

Karen Hornaday Park Committee



Wednesday
May 3, 2012
Regular Meeting 5:30 p.m.



City Hall Cowles Council Chambers
491 E. Pioneer Avenue
Homer, Alaska 99603

**MEETING NOTICE
REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. APPROVAL OF THE MINUTES** *(Minutes are only approved during regular meetings.)*
 - A. Meeting Synopsis from April 11, 2012 Page 5
- 6. VISITORS**
- 7. STAFF REPORTS/COMMITTEE REPORTS**
 - A. HoPP Status Update and Progress Report
 - B. Little League Report – Phil Needham
- 8. PENDING BUSINESS**
 - A. Review and Continued Discussion on Karen Hornaday Park Master Plan
 - a. Prioritizing Improvements Recommended in the Master Plan
 - b. Funding – Where can We Find Money? Page 7
- 9. NEW BUSINESS**
 - A. Installation of Kiosk – Location, Information and When Page 9
 - B. Establishing a Park Visit – What Day is Available? Page 11
- 10. INFORMATIONAL MATERIALS**
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE CITY STAFF** *(If present)*
- 13. COMMENTS OF THE COMMITTEE**
- 14. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 7, 2012 AT 5:30 P.M.** All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Synopsis on Karen Hornaday Park Committee Meeting

April 11, 2012

Chairman Robert Archibald called the meeting to order at 5:35

Present were Marty McCleary, Phil Needham, Ralph Broshe, and Miranda Weiss
Mike Illg was also present.

Agenda was approved.

There were no public comments.

Synopsis of March 1, 2012 meeting was approved.

There were no visitors.

Staff/Committee Reports

Miranda Weiss reported on the Homer Playground Project.

The Project is moving along. Still lots of snow up at park and Public Works has moved back snow to promote melt off. Mike Illg will be the Safety Director for Build Week.

Discussion was held on Day Use Area and where its boundaries are. The plans, which Public Works Director Carey Meyer presented at Parks & Rec Meeting, were discussed.

Phil Needhan gave an update on the Ball Fields.

Snow still cover the fields and it is hoped that drainage improvements which were made last fall will improve overall drainage. Phil said there is some discussion about using a helicopter to spread fertilizer on fields.

Further discussion with the city was anticipated. Cost estimations from fence installation companies for outfield fencing is ongoing. A discussion was held on the needs of the Ball Fields. The Dugouts are in need of replacement and new materials to use for replacement available locally were discussed.

Pending Business

The Master Plan was looked at and Parking Plan was discussed.

It was decided that the next step had to be the engineering to enable good financial decisions.

Information on the Campground Host Program was discussed. The program is being developed by the City and it is hoped that a Host will be at KHP this summer.

New Business

The Regular Parks and Recreation Meeting of April 10th was discussed and the next steps for development of the park was further engineering.

There was no further discussions.

There were no comments from the audience or staff.

The Committee members had no comments.

The Meeting was adjourned at 7:05. Next Meeting is May 3, 2012 at 5:30.

Robert will not be present so Ralph will have the Chair.

Submitted by
Robert Archibald

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM

TO: KAREN HORNADAY PARK COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: APRIL 27, 2012
RE: REVIEW AND DISCUSSION ON IMPROVEMENTS AT THE PARK
PRIORITIZING AND FUNDING – WHERE TO FIND IT

Background

At the last meeting it was determined that the first thing needed was the engineering. Reviewing the Plan what additional improvements can be prioritized to assist the committee in completing the other recommendations in the Master Plan.

Prioritizing these recommendations can assist in finding the funding necessary to complete these improvements. Also if the committee looks at the improvements in a grouped phased approach, it may be easier to locate funding from several sources. Putting some larger recommendations with smaller ones may make both achievable.

Staff recommends the committee appoint two members to perform the research necessary to locate possible funding sources and requirements for those options. It would be beneficial to note any time frames for completion, match funding requirements and if a municipal entity can apply for the funding too. The two member funding sub-committee can then make a report at the July or August Committee meeting. This would allow for a timely recommendation from the Parks and Recreation to the City Manager or City Council.



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MEMORANDUM

TO: Karen Hornaday Park Committee

THRU: Carey Meyer, Public Works Director

FROM: Angie Otteson, Parks Maintenance Coordinator

DATE: 26 April, 2012

SUBJECT: Informational Kiosk for Karen Hornaday Park

Following up on previous discussions for an informational kiosk at Karen Hornaday Park, Parks Maintenance has a kiosk and the materials to complete the task. The dimensions of the kiosk are 45.5"x 36". The actual area for posting information is 38"x 27".

My recommendation for the location would be in the area between the restrooms and the Memorial Garden near the parking lot.

Information to be posted could include the Master Park Plan, scheduled events at the park, reservations for the picnic shelter, and other pertinent information such as bear sightings which Parks regularly posts.

We will be able to install the kiosk as soon as the frost is out of the ground.

Office of the City Clerk

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MEMORANDUM

TO: KAREN HORNADAY PARK COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: APRIL 26, 2012
RE: SCHEDULING A PARK SITE VISIT

Background

Chair Archibald requested this item on the agenda and would like the committee to schedule a day to visit the park and review the areas proposed for improvements, inspect last season's improvements and get a general overview of the park.

Staff recommendation is to allow two weeks for proper advertising of the committee's intent to have a worksession or meeting at the park. Please remember that notes should be taken so that the committee can include the highpoints in their regular meeting.

Staff recommendation is to develop a list of items that they would like to inspect or review while they are on site and a chart can then be created with the comments or recommendations of the committee members. This would facilitate future recommendations and funding for additional improvements.

