

*Karen Hornaday Park
Committee*



Thursday
March 7, 2013
Regular Meeting 5:30 p.m.



City Hall Cowles Council Chambers
491 E. Pioneer Avenue
Homer, Alaska 99603

**MEETING NOTICE
REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. APPROVAL OF THE MINUTES** *(Minutes are only approved during regular meetings.)*
 - A. Regular Meeting Minutes for February 7, 2013 Page 5
- 6. VISITORS**
- 7. STAFF REPORTS/COMMITTEE REPORTS**
- 8. PENDING BUSINESS**
 - A. Update on Remaining Funds in the Legislative Grant for Karen Hornaday Park Improvements Page 7
 - B. Discussion on Construction of the New Picnic Pavilion Page 9
 - C. Discussion on Moving the Existing Pavilion Page 11
- 9. NEW BUSINESS**
 - A. Installation of New Playground Equipment Request from HoPP Page 13
 - B. Disposition of the Connexes, Snack Shack, and Buildings Used by Little League Page 15
- 10. INFORMATIONAL MATERIALS**
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE CITY STAFF** *(If present)*
- 13. COMMENTS OF THE COMMITTEE**
- 14. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, APRIL 4, 2013 AT 5:30 P.M.** All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

KAREN HORNADAY PARK
Committee Meeting Minutes
February 7, 2013

Co-Chair Ralph Broshes called the meeting to order at 5:35 p.m.

Members present: Trish Lillibridge, Phil Needham, Marti McCleery, Jack Wiles and Deb Lowney

Minutes from the December 8th meeting were approved.

Visitor-Public Works Director Carey Meyer

Deb Lowney started the meeting off by making the statement that the new pavilion construction is not dependant on the removal of the old pavilion. The new pavilion will be placed alongside the old.

Pavilion discussion:

1. Old pavilion removal and new placement

Phil stated that it would be more cost effective to move the old pavilion in one piece then to have it taken apart. The new placement has been decided upon per Angie with Public Works.

2. New pavilion design

Jack commented that he thought the taller part of roof line should be open to the Bay. As drawn in the sketches by Deb Lowney, the roofline follows the Bay so that the pavilion from the playground does not obstruct the view.

Phil offered a recommendation to have a ridge line down the center of the middle area running north to south at about 13-15 feet and having it slope out the side wings down to about 8-9 feet. This would leave the middle area open toward the bay and the view. Also discussed the size, all agreed the need for it to be bigger. Extend center area to 20x20 with each wing measuring 10x20.

3. Construction materials

A timber frame structure with a concrete slab floor, gravel pad around the fire pit, and either gravel or concrete slab pathways. The posts for pavilion to be rock based with possible rock wall for additional seating. A timber and rock construction would create connectivity to the playground.

Based on the cost estimate a gravel pad was also mentioned for inside the pavilion if concrete was time or dollar prohibitive.

A concrete slab would allow for some artistic elements and promote community based participation.

4. Landscape architect

We all agreed that a Landscape Architect was the next step in the process. This would refine our design and provide a cost estimate. Cary Meyer stated that the City of Homer has a structural architect under contract, and he would most likely be utilized. It is the committees fear that this project might get placed on the back burner if left to the City's devices because of their already full work load and the fact that the architect is based out of Kenai. Lilli stated that she might be able to get a refined plan from Frank Cloyd to present at the Parks & Recreation meeting next week.

Money was also mentioned and whether or not the P & R Committee might have the funds to pay for the plans from Frank if pro-bono work wasn't an option.

There was an earlier mention of \$10,000 from HOPP and whether or not that money was still available. Those are two options to check on.

5. Community Build for the pavilion

This was mentioned again and unless a team leader can be found it may have to be contracted out. John Brandt was mentioned and Phil mentioned that he could probably do a section of the pavilion but could not head the whole project.

Other brief items of discussion:

Park Host

Phil asked about the park host position. Deb responded that she believed that there is an interested party but that a sight spot had yet to be determined.

Concert on the Lawn

A concern about holding Concert on the Lawn on the ball fields was expressed. Deb responded that that was a Parks and Recreation issue.

Accomplishments:

Motion to forward pavilion design to the Parks & Recreation Committee
Established a regular meeting schedule for the first Thursday of each month

Meeting adjourned at 6:40 p.m.

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM

TO: KAREN HORNADAY PARK COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: FEBRUARY 27, 2013
RE: STATUS UPDATE ON THE LEGISLATIVE GRANT FUNDS FOR KAREN HORNADAY PARK

Background

Chair Archibald requested this item on the agenda stating that the committee was interested in knowing what funds remained in the allocation for Day Use Area Improvements. The Parks and Recreation Advisory Commission (PRC) allocated \$90,000 for these improvements and tasked the committee with recommendation on how to expend those funds. This committee has recommended a new picnic pavilion and relocating the old one.

Some surveying was completed but in discussion with Julie Engebretsen, PRC staff, she agreed that the money for that should have come out of the \$50,000 that was allocated for Surveying/Engineering. We both do not believe that any of the funds have been expended from the Day Use Improvements Allocation.

Ms. Engebretsen also noted that Mr. Meyer, Public Works Director indicated he had approximately \$10,000 left over from the parking lot improvements.

I should have an accounting from the Grant Administrator by meeting time as a laydown and a confirmation from Public Works on what has or may have been applied to the Day Use Improvements allocation.

RECOMMENDATION

No Action Requested or Needed. Informational in Nature.

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MEMORANDUM

TO: KAREN HORNADAY PARK COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: FEBRUARY 27, 2013
RE: DISCUSSION ON CONSTRUCTION OF THE NEW PICNIC PAVILION

Background

Chair Archibald requested this item on the agenda stating that the Committee member Lowney was interested in discussing the construction schedule for the new Picnic Pavilion.

Please note that this recommendation was just approved by the Parks and Recreation Advisory Commission one week ago and as much as the committee would like things done in a hurry a discussion with Public Works and their current project schedule for the 2013 season will need to occur in order to see when this project could be added to their current building schedule.

Please keep in mind the proposed design will have to be reviewed by an engineer and also discussion on the overall amenities, costs, building materials, how it will be built, etc. will need to be determined.

A request for information has been submitted to Public Works and I will present as a laydown if I receive it timely for your meeting.

RECOMMENDATION

No Action Requested or Needed. Informational in Nature.

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MEMORANDUM

TO: KAREN HORNADAY PARK COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: FEBRUARY 27, 2013
RE: RELOCATION OF EXISTING PAVILION

Background

Chair Archibald requested this item on the agenda at the request of Committee member Lowney.

At the last committee meeting there was a discussion on the ways to remove the existing pavilion and the place to relocate it was approved by Angie Otteson.

RECOMMENDATION

No Action Requested or Needed. Informational in Nature.

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MEMORANDUM

TO: KAREN HORNADAY PARK COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: FEBRUARY 27, 2013
RE: INSTALLATION OF ADDITIONAL PLAYGROUND EQUIPMENT REQUESTED BY HOPP

Background

Chair Archibald requested this item on the agenda requesting discussion and recommendation on submitting approval to the Parks and Recreation Advisory Commission to allow an additional piece of playground equipment be installed/located out of the playground area. The preferred area is down the brief slope but north of the existing pavilion.

According to information passed on by Chair Archibald the HoPP organization would coordinate with City personnel on location and installation of the additional piece of equipment.

Chair Archibald was not aware of any funding requirement from the City for this project.

RECOMMENDATION

No Action Requested or Needed. Informational in Nature.

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MEMORANDUM

TO: KAREN HORNADAY PARK COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: FEBRUARY 27, 2013
RE: DISPOSITION OF BUILDINGS IN KAREN HORNADAY PARK

Background

Chair Archibald requested this item on the agenda requesting discussion and recommendation on the status or disposition of the buildings and connexes currently being used by the Little League organization.

Further input from Committee member Lowney indicated that the discussed removing the trailer and connex. That relocating the connex somewhere else was still to be determined and making improvements to the snack shack. Committee member Lowney expressed that it was not sure this should come out of grant funds, or if those items can come out of grant funds.

The committee needs to make a commitment or recommendation to get this done, and by who?

RECOMMENDATION

Make a Motion a the determination to remove and relocate the buildings used/owned by Little League.

