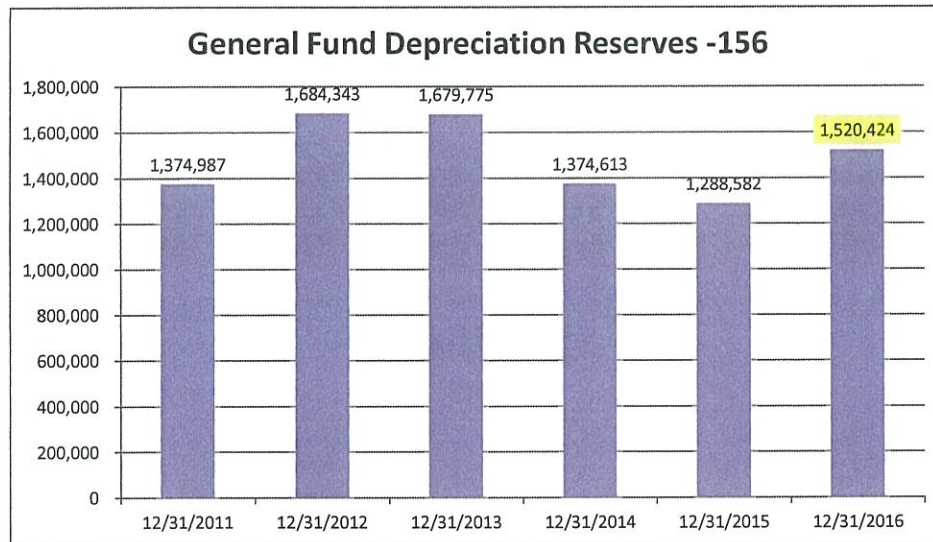
Fund & Account #	A/C Name	Actual End of 2012	Actual End of 2013	Actual End of 2014	Actual 12/31/2015	Est. 12/31/2016
456-0380	P & H Reserve	1,583,525	1,761,102	3,354,254	2,637,893	3,125,400
456-0382	P & H Bond Reserve	500,000	827,672	(2,069,953)	280,995	292,595
452-0374	P & H Fleet Reserve	87,194	90,195	102,892	130,735	160,730
Fund Balance		2,170,718	2,678,969	1,387,193	3,049,623	3,578,725

City of Homer 2017 Operating Budget

Depreciation Reserve	12/31/2012	12/31/2013	12/31/2014	12/31/2015	12/31/2016
General Fund Depreciation Reserves	1,684,343	1,679,775	1,374,613	1,288,582	1,520,424
General Fund - Fleet	773,263	577,481	549,163	498,272	527,431
Water & Sewer Depreciation Res.	4,306,348	3,982,499	4,080,331	4,112,150	4,499,781
Port & Harbor Depreciation Res.	2,170,718	2,678,969	1,387,193	3,049,623	3,578,725
Total	8,934,673	8,918,723	7,391,300	8,948,626	10,126,361

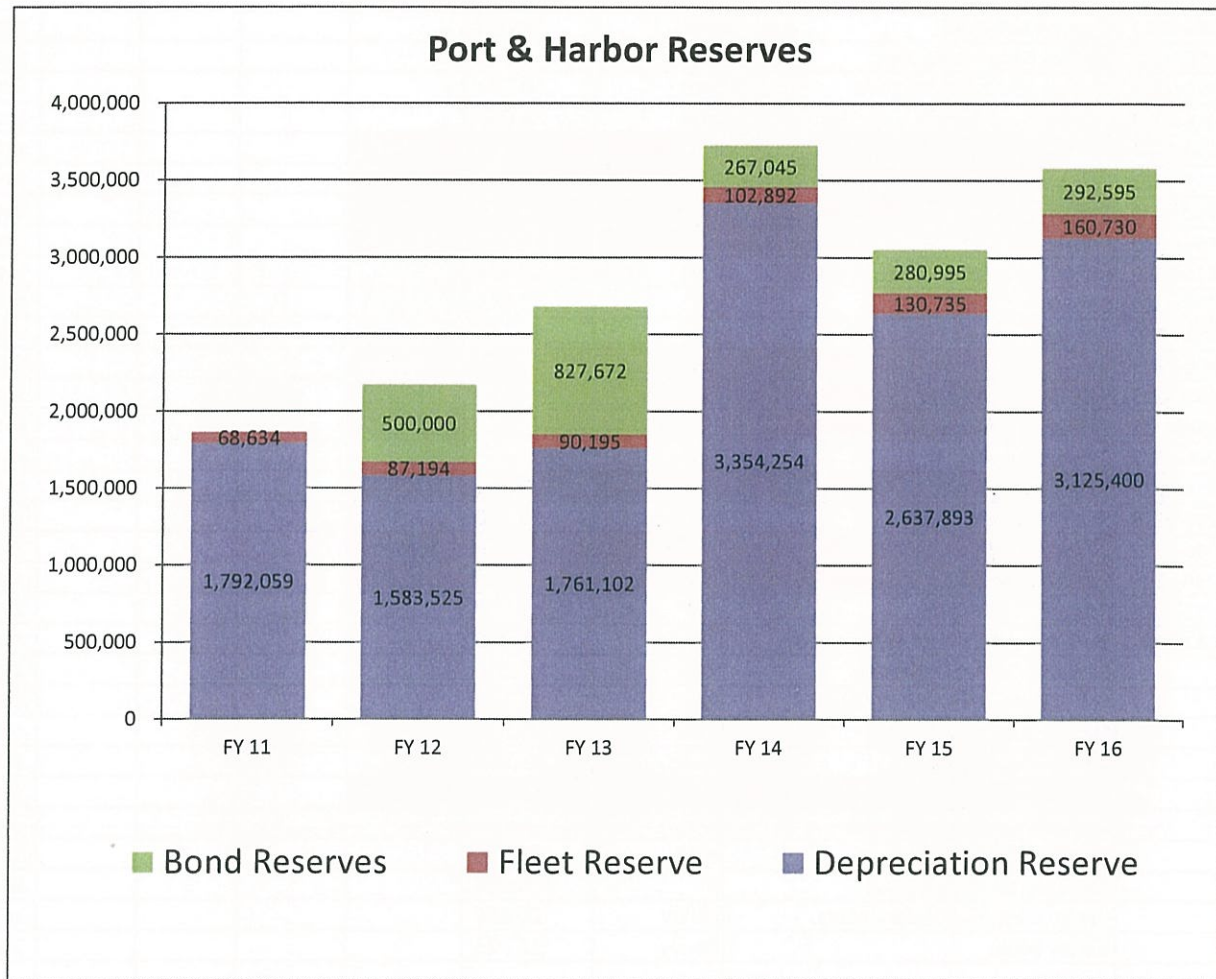


**City of Homer
2017 Operating Budget**



**City of Homer
2017 Operating Budget**

<u>Fiscal Year</u>	<u>Depreciation Reserve</u>	<u>Fleet Reserve</u>	<u>Bond Reserves</u>	<u>Total</u>
FY 11	1,792,059	68,634	0	1,860,693
FY 12	1,583,525	87,194	500,000	2,170,718
FY 13	1,761,102	90,195	827,672	2,678,969
FY 14	3,354,254	102,892	267,045	3,724,190
FY 15	2,637,893	130,735	280,995	3,049,623
FY 16	3,125,400	160,730	292,595	3,578,725



CITY OF HOMER
2017 OPERATING BUDGET

Line	Fund Dept A/C	Requests (>= \$5000) Description	BY	Amount	City Manager Approved	City Manager Amend.	Council Amend.	Council Approved	
A	B	C	D	E	G	H	I	J	
1	156-0384	City Hall Roof	City Hall (PW)	170,000					133
2	156-0393	Light Tower on R-1 Fire Dept Admin	Fire	25,000					134
3	156-0393	Emergency Ventilators	Fire	20,000	20,000				135
4	156-0390	Air Handler Maintenance	Library (PW)	18,000					136
5	152-0382	New Vehicle Request (2)	Police	90,000	90,000				137
6	456-0380	Fire Cart Refurbish	Port	25,000					138
7	456-0380	Replace Gangway Decking	Port	5,000					139
8	456-0380	Replace 12x12 bullrails DWD	Port	10,000					140
9	456-0380	Steel Grid and System 4 Decking	Port	6,000					141
10	456-0380	Upgrade P/D Lighting to LED	Port	25,000	25,000				142
11	456-0380	Parking Pay Stations Ramps 1,2,3	Port	45,000	45,000				143
12	452-0374	Manlift Replacement	Port	30,000	30,000				144
13	456-0380	Harbor Piling Cathodic Protection	Port	200,000	200,000				145
14	456-0380	Fish Dock Bait Room Refrigeration Design	Port	8,000					146
15	456-0380	Fish Dock Gratings	Port	10,000					147
16	456-0380	Fish Dock Crane #4 Refurbish	Port	85,000					148
17	456-0380	Conex Storage Unit	Port	10,000	10,000				149
18	152-0383	Building Maint. Van	PW	49,000	49,000				150
19	152-0383	PW Light Duty Pickup	PW	30,000	30,000				151
22	256-0379	Aeration Blower	Sewer	189,000					152
23	256-0379	Sewer Plant Control Computer (PLC)	Sewer	129,100	47,790				153
24	256-0379	Shaft Air Meters	Sewer	19,500					154
25	256-0379	Heating and Air System at STP	Sewer	280,000	280,000				155
26	256-0378	Raw Water Pump	Water	35,000	35,000				156
27	152-0383	Pathway Sander Unit	PW	9,000					157
28	152-385	Bishops Pavillion Roof Replacement	PARC	25,000					158
29		Education on Pet Ownership	PARC	4,500					159
30		KHP Hydroseeding and BB Court	PARC	25,000					160
31		Pave Coal Point Parking Lot	PARC	76,000					161
32		KHP Drainage Repoar	PARC	75,000					162
33		Signage for New Regulations	PARC	20,000	10,000				163
34		New Banners on Pioneer Ave	PARC	5,000					164
35		Greatland Trail Rehab	PARC	25,000					165
36		Liscensed Microwave WAN	IT	130,000					166
37		Library Computer Replacements	Library	20,000					167
38		Library Books	Library	12,723					168
39									
40		Personel/Operating Budget Requests							
41	100-0171	Building Maintenance Tech 1	PW	66,200	16,000				169
42	100-0178	Building Custodian	PW	54,800					170
43	100-0110	Bring CM Admin Assistant to full time	Admin	20,000	20,000				171
44									
45									
46									
47									
48									
49									
50									
Total Capital Requests Only				1,908,100	871,790	-	-	-	

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2016**

Requesting Department Public Works/City Hall Date 9/20/2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____
Salary Range & Step _____
Full-time ☐
Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description City Hall Roof Replacement
Fund Name: General Fund

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____
5102 Fringe Benefits _____
5103 P/T Employees _____
5104 Fringe Benefits P/T _____
5105 Overtime _____
Total Personnel Cost _____

Account Name: City Hall Depreciation Reserves
Account # 156-0384-5903
Estimated Cost: \$140,000 to \$200,000

Justification:

City Hall was expanded in 1985 and a new tar built-up system roof was installed. This was failing and was replaced in 1998 with an inexpensive rolled torch-down system with a life expectancy of 12 to 15 years. In 2017, the roof system will be 19 years old. There have been minor leaks off and on the last few years that have been controlled with tar patches, but the system needs to be replaced. The project would be for a modern, long lasting, PVC or EPDM mechanically fastened roof system that includes all new perimeter and interior metal flashing, and new drains. The budget includes design and construction, with a range to include the potential for having to tear off the old roof membranes. This will be determined during the architectural review and design process.

Consolidated Roofing gave budget number of \$16/sf tear-off and new PVC (6800 x \$16 = 108,800)
26/sf if tapered insulation system used (6800 x \$26 = \$176,800)

Requestor's Name: Dan Gardner / Mike Riley

Department Head Approval: Dan Meyer

City Manager Recommendation:

Date 12-4-16

Approved

Denied

Comments

Kalene Koester
Contribute some funding to City
Hall reserves to eventually
be able to accomplish this
project

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Fire Department Date 8/24/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Request Other Than Personnel:

Description _____

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: _____

Replace malfunctioning
light tower on R-1

Fire Department Administration

Vehicle Maintenance

100.0150.5207

\$25,000

Fire Reserve

156-0393

Justification:

The existing light tower, used to light the scene of emergencies during the dark, is an essential piece of safety equipment that provides a safer working environment during emergencies. This light source is currently inoperable and cannot be fixed again (it has been worked on multiple times over the last several years). This project would completely replace the existing halogen system with a new, LED system, which would be as bright but use significantly less power from the existing generator.

Requestor's Name: Robert L. Painter, Chief

Department Head Approval: _____

City Manager Recommendation:

Date 10.10.16

Approved _____

Denied _____

Comments _____

Kurt Koefgen

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department Fire Department Date 8/29/2016

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Emergency Ventilators

Fund Name: _____

Emergency Medical Services *Fire Reserve*

Account Name: _____

Capital Equipment

Account # _____

100.0152.5901

156-0393

Estimated Cost: _____

\$20,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Current standards of practice for patients in respiratory distress due to congestive heart failure, chronic obstructive pulmonary disease (COPD), and apnea require the use of specialized equipment that can be used to provide ventilatory assistance with supplemental oxygen. A device that can provide continuous positive airway pressure (CPAP), or function as a transport ventilator when a patient is not breathing is ideal. This device (one for each primary ambulance) will allow our ALS providers (EMT-2, 3, or paramedics) to provide this necessary skill, potentially eliminating the need to intubate the patient, which has been shown to increase the time in hospital care, which could help reduce the length of hospital admissions and costs to the patient. We have been working with our EMS medical Director to develop policies and procedures for this level of care.

Requestor's Name: Robert L. Painter, Chief

Department Head Approval: _____

City Manager Recommendation: _____

Date 10-4-16

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2016**

Requesting Department Library/Public Works Date 9/20/2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____
Salary Range & Step _____
Full-time ☐
Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Air Handler Duct Cleaning Contract
Fund Name: Library Depreciation

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____
5102 Fringe Benefits _____
5103 P/T Employees _____
5104 Fringe Benefits P/T _____
5105 Overtime _____
Total Personnel Cost _____

Account Name: Library Building Maintenance
Account # 156-0390
Estimated Cost: \$18,000

Justification:

This is recommended maintenance on the air handler system ducting. The recommended time between cleaning is 5 years and the building will have been online for 11 years in 2017 with no cleaning to date. This is necessary to keep the system and coils running efficiently and for safety as the collected debris in the ducts can contain bacteria, etc.

Contractor needs to cut and install quite a few access hatches into the ducting, rent a high-lift machine, and pay room & board. The estimate is for seven days to complete the project. The cost should be less in the future since the access hatches will already be installed.

Requestor's Name: Mike Riley / Dan Gardner

Department Head Approval: *Daney Meyer*

City Manager Recommendation:

Date 10.10.16

Approved _____

Denied _____

Comments _____

Karen Keates
funding transferred to reserves
to eventually tackle this

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
Year 2017**

Requesting Department Police Date 8/23/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description New Vehicle Purchases

Fund Name: General Fund

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: Fleet Reserve

Account # ~~100-160-382~~ 152-0382

Estimated Cost: \$90,000

Justification:

The approval of this request will result in the purchase and equipping of two new patrol vehicles. The police department is currently operating four vehicles with over 100,000 miles on them and one with over 150,000 miles. These vehicles are well beyond the point of retirement and cannot be counted on to perform safely during pursuits. They are often out of service for maintenance and the maintenance costs per vehicle are rapidly increasing. The types of repairs being required are getting bigger and more expensive and sometimes exceed the capabilities of our public works department. It is essential that we continue to upgrade our fleet and replace these aging vehicles. We can no longer rely on some of our vehicles for trips to Anchorage or Kenai. Funding this request will improve our response times, readiness and safety. We were able to replace two of our vehicles in 2016. If we replace two more in 2017 and 2018 we will be at a point where we could replace one vehicle annually to maintain our fleet in a safe and responsible manner.

Requestor's Name: Mark Robl

Department Head Approval: Mark Robl

City Manager Recommendation:

Date 8/23/2016

Approved Katei Kwoen

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-15,2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Fire Cart Refurbish 2017

Fund Name: Port and Harbor

Account Name: Reserves

Account # 456-380

Estimated Cost: \$25,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

This is year three of a seven year in-house fire cart refurbish project.

Requestor's Name: Aaron Glidden Manintenance supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Date 10-10-16

Approved _____

Denied _____

Comments _____

Kelli Koele

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department Port and Harbor Date 9-15,2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____
Salary Range & Step _____
Full-time ☐
Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Replace gangway decking
Fund Name: Port and Harbor

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____
5102 Fringe Benefits _____
5103 P/T Employees _____
5104 Fringe Benefits P/T _____
5105 Overtime _____
Total Personnel Cost _____

Account Name: Reserves
Account # 456-380
Estimated Cost: \$5,000

Justification:

This is a refurbishment project that will help resolve a slip trip hazard on one of our older access ramps, by replacing the grip strut walking surface.

Requestor's Name: Aaron Glidden Maintenance supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Date 10.12.16

Approved

Denied

Comments -

Kellie Kaska
Incorporate into maintenance
budget

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-15,2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description

Replacement 12x12 bullrails d/w/d

Fund Name: Port and Harbor

Account Name: port and harbor reserves

Account # 456-380

Estimated Cost: \$10,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

There are sections of the 12"x12" presure treated d/w/d bullrail that need to be replaced due to hard use and age.

Requestor's Name: Aaron Glidden Maintenance supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

Keller Kwesty
incorporate into maintenance
budget

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-15,2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Steel grid and system 4 decking

Fund Name: port and harbor

Account Name: reserves

Account # 456-380

Estimated Cost: \$6,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Maintenance has identified the need to begin replacing the walking/working surface of the steel grid. This funding will also allow us to stock replacement lumber for system 4 floats as well. Replacement of these high use items are necessary due to age and wear.

Requestor's Name: Aaron Glidden maintenance supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Date 10-10-16

Approved _____

Denied _____

Comments _____

Kathleen Kestey
Incorporate into maintenance
budget

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-15,2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description

Upgrade P/D lighting to LED

Fund Name: Port and Harbor

Account Name: Reserves

Account # 456-380

Estimated Cost: \$25,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

This funding will allow us to replace 12-1000watt high pressure sodium lights with energy efficient LED lights. The return on investment for this upgrade is 4 years.

Requestor's Name: Aaron Glidden Maintenance supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Approved

Denied

Comments

Katee Kresh

see RER

Date 12-13-16

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-15,2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____
Salary Range & Step _____
Full-time ☐
Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Parking pay stations ramps 1,2,3

Fund Name: Port and Harbor

Account Name: Reserves

Account # 456-380

Estimated Cost: \$45,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
Total Personnel Cost	_____

Justification:

This project will allow us to upgrade the parking fee stations at the busiest ramps at the harbor. The new Kiosks will be the same brand and style as the system we installed at the Load and Launch ramp Spring of 2015. Electronic payment systems have become the norm, and we know that the ease of use increases revenue. Electronic payment systems also reduce staff labor and increase productivity.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation:

Date 10.10.16

Approved Katie Koester

Denied _____

Comments less cash handling is an important control measure

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-13,2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Manlift replacement

Fund Name: Port and Harbor

Account Name: Fleet Reserves

Account #: 452-0374

Estimated Cost: \$30,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Currently we own a scissor lift type man lift that is primarily used on the fish dock but also shared with the maintenance department around the facility. Over the last few years we have been adding structure to the facility that will require maintenance using a man lift capable of raising crews up to 40' off the ground safely. For instance this year we installed 12-40' light poles between the load and launch ramp and the D/W/D cargo storage yard. Many of these new poles have cameras on them as well as lights which will require periodic maintenance to keep them working. Currently we are able to schedule with Public Works for the use of their bucket truck and operator but we know that puts additional hours on their used equipment and often times our schedules don't mesh. In this project we would purchase a quality used man lift to replace the old scissor lift on the fish dock. The replacement unit will be used by both P/Harbor maintenance and fish dock employees.

Requestor's Name: Aaron Glidden George Tyrer

P/H maintenance F/D supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Approved _____

Denied _____

Comments _____

Date 12/04/16

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department Port and Harbor Date 9-13,2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____
Salary Range & Step _____
Full-time ☐
Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Harbor Piling cathodic protection

Fund Name: Port and Harbor

Account Name: Port and Harbor reserves

Account # 456-380

Estimated Cost: \$200,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____
5102 Fringe Benefits _____
5103 P/T Employees _____
5104 Fringe Benefits P/T _____
5105 Overtime _____
Total Personnel Cost _____

Justification:

There are over 500 steel piles employed in Homer harbor holding the float systems in place. Some of these pile are now over 30 years old and although they were initially protected by hot dip galvanize. Over time this protection has worn away leaving the metal exposed to electrolysis. Adding cathodic protection will need to be a multiyear project in order to completely protect the older generation of piles.

Requestor's Name: Aaron Glidden P/H Maintenance supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Date _____

Approved

Kate Kucenas

Denied

Comments

necessary to protect infrastructure

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-14,2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ Hours Per Year _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description

Fish dock bait room refrigeration
design

Fund Name: Port and Harbor

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: Reserves

Account # 456-380

Estimated Cost: \$8,000

Justification:

It has been a long term goal to be able to keep the cold storage room of the Ice Plant operational year round so as to be able to continue to serve the fish buyers and fisherman who fish in the Pacific Cod season during the winter shutdown season. This project would allow us to engage a refrigeration engineer to design this improvement into the existing facility.

Requestor's Name: George Tyere Fish dock supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Date 9-20-16

Approved

Denied

Comments

[Signature]

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-14,2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Fish dock gratings

Fund Name: Port and Harbor

Account Name: Reserves

Account # 456-380

Estimated Cost: \$10,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

This is refunding an ongoing gratings replacement project for the Fish Dock

Requestor's Name: George Tyere fish dock supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Date 10.10.16

Approved _____

Denied _____

Comments _____

Katie Reeves
incorporate into maintenance
budget

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Port and Harbor Date 9-14,2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Fish Dock crane # 4 refurbish

Fund Name: Port and Harbor

Account Name: port and harbor reserves

Account # 456-380

Estimated Cost: \$85,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

This is a continuation of the fish dock crane refurbishment project.

Requestor's Name: George Tyere Fish Dock supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation: _____ Date 10.10.16

Approved _____

Denied _____

Comments _____

[Signature]

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department Port and Harbor Date 9-14,2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Conex storage units

Fund Name: Port and Harbor

Account Name: Reserves

Account # 456-380

Estimated Cost: \$10,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

The port and harbor maintenance department is requesting to replace the two conex storage units that are used for the purpose of storing important and valuable port harbor repair components. Due to the maintenance departments limited amount of fenced yard area we use the Conex vans as a way to expand our secure/storage capabilities. The old units are rusted through and we are seeing water damage from rain and snow.

Requestor's Name: Aaron Glidden Maintenance supervisor

Department Head Approval: Bryan Hawkins

City Manager Recommendation:

Date 10-4-16

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2016**

Requesting Department Parks/Public Works Date 9/20/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____
Salary Range & Step _____
Full-time ☐
Part-time ☒ Hours Per Year _____

Request Other Than Personnel:

Description Building Maintenance Van
Fund Name: PW Vehicle Depreciation

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____
5102 Fringe Benefits _____
5103 P/T Employees _____
5104 Fringe Benefits P/T _____
5105 Overtime _____
Total Personnel Cost _____

Account Name: C-O Rolling Stock
Account # 152-0383-5902
Estimated Cost: \$49,000

There are a number of very old light duty vehicles at Public Works that have, or are about to exceed their useful life. It is getting more difficult to obtain some of the parts necessary to keep them on the road. Attached is a listing of the PW light duty vehicles and their age to provide an overview for anticipating vehicle replacements in the near future.

This particular request is to replace the 1995 Chevy Astro van (22 years old in 2017) that is in use in the building maintenance department. It was originally owned by the state as a commercial truck inspection vehicle, and was then handed down to the Homer Police Department for transporting prisoners before ultimately going to building maintenance. This vehicle is under constant repair with over 228,000 miles. It currently needs a new ABS control module which can no longer be obtained.

The proposed new van will be a full size van with 4-wheel drive.

Requestor's Name: Mike Riley / Dan Gardner

Department Head Approval: *Cheryl Meyer*

City Manager Recommendation: *Kalani Kresler*

Date 10.4.16

Approved

Denied

Comments

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2016

Requesting Department Parks/Public Works Date 9/20/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☒ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Light Duty Pickup

Fund Name: PW Vehicle Depreciation

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Account Name: C-O Rolling Stock

Account # 152-0383-5902

Estimated Cost: \$30,000

There are a number of very old light duty vehicles at Public Works that have, or are about to exceed their useful life. It is getting more difficult to obtain some of the parts necessary to keep them on the road. Attached is a listing of the PW light duty vehicles and their age to provide an overview for anticipating vehicle replacements in the near future.

This particular request is for a new Ford F150 truck which would ultimately be replacing a 1991 Chevy S10 pickup that is regularly being repaired. If this vehicle is not replaced, PW will need to plan on some extensive work to it over this winter. It would be throwing good money at a very old vehicle.

Requestor's Name: Dan Gardner

Department Head Approval: Carey Meyer

City Manager Recommendation:

Approved

Denied

Comments

Date 10.4.16

Kurt W. Cooker

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Public Works Date 9/9/2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ Hours Per Year _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Replacement of Digester Aeration Blower

Fund Name: Sewer Reserve

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: SWR RESERVES

Account # 256-0379

Estimated Cost: 189,000.99

Justification:

Aeration is critical in reducing the solids removed from the waste stream before final disposal. The blowers in place now are rotary lobe type and 25 years old. There is very little control over how much air is delivered to the digesters. For six month or more of the year the solids load is such that we have to run two blowers. Because the current blowers do not allow for any adjustment This is usually more air than needed but with the digesters more air is better than not enough. These funds would be used to replace three 30hp rotary lobe blowers with two 50hp High Speed Turbine or Hybrid Rotary Screw blower. HST and Hybrid blowers are electrically more efficient than rotary lobe. New technologies allow blowers to deliver the exact amount of air needed for efficient operation. The electric bill for the STP is about \$200,000 a year. Most of that cost is created by blowers, compressors and UV disinfection. Saving on electrical cost could be substantial.

Requestor's Name: Todd Cook

Department Head Approval: *Carey Meyer*

City Manager Recommendation:

Date 10.12.16

Approved _____

Denied *Katie Kuester*

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Public Works Date 9/9/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Replace Programmable Logic Computer (PLC) at STP.

Fund Name: Sewer Reserve

Account Name: SWR RESERVES

Account # 256-0379

Estimated Cost: \$129,101 \$47,790

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

We are running the Sewer Treatment Facility with a 25 year old Programmable Logic Computer (PLC). The PLC is the automated control system that runs all the equipment at the Sewer Treatment Facility. The PLC is essential to the operation of the STP. Funds would replace 25 year old equipment and update programming.

Work can be phased as follows: Phase I PLC upgrade \$47,790, Phase II 505 I/O upgrade \$38,151 and Phase III PLC I/O spare, control Rm Panel upgrade \$43,160.

Requestor's Name: Todd Cook

Department Head Approval: Caray Mega

City Manager Recommendation: Kalvin Koelsch

Date 10.4.16

Approved _____

Denied _____

Comments _____

Project can be phased. Recommend funding 1st phase only.

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Public Works Date 9/9/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Replace shaft air meters at

Wastewater Plant

Fund Name: Sewer Reserve

Account Name: SWR RESERVES

Account # 256-0379

Estimated Cost: \$19,500

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

The Wastewater Plant's main component is two, 500 foot deep shafts that act as an aeration tank. Air is injected into the waste stream as it enters and exits the shaft. Air is critical for lifting solids out of the shaft and for the removal of the solids from the system. The operators monitor and adjust the air daily. Correct adjustment are a key part of the waste treatment process. The meters, used to monitor and base adjustments on, are 25 years old and failing. The meters need to be replaced so the operators can make the most accurate adjustments possible to ensure compliance with the NPDES permit.

Requestor's Name: Todd Cook

Department Head Approval: Craig Meyer

City Manager Recommendation: Kate Wester

Date 10.5.16

Approved

Denied

Comments

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Public Works Date 9/9/2016

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ Hours Per Year _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Replace Heating and Air System at STP

Fund Name: Sewer Reserve

Account Name: SWR RESERVES

Account # 256-0379

Estimated Cost: \$200,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____
5102 Fringe Benefits _____
5103 P/T Employees _____
5104 Fringe Benefits P/T _____
5105 Overtime _____
Total Personnel Cost _____

Justification:

The HVAC system at the Sewer Treatment Facility was originally installed in 1990. Much of the system is no longer functional and the control system is so out dated that it is almost impossible to find replacement parts. When we can find parts they are very expensive. The coils in the air handlers and heat recovery system are so corroded that they can not be repaired. The house on these units are very codded also. Duct work, grilles and dampers are extremely corroded and need replacing. Funds would replace two of the three air handlers, the heat recovery system, dust work, grilles and dampers, that are non functional. Due to change in OSHA regulation the system should be designed by a mechanical engineer. Engineering fee are includes in this request. The heat recovery system accounts for about half of this cost. OSHA requires a certain amount of air exchanges per hour in the building. The heat recovery system pulls some of the heat out of the air before it is exhausted so the boiler doesn't have to work as hard raising the temp of the fresh air that is being brought in to the building. It's reasonable to assume that we may see a slight savings due to the efficiency of the new heat recovery unit. Beside recovering heat it also removes some of the humidity, there by reducing employee exposure to bacteria in the moist air. The humidity is also causing some operational issues with the chemicals used to remove solids from the waste stream.

Requestor's Name: Todd Cook

Department Head Approval: *Carol Meyer*

City Manager Recommendation: *Katherine Kuehn*

Date 10-4-16

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Public Works Date 9/9/2016

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Raw water pump replacement

Fund Name: Water Reserve Fund

Account Name: WTR Reserve

Account # 256-378

Estimated Cost: \$35,000

(FINANCE DEPT WILL COMPLETE)

S101 Permanent Employees _____

S102 Fringe Benefits _____

S103 P/T Employees _____

S104 Fringe Benefits P/T _____

S105 Overtime _____

Total Personnel Cost _____

Justification:

Replace a 40 year old raw water pump (pump #3). This pump is one of three pumps that we depend on to deliver raw water to the treatment facility. The pump shaft is extremely worn, wobbles and leak excessively. Water leakage is causing damage to building, the entry way and is a serious safety hazard in the winter months. Pump #1&2 were replaced using FY15/16 budget.

Requestor's Name: Todd Cook

Department Head Approval: *Carol Meyer*

City Manager Recommendation: *Kelley Koester*

Date 10-4-16

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2016

Requesting Department Public Works Date 9/29/2016

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____
Salary Range & Step _____
Full-time ☐
Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Pathway Sander Unit
Fund Name: PW Vehicle Depreciation

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____
5102 Fringe Benefits _____
5103 P/T Employees _____
5104 Fringe Benefits P/T _____
5105 Overtime _____
Total Personnel Cost _____

Account Name: C-O Rolling Stock
Account # 152-0383-5902
Estimated Cost: \$9,000

Justification:

Our pickup sander trucks are too large to sand many meandering portions of the Pioneer Avenue sidewalks (approximately 1600 lineal feet of meanders) leaving them un-sanded creating slippery conditions and a large liability to the city. Additionally, the detached Spruceview trail (2350 lineal feet) is left unsanded because a full size truck cannot travel the narrow path. This proposed .5 CY sander is a complete unit that fits into the back of the Tool Cat and will allow for sanding of these sidewalks. This is not a unit for doing long trails/paths that require significant travel distance from PW due to the small quantity of sand that can be carried. When considering construction of new paths/trails, the city should consider the added maintenance costs and consider making all trails wide enough to accommodate full size pickups for plowing and sanding.

Requestor's Name: Dan Gardner

Department Head Approval: Carey Meyer

City Manager Recommendation:

Date 10.10.16

Approved

Denied

Comments

Kelley Kiser for

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Bishop's Beach

Pavilion Roof Replacement

Fund Name: _____

Account Name: Parks & Rec Reserves

Account # 156-385

Estimated Cost: \$25,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

The pavilion at Bishop's Beach is a well used facility and requires a new roof. This a general maintenance requirement of facility equipment.

(Project may be completed for less depending on using inhouse labor or contracting the work out.)

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation: _____ Date 10/10/16

Approved _____

Denied _____

Comments _____

Katie Kuester
good candidate for future grant
project

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____
Salary Range & Step _____
Full-time ☐
Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Educational Outreach
Regulations and Responsible
Pet Ownership
Fund Name: _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
Total Personnel Cost	_____

Account Name: _____

Account # _____

Estimated Cost: \$4,500

Justification:

Educational Outreach Program through media – both radio and print on dog ownership responsibilities and regulations. This can be used to match funds from local entities for dispensers, receptacles and supplies. (A promise to provide \$500 towards Dispenser/Receptacles if the City matches this amount has been made by Homer Animal Friends. The Commission can match that amount with their remaining 2016 Budget)

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation:

Date 10.10.16

Approved _____

Denied Kate Koester

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Karen Hornaday Park

Hydroseeding and Basketball
Court

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: \$25,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Topsoil and Hydroseeding the field area surrounding the new pavilion at Karen Hornaday Park, install new Basketball Court in area between the upper ballfield, restroom and new pavilion. Consideration was provided for the Skateboard park in the construction of the new Police Station but not the Basketball Court

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation: _____ Date 10/10/16

Approved _____

Denied _____

Comments _____

Kate Keston
good candidate for grant

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Paving Coal Point Parking Lot

Fund Name: HART Program - Trails

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: _____

Account # _____

Estimated Cost: \$76,000

Justification:

Pave Coal Point parking lot and stripe, same as the work completed at Bishop's Beach parking lot, using HART trails funds. (Seafarers memorial parking lot expansion, 2014, also was approved for HART Trail funded improvements, as a trailhead). Partnering with Port to pay for the project; this would create parking for ice dock area workers and the grid. This project may cost less than estimated due to the majority of work is done. Parking spaces to be designated for exclusive use of Coal Point Park patrons requested.

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation:

Date 10/10/16

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Karen Hornaday Park

Drainage Repair

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: \$75,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Fix Ballfield Drainage Issues at Hornaday Park behind upper (far westerly) back field – the area along the outfield towards the west does not drain. Possible solution is to dig a deeper ditch to improve drainage.

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation:

Date 10.12.16

Approved _____

Denied _____

Comments

Kathy Loester
good grant candidate

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Regulatory Signage

Fund Name: _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: Park Reserves

Account # 156-385

Estimated Cost: \$20,000 ~~\$20,000~~ \$10,000

Justification:

The City Council has implemented a number of new regulations for city parks and beaches and appropriate signage should be installed to inform visitors and residents of the new regulations and requirements especially the city beaches/accesses and city parks i.e. Jack Gist Park

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation:

Date 10.10.16

Approved AM. Katie Kuester

Denied _____

Comments Potential partners to help

w/ cost. Maybe sign in phases w

more work is being done

on Park Policy.

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Replace Street Banners for Pioneer Ave

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: \$5,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Initiate banner replacement program for Pioneer Ave, summer and winter banners. Have about 23 posts, for a total of about 50 banners for summer and winter decorations (a few replacements on hand). Immediate need is for new winter decorations; have fewer than half the number needed for the light posts, and many are in disrepair. (Commission priority is summer banners, working w Pioneer group, although if winter decorations are cheap, they are enjoyed by the community) includes printing setup and delivery costs

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation:

Date 10-10-16

Approved

Denied

Comments

Katie Kuester

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Renew Budget Request

Trail Rehab

Fund Name: HART Program - Trails

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: _____

Account # _____

Estimated Cost: \$25,000

Justification:

Request renewal of 2013 approved trail projects: Greatland Street Trail rehab together with Fairview Trail/Hornaday Park pathway along Fairview

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation: _____ Date 10/10/16

Approved _____

Denied Kate Koester

Comments already approved in 2013

budget

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department IT Date 9/2/2016

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description

Licensed Microwave WAN

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: \$130,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

The City of Homer needs to upgrade the bandwidth, security, and reliability of the Wireless Network links interconnecting all City Buildings. This project will build out a carrier grade licensed Microwave Ring network. The Microwave links will be 350Mbit full duplex and carry a FIPS-140-2 certification as required for the Homer Police Department. The expected life span is 10 years. An alternate option is a 36 month lease with a \$1 residual. This would be approximately 3 annual payments of \$50,000.

Requestor's Name: Nick Poolos

Department Head Approval: _____

City Manager Recommendation:

Date 10-10-16

Approved _____

Denied _____

Comments

Kate Kuester
Did transfer \$ into reserves
increase we need to implement
Plan B quickly. Believed for now.

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Library Date Aug. 31, 2016

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Public-Use computer replacement

Fund Name: Library Donation -- 803

Account Name: Library -- 0375

Account # Computer-related items -- 5233

Estimated Cost: \$20,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Computers and Internet access are core services of a public library in the 21st century. IT informs me that they can no longer support the existing computers going forward. Depreciation funds were requested the past three years but not funded; thus we have no budget to replace these computers, heavily relied upon by many members of the public (49,406 sessions in 2015) to job search, email, do taxes, apply for jobs and PFDs, create resumes, conduct business and do research. Cost: 25 CPUs with Windows license + 25 monitor stands @ \$800 each = \$20,000. It is particularly important to maintain computers and Internet access during periods of economic recession as fewer people can afford home Internet access and more rely on library access to information, email, job applications, etc.

Requestor's Name: Ann Dixon

Department Head Approval: _____

City Manager Recommendation:

Approved

Denied

Comments

Date 10.10.16

Kate Wester

Fund through Library
Donation Fund

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department Library Date Oct. 10, 2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Books

Fund Name: Library Donation -- 803

Account Name: Library -- 0375

Account # Books -- 5228

Estimated Cost: \$12,723

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

The Library's book budget was cut by 43% in 2016. Thanks to a Rasmuson grant, the Library has been able to continue to update its collection and purchase many of the books local residents want to read. Grants are meant to supplement local support, however, and cannot be relied upon every year. The current \$27,000 book budget is insufficient to meet the needs and interests of a library our size, which circulated over 78,000 books in 2015. It is particularly important to maintain adequate library funding during times of economic downturn because library use tends to increase as people have less money. Adding \$12,723 from the Library Donation Fund to the book budget helps address that insufficiency, though the total will still represent a significant cut from 2015.

The Library Donation Fund currently holds \$32,723.

Requestor's Name: Ann Dixon

Department Head Approval: _____

City Manager Recommendation:

Date 10-10-16

Approved Kate Koestel

Denied _____

Comments Fund through library donation

fund

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department Public Works Date 9/29/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title Building Maint Tech 1
Salary Range & Step 8B
Full-time ☒
Part-time ☐ Hours Per Year 2080

Request Other Than Personnel:

Description _____
Fund Name: General Fund

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees
5102 Fringe Benefits
5103 P/T Employees
5104 Fringe Benefits P/T
5105 Overtime
Total Personnel Cost

\$38,000
\$28,200
\$15,000
\$1,000
\$66,200
\$16,000

Account Name: PW General Maintenance
Account # 100.171.5101 - 5102
Estimated Cost: \$66,200
\$16,000

Justification:

With the number of current buildings to maintain (14 department bldgs. + 11 restroom facilities) our building maintenance division cannot keep up with the workload and needs additional help. Additionally, this position will help to cover for janitorial duties when one of our (2) custodians is on leave.

There has been no increase in Bldg Mntc. since prior to the construction of the library, the city hall expansion, the five new restrooms, or the new Harbormaster office. In the 2016 budget, this department lost the 6-month winter position used in Bldg Mntc. As soon as funds can come available, this position should be filled.

New buildings come with more work rather than less with all the new controls, air handling systems, security cameras, sprinkler systems, etc.

Requestor's Name: Dan Gardner / Mike Riley

Department Head Approval: Carey Meyer

City Manager Recommendation:

Date 10-7-16

Approved AM. Katie Koster

Denied _____

Comments

reduced to P/T temporary position to help w/ small part of demand within budget constraints

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department Public Works Date 9/29/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title Building Custodian
Salary Range & Step 3B
Full-time ☒
Part-time ☐ Hours Per Year 2080

Request Other Than Personnel:

Description _____
Fund Name: General Fund

(FINANCE DEPT WILL COMPLETE)	
5101 Permanent Employees	<u>\$29,500</u>
5102 Fringe Benefits	<u>25,300</u>
5103 P/T Employees	
5104 Fringe Benefits P/T	
5105 Overtime	
Total Personnel Cost	<u>\$54,800</u>

Account Name: Janitorial
Account #: 100.0178.5101-5105
Estimated Cost: \$54,800

Justification:

We currently employ (2) full time custodians. With the number of current buildings to maintain (14 department bldgs. + 11 restroom facilities) our building maintenance custodial division cannot keep up with the workload and needs additional help. There has been no increase in Janitorial since prior to the construction of the library, the city hall expansion, the five new restrooms, or the new Harbormaster office.

Presently when one of our FT custodians is on leave or sick one of our Building Maintenance Technicians must fill in which detracts significantly from their other normal duties and costs the city due to paying higher salaries at overtime rates. We do currently have an on-call person that is sometimes available to work when a janitor is on leave.

Requestor's Name: Dan Gardner / Mike Riley

Department Head Approval: *Craig Meyer*

City Manager Recommendation:

Date 10-10-16

Approved

Denied

Comments

Kurt Koesler

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017

Requesting Department Administration Date 10/10/2016

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title Executive Admin Assistant

Salary Range & Step 12-K

Full-time

☒

Part-time

☐

Hours Per Year _____

Request Other Than Personnel:

Description _____

Fund Name: _____

Account Name: _____

Account #

100-0110-5101

Estimated Cost:

GF \$18,500

(PIH - airport slight
increase too)

\$ 2,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

For the 2016 budget year, Administration cut the Executive Admin Assistant to a Part-time position. Throughout 2016 the department has struggled to make this cut work, but it has become apparant, that a Full-time Executive Admin Assistant is necessary in order to handle the workload placed on the City Manager, and in order to be responsive to the public.

Requestor's Name:

Katie Koerter

Department Head Approval:

City Manager Recommendation:

Approved

Denied

Comments

Katie Koerter

Date

10-10-16



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: MAYOR WYTHE AND CITY COUNCIL

CC: KATIE KOESTER, CITY MANAGER

FROM: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 21, 2016

SUBJECT: JACK GIST PARK NOISE CONCERNS

The Commission discussed and reviewed the issues presented by two property owners that have property that borders the backside of Jack Gist Park at their regular meetings held on June 16, 2016, August 18, 2016 and September 15, 2016 at the request of Council member Lewis.

At the June 16, 2016 regular meeting there was comment provided by two property owners that have property located adjacent to the lower or southern end of the park and borders the first four tees and baskets of the Disc Golf course installed four years ago by a group of volunteers on approval by Council. The complaints ranged from general noise to loud expletives, noise from the players throwing the Frisbees at the baskets directly behind the property owner's home irritating their dogs causing them to bark incessantly, people in the park after hours and lack of police presence/enforcement.

At the August 18, 2016 regular meeting the Commission entertained testimony and public comment by several members of the public, the Disc Golf Club and one property owner. It was apparent that there were several issues notwithstanding the general complaint of noise and foul language funneling down towards the property owners.

After lengthy discussion the commission made the following recommendation to change the park operating times, closing the park at 10:00 p.m. and installation of additional signage to include the closure time, being mindful of neighboring property owners and the use of foul language and loud noise. It was requested to postpone implementing these recommendations until notification was given to the Softball Association since they did not have a representative at the meeting.

At the regular meeting of September 15, 2016 the commission discussed and were informed that the Softball Association while not happy about the closure times would modify their schedules to comply with the new rules, the commission agreed to forward the recommendations regarding closure and signage to Council and address additional remedial recommendations at a later date.

Following are the excerpts from the minutes of the meetings mentioned:

Minutes

June 16, 2016

Regular Meeting

D. Noise and Jack Gist Park Concerns

Chair Steffy introduced the item into the record. He reviewed the request from Council to facilitate a solution to the complaint. He noted that he has never visited the park. He referred to the mentioned privacy wall that was never funded and related a previous experience during his tenure as Park Manager in Fairbanks. He suggested following staff recommendation to encourage collaborative solutions with the Disc Golf Association.

Deputy City Planner Engebretsen suggested that if the commission decides to facilitate a discussion at the next meeting to invite Councilmember Lewis to attend.

Commissioner Lowney related her recollection of the prior history on this issue that has been before the commission three years ago. She did note that the commission recommended a natural barrier, to allow vegetation to grow and fill in an area between the residences and the Disc Golf course and that it should assist with diffusing the noise. She acknowledged that tees one and two are close to Mr. Arsenault's house but that the distance of 50 feet is exaggerated. Commissioner Lowney has been on that course and personally could not see Mr. Arsenault's home from the course. She sympathized with him, knowing what he has experienced as they have a basketball court just down from her home and when someone turns on the music late at night it can be a bit irritating. She additionally expressed concern with the temper Mr. Arsenault displayed and conducting a meeting with everyone and the commission's ability to channel that aggression.

Commissioner Lowney expressed belief that the Disc Golf people need to address these complaints but that they are positive group of people, her nieces play and it is a positive thing but with some negative attached to it as with anything else. She recommended installation of walls around the tees to deflect the noise that the Frisbee hitting the baskets may help.

Commissioner Ashmun recommended more enforcement or patrols as it may be people who are at the park that are not playing Disc Golf. She is not sure what they can do regarding enforcement with their limited police force.

Commissioner Archibald opined the Mr. Arsenault had a valid complaint if the disc golfers are behaving in that manner. Staff recommended the commission exercising caution since there is no evidence that it is the disc golfers behaving badly.

The commission discussed possible solutions and approaches on handling this matter such as a neighborhood meeting which may or may not go smoothly due to the high tempers, recommend staff entertain discussion with both parties and clarification on specifics of the complaints such as time frames, does it happen during the day and on the weekends. Further factors is verbal assault, such as profanity, enforcement or rules, possible change in operating hours for the park and separate hours for the Disc Golf course and closure was discussed.

Commissioners recommended discussing and request the following:

- Can they police themselves or the course?*
- Are the problems coming from the users/players on the course or just visitors to the park in general?*
- Would they be amenable to changing the last tee time as 8:30 p.m.*
- Earliest tee time 9:00 a.m.*

- *This is a public park*
- *Try these suggestions for the month of July through August meeting date then take further action if required at the August meeting*
- *Suggest closure during the week of the course.*
- *Relocate the baskets/tees that are located behind the residences*
- *Establish partial fencing around baskets and post notices of quiet times, please be considerate of neighbors, etc.*

This item will be on the August agenda. Staff will invite members of all parties involved to attend.

Minutes

August 18, 2016

Regular Meeting

PENDING BUSINESS

A. Jack Gist Park Noise Concerns

Chair Steffy read the title into the record and summarize the background information provided by staff since several of the commissioners were not around the first time. He added that now the commission needs to discuss the conflict between the neighbors and the disc golf park. He noted that the first recommendation was the alteration of the park hours.

The commissioners discussed that the later hours are the issue and it is not so much scheduled use of the park but the unscheduled use later in the evening that presented a problem. It was noted that the usual quiet hours established for all parks should be applied to this park for consistency. Commissioner Lowney commented on the Arsenault report of all the noise generated from the park being an annoyance and that they could probably supply specific instances regarding the activities at those two holes closest to them but that closing at 10:00 p.m. would accommodate the ball players too. She also cited that changing the time is easily accomplished however they run into the issue of enforcement and maybe some assistance by the disc golf players with self-enforcement. The commission also discussed closing and locking the gate, and who would be responsible for closing and locking the park every night. Additional first initial actions would be improved signage such as replacing the map, larger, informational signage to alert the users to the close proximity of the neighbors, self-enforcement by the disc golf course users, installation of cloth baskets, alternate course for the summer season and relocating those two baskets.

Chair Steffy would like to address each recommendation separately. Noting he has not heard any opposition to the early morning hours. Chair Steffy wanted to make the motions separately taken on the separate merits so that it does not get shot down due to one portion of the motion.

LOWNEY/ROEDL – MOVED TO AMEND THE JACK GIST PARK CLOSING HOURS TO 10:00 P.M.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Steffy then noted the next recommendation was to have an alternate course during the summer. He would recommend installing alternate locations for holes one and two. Staff recommended input from the Disc Golf Association players on the alternate course layout and relative costs. The

commissioners suspended the rules to have a direct discussion with the members of the Disc Golf present on possible remediation that could be implemented to solve the problem.

Edan Badajos, speaking for the disc golf players, stated that the course was installed slightly different than that of the provided map, but that holes one through four were the same. He also stated that all the equipment, materials and labor was provided through sponsorship by local businesses, donations and volunteer efforts. There is still a core group that maintains the tees and baskets, clean up trash; maintain the park areas that the course occupies and assists the city in clearing additional park land to prevent illegal camping. The initial investment costs for the tees and basket including the concrete was \$1600. The baskets can be removed and transfer to another location. They would need funding for additional tee-pads and basket sleeves.

They are just slabs flush with the ground but not with rebar and could be relocated or removed if required but it would be simpler to build and pour new ones.

Mr. Badajos agreed with the hours but before implementing he like the softball people to be informed of the change since it would affect them. As far as relocating the tee pads and holes there may be some changes that could be implemented especially if they could use the middle field which currently is not be used. The Homer Softball Association which he is a part of currently only uses the upper larger field.

Chair Steffy stated that he would want an official nod from the Softball association before using those fields. Commissioner Roedl inquired about the installation of sound barriers at about the same costs as it would be to put in those new tee pads.

Commissioner Lowney brought forward the concern of making decisions and then countering those decisions in the next discussion so would prefer to entertain all the discussion then take action by making appropriate motions. Chair Steffy acknowledged her concern and agreed to discuss then make the necessary motions.

Further discussion on the installation and use of sound barriers as far as the commissioner's prior experience ensued. Commissioner Ashmun noted several remedies used at her last place of residence and nothing worked and they had the benefit of an engineer. She noted that short of putting in one of those walls that are used in major cities to combat the traffic sounds she is not sure anything would work. It was noted that it might just make the noise worse with noise bouncing off the wall from the other side and deflected back to the homeowner. Some points on the pro side of the barrier issue were the visual border, a show of good faith to abate that noise, aesthetics, location of walls could infringe upon the intent of the game to play where it lay, question as to walls needed at the pitching area or just the baskets, clearing additional areas to the west for replacement of those tees and baskets in question, funding issues to relocate those baskets, etc.

Commissioner Lowney cautioned the consideration of use of the middle field as there is only one field available and that would possibly compromise availability during tournaments. Further discussion on creating a dual usage for that area when not being used by the ballplayers ensued.

Chair Steffy inquired about dipping the chains in rubber coat or cloth baskets he is not sure if that will assist but it might lessen the noise where the dogs are irritated by the chains clanking together.

Commissioner Brann brought forth an idea that may not help in the short term but in the long term could offer an alternative location for those problem holes; there is a parcel of land that currently is for sale and the asking price is \$69,500 which is higher than valued really in his opinion but they may be able to purchase through the Land and Water Conservation Grant. This parcel is 2.33 acres. It was agreed that this would be a perfect solution by the Disc Golf players present. Observation was made by Chair Steffy that would increase the neighbors too and maybe the problem. Mr. Badajos agreed that additional land would be very nice to add to the park.

Jon Sharp advocated implementing signage, public education and the closing time change and maybe more police presence. He did not support changing everything up just for one when there are so many more benefitting and after they have implemented some of those changes approach the property owner and see if those steps are helping.

Additional comments from Mr. Husz stated that there is already a gate, reported on the bums in the woods, more signage and police enforcement along with signage and additional police presence. Relocating the tees and pads can be done but at additional expense. The fact that there are bad apples out there ruining it for everyone is not right either. There is a group of people who use the course daily and weekly who have recognized each other and get to know each and it is not a club as much as a community enjoying the sport from all walks of life. They do have a Facebook page and good be a good start for public education. Mr. Husz did not agree with erecting walls and changing things up. He also noted that you could shout an expletive at any of the holes in the course and the property owner would hear them and it is just more of an issue of awareness.

Further discussion on reducing the number of holes during the summer, replaying the same holes to accommodate the property owner; this course is a certified course through PDGA so it qualifies for the two – three tournaments that are held at the park each year. The necessity of more police presence at the park to enforce current regulations including illegal camping, noise, etc.

ARCHIBALD/ - MOVED TO SEND A REQUEST FOR MORE POLICE PRESENCE DURING THE OPERATING HOURS OF THE PARK TO ENFORCE ILLEGAL CAMPING, NOISE AND OPERATING HOURS.

Motion died for lack of a second.

Comments and suggestions were made on the following:

- Police currently visit the park once a day usually in the evening hours*
- that the issue is a two way street, illegal activities must be called in, that way there is a substantiation of the complaints. If there are no calls then the police or the city don't know there is anything going wrong, that applies to all user groups. The calls can be made to the regular number.*
- Confirmation that the time change recommendation will be forwarded through resolution to Council for approval.*
- Signage is required, including in the budget request applies for the entire park listing the regulations including immediate signage to make sure that users are aware of the noise issues/compliance*
- Illegal camping*
- Postpone recommendation to Council on hours until the Softball folks are notified of the intent to change the times*

This item will be on the September agenda, Parks Maintenance will be requested to post additional signage regarding noise and regulations.

Staff requested that this item be on the October agenda to allow time to make all the necessary contacts.

The commission thanked the Disc Golf players for coming to the meeting and working with them to come up with some remedial action to solve the problem.

Minutes
September 15, 2016
Regular Meeting

PENDING BUSINESS

A. Jack Gist Park Noise Concerns

Chair Steffy read the title into the record and requested an update from Commissioner Lowney. She provided information on her response from the Softball Association, Jessica Marx. They expressed some dismay at having to make sure games ended at 10:00 p.m. but would try to amend schedules and comply with the rules. She advised them to bring forward their concerns before the commission. Commissioner Lowney expressed no concerns for the High School girls softball teams as they normally finish by 8:00 p.m.

Chair Steffy requested some input from Commissioner Sharp from the Disc Golf players. Commissioner Sharp reported that he made it a point to visit the park later in the evening and has more empathy for the noise concerns since at night it echoes like crazy. He witnessed visits by the Police, verbal expletives loudly being used and lots of open containers.

Chair Steffy inquired about the recommendations to have larger signage being supplied and installed by Parks Maintenance. Staff noted that they should be able to perform that task.

LOWNEY/ASHMUN – MOVED TO FORWARD A MOTION TO COUNCIL TO CLOSE THE PARK AT 10:00 P.M. INCREASE SIGNAGE THROUGHOUT THE PARK REGARDING THE CLOSURE AND THE NOISE LEVELS SPECIFICALLY NOTICES AT TEES AND BASKETS ONE THROUGH FOUR.

A brief discussion ensued regarding posting notice as soon as possible even if it was hand painted plywood plus repairing existing signage. Commissioner Sharp noted that there is a work party planned for next weekend and repairing that kiosk is on the list plus he felt that they could address temporary signage regarding noise. Commissioner Hart advised the commissioners that Miss Koppen has advised her that the discs get thrown into her yard and people are coming into her yard which is actually trespassing. Commissioner Hart was informed that the property owner should post their property. Commissioner Sharp informed the commission that there is no delineation of the park boundary and he noted that they are very cautious on going into people's property. Further discussion ensued on getting signage regarding all the changes in regulations in relation to dogs, driving on beaches, etc. Chair Steffy inquired about assistance from staff on designs for signage. Commissioner Lowney then requested that information in their next packet regarding signage and design choices. Staff explained that most of this signage is regulatory so the designs will be limited. Chair Steffy explained that he was understanding collaboration with Islands and Ocean. Commissioner Lowney requested her motion to be read back for the commission. There was a brief discussion on what the signage was going to be. Commissioner Lowney requested amending her motion to just deal with the closure time change. Staff requested if Commissioner Ashmun was agreeable to the amendment. A response was unheard. Chair Steffy offered an amendment to the amendment that the closure is effective upon installation of signage. Commissioner Lowney did not accept the amendment since the Police has pointed out that the public is responsible to inform themselves of the regulations. Chair Steffy commented that he was looking at it from a public relations point of view and he knows that there is some volatility there regarding the property owner and wanted it to be "bubble wrapped." Commissioner Hart brought up previous comments regarding Parks Maintenance personnel making signage and that they could use that until permanent signs were created and installed.

Ms. Krause advised the commission that they were off from the intent of the motion. Chair Steffy apologized for getting knee deep in Robert's Rules and asked Commissioner Lowney if she would like to remove her motion from the table and offer a new motion on the closure. Commissioner Lowney removed her motion from consideration and requested Chair Steffy to offer a motion.

STEFFY/LOWNEY - MOVED TO REQUEST COUNCIL CHANGE THE OPERATING HOURS FOR JACK GIST PARK TO CLOSE AT 10:00 P.M. AND THAT THE NEW CLOSURE TIME BECOME EFFECTIVE WITH INSTALLATION OF SIGNAGE REGARDING THE CLOSURE.

Discussion ensued regarding clarifying the intent of the motion to address closure time only including the signage. Also pointed out that temporary signage can be used until permanent signs are obtained and installed.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Commissioner Lowney requested signage, designs and ideas for review and discussion. She requested input from Parks Maintenance Coordinator Otteson. Chair Steffy clarified that the signage previously discussed by the Commission to address all issues such as leash laws, vehicles, closure, etc.

Commissioner Hart wanted to make the recommendation to have a seasonal alternate course for the Disc Golf as a permanent course. She wanted it to be away from those property owners so they have a permanent solution.

Chair Steffy commented that the commission can address that as it stands with this memorandum there are a lot of unknowns and they need to work with the disc golf players as to whether it is permanent or seasonal alternate. They both have their merits.



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Memorandum

TO: KATIE KOESTER, CITY MANAGER

FROM: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 20, 2016

SUBJECT: BELUGA SLOUGH TRAIL EXTENSION PROJECT

The Commission review and discussed the Beluga Slough Trail Extension at their regular meeting on September 15, 2016 and were provided a presentation by one of the group requesting that the City include the project in the 2017-2022 Capital Improvement Plan. Following is an excerpt of the minutes regarding the discussion and subsequent motion regarding that project:

E. Recommendation to Council to Support Including Beluga Slough Trail Extension in 2017 Capital Improvement Plan

Chair Steffy read the title into the record and stated that the commission discussed this fairly well and he opined that he was in support of including this project.

STEFFY/ASHMUN – MOVED TO RECOMMEND CITY COUNCIL INCLUDE IN THE 2017 CAPITAL IMPROVEMENT PLAN.

Commissioner Lowney expressed hesitation at including this project over other projects that were much older and also deserved to be on the CIP. Discussion ensued regarding the details of the project, that there was another project in the works to honor Carmen Field that was more defined and further along, the security risks and additional Homeland Security issues that would have to be addressed with the proximity to Public Works and that additional cost to the city, funding options would be opened up for the group, the existing trail is already widely used.

Staff suggested that the commission could forward a recommendation to support that Council include the project under the section of projects recommended by different organizations. She explained that the project can be submitted by the group to council. Commissioner Brann provided an example using Roger Loop property which was included in the CIP for the Ski group. Chair Steffy inquired how the commission felt about supporting the project for inclusion in that section. The commissioners expressed that they could do that, the following amendment was made

STEFFY/BRANN - MOVED TO AMEND THE MOTION TO READ MOVE THAT THE PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION SUPPORTS CITY COUNCIL INCLUDING IN THE 2017 CAPITAL IMPROVEMENT PLAN UNDER THE SECTION, PROJECTS SUBMITTED BY OTHER ORGANIZATIONS, THE BELUGA SLOUGH TRAIL EXTENSION PROJECT SUBMITTED BY SUE MAUGER AND MARIANNE APLIN.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.



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Memorandum

TO: KATIE KOESTER, CITY MANAGER

CC: JO JOHNSON, MMC, CITY CLERK

FROM: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 21, 2016

SUBJECT: LAND AND WATER CONSERVATION FUND GRANT

At the regular meeting on September 15, 2016 the Commission discussed and made a recommendation to request application for a Land and Water Conservation Fund Grant for the construction of the Fairview Avenue portion of the Woodard Creek Trail part of Karen Hornaday Park Master Plan – Phase 2.

Following is an excerpt of the minutes of that discussion including the motion to request:

C. Land and Water Conservation Grant Application for Projects – Jack Gist or Fairview Park Trail

Chair Steffy read the title into the record. He requested input from Commissioner Lowney.

LOWNEY/STEFFY – MOVE TO FORWARD A RECOMMENDATION AND REQUEST FOR STAFF TO SUBMIT A LAND AND WATER CONSERVATION FUND GRANT APPLICATION FOR THE FAIRVIEW AVENUE PORTION OF THE WOODARD CREEK TRAIL.

Commissioner Lowney provided input regarding the Fairview Avenue Trail citing the park being a previous Land and Water Conservation grant recipient, acknowledging staff concerns regarding the difficulties in writing this grant, the costs are already known, application would be for the Fairview portion of the trail and that would reduce the those estimated costs, not completing the portion that goes up into the park until the road is realigned; the trail would go through significant wetlands even though it goes right along that bench; this will also assist with some drainage issues behind the ballfields.

Commissioner Brann agrees but the grant is available for purchasing property too and agrees that the trail supersedes the purchase of the property but would advocate for staff to keep a look out for grants that would allow purchasing that property.

Commissioner Lowney mentioned that in the future they could look at tapping to a fund created by the city from land that was sold.

Chair Steffy agreed and felt comfortable making that recommendation but commented that his experience with grants October 31st is awful soon and would like to add to the recommendation that if staff deems that it is unfeasible that they keep it on the schedule to apply next year grant cycle.

Commissioner Lowney disagreed and wanted to make the recommendation and just leave it to the discretion of the City Manager.

Commissioner Sharp acknowledged needing to be brought up to speed but asked about additional projects that the commission has in the wings that this grant could apply to. Chair Steffy provided some input mentioning the Non-Motorized Trail Plan, Summary from the Trails Symposium, the Capital Improvement Plan, Karen Hornaday Park Master Plan.

Chair Steffy asked if there was any disagreement in forwarding the recommendation to apply for the Land & Water Conservation Fund Grant for the Fairview Ave Trail. There was no objection voiced from the commission.

Recommendation

Approve the request to apply for the Land and Water Conservation Grant for the Fairview Avenue portion of the Woodard Creek Trail.



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Memorandum

TO: KATIE KOESTER, CITY MANAGER
FROM: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 21, 2016
SUBJECT: BUDGET REQUESTS FOR 2017

Following is the 2017 Budget requests in priority order:

1. Signage: to include All Parks Beaches and Trails regarding new regulations and policies and issues such as at Jack Gist Park, Vehicles on Beaches, etc. Cost Estimate: \$20,000

This budget item was noted that there are many partners that can assist with the interpretive and informational signage regarding the costs.

2. New project: Mariner Park improvements/beach rehab. Define camping spaces a little more separate from berm, install beach access gate. Goal: Revegetate/log build up so the only easy beach access for vehicles is via the gate, which would be open and signed for seasonal use.

Cost Estimate: \$ 10,000

- a. Phase 1: begin installing concrete curb stops at campsite to prevent vehicles from parking on beach grass. Fire pits/picnic tables are Ok and would be neat, but keep vehicles off. Cost Estimate for 10 concrete curb stops?

- b. Phase 2: as beach berm revegetates, designate one area for seasonal beach access. Install a gate as funding allows.

3. Routine maintenance: Bishop's Beach pavilion roof shingle repair/replacement.

Cost Estimate: \$25,000

4. Capital Project. Fix Ballfield drainage issues at Hornaday Park specifically the upper back ballfield along the back does not drain. Possible solutions are to dig a deeper ditch and direct drainage to a westerly path away from the outfields. Cost Estimate: \$75,000

5. Project completion: Complete roof at Hornaday Shelter that was moved to back field area, and install 1 BBQ. Cost Estimate: \$10,000

6. Topsoil and hydro-seeding in areas around the restroom and new pavilion and road to back ballfield, construct replacement Basketball Court in the area next to the new pavilion and restrooms.

Cost Estimate:

7. Bayview Park: additional maintenance for playground equipment, specifically backfilling playground pilings with sand and crushed rock to meet safety standards.

Cost Estimate: labor and minimal materials

Chair Steffy completed a SPFI Inspection and there was only one issue that he found that presented a safety issue, which was the concrete has come up above the ground and needs to have additional pea gravel poured around the base of the equipment.

8. Routine maintenance, Angie request: Initiate banner replacement program for Pioneer Ave, summer and winter banners. Have about 23 posts, for a total of about 50 banners for summer and winter decorations (a few replacements on hand). Immediate need is for new winter decorations; have fewer than half the number needed for the light posts, and many are in disrepair. (Commission priority is summer banners, working w Pioneer on Pioneer group, although if winter decorations are cheap, they are enjoyed by the community) Cost Estimate:

9. Educational Outreach Program through media – both radio and print on dog ownership responsibilities and regulations. This can be used to match funds from local entities for dispensers, receptacles and supplies. Cost Estimate: \$5,000

Capital Projects

1. Previous Request: \$35,000 for new fencing at Bayview Park.

Capital Projects - Trails

1. Pave Coal Point parking lot and stripe, same as the work completed at Bishop's Beach parking lot, using HART trails funds. (Seafarers memorial parking lot expansion, 2014, also was approved for HART Trail funded improvements, as a trailhead). Partnering with Port to pay for the project; this would create parking for ice dock area workers and the grid. This project is already being designed and slated for construction according to Public Works and the Harbormaster.

Approximately 7,000 sq ft (\$28,000) of Roads funding to pave to the end of Ice Dock Road, and 12,000 sq ft (\$48,000) of Trails funds to pave parking lot and trailhead area for Coal Point Trail to End of the Road Park.

Total request \$76,000, \$28,000 from 160.0766 Roads, \$48,000 from 165.0375 Trails. This was agreeable with the Harbormaster however he did not think the area was quite that large and so the estimated costs would be reduced.

The commission requested designated parking spaces for the park and boardwalk access and noted that since most of parking spaces are used by the merchants or users of the Harbor that they should pay the total costs.

2. Request renewal of 2013 approved trail projects: Greatland Street Trail rehab for \$25,000, together with Fairview Trail/Hornaday Park pathway along Fairview.



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Memorandum

TO: MAYOR WYTHE AND CITY COUNCIL

FROM: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 21, 2016

SUBJECT: DONATION OF ART TO THE HOMER PUBLIC LIBRARY

The Commission discussed and reviewed the application for a donation of a watercolor of the entrance façade to the Homer Public Library. The commission recommends acceptance by City Council and inclusion in the Municipal Art Collection and that the piece will be hung and maintained at the Library.

Following is the excerpt from the minutes of the meeting of September 15, 2016

NEW BUSINESS

D. Gift Application Review and Recommendation to Council

LOWNEY/BRANN - MOVED TO RECOMMEND CITY COUNCIL ACCEPT THE DONATION OF A WATERCOLOR PAINTING INTO THE MUNICIPAL ART COLLECTION WITH PLACEMENT AT THE HOMER PUBLIC LIBRARY.

There was a brief discussion and clarification on the application regarding the artists fees and if the city has to pay these fees along with the process.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Recommendation

Motion to approve the request to accept the donation and include in the Municipal Art Collection



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Memorandum

TO: Mayor Wythe and Homer City Council
THROUGH: Julie Engebretsen, Deputy City Planner
FROM: Parks, Art, Recreation and Culture Advisory Commission
DATE: June 23, 2016
SUBJECT: Recommended increase to camping fees

Recommendation:

1. Consider raising camping fees 20% to \$13 for tent camping per night, RV to \$20 per night inclusive of taxes.
2. Eliminate the discount for multiple night stays.
3. Request Council budget funds into reserves or increase the parks maintenance budget to address ongoing deferred maintenance issues.

Introduction

The topic of the city budget is ongoing. While there are not many ways to increase revenue from parks, one option is to increase tent camping and RV fees. Despite a minimal fee increase in FY 2016, camping on the world famous Homer Spit is still among the cheapest tent camping of all the municipalities on the peninsula, and possibly the cheapest RV sites as well... same as or cheaper than state parks even. A 20% increase in fees could generate an additional \$30,000 a year. This revenue could pay for increased labor and materials to address deferred campground and park maintenance, or fund reserve accounts.

Homer 2016 RATES: RV rates are **\$15** per night, **\$95** for 7 consecutive days or **\$189** for 14 consecutive days if paid in advance. Tent rates are **\$10** per night, **\$63** for 7 consecutive days or **\$125** for 14 consecutive days.

- Homer rates are inclusive of sales tax. Soldotna charges sales tax in addition to nightly rates.
- No other community offers a break for multi night stay.
- Actual revenue: Hornaday park \$23,000, Homer Spit \$133,000. Revenue varies year to year depending on weather, etc.

Seward rates: Tent: \$10/night, \$20 for dry RV site, plus tax

Soldotna rates: Shoulder season rates are \$21/night, with a higher peak season rate of \$26/night. Rates apply regardless of tent camping or an RV; tent camping is not cheaper. Prices are inclusive of tax.

Alaska State Parks \$12-\$15 a night for tents and RV's, depends on campground. No hook ups or RV dumps, firewood for sale.

Kenai – not included – their fees are substantially higher to reflect the cost of providing services for the dipnet season. I don't think the city offers any general camping outside of the dipnet season.

Homer Spit Campground (Private): Tents \$20-\$30 a night, RVs \$30-\$50 depending on location and utilities.

Heritage RV Park(Private): \$65-68 a night, with a break if you book 2 weekends in a row and leave the RV. Full amenities.

Recommendations:

1. Consider raising camping fees 20% to \$13 for tent camping per night, RV to \$20 per night inclusive of taxes.
2. Eliminate the discount for multiple night stays.
3. Request Council budget funds into reserves or increase the parks maintenance budget to address ongoing deferred maintenance issues.

Minutes from May 19 2016 PARCAC meeting

B. Increasing Campground Fees

Deputy City Planner Engebretsen stated that in the past the goal was to keep recreation affordable but we also need to be able to maintain facilities. She has reviewed and included in the packet information on what other cities and campgrounds are charging and recommends raising the fees 20% to include taxes.

LOWNEY/ARCHIBALD -MOVED TO APPROVE STAFF RECOMMENDATIONS 1-3 AND FORWARD TO CITY COUNCIL FOR APPROVAL.

1. Consider raising camping fees 20% to \$13 for tent camping per night, RV to \$20 per night inclusive of taxes.
2. Eliminate the discount for multiple night stays.
3. Request Council budget funds into reserves or increase the parks maintenance budget to address ongoing deferred maintenance issues.

Discussion included recommending that additional fees be used to address deferred maintenance desperately needed for all city parks and it still makes Homer reasonable and would even support implementing a "Peak" season.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT. Motion carried.



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

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(p) 907-235-3130

(f) 907-235-3143

Memorandum 16-159

TO: HOMER CITY COUNCIL
FROM: MARY E. WYTHER, MAYOR
DATE: OCTOBER 3, 2016
SUBJECT: APPOINTMENT OF MARY MONTGOMERY TO THE LIBRARY ADVISORY BOARD
AND REAPPOINTMENT OF LOUISE ASHMUN AND PETER ROEDL TO THE PARKS
ART RECREATION AND CULTURE ADVISORY COMMISSION.

Mary Montgomery is appointed to the Library Advisory Board to fill the seat vacated by Susan Braund. Her term will expire April 1, 2019.

Louise Ashmun and Peter Roedl are reappointed to the Parks Art Recreation and Culture Advisory Commission for terms to expire October 31, 2019.

RECOMMENDATION:

Confirm the appointment of Mary Montgomery to the Library Advisory Board and the reappointment of Louise Ashmun and Peter Roedl to the Parks Art Recreation and Culture Advisory Commission.

Fiscal Note: N/A

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Greetings

Be It Known That

Louise Ashmun

Has been reappointed to

serve as

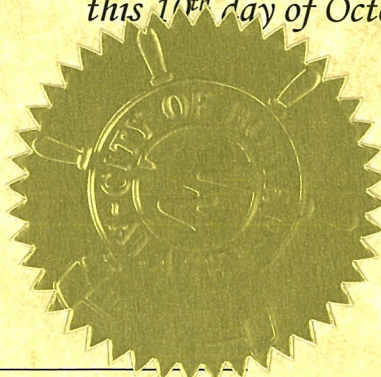
“Commissioner”

on the

“Parks, Art, Recreation and Culture Advisory Commission”

This appointment is made because of your dedication to the cause of good government, your contributions to your community and your willingness to serve your fellow man.

*In Witness whereof I hereunto set my hand
this 10th day of October, 2016.*



Mary E. Wythe
MARY E. WYTHE, MAYOR

ATTEST:

Jo Johnson
JO JOHNSON, MMC, CITY CLERK

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Greetings

Be It Known That

Peter Roedl

Has been reappointed to

serve as

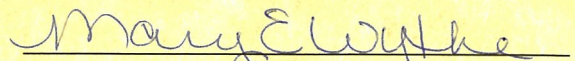
“Commissioner”

on the

“Parks, Art, Recreation and Culture Advisory Commission”

This appointment is made because of your dedication to the cause of good government, your contributions to your community and your willingness to serve your fellow man.

*In Witness whereof I hereunto set my hand
this 10th day of October, 2016.*


MARY E. WYTHE, MAYOR

ATTEST:


JO JOHNSON, MMC, CITY CLERK

