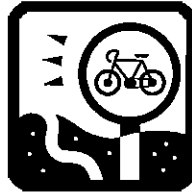


# *Kachemak Drive Path Committee*



Thursday  
December 6, 2012  
Regular Meeting 5:30 p.m.



Conference Room - Upstairs  
City Hall  
491 E. Pioneer Avenue  
Homer, Alaska 99603

**MEETING NOTICE  
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF THE MINUTES**
  - A. Minutes for the Special Meeting on October 11, 2012 Page 5
- 4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**
- 5. RECONSIDERATION**
- 6. VISITORS**
- 7. STAFF & COUNCIL/COMMITTEE REPORTS/COMMISSION REPORT**
- 8. PUBLIC HEARING(S)**
- 9. PENDING BUSINESS**
  - A. Funding Sources Outside of the City Page 9
- 10. NEW BUSINESS**
  - A. Absences from Upcoming Meetings Consideration to Cancel the January Meeting Page 11
  - B. Keeping in Contact with City Staff for Project Status Updates Page 13
- 11. INFORMATIONAL MATERIALS**
  - A. Memorandum 12-163, dated October 16, 2012 Re: Expressing Support and Contact Designation for the Kachemak Drive Trail Page 15
  - B. Memorandum 12-164, dated October 16, 2012 Re: Thank You for Funding and request to be Included in the Communications with the Surveyor Page 17
  - C. Memorandum 12-165, dated October 16, 2012 Re: Completing Survey Work on Kachemak Drive Trail Page 19
  - D. Approved Resolution 12-079(S), Authorizing the Allocation of Up to \$20,000 from the HART Fund for Survey Work on Kachemak Drive Trail Page 21
  - E. Ordinance 12-49, Appropriating \$20,000 from HART Funds for Survey Work on the Initial One Half Mile of the Kachemak Drive Trail Page 23
- 12. COMMENTS OF THE AUDIENCE**
- 13. COMMENTS OF THE CITY STAFF *(If present)***
- 14. COMMENTS OF THE COMMITTEE**
- 15. ADJOURNMENT/THE NEXT REGULAR MEETING IS JANUARY 3, 2013 AT 5:30 P.M. All meetings scheduled to be held in the Homer City Hall Upstairs Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.**

Minutes of Kachemak Drive Trail Committee, 5:30 p.m., October 11, 2012

Call to Order by Chair Bremicker

Attending: Beth Cumming, Lindianne Sarno (recording), Bumppo Bremicker, chair, Lynne Burt. Kevin Walker, visitor.

Agenda Approval – Beth move, Lynne, second. Approved.

Approval of Minutes of previous Meeting (September 13, 2012), Beth move, Lynne second. Approved.

Visitors, Kevin Walker, not city resident. You got my e-mail (needs Lynne's e-mail address). [lynneburt890@gmail.com](mailto:lynneburt890@gmail.com) Resolution addressed first half mile, excludes other three miles. Assume city will help a lot with first half mile. That means I can move onto the other three miles. Allocation of \$20,000 to determine feasibility of first one half mile. Looking at gas line map for other three miles, it looks as if gas line will stay inside right of way. Might try to get out of road and into the sewer line right of way. Kevin is hoping to work with Enstar, acquire relevant survey information, and be able to use that to persuade them to finish their grading to resemble the path, for example ramps on both sides of driveways. Kevin was hoping City would be here this evening. Kevin would like to work closely with the surveyor hired by the city, whoever it is. If city sends out a bid package, Kevin will send it to a person he has worked with before.

Beth recommends Kevin contact Carey Meyer before 8 in the morning.

Bumppo: See if we can add factors to the Enstar survey before it goes out for a bid,

Kevin: If there is extra work, I can do it. Recommend surveyor to survey driveways, for example. The gas company's contractor may have equipment that can work from the road, putting the line into the side of the shoulder. 4" pipe. Won't be high pressure line. Gas line has to be about four feet deep.

We discuss minimum distance between water and sewer.

Bumppo: Factors: Extra fill, ramps for driveway, leave a ten foot pathway that's potentially bikeable with the addition of tyar and gravel.

Lindianne: Will Kevin be working with surveyor on first half mile also? Can we let Carey Meyer know that we want to be involved in the \$20,000 survey as well as the gas line survey?

Bumppo: we need to do a memo from this group saying we would like a representative from this group to work with the city on that half mile, so that we can help.

Kevin: First half mile, not sure exactly where the flags for the trail are.

Beth moves, Lynne seconds, memo is accepted.

Kevin leaves November 11 – January 10, 2012. He will go in and talk to Carey Meyer before he leaves, and will be available telephonically if necessary.

Pending Business: Short Term and Long Term Goals of Committee. Beth: what next? To encourage public works to get right at the survey. Don't wait until the snow is too deep.

Memo to City Manager Walter Wrede and Public Works Director Carey Meyer:  
From the Kachemak Drive Trail Committee:  
The Kachemak Drive Trail Committee strongly urges the Public Works Department to proceed before snowfall with the survey and engineering work as described in resolution 12-079(S).

Lynne moves, Bummipo seconds, memo is approved.

Continued Pending Businesses:

Link to Kachemak Drive Neighborhood Association, phone calls, letter to editor, KBBI, eventual goal is community wide group. Volunteers for building the trail.

Lindianne: Concurrently, look for sources of funding. State, federal, city HART funds, grants. Dave Brann. HART funds will be continuing source of funds to attract matching funds.

Beth: Would like to have numbers available. Plans specifications and estimates. Next meeting is December 13. Request times in January, February. No meeting in November.

Beth: Has been thinking about possibility that whole drive doesn't have to be all one entity, state or city. Why not a city trail, first half mile, and then connect that to possible state trail.

New Business: Future of Kachemak Drive Committee, page 11. We will not consider dissolving this committee until the path is complete and ready for bicyclists. Lindianne moves, Lynne Burt seconds, unanimous approval.

Discussion and Recommendations on Actions Taken by Council at the October 8 meeting: we have already done this, and have memos to go.

Memo to Renee: Meeting dates: First Thursdays from now on would be preferable, and we do not need the city council chambers. We are a small group. We want to meet two weeks before Parks and Rec. Starting with December, January and February. December 6, January 3, February 7. Are these dates possible?

# Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II  
Renee Krause, CMC, Deputy City Clerk I



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Fax: (907) 235-3143  
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## MEMORANDUM

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**TO:** KACHEMAK DRIVE PATH COMMITTEE  
**FROM:** RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
**DATE:** NOVEMBER 27, 2012  
**RE:** FUNDING SOURCES OUTSIDE OF THE CITY

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### Background

During the October 11, 2012 meeting of the Committee, Ms. Sarno stated that the committee should consider and research other funding options that may be available to construct the proposed trail.

Entertain discussion and list the possible funding options and sources for the proposed trail.

### Recommendation

Staff recommends the committee select/appoint a committee member to research the possible funding sources to present for discussion at the next meeting.

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## MEMORANDUM

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**TO:** KACHEMAK DRIVE PATH COMMITTEE  
**FROM:** RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
**DATE:** NOVEMBER 28, 2012  
**RE:** ABSENCES FROM UPCOMING MEETINGS

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### Background

Chair Bremicker and Committee member Sarno will be out of town for the January 3<sup>rd</sup> 2013 meeting. This committee currently has only 5 members. Attendance of three members is required for a quorum.

Entertain discussion on the remaining member's availability for the January 3<sup>rd</sup> meeting and if there will be a quorum what will be the business on the agenda.

### Recommendation

Staff recommendation is determine the number of members available for the January meeting. If there will be a quorum, determine what the items of business the committee will need to address and take action on during the absence of the chair.

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## MEMORANDUM

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**TO:** KACHEMAK DRIVE PATH COMMITTEE  
**FROM:** RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
**DATE:** NOVEMBER 28, 2012  
**RE:** CONTACT WITH CITY STAFF ON PROJECT PROGRESS

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### Background

During the October 11, 2012 meeting the committee drafted several memorandums to the City Council, City Manager and the Public Works Director. At the City Council meeting on November 26, 2012 Council made no remarks or took no actions on the request or recommendations directly.

See Memorandum 12-164 under Informational Materials.

### Recommendation

Staff recommendation is to request the preference, Public Works Director Carey Meyer, has on providing project status updates to this committee.

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## MEMORANDUM 12-163

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**TO:** MAYOR WYTHER AND CITY COUNCIL  
**THRU:** WALT WREDE, CITY MANAGER  
**FROM:** KACHEMAK DRIVE TRAIL COMMITTEE  
**DATE:** OCTOBER 16, 2012  
**RE:** EXPRESSING SUPPORT AND CONTACT DESIGNATION

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This committee supports Kevin Walker in his endeavor to provide input, receive information, and share expertise as a private citizen to the contractor for the proposed gas line and find out if there is a way to connect the gas line work with construction of the Kachemak Drive Trail.



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## MEMORANDUM 12-164

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**TO:** MAYOR WYTHER AND CITY COUNCIL

**COPY:** CAREY MEYER, PUBLIC WORKS DIRECTOR

**THRU:** WALT WREDE, CITY MANAGER

**FROM:** KACHEMAK DRIVE TRAIL COMMITTEE

**DATE:** OCTOBER 16, 2012

**RE:** THANK YOU FOR FUNDING AND REQUEST TO BE INCLUDED IN THE COMMUNICATIONS WITH THE SURVEYOR

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Thank you to the Homer City Council for approving the resolution to allocate up to \$20,000 from the HART fund for the purposes of survey work and an engineering estimate for the first half mile of the proposed Kachemak Drive Trail.

Kachemak Drive Trail Committee requests that the city inform and include this committee in communications with the surveyor, so that we can assist on the ground and in providing information as to where we've flagged out a possible pathway. We are available to do brush clearing, and chain saw work to assist the work of the surveyor. We are interested in who, when and how the survey work will be done. Our goal is to make the \$20,000 go as far as possible by providing volunteer labor at every stage.

Plans, specifications and estimates should be developed with our input. We can provide the pre-engineering packet to the surveyor. We have done a lot of work and it should be shared. Using HOPP as our model, we need cost estimates to break out materials, equipment and labor, so that we can estimate cost savings from volunteer labor.

This committee supports Kevin Walker in his endeavor to provide input, receive information, and share expertise and in effect speak for this committee to the surveyor.

Included are our phone numbers for questions or concerns.

Kevin Walker 235-5304; Dave Brann 235-6018; Bumpo Bremicker 399-1345; Lindianne Samo 235-2952; Lynne Burt 235-5380; and Beth Cumming 235-7971.

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## MEMORANDUM 12-165

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**TO:** CAREY MEYER, PUBLIC WORKS DIRECTOR  
**COPY:** WALT WREDE, CITY MANAGER  
**FROM:** KACHEMAK DRIVE TRAIL COMMITTEE  
**DATE:** OCTOBER 16, 2012  
**RE:** COMPLETING SURVEY WORK ON KACHEMAK DRIVE TRAIL

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At the regular meeting on October 11, 2012 the committee discussed and approved the following recommendation.

The Kachemak Drive Trail Committee strongly urges the Public Works Department to proceed before snowfall with the survey and engineering work as described in resolution 12-079(S).

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**CITY OF HOMER  
HOMER, ALASKA**

**RESOLUTION 12-079(S)**

Wythe/Parks and Recreation  
Advisory Commission

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, AUTHORIZING THE ALLOCATION OF UP TO \$20,000 FROM THE HART FUND FOR THE PURPOSES OF SURVEY WORK AND AN ENGINEERING ESTIMATE TO DETERMINE THE COST OF CONSTRUCTING THE INITIAL ONE-HALF MILE OF THE PROPOSED KACHEMAK DRIVE NON-MOTORIZED PATHWAY.

WHEREAS, The City of Homer has adopted the Homer Non-Motorized Transportation and Trails Plan, Homer Area Transportation Plan, Climate Action Plan, HART Policy Manual and has included the Kachemak Drive Rehabilitation/Pathway in the Capital Improvement Plan (CIP); and

WHEREAS, The Parks and Recreation Advisory Commission (PRAC) established a committee to specifically address possible solutions to the hazards presented to non-motorized and motorized users of Kachemak Drive; and

WHEREAS, The Homer City Council adopted Resolution 11-090(A), directing the Kachemak Drive Path Committee (KDPC) to work with the Transportation Advisory Committee (TAC) to more fully develop the project; and

WHEREAS, The PRAC, KDPC and TAC mutually agree that the construction of the Kachemak Drive Non-Motorized Pathway would provide a safety zone for pedestrians and a safer driving zone for the vehicle traffic on Kachemak Drive; and

WHEREAS, The PRAC, KDPC and TAC further recommend that the City of Homer consider taking the responsibility for the construction and maintenance of the Kachemak Drive Non-Motorized Pathway; and

WHEREAS, The construction of the first section of the proposed Kachemak Drive Non-Motorized Pathway, from the intersection of Kachemak Drive and Spit Road, approximately one-half of a mile up Kachemak Drive towards the parking area at the crest of the hill, would provide immediate safety benefits for pedestrians, cyclists and motorists; and

WHEREAS, The first step towards determining the feasibility of constructing this initial one-half mile section of the proposed path requires surveying and an engineering estimate which is anticipated to cost not more than \$20,000.

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 Mayor/City Council

4 **ORDINANCE 12-49**

5  
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,  
7 ALASKA, APPROPRIATING \$20,000 FROM THE HOMER  
8 ACCELERATED ROADS AND TRAILS FUND (HART) FOR  
9 THE PURPOSE OF CONDUCTING SURVEY WORK AND  
10 ENGINEERING / COST ESTIMATING TO DETERMINE THE  
11 COST OF CONSTRUCTING THE INITIAL ONE HALF MILE  
12 OF THE PROPOSED KACHEMAK DRIVE NON-MOTORIZED  
13 PATHWAY IN ACCORDANCE WITH RESOLUTION 12-  
14 079(S).

15  
16 WHEREAS, Resolution 12-079(S) authorized the allocation of up to \$20,000 from the  
17 HART Fund for the purpose of survey work and engineering estimates to determine the cost of  
18 constructing the initial one half mile of the proposed Kachemak Drive Non-Motorized Pathway;  
19 and

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21 WHEREAS, Resolution 12-079(S) provided the background, foundation, and  
22 justification for this appropriation; and

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24 WHEREAS, Resolution 12-079(S) states the intent of the Council on this matter and a  
25 budget amendment / appropriation ordinance is required to implement that intent.

26  
27 NOW, THEREFORE, BE IT ORDAINED by the City of Homer:

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29 Section 1. The Homer City Council hereby appropriates \$20,000 from the Homer  
30 Accelerated Roads and Trails Fund (HART) for the purpose of survey work and engineering /  
31 cost estimating to determine the cost of constructing the initial one half mile of the proposed  
32 Kachemak Drive Non-Motorized Pathway as follows:

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34 Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
165-375	Kachemak Drive Pathway	\$20,000

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38 Section 2. This ordinance is a budget amendment only, is not of a permanent nature, and  
39 shall not be codified.  
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