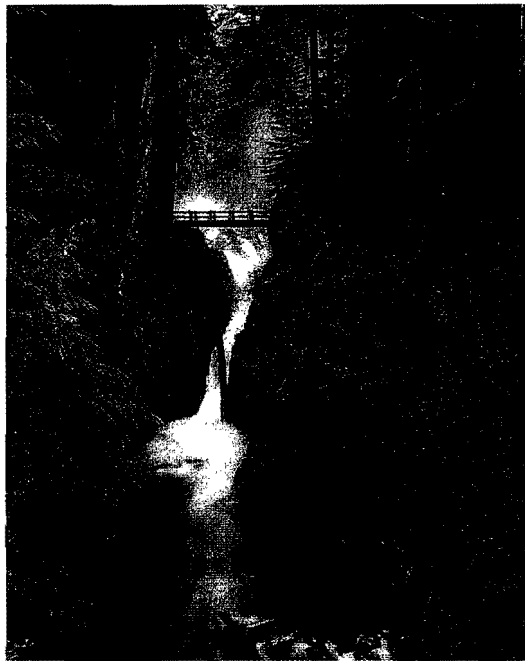


Parks & Recreation Advisory Commission

*Thursday
April 18, 2013
REGULAR MEETING
5:30 p.m.*



City Hall Cowles Council Chambers
491 E. Pioneer Avenue
Homer, Alaska 99603

Prepared and Produced by the City Clerk's Office -4/12/2013 - rk



**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF THE MINUTES** (*Minutes are approved during Regular Meetings Only*)
 - A. Minutes from the Regular Meeting on March 21, 2013 Page 5
- 4. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** (*Three minute time limit*)
- 5. VISITORS** (*Visitors normally have 10 minutes for their presentation.*)
 - A. Brad Hughes, Compass Art – Proposed Art Installation at Karen Hornaday Park, Whale & Squid
 - B. Sue Wohlgemuth, Dedication of a Ballfield to Paula Setterquist
 - C. Larry Slone, Recognition of Donation Made by Mae Harrington
- 6. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**
 - A. Community Recreation – Mike Illg
 - B. Staff Report – Julie Engebretsen, Planning Technician/GIS
 - C. Parks Maintenance – Angie Otteson
 - D. Kachemak Drive Path Committee Report – Dave Brann
 1. Kachemak Drive Path Committee Synopsis for April 4, 2013 Page 17
 - F. Karen Hornaday Park Committee – Robert Archibald/Deb Lowney
 1. Karen Hornaday Park Committee Synopsis for April 4, 2013 Page 23
- 7. PUBLIC HEARING**
- 8. PENDING BUSINESS**
 - A. Kachemak Drive Non-Motorized Trail/Mud Bay Trail Page 25
 1. Survey and Cost Estimates – Alternate Kachemak Drive Non-Motorized Trail Page 27
 2. Recommendation from Committee to Improve Mud Bay Trail Page 49
 - B. Warning Signage for Bicyclists on Kachemak Drive Page 51
 - C. Storage and Snack Shack for Little League at Karen Hornaday Park Page 61
- 9. NEW BUSINESS**
 - A. Request to Dedicate a Ballfield at Jack Gist Park Page 63
 - B. Request to Recognize original Donation of Land by Mae Harrington Page 65
 - B. Request for a Maritime Sculpture to be Installed at Karen Hornaday Park Page 71
 - C. Request to Approve a Donation for the New Trails Map and Bar-B-Ques for the May 4, 2013 Clean up party at Karen Hornaday Park Page 73
- 10. INFORMATIONAL MATERIALS**
 - A. Commissioner Attendance at Council Meetings 2013 Page 75
 - B. Commission Annual Calendar 2013 Page 77
 - C. Strategic Plan 2013 Page 79
 - D. ACFC Application for Vacancies on the Alaska Community Forest Council Page 81
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 13. COMMENTS OF STAFF MEMBERS**
- 14. COMMENTS OF THE COMMISSION**
- 15. COMMENTS OF THE CHAIR**
- 16. ADJOURNMENT THE NEXT REGULAR MEETING IS MAY 16, 2013** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska

Session 13-03 a Regular Meeting of the Parks and Recreation Advisory Commission was called to order on March 21, 2013 at 5:35 pm by Chair Bumpo Bremicker at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS ARCHIBALD, BELL, LOWNEY, BREMICKER, BRANN

ABSENT: COMMISSIONER LILLIBRIDGE (EXCUSED)

STAFF: JULIE ENGBRETSSEN, GIS/PLANNING TECHNICIAN
MIKE ILLG, RECREATION SPECIALIST
CAREY MEYER, DIRECTOR, PUBLIC WORKS
RENEE KRAUSE, DEPUTY CITY CLERK

APPROVAL OF THE AGENDA

Chair Bremicker requested a motion to approve the agenda.

LOWNEY/BRANN - SO MOVED.

There was no discussion.

The agenda was approved by consensus of the Commission.

APPROVAL OF THE MINUTES *(Minutes are approved during regular meetings only)*

A. Meeting Minutes for the regular meeting on February 21, 2013

Chair Bremicker requested approval of the minutes.

LOWNEY/BELL - SO MOVED.

There was no discussion.

The minutes were approved by consensus of the Commission.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

Phil Needham, city resident, Karen Hornaday Park committee member, commented on the proposed design for the new park pavilion. He opined that the proposed design is cool but has lost its functionality and it should be brought back and thought out a little more. He next commented on the connexes and while he agreed they are not beautiful they are functional and if they are removed another storage option must be offered.

Chair Bremicker inquired if as a builder he would offer his recommendations. Mr. Needham stated that due to the weather conditions a shed roof would not be good and he imagined a larger structure to accommodate more people. He recommended the new pavilion that was built by the Baptist Church as a good example.

A brief discussion on the current status of this project and that there will be one more opportunity to review the design from the engineer with approximate costs. Staff noted that this information should be available for the April meeting.

RECONSIDERATION

There were no items for reconsideration.

VISITORS

Katie Koester, Economic and Community Development Coordinator

1. Legislative Processes

Ms. Koester presented a PowerPoint presentation on the Capital Improvement Plan, Capital Budget timeline, and how everything affects the City of Homer and its projects. She touched on the following:

- How projects get on the City of Homer top 15 listing
- What makes it a Good Project for the Legislature to Fund
- Has it already been partially funded or well vetted?
- Getting the Project in the Governor's Budget
- Starting to work on the Capital Budget
- Visits to Juneau to Lobby for Projects
- The House is the Last Chance to get a Project Funded
- If the Governor Doesn't Veto the Project it is funded in July

Ms. Koester also provided examples of current projects that hit most if not all the points to be a preferred project to be funded by the legislature and one on the opposite end that has not been well planned and has been on the top 15 and off again.

Chair Bremicker thanked Ms. Koester for her presentation. Ms. Koester answered questions from the commission on future funding for Karen Hornaday Park.

STAFF & COUNCIL/COMMITTEE REPORTS/ AND BOROUGH REPORTS

A. Community Recreation - Mike Illg

Mr. Illg provided a brief summary of his written report and commented on a flow chart he provided on the HERC building. He also noted that the City Manager was getting a cost estimate to demolish the building; City Council has stated that there is no money to fund the operating costs for the building, and they are still waiting on the Fire Marshall's report.

He wanted to recommend that the commission schedule a worksession on this subject.

Commissioner Lowney questioned whether they should pursue further discussion without more input and comment from the building. Mr. Illg had the same dilemma since he receives the comments and feedback from user groups and the public and he keeps telling them that they need to go to the council and submit their comments to the Council. He cannot do it as staff.

Chair Bremicker stated it would be nice to know what their intent was. He questioned when they will get the report. Ms. Engebretsen commented that they haven't had a public forum on this issue and they cannot as the staff schedule this that is up to the commission. Ms. Krause reported that Council has scheduled a worksession on the building for 5:15 p.m. on April 15, 2013 to discuss these pending issues according to the City Manager earlier in the day.

Further discussion on scheduling a worksession, obtaining a favorable report from the Fire Marshall, getting a report on the possibilities, concerns on the costs to run operate the building should be presented to the public also, concerns that the path of least resistance will be taken to tear it down when it can be used for other purposes and the community recreation program which fills a really need for the average users, the benefits of installing/converting the building to natural gas as a potential savings, and if the decision is to demolish the building that a plan be implemented immediately for a new community recreation center. Staff encouraged the commission to plan a worksession the following week to discuss what Council addressed at this worksession.

The commission established April 22, 2013 at Noon. It was noted that no quorum was needed and Commissioner Archibald could be telephonic.

Mr. Illg continued his report and explained what "pickle ball" was and that it was a new and popular sport that was fun for all ages. He noted all the upcoming events for April.

B. Staff Report - Julie Engebretsen, Planning Technician/GIS

Ms. Engebretsen noted her report was included in the packet. She noted that it was on the Strategic plan to receive more information on the cemetery and recommended adding this to the annual calendar and Staff will provide an update on the cemetery at the March commission meetings. She noted that the staff met with the Carey Meyer and the new project manager Dan Nelson, he is very knowledgeable and provided some good insight on the proposed picnic pavilion design. He noted that the stone bench around the fire pit would be a very costly item, suggested some alternatives in lieu of more expensive recommendations. This has been submitted to the contracted engineer for some drawings and costs estimates which will come back to this commission for final approval.

Additional items noted for the commissioners was a reminder for the Land Allocation Plan worksession with Council, there is no funding for upgrades this year at Mariner Park and she recommended that they put this on the June or July agenda for timely discussion to submit a recommendation for the budget. The commissioners requested the June agenda.

She will not be present for the April meeting and once again urged the commissioners to consider establishing worksession to discuss these larger issues.

Chair Bremicker added a comment on the relocation of the Mariner Park entrance and questioned the reduction of speed limit.

Ms. Engebretsen explained that she believed this was included in the city agreement with the State and a search is on for the executed copy.

C. Parks Maintenance - Angie Otteson

Chair Bremicker introduced the item and requested Ms. Otteson to provide her report.

Ms. Otteson provided an update on the status of the following:

- Greenhouse/summer flowers are being transplanted
- Winter king tournament, sea to ski, camping
- Clean-ups scheduled in the campground at Karen Hornaday Park
- removing the old shelter on the Pier One parcel and building a new one nearer to the Fishing Hole, another budget item for discussion. She noted a reference to the Spit Comprehensive Plan
- Rotary is again adopting Ben Walters Park
- Church on the Rock is adopting Karen Hornaday Park and Bishops Beach. They will be doing a site visit on April 12th and a work party on May 4th for Karen Hornaday. HoPP will be joining them on April 12th also
- Bayview Park is being adopted by Best Beginnings
- It is the second day of spring
- An outstanding couple has applied and the application period closes April 30th but so far they are the only applicants. They would like to come May 15th but that may be a bit too early. The proposed location is where the two connexes are located. They are scheduled to be removed before the road thaws too much.
- The proposed relocation of the picnic shelter
- Clean-up day for removal of the alders is March 27th 10 a.m.

D. Kachemak Drive Path Committee Report - Dave Brann

Chair Bremicker introduced the item for the record and asked if Commissioner Brann would like to provide the report.

Commissioner Brann noted that the committee has requested money from the HART fund to complete a survey and cost report on the proposed trail up the hill from the Homer Spit Road to first half mile.

There was some confusion and it was determined that this would be too costly by the engineers so an alternate survey was done on the Mud Bay Trail. He further noted that the committee decided to focus on the Mud Bay Trail and that more can be accomplished in a shorter amount of time and using volunteer time to upgrade this trail in accordance with the city requirements. He noted that Carey Meyer had mentioned over time it could even be upgraded possibly to a paved trail.

After that meeting he personally met with Walt Wrede and Carey Meyer and Walt felt that if they focused more on the Mud Bay Trail as a separate issue the Council may take a closer look and perhaps supporting it more than the whole project. Commissioner Brann reported that the committee is still intent on getting the whole proposed Kachemak Drive Trail.

The committee passed a motion to support improving the Mud Bay Trail from the Homer Spit Road to the Airport Road.

During his meeting with Walt and Carey He stated that he had asked what had to be done to get it recognized as an official city trail. He was told that they needed to get it listed in the Homer Non-motorized Transportation Plan. They felt that an amendment could be made to the plan.

Commissioner Brann further outlined additional points of his discussion with Walt Wrede and Carey Meyer regarding the Mud Bay Trail and upgrade. He requested further direction from Staff.

Ms. Engebretsen explained it was not that easy and disagreed with the City Manager and Public Works Director on amending the Homer Non-Motorized Transportation Plan or the Comprehensive Plan. This was a long term expensive process.

She provided another way to add the trail and the process that could be used once a recommendation has been received from the committee.

It was noted that the potential recommendation was reconsidered so this would not come before the commission until the April or May meeting.

Chair Bremicker commented on the satisfaction of the different cyclists that would use the proposed trail. He noted that the Mud Bay Trail would be more for the recreational user.

Commissioner Brann started to comment on the installation of signage along Kachemak Drive and it was noted that that item could be discussed later on the agenda.

F. Karen Hornaday Park Committee - Robert Archibald

Chair Bremicker introduced the item for the record and asked Commissioners Lowney and Archibald for their report.

Commissioner Archibald stated that Mr. Meyer was in attendance and provided a report on the engineering of the day use areas was quoted at \$10,000. He reported that the whole \$90,000 was available but hydro-seeding hasn't been completed and additional topsoil may be needed which would be taken from that money.

The committee had a discussion regarding the proposed design for the new picnic pavilion and that some aspects were more costly. There were comments noting that the partitions may present obstacles to larger parties. A brief discussion on using volunteers to construct the fire pit area was considered and noted as possible by Mr. Meyer. It was opined by Commissioner Lowney that if they used volunteers they needed a volunteer leader otherwise let the city handle it. Mr. Meyer also reported that the relocation of the existing shelter would probably be done by a solicitation for a bid from "on file" contractors. It would be best to move the shelter when the new concrete pad was in place but since the new shelters footprint overlaps the existing that may not be possible.

There was a proposal for a new piece of playground equipment by HoPP but it may be too large so further research is being conducted by HoPP, the committee had a discussion on connexes used by Little League and a recommendation to remove and ban all connexes was made and forwarded to the Commission. They discussed the following items briefly:

- Camp Host site preparation
- Cutting Back Alders
- Drainage
- Restroom Improvements

- Adopt a Park Program
- Playground Work Party
- Snack Shack repairs
- Little League Storage Connex appearance/replacement

PUBLIC HEARING

There were no items for public hearing.

PENDING BUSINESS

A. Diamond Creek Recreation Area

1. Adding the Recreation Area to the Map on the Website
2. Discussion and Request for Non-motorized Signs
3. Approval of the Diamond Creek Recreation Area Plan

Chair Bremicker introduced the item for discussion.

Commissioner Brann stated that he was unable to meet with Tom on some of a few minor concerns he had with the proposed plan. After a brief discussion with staff it was determined that is minor suggestions did not change the overall plan and he did not want to postpone approval any longer on the longer.

LOWNEY/BRANN - MOVED TO FORWARD THE DIAMOND CREEK RECREATION AREA MULTI-RESOURCE MANAGEMENT PLAN TO COUNCIL FOR APPROVAL.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. Pier One Campground - Update - Commissioner Brann

Commissioner Brann had requested this item on the agenda since he was concerned what was going to be done with the campground for the summer.

Chair Bremicker opined that the City should be careful on how the area is cleaned up and that it is cleaned up appropriately. Commissioner Brann wanted to make sure that the campground was put back since it was a good source of revenue. Commissioner Lowney expressed concern and requested this item on the agenda and to not forget about it.

Mr. Illg reminded the Commission that the Port & Harbor owned the property.

Ms. Engebretsen stated that there is no immediate concern on the campground and that between Ms. Otteson, the Harbormaster and the contractor they are dealing with the issues of the campground. She further noted that keeping this item on the agenda is fine; but if the commissioners want something on the agenda it should be an action item since this has been discussed several times.

The commissioners were interested in seeing what the new layout for the campground would be and would be satisfied with progress reports.

C. Kachemak Drive Trail - Commissioner Brann

1. Bicycles on the Road Signage and Right of Way Permit Application
2. Update on the Engineering & Survey

Commissioner Brann reported his conversation with Walt Wrede and Carey Meyer, he reported the requirement for permits by the DOT and that DOT needs a permit filed to get 4 yellow signs, Dottie Harness-Foster in Planning Department has been assigned this task and Dave can work with her.

NEW BUSINESS

A. Scheduling a Spring Park Walk Through

Chair Bremicker asked for a suggestion of a date that the commissioners would like to perform this walk through and where. The commissioners discussed the Town Center area.

Commissioner Archibald suggested that they also walk through the current list of parks so they can view what they do have such as Ben Walters Park, Bayview Park, etc.

Commissioner Lowney agreed with Commissioner Archibald.

Commissioner Lowney suggested May 22, 2013 at 1:00 p.m. The commissioners agreed by consensus.

B. Homer Education and Recreation Center - Setting a Worksession for Discussion

This was accomplished previous under the Community Recreation Report.

A worksession is scheduled for 12:00 p.m. April 22, 2013 in Council Chambers.

C. Karen Hornaday Park

1. Recommendations from the Committee

Recommendation to Parks and Recreation Commission,

Remove all Connex Type storage Containers from Karen Hornaday Park and ban any further use of Connex type Units.

As soon as possible, determine the feasibility of removing the roof of the existing snack shack to facilitate adding additional courses of cinder blocks to provide adequate head room and replace roof. The existing floor area is to be engineered and new design is to be above water table, to be poured cement. This could be accomplished at same time as pavilion replacement.

LOWNEY/BRANN - MOVED TO FORWARD THE RECOMMENDATION TO BAN CONNEXES AND FACILITATE REPAIRS TO COUNCIL.

Discussion ensued regarding public comment and the precedence that banning connexes would set for not only this park but all other parks. Also language should be included that would provide alternative storage.

The committee discussed the removal of the connexes, repurposing the snack shack with remodeling it to make it suitable for storage; who will pay for the repairs, and is the city liable for providing storage since there is no formal agreement.

Further discussion on the junk laying around next to the connex, the drainage issues around the shed located behind the "snack shack" recommend immediate solutions.

Ms. Engebretsen stated that there was no immediate concern over the next few months. She further recommended not passing this motion until more discussion with Little League regarding the storage needs.

Commissioner Lowney withdrew her motion from the floor. Commissioner Brann agreed.

Staff recommended that the Chair or a member of the Committee meet with Angie Otteson and a representative from Little League to discuss the issues presented and report back to the commission at the next meeting.

Commissioner Archibald as the Chair of the Committee will meet with Ms. Otteson and Ms. Beachy, president of Little League.

D. Mud Bay Trail - Commissioner Bremicker

Commissioner Brann reported that a recommendation from the Kachemak Drive Path Committee to have a bon fire and serve hot chocolate during Shorebird festival was made at the last meeting. They are checking on the feasibility. If gets approved he will set up a plan to get that done.

Staff will try to have options available for the commission to make their recommendation to City Council.

INFORMATIONAL MATERIALS

A. Commissioner Attendance at Council Meetings 2013

Commissioner Lowney asked for items to report to Council for the next meeting. The Commissioners recommended the following:

- Passing the Diamond Creek Management Plan
- Concerned about the Campground at the Pier 1 Parcel
- Making Progress with the Day Use Area and should have a new pavilion designed and constructed this summer
- The positive feedback on the Mariner Park entrance. That needed improvements will continue.
- A camp host applicant for KHP
- The Land and Water Conservation Grant
- The Adopt of Park program is working and very successful

B. Commission Annual Calendar 2013

C. Strategic Plan 2013

Commissioner Lowney wanted to ask about having a discussion or directing the committee to handle the problem of Concert on the Lawn being held somewhere else. Commissioner Archibald provided a brief outline regarding the issues at hand and reasons for relocating the event. Chair Bremicker stated they should put that on the agenda for another meeting for discussion. Ms. Engebretsen advised staff that once they discussed it and any recommendations from that discussion should be directed to the City Manager. She additionally advised that nothing would be changed this year but maybe for next year.

D. Notification of Award Land and Water Conservation Fund Re: Karen Hornaday Park

E. Memorandum 13-XX Mayor Wythe and City Council re: Recommendations for the 2013 Land Allocation Plan

Chair Bremicker read the titles into the record there was no discussion. Ms. Engebretsen provided a brief outline on the process for the worksession on the Land Allocation Plan.

COMMENTS OF THE AUDIENCE

Kathy Beachy, apologized for arriving late, she is the new president of the Little League since October, trying to figure how everything works and she looks forward to working with the commission as her passion is cleaning up messes; she has been busy organizing and cleaning up the dust and piles that have accumulated over the years in the building that Little League has been meeting in over the years; has been involved with Little League for 10 years and will be for another 10 years; Phil Needham has been a wonderful advocate for Little League and hard worker and appreciates all his efforts to communicate with the city and commission; Ms. Beachy looks forward to working with the commission and improved communications with staff and the commissioners.

The commissioners and staff introduced themselves.

Commissioner Lowney informed Ms. Beachy about the upcoming worksession if she knew of some Little League folks who would like to come and help out at the next clean-up.

Commissioner Archibald inquired if it would be appropriate to ask the Commission approve expending some funds for lunch for the volunteers.

The commission approved by consensus to expend up to \$100 for lunch on March 27, 2013 for the Karen Hornaday Park Clean up.

COMMENTS OF THE CITY STAFF

Ms. Krause thanked the commission for a good meeting she apologized for being a stickler for the rules but it seemed to be expedient in keeping the commissioners focused to the task at hand.

Ms. Engebretsen agreed that it was a good meeting lots was accomplished and volunteered to arrange lunch if someone would like to call her that day, she would be more than happy to see it done. She commented that the city has a process on dedications and the like and she has been in touch with persons already. These issues will come before the commission at a later meeting.

Mr. Ilg commented on recruiting a Council member to be an ad hoc member of the commission and meet quarterly with the commission. He has presented that to Jo Johnson, City Clerk who will be bringing it to the Mayor's attention; He also stated that he attended a meeting today with Commissioner Lowney and other members of the public that are redoing the comprehensive trails and parks map. They are really excited and it looks pretty promising. The group is researching the costs for production and he will keep the commissioners advised on their progress.

COMMENTS OF THE COUNCILMEMBER *(If one is assigned)*

There was no councilmember present.

COMMENTS OF THE CHAIR

Chair Bremicker's comments were inaudible or unrecorded and therefore not available for transcribing.

COMMENTS FROM THE COMMISSIONERS

Commissioner Lowney stated kudos to Mike for getting the group together on the trails map; she was concerned about getting the uniform signage meeting going; worksessions on the park projects with outside groups and keeping a list of those projects or needs; reminded the commissioners about the possibility of using the group of young people from Ginny; last thing she received a call about naming a ballfield in Homer after Paula Setterquist.

Commissioner Archibald commented that this past weekend there was not a room available in this town due to recreation whether it was hockey, the Epic or racing. He would be curious to know the economic impact and believes that in the future it will become even more important to this town. He thanked Commissioner Lowney for putting up with him.

Commissioner Brann commented and thanked staff for all their help. He congratulated Julie on her anniversary. He also thought that when he appears before Council he believes that he should provide a list of the recreational aspects to our community that there is more than just fishing.

ADJOURNMENT

There being no further business to come before the Commission Chair Bremicker adjourned the meeting at 8:22 p.m. The next Regular Meeting is scheduled for April 18, 2013 at 5:30 pm at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk I

Approved: _____

Public Comments on Items Already on the Agenda

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Visitors

April 4, 2013, 5:30 p.m.

Minutes

Kachemak Drive Path Committee

Attending: Dave Brann, Bumppo Bremicker (chair), Lindianne Sarno (recording), Beth Cumming, Kevin Walker (visitor/advisor), Larry Slone (visitor from Planning Commission). Lynn Burt is still Outside.

Bumppo calls the meeting to order.

Beth moves to add Bonfire plans to the agenda as item C under new business.
Dave moves and Beth seconds approve agenda.

Dave moves and Beth seconds approve minutes. No objections, motion passes.

Public comments on matters on agenda.

Kevin Walker – suggests people ask the Enstar office about a bike path from Kenai to Homer along with the line. Kevin will mention this to the bike club too. The line is coming quickly.

Bumppo: put this on the agenda for the next meeting about co-ordinating bike path with Enstar. Dave suggests putting the Kachemak Drive Path on the Parks & Recreation Commission agenda, related to the idea of using the gas pipeline corridor as a bike trail.

Beth raises whether gas line is in the DOT right of way. Dave says it is. Beth says that would take it into DOT, and out of what we had discussed. We have discussed keeping trail out of state right of way and having it be owned by the city. Beth is pointing that out. Dave acknowledges he has tried to keep the path out of the DOT right of way.

Bumppo points out the water sewer line was cleared to 50 or 60 feet from the middle of the road. Beth thinks that's a prescriptive or presumptive right of way. Bumppo is curious how that is determined. Larry Herndon did the clearing, but might not know why. Larry Slone says that Planning would know that.

Reconsideration.

Beth made notice of reconsideration within 48 hours. Reconsideration requires us to vote on original motion. Beth reads motion and moves for reconsideration of the motion.

Bumppo: This motion is on the floor. Open for discussion. Beth?

Beth: Page 8 gives my reasons for reconsidering. Is there written authority to have made the Mud Bay Trail into a Level One or Two Trail? This has cost the City almost no money. Upgrading would cost hundreds of thousands possibly.

Dave: There is no written authorization and talked to Walt and Carey about next step in getting it approved. Walt said get it into the non-motorized trails plan. Two year process. Walt and Carey thought we could make an amendment to the non-motorized trails plan to by-pass that process. Carey put a hold on surveying until there is clear understanding of what should be surveyed. Renee asked Carey to tell engineer not to work on the plan until the reconsideration is handled. Walt suggested this can be an amendment to motorized trail plan, but Julie Engebretsen says, to add Mud Bay Trail to non-motorized trail plan, has to go through the planning process with public hearings.

We should update non-motorized trail plan because there are other trails to update, like the Spit Trail. If we as a commission make a list of all the trails that should be included, that will go through the process. Ideally the plan should be updated, update with what has happened, project forward with what is likely to happen.

There is a laydown from Julie Engebretsen on this subject.

Beth: Suggests we find out first few hundred feet, take out wording Mud Bay Trail from first few hundred feet. Call it the proposed Kachemak Drive Bicycle Trail.

I suggested a year ago, for the first few hundred feet from the end of the Spit Trail, I would like to see the survey that shows where City land ends and DOT land begins. (1) What is dividing line between DOT and City land?

Larry: by renaming it are you taking it out of planning and putting it into HART?

Beth: Call it a proposed bicycle trail. This removes it from having to go through the whole process. I wanted in those first few hundred feet before the Y, I wanted to suggest that we find out the cost of representative parts of those first few hundred feet, before you get to the Y, because from the Spit to the Y, there are three kinds of construction, representing everything that comes later. (1) walkway through 26 and 23 foot high tide, (2) at high points going through trees, shoveling by hand or taking equipment and leveling two or three places that go through the trees, level humps and fill in low places (3) posts and boards, retaining wall. All three types of construction are there that would come later. We would ask for the City for representative costs. We all agree we are going to start out on the beach.

Kevin: Beth is saying, start at the spit, go to the Y, that way we'll run into 3 types of trail construction, do a good job, give us a good dollars per per foot on each type of trail construction.

Beth: where you go uphill slightly 200' from Y, that might need a retaining wall. It's muddy right now in initial area, then high spot, then trail drops down into a very wet area, the surveying that was done shows that the trail will not go into that wet land, but will stay high. The only way that can be done is a retaining wall. Keep the bicycle trail high.

Bumppo: Why focus on the name change?

Dave: Whatever we call it, Kachemak Drive Path, then Mud Bay Trail, then to separate the two. Every decision has confused the issue. I would like to see from end of the Spit Trail, the engineers said the hill is too steep, so let's focus on the lower trail to the airport road. There are places where boardwalk will work. Treated plank boardwalk costs less than steel and treated plank, volunteers could build. I don't think we need heavy equipment there, fill from end of Spit Trail to where first airport light is, that could require lots of fill. The hills can be smoothed out by hand. Geo-block can fill over tympar fabric. Hard to come up with a cost, but cost can be way less than what we imagine.

Bumppo: Julie thought we had to go through public hearing.

Dave: We make proposal to Commission, commission sends resolution to city council, ask for a stage one of the construction to get the process going.

- (1) Go to City Manager for permission to build trail.
- (2) Go to the City Council.

Dave: I would like to work on it with volunteers for no cost with permission from the City.

Lindianne: I wanted to show we are flexible. We are not stuck on the steep hill.

Dave: If we go to Walt with two names, will confuse the issue. Signs have been there for a year saying Mud Bay Trail. Walt mentioned to City Council looks like a refocus along the Bay.

Dave: We need written permission from the City to start work parties. We can make huge progress once we have permission from the city. We can do this with shovel and volunteers.

Bumppo: First section along mud flats will require fill.

Beth: I had a brief conversation with Carey before last meeting. He had walked from Spit Trail to Beach Access road with Rick Nelson, engineer. What were engineer's comments? The decision was made by Carey, not by the engineer.

Kevin: Julie says what level do we want to do now without asking the city for funding?

Dave: Level three is 4" of fill over geo-textile fabric, lay on gravel, compact it, you have a 3' to 5' wide trail.

Dave: Move to ask City Manager for permission to build the trail. Amend the Motion.

Motion.

The Kachemak Drive Path Committee supports upgrading the Mud Bay Trail to level three trail specifications. This compacted gravel trail will connect the Spit Trail to the Beach Access Road. This committee supports volunteer involvement in constructing and maintaining this trail to the extent possible, and requests written permission from the City Manager to begin volunteer construction.

Vote on amendment: Dave, Lindianne and Bumpo voted yes, Beth voted no.

Dave: We will do what we can do for no money this summer.

Larry: You'd like to get going to do what you can initially. Suggest compromise, to revisit motion. Get going on initial phases using volunteer labor.

Dave: We need written permission from City Manager. The second part is, for funding, when you have some idea what is needed.

All we need is permission from Walt. Or he'll send us to City Council.

Kevin: Beth is trying to zero in the \$20,000, find out how much is left. Because we don't know how much it will cost, Beth is trying to get some hard numbers on paper.

Bumpo: They started the survey, Carey said, don't go up the hill, they surveyed along the beach. Now we are saying that's fine.

Beth: I will propose another motion.

Bumpo: Call for a vote on the motion as amended. Dave, Lindianne and Bumpo yes, Beth no. The motion passes.

Beth moves that we recommend to the City Council that the City spend up to \$30,000 if necessary to insure that the survey that has been done determines boundary between City and DOT land, and that they provide the funds to do an engineering to determine a cost estimate for the first approximately 1200 feet, which contains representative kinds of potential construction, (1) leveling and filling, (2) retaining wall, (3) boardwalk.

No second to motion.

Bumpo: Wait and get started with volunteer labor this summer, and get specifics of what will be needed.

Dave: wait and find out what has been done. Don't want to ask City for any more money.

Lindianne: As soon as we have permission for volunteer labor we can get data to engineering.

Dave: Focus on Mud Bay Trail. We don't know what has been spent. I would like a report on what's been done, what's been spent.

Bumppo: Next on agenda?

Dave: Been working on bike sign. Julie got it with Dottie from Walt and Carey. Request to encroach on DOT ROW, 24 x 24 diamonds with bike on it. City had to send in application. Went out, took pictures, Dottie used aerial photos, Kevin and I did measurements, Dottie put together a packet, sent it to DOT, here is some of the info related to that. Public works can do it. Signs, there has been discussion of cost, I'll chase the money, all we need is permission to do it. Give me the cost for the sign, post, put in hardware, anchor. We cut it down to three signs, (1) base of hill, (2) end of straight stretch, (3) K Drive going west before curves begin.

\$180 x 3, bike club will commit to one, I will buy one, I will chase the money for the third. Bumppo and Lindianne will contribute to cost of third sign.

Yellow cautionary sign with black bicycle on it.

Bumppo: thank you for all the work you have done on this.

Beth: Bonfire, strong southwest winds in summer, and I don't think we should have it. The last staff person I talked to, we decided it would be better not to do it as a committee, just a group of people. I will talk to Walt Wrede. I talked to lady in charge of Shorebird Festival. She said, if I can find a corner, I will just call people's attention to a sign: check out the new Mud Bay Trail because it is an outstanding trail for shorebirders. Is that OK?

Discussion of where the signs should go.

Dave: In this case, if you have to cut trees, better to move it. Ideally, outside of DOT right of way.

Bumppo: what's next? Carey is not here, no new business.

Comments of the audience?

Larry: Your amendment to the motion asking for permission was a good move. Show you are putting out some effort yourselves, develop body of data, show where additional development might be needed, that will reflect favorably to city council and city manager.

With respect to getting city involved with first 1200 feet of Mud Bay, three types of construction, city may not see those three modes would be necessary, may not compare at all to rest of construction, I don't know that would have carried much weight with city.

I agree with modifying motion.

Kevin: There aren't three typical sections. May be hundreds. There is a solution for everything, can go from \$0 to millions. Individualized solutions, frozen culverts in this town. I don't want to be part of that. Design trail for water flow. 3 feet diameter culvert doesn't freeze solid, 2 feet culvert does freeze solid.

Bumppo: appreciate your expertise.

Comments of committee:

Dave: Important we share our opinions. It was a good meeting, everybody keeps plugging away. It will happen. One step at a time. I'm looking forward to getting Walt's input.

Lindianne: I'm looking forward too. Phone tree to let us know when. Thank you to Dave, Larry, Kevin. Beth = D8 cat!

Dave: three or four hour session, we can get a lot done. The call will go out.

Beth: I and Deb Lowney have thought that if K Hornaday Park road is worked on there will be fill from there. Could use it on K Drive path? My vote against the amendment, I have concerns, but I totally support working on areas of trail that can be done by hand, I won't be there to help.

Bumppo: Good meeting, sorry if I don't know how to do reconsideration. I hope no hard feelings. What we have to do to get through.

Beth: The Mud Bay Trail is a side issue. Our task is a K Drive Bicycle Trail. Next time can we walk along the proposed K Drive Trail.

Bumppo: We can call a meeting, start the meeting, and go look at the trail. Let's recommend, if the weather is appropriate, we'll meet here, and then go there. May 2.

KAREN HORNADAY PARK COMMITTEE
MEETING – April 4, 2013

Co-Chair Ralph Brosches called the meeting to order at 5:35 p.m.

In attendance: Deb Lowney, Marti McCleery, Phil Needham, Deb Cox, Miranda Weiss and Trish Lillibridge (toward the end of the meeting).

Agenda for the current meeting and approval of minutes from the March 7th, 2013 meeting were approved.

Visitors in attendance: Calvin Ralph with Church on the Rock
Playground/KHP clean-up organization for 2013

Most of the evening's discussion focused around the KHP clean-up day scheduled for May 4th from 9-4. A walk through with Angie/Church on the Rock and some KHP committee members is scheduled for April 12th prior to clean-up day. Deb Cox voiced concern that May 4th is also Homer clean-up day and hoped that it would not hinder the volunteer effort for KHP.

Calvin mentioned that a BQ will be provided by his organization but asked if Hopp might be able to help with provisions. Deb Lowney mentioned that Parks & Rec may also be able to provide some financial assistance.

A concern was expressed, since Church on the Rock had various clean-up projects on the same day, that there was no one to "head-up" the KHP project. Calvin responded that he had a call in to Ralph Crane to see if he would be interested in taking the lead for KHP. Deb Cox and Miranda were happy with that choice since Ralph Crane worked on the playground project.

Note: The following discussion regarding the roofing of the bathrooms took place at different times throughout the meeting and is combined below.

The question was raised as to what supplies are leftover from the playground project as far as paint is concerned, we will have to check with Angie at Public Works. If there is an abundance of paint left over then it may be possible to use some of the paint to repaint the bathrooms tying it into the playground. Phil mentioned that the bathrooms really could use a new roof (green metal) and that maybe it could happen on the day of the clean-up with volunteers. Miranda stated that they could probably get an experienced roofer (Hopp contact) to volunteer to head up that project. Phil stated that he could supply a dumpster and get the needed materials up to the park. Money for the materials for the new roof was brought up; it was suggested by Deb Lowney to check with Angie to see if the City would provide the money needed. Phil thought that the materials needed should be under \$1000.

At that point it was discussed that a "punch list/wish list" would be a good idea and that the list should be extensive including but not limited to the playground. It was also mentioned that team captains might also be a good idea for various sections of the park, i.e. a Little League captain, a playground captain, a captain for the bathroom roof, etc.

Another idea was to have the clean-up crew possibly work on a trail parallel to Fairview. Deb Lowney stated that she may be able to push through a trail with Parks & Rec but later stated that a trail around the whole park may be part of the Land and Water grant.

In closing to KHP/playground clean-up day, Hopp has offered to send out an e-mail request to all their prior playground volunteers asking for volunteers for clean-up day on May 4th.

Staff & Committee Reports

It was noted that Carey Meyer has yet to report the cost breakdown on the structural design of the new pavilion.

Pending Business

A. Installation of new playground equipment:

Deb Cox reported that the new piece of equipment that Hopp would like to have installed is a "net climber". This piece of equipment can be quite large and the area available for use has yet to be determined. It was mentioned that the Kenai Municipal Park has one of these units and it is quite nice. The size could take up to as much as a 40 foot square footprint although it is unclear as to whether the "use zone" measurement is the actual footage required or just recommended. Deb Cox will research further.

It was again mentioned that a scaled layout of the park and its structures would be very helpful in determining placement and size restrictions. Without size availability, the net climber has been temporarily put on hold.

B. Little League building use update:

Phil reported that a walk about with Robert Archibald, Angie Otteson, himself and Kathy Beachy produced a list of input regarding the improvements to KHP that might affect Little League. There was not much discussion except about the concrete shed. By adding a couple layers of block to the walls of the shed raising the height of the structure, a new concrete floor could be poured at an elevation higher than ground level eliminating the drainage issues that are currently present. The list created from that meeting will be forwarded to Parks & Rec.

Miscellaneous Items of Discussion

- A. Park host update- it was reported that a sight has been designated for the park host and that the city has a candidate. Work will commence using funds from the Land & Water grant.
- B. The alders in back of the ball field have been cut back and some hauled away.
- C. The Youth Core group mentioned in last month's meeting has prior commitments but may still be able to do trash pick-up.
- D. Deb Lowney reported that KHP has been awarded the Land and Water Conservation Grant and that the City has vowed to match those funds. This \$150,000 has been specifically designated to drainage issues, campground improvements and a possible trail surrounding the park. Hopefully this grant money will help address the drainage issue on the hillside.
- E. Delay on the move of the old pavilion has created a delay on the start of the new pavilion. The flooring has yet to be determined for the new pavilion but Public Works is gravitating to a concrete slab.
- F. Deb Lowney reported that the half circle rock seating area around the fire pit is cost prohibitive, therefore an alternative source of seating is needed. Deb Lowney recommended matching the seating that's in the playground or just wood benches. Phil had a great idea to have wood benches with a 2' chain attached, that way you could move the bench forward or backward depending on the heat/smoke factors.
- G. Miranda mentioned that a branch of the Rotary club is interested in donating money (from a possible Grant) to the playground. Miranda had the idea that we may be able to get them to donate to the "pavilion cause" instead, possibly the seating around the fire pit?
- H. Deb Lowney reminded us for Renee that we need to be mindful of the areas that are utilized for the Highland Games when planning park renovations.

Meeting adjourned at 6:45 p.m.

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: APRIL 12, 2013

**RE: KACHEMAK DRIVE NON-MOTORIZED TRAIL SURVEY AND ENGINEER'S
ESTIMATE OF COST TO CONSTRUCT THE FIRST HALF MILE**

Background

The Commission amended and approved a recommendation from the Kachemak Drive Path Committee at their meeting in September 2012. The Resolution 12-79(S) was approved by Council to use up to \$20,000 of HART funds to perform a Survey and Engineering estimate to determine the cost of constructing the first half mile of the proposed Kachemak Drive Non-Motorized Trail.

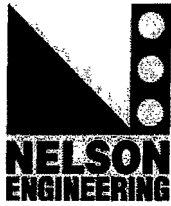
A survey was performed on an alternate location that the engineering firm and Public Works Director felt was a safer and less expensive location to install the proposed trail.

The City Council held a worksession on Monday April 15, 2013 on this same material.

There is a Pending Action Item regarding a Request to Dissolve the Committee or Provide the Committee with Additional Tasks, which was postponed until the results of the Survey and Engineers Cost Estimate was received. It would be appropriate to consider the discussion of Council from the meeting mentioned previously and bring the Postponed Action back at the next meeting of the commission.

Recommendation

Request Staff to have the postponed item, "*COMPLETION OF THE KACHEMAK DRIVE PATH COMMITTEE*" from the February 21, 2013 regular meeting on the next agenda.



**Preliminary Design Cost Estimate
Mud Bay Trail April 10, 2013**

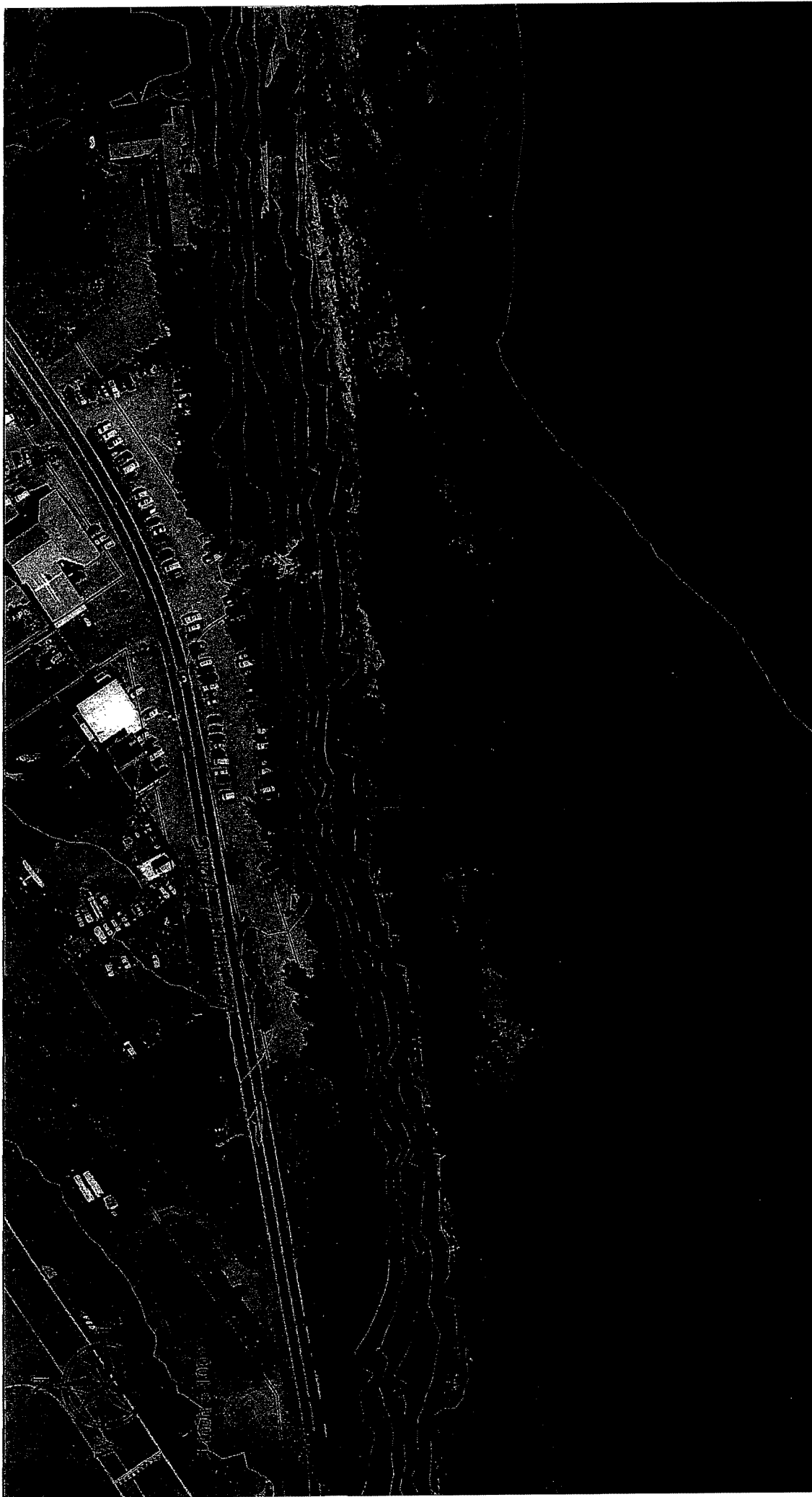
BID SCHEDULE					
Item No.	Pay Item Description	Unit	Estim. Quant.	Unit Bid Price	Amount Bid
101	Mobilization and Demobilization	Lump Sum	1	\$ 15,000.00	\$ 15,000.00
102	Construction Surveying	Lump Sum	1	\$ 10,000.00	\$ 10,000.00
104	Temporary Erosion Control	Lump Sum	1	\$ 10,000.00	\$ 10,000.00
202	Clearing and Grubbing	Lump Sum	1	\$ 15,000.00	\$ 15,000.00
204	Trail Excavation-Offsite Disposal	Cubic Yard	100	\$ 40.00	\$ 4,000.00
205-II	Type II Classified Fill/Backfill for Trail	Cubic Yard	3000	\$ 40.00	\$ 120,000.00
205-III	Type III Classified Fill/Backfill For Trail	Cubic Yard	675	\$ 50.00	\$ 33,750.00
206-B	Leveling Course	Ton	330	\$ 65.00	\$ 21,450.00
224	Rip Rap	Cubic Yard	350	\$ 100.00	\$ 35,000.00
702	Geotextile Fabric	Square Yard	4400	\$ 4.00	\$ 17,600.00
708	Seeding	MSF	40	\$ 210.00	\$ 8,400.00
709	Soil Stabilization (Coir Netting)	Square Yard	4444	\$ 6.00	\$ 26,664.00
710	Topsoil	MSF	40	\$ 600.00	\$ 24,000.00
711	Log Revetment	Linear Foot	2000	\$ 10.00	\$ 20,000.00
802-1	Furnish and Install 12" CPEP culvert	Linear Foot	180	\$ 50.00	\$ 9,000.00
802-2	Furnish and Install 12" CPEP End Section	Each	4	\$ 200.00	\$ 800.00
802-3	Furnish and Install 24" CPEP culvert	Linear Foot	20	\$ 100.00	\$ 2,000.00
802-4	Furnish and Install 24" CPEP End Section	Each	4	\$ 350.00	\$ 1,400.00
Total Est.:					\$ 374,064.00

Kachemak Drive Trail - Phase I



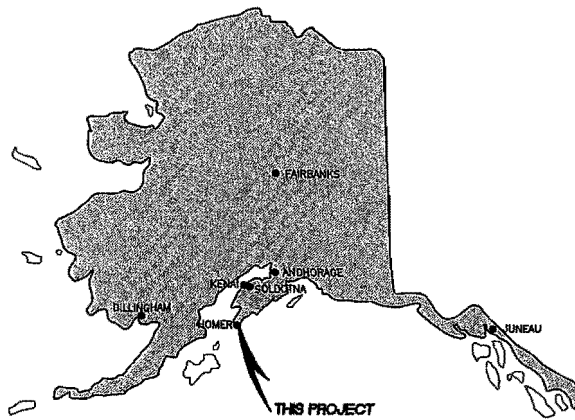
SHEET 1 OF 2

Kachemak Drive Trail - Phase I



SHEET 2 OF 2

MUD BAY TRAIL HOMER, AK PRELIMINARY DESIGN



LOCATION MAP

DRAWING

TITLE SHEET + SHEET INDEX

TYPICAL SECTIONS

PLAN AND PROFILE STA: 0+00 TO 5+60

PLAN AND PROFILE STA: 5+60 TO 11+20

PLAN AND PROFILE STA: 11+20 TO 16+80

PLAN AND PROFILE STA: 16+80 TO 22+40

PLAN AND PROFILE STA: 22+40 TO 28+00

PLAN AND PROFILE STA: 28+00 TO 32+17

MUD BAY TRAIL SECTIONS STA: 0+00 TO 3+80

MUD BAY TRAIL SECTIONS STA: 4+00 TO 7+80

MUD BAY TRAIL SECTIONS STA: 8+00 TO 11+80

MUD BAY TRAIL SECTIONS STA: 12+00 TO 15+80

MUD BAY TRAIL SECTIONS STA: 16+00 TO 19+80

MUD BAY TRAIL SECTIONS STA: 20+00 TO 23+80

MUD BAY TRAIL SECTIONS STA: 24+00 TO 27+80

MUD BAY TRAIL SECTIONS STA: 28+00 TO 32+00

SHEET

C1.0

C1.1

C2.0

C2.1

C2.2

C2.3

C2.4

C2.5

C3.0

C3.1

C3.2

C3.3

C3.4

C3.5

C3.6

C3.7

DRAWING

PROPOSED SPUR TRAIL PLAN AND PROFILE

SPUR TRAIL SECTIONS STA: 35+10 TO 36+15

SPUR TRAIL SECTIONS STA: 36+30 TO 37+05

TRAIL CUT AND FILL QUANTITIES

TRAIL MATERIAL CALCS

SHEET

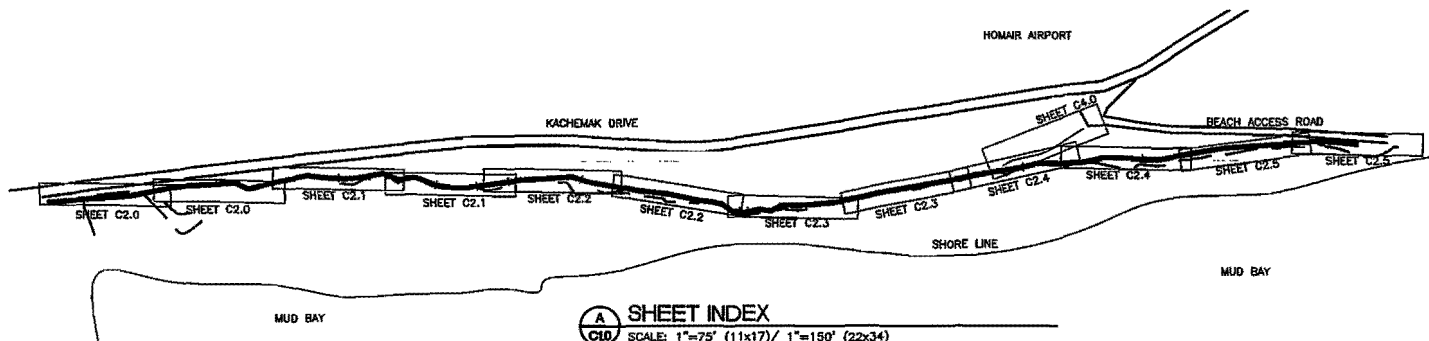
C4.0

C4.1

C4.2

C5.0

C5.1



A
C1.0

SHEET INDEX

SCALE: 1"=75' (11x17) / 1"=150' (22x34)



NO.	REVISION	DATE

CONSULTING ENGINEERS
STRUCTURAL/CIVIL
125 BIDAKA ST.
KENAI, AK 99511
TEL. (907) 263-3663
NELSONENGINEERS@ALASKA.NET



MUD BAY TRAIL
CITY OF HOMER
HOMER, ALASKA
TITLE & SPECS SHEET

PROJECT NO.
1304

DRAWN BY:
CAM
CHECKED BY:
WJN

DATE: 04/10/13
SCALES: NOTED
HORZ: NOTED
VERT: NOTED
SHEET
C1.0

1 OF 21



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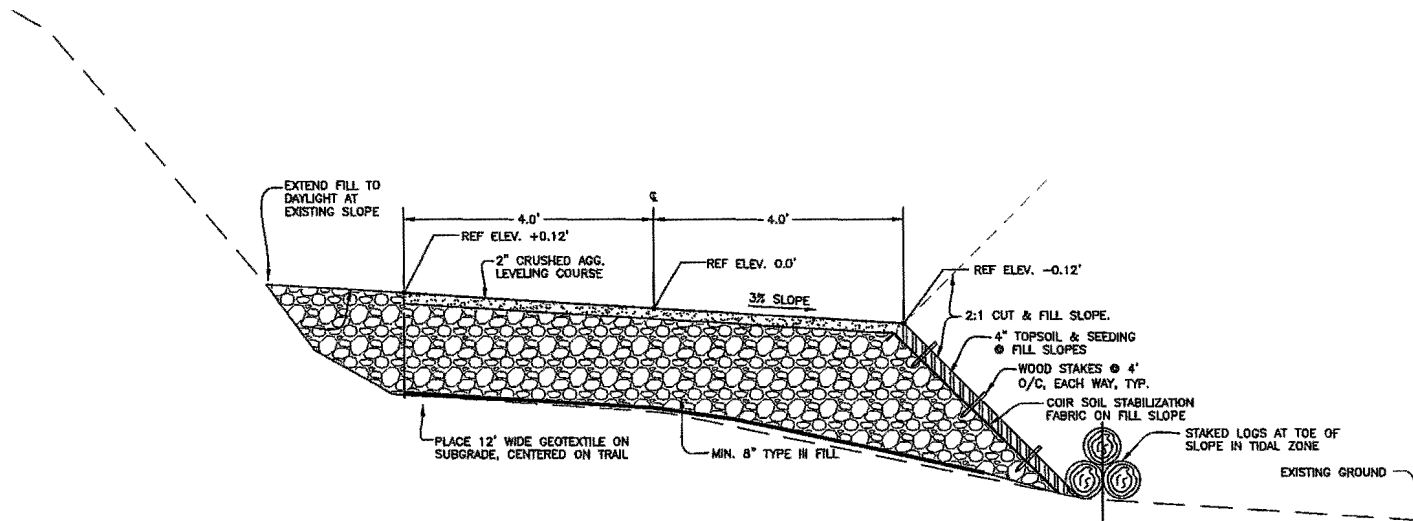
CONSULTING ENGINEERS
STRUCTURAL/CIVIL
155 BIDARCA ST.
KENAI, AK 99611
TEL. (907) 283-3583
NELSONENGINEERING@ALASKA.NET



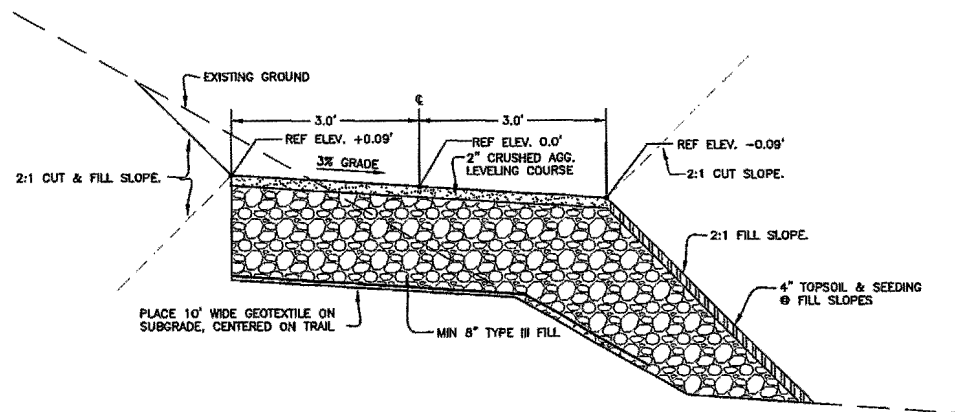
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CITY OF HOMER
HOMER, ALASKA
TYPICAL SECTIONS

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VERT. NOTED
SHEET
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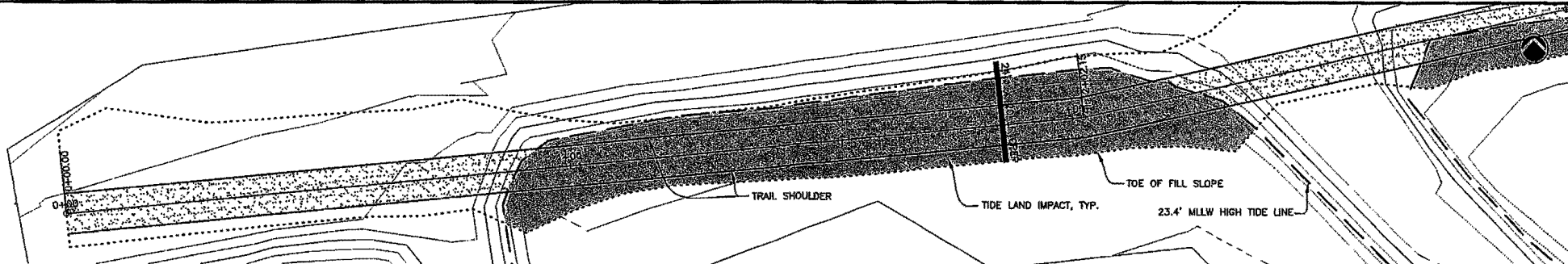
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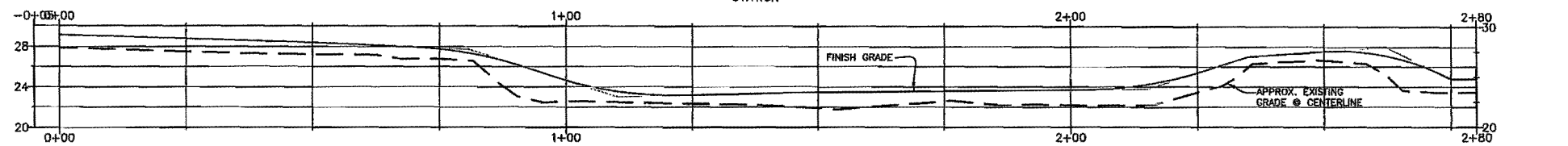
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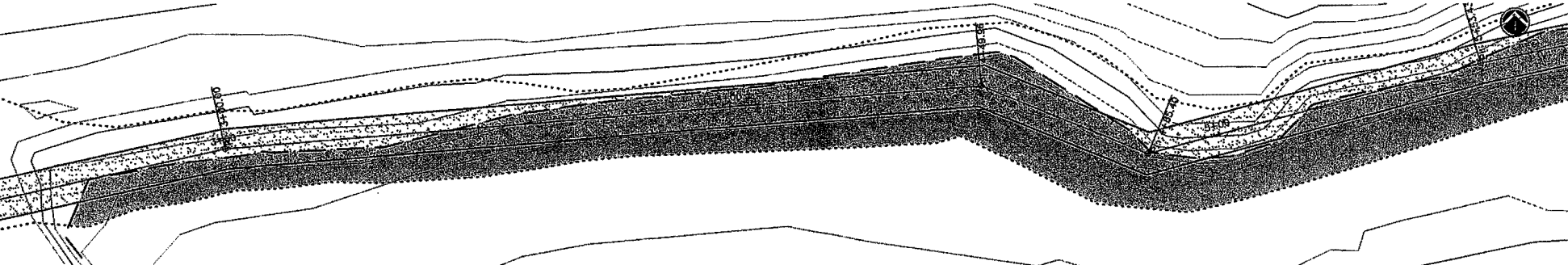
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C1.1 TRAIL SPUR TYPICAL SECTION
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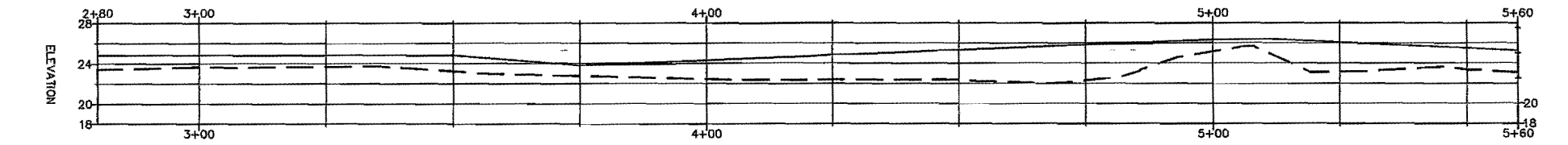
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C2.0 HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



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C2.0 HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



D TRAIL PROFILE STA: 2+80 TO 5+60
C2.0 HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



NO.	REVISION	DATE

CONSULTING ENGINEERS
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 1155 BROADWAY
 KENAI, AK 99611
 TEL: (907) 283-3583
 NELSON@NELSONENGINEERS.COM



MUD BAY TRAIL
CITY OF HOMER
HOMER, ALASKA
TRAIL PLAN & SECTION

PROJECT NO. 1304
 DRAWN BY: CAM
 CHECKED BY: WUN
 DATE: 04/10/13
 SCALES: NOTED
 HORIZ. NOTED
 VERT. NOTED
 SHEET **C2.0**
 3 of 21

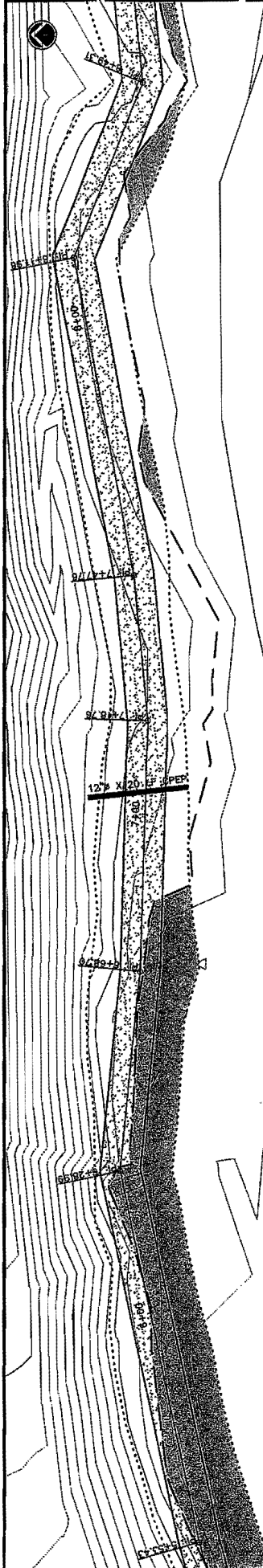


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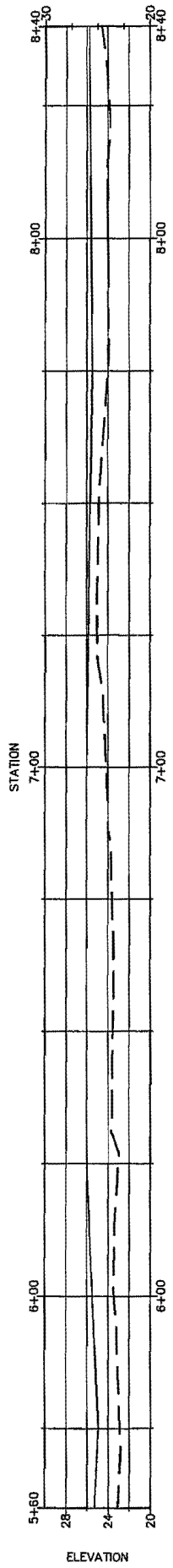
NELSON
CONSULTING ENGINEERS
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155 BIGDARKA ST
KENAI, AK 99611
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MUD BAY TRAIL
CITY OF HOMER, ALASKA
TRAIL PLAN & SECTION

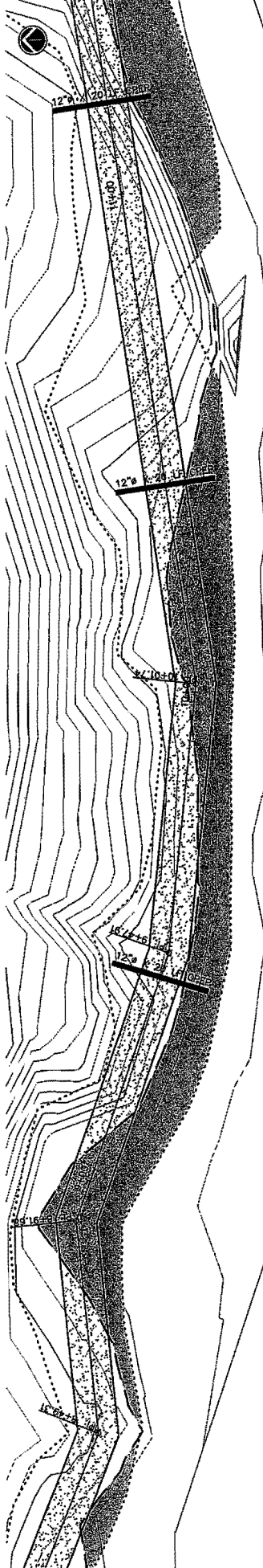
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CHECKED BY: WJM
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SHEET 4 OF 21
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HORIZ. NOTED
C2.1



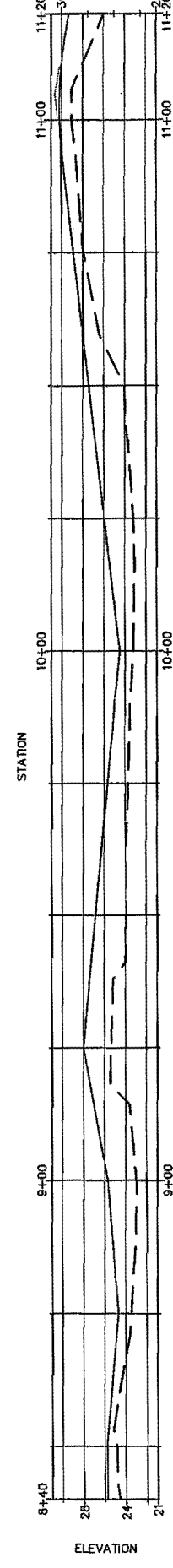
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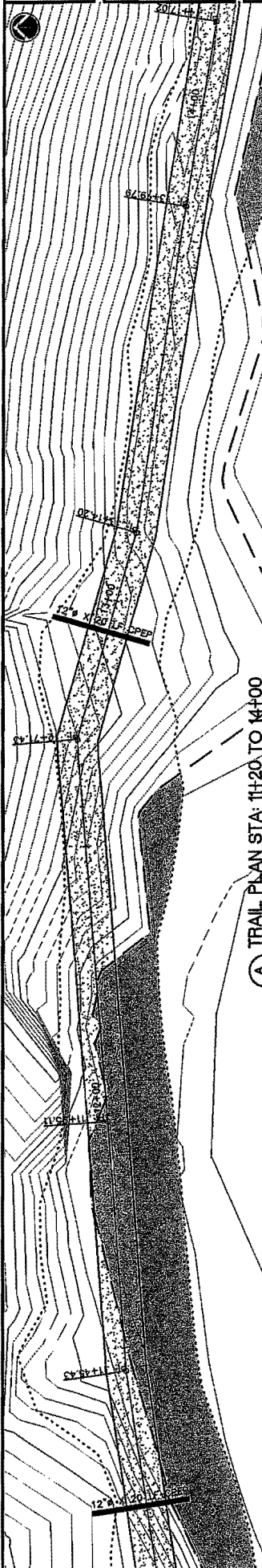
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CONSULTING ENGINEERS
155 BROAD ST.
KENA, AK 99811
TEL. (907) 283 - 3583
NELSON@NRELSON.COM

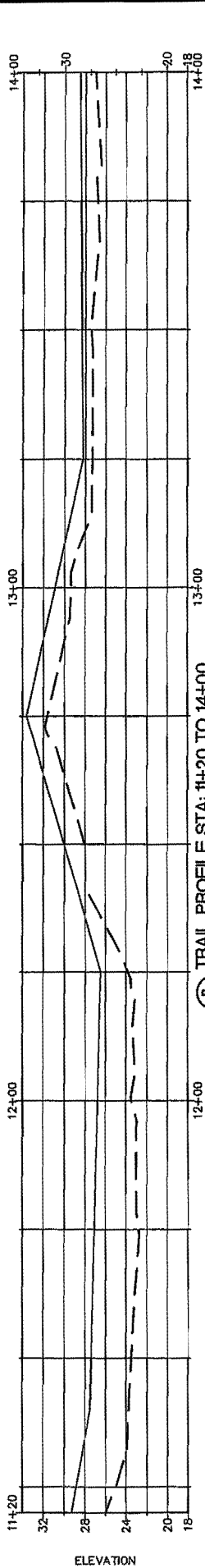


MUD BAY TRAIL
CITY OF HOMER
HOMER, ALASKA
TRAIL PLAN & SECTION

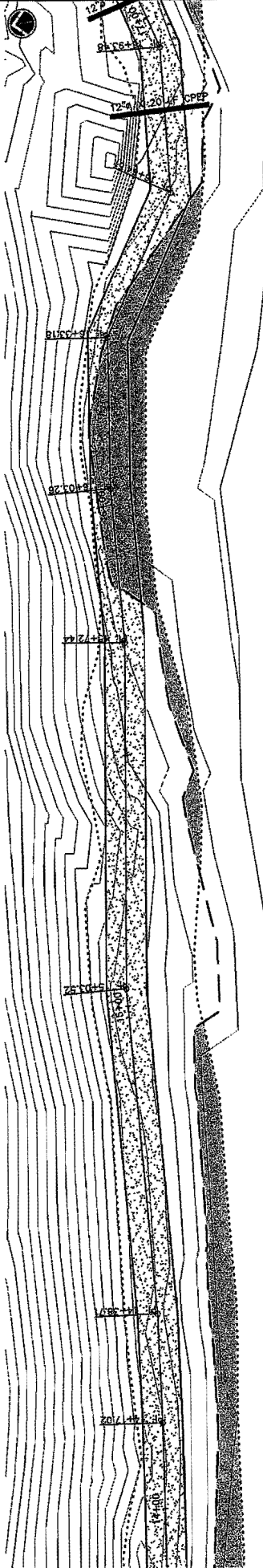
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5 OF 21



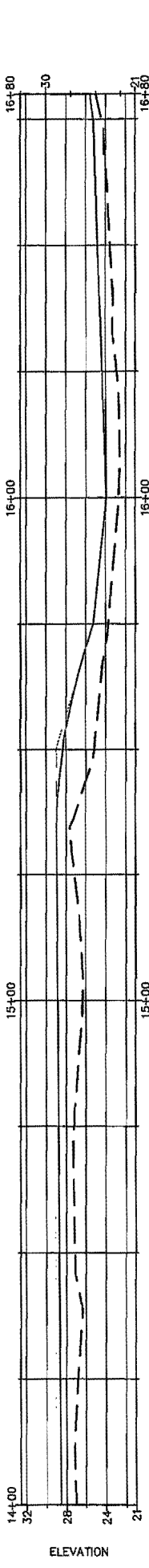
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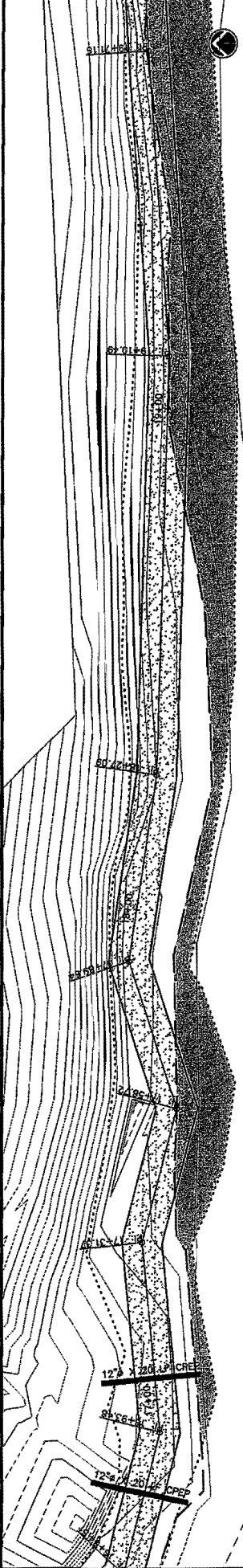


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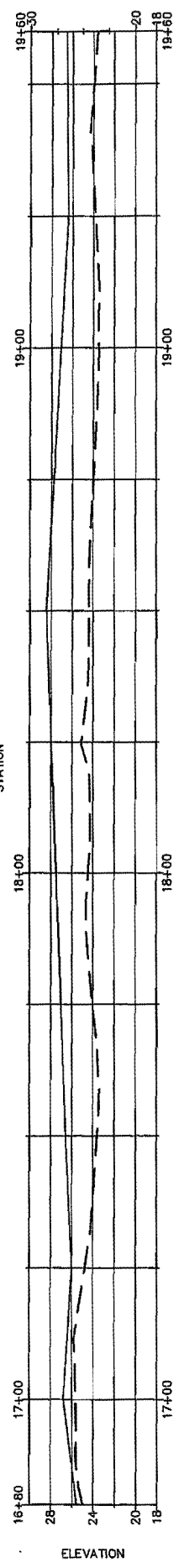
STRUTURAL/CIVIL
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155 BIDARKA ST
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MUD BAY TRAIL
CITY OF HOMER
HOMER, ALASKA
TRAIL PLAN & SECTION

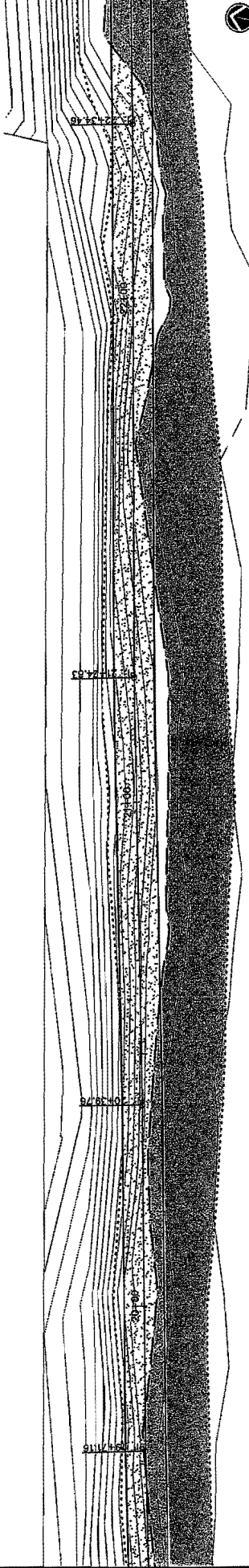
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SHEET 6 OF 21



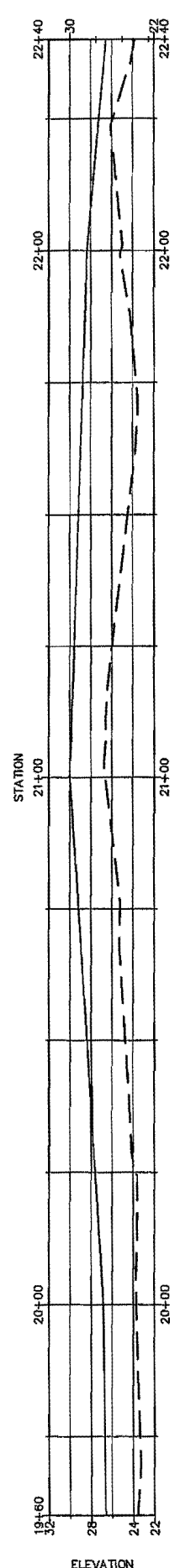
A
TRAIL PLAN STA: 16+80 TO 19+60
C23/ HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



B
TRAIL PROFILE STA: 16+80 TO 19+60
C23/ HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



C
TRAIL PLAN STA: 19+60 TO 22+40
C23/ HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



D
TRAIL PROFILE STA: 19+60 TO 22+40
C23/ HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)

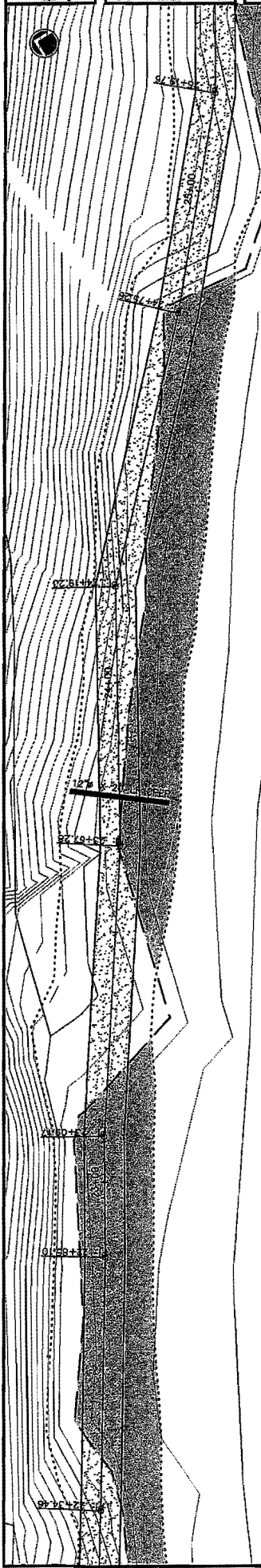


NO.	REVISION	DATE

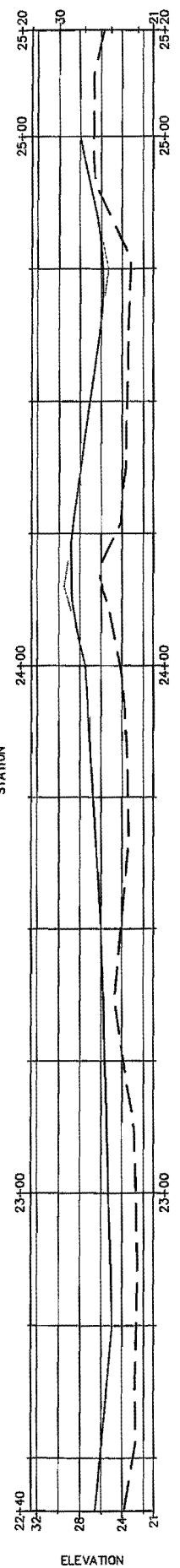
CONSULTING ENGINEERS
STRUCTURAL/CIVIL
155 BROADWAY ST.
KENAI, AK 99611
TEL. (907) 283-3583

MUD BAY TRAIL
CITY OF HOMER
HOMER, ALASKA
TRAIL PLAN & SECTION

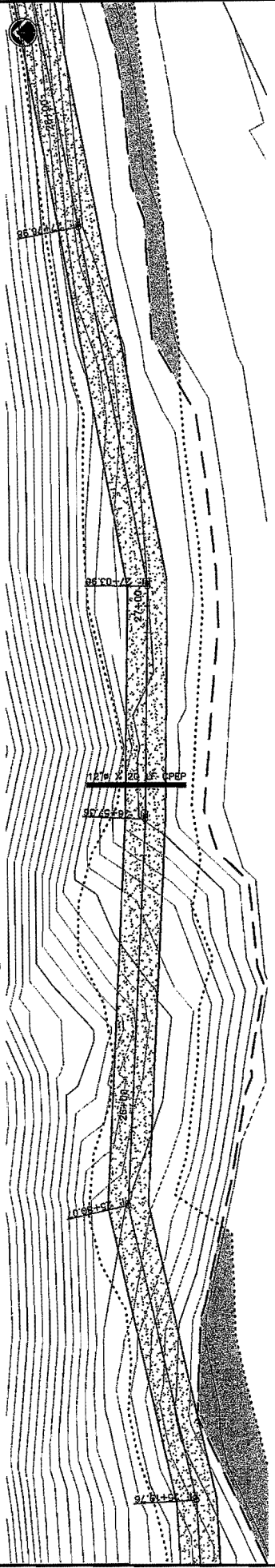
PROJECT NO. 1304
DRAWN BY: CAM
CHECKED BY: WAN
DATE: 04/10/13
SCALE: NOTED
HORZ. NOTED
VERT. NOTED
SHEET C2. 7 OF 21



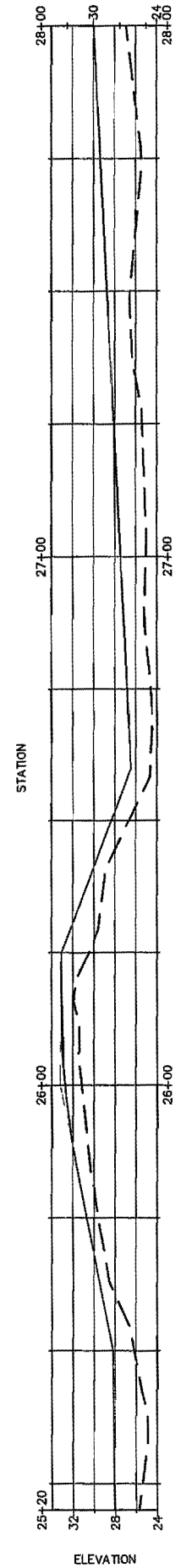
A TRAIL PLAN STA: 22+40 TO 25+20
C2.4 HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



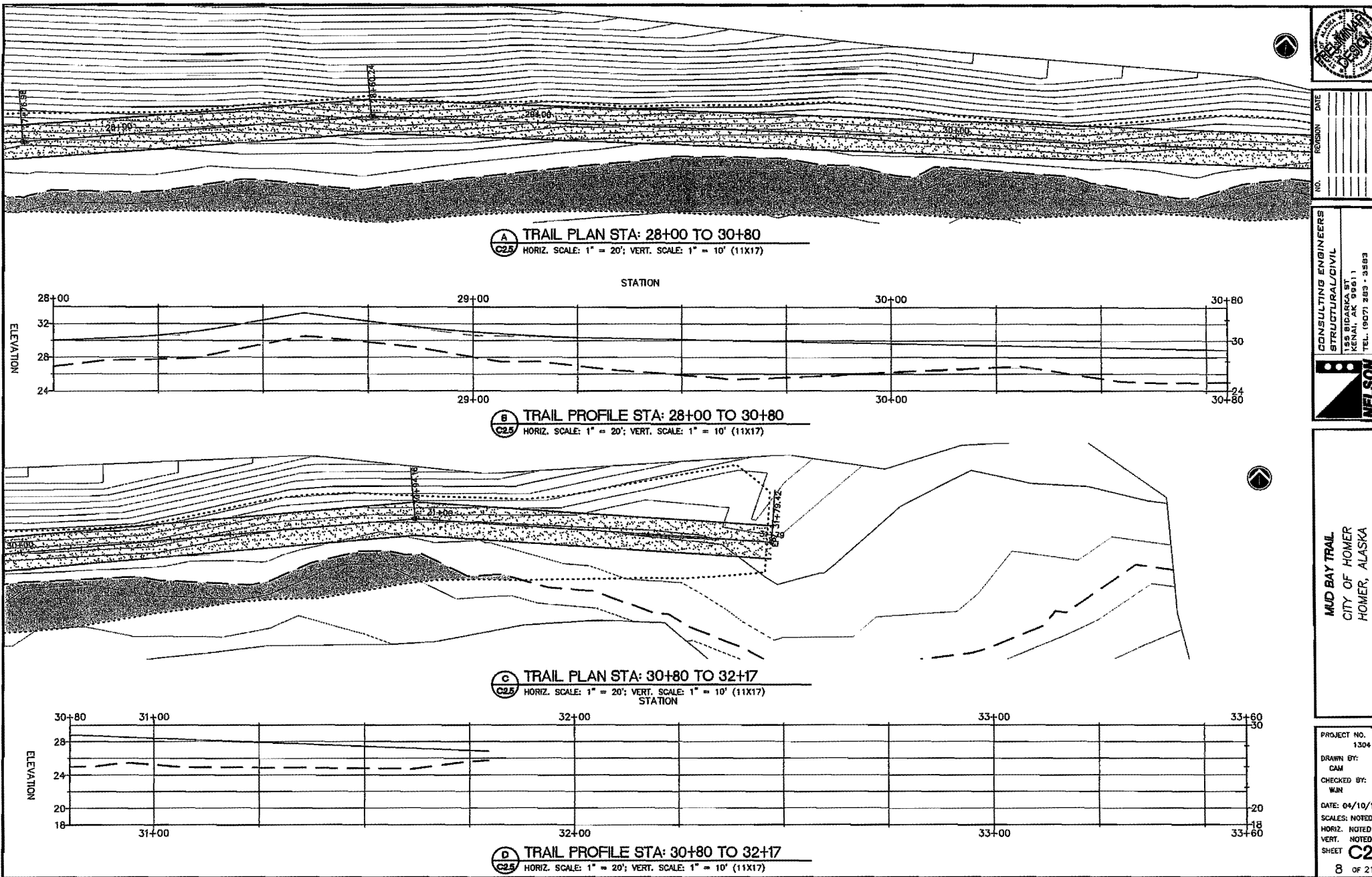
B TRAIL PROFILE STA: 22+40 TO 25+20
C2.4 HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



C TRAIL PLAN STA: 25+20 TO 28+00
C2.4 HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



D TRAIL PROFILE STA: 25+20 TO 28+00
C2.4 HORIZ. SCALE: 1" = 20'; VERT. SCALE: 1" = 10' (11X17)



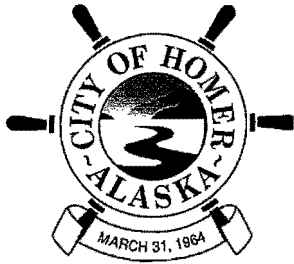
NO.	REVISION	DATE

CONSULTING ENGINEERS
 STRUCTURAL/CIVIL
 155 BIDARCA ST.
 KENAI, AK 99611
 TEL. (907) 283-3583



MUD BAY TRAIL
 CITY OF HOMER
 HOMER, ALASKA
 TOWN OF ANI S. SECTION

PROJECT NO.
 1304
 DRAWN BY:
 CAM
 CHECKED BY:
 WJN
 DATE: 04/10/13
 SCALES: NOTED
 HORIZ. NOTED
 VERT. NOTED
 SHEET
 C2.1
 8 OF 21



City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-3106
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.ci.homer.ak.us

To: Parks and Recreation Advisory Commission
From: Julie Engebretsen, Planning Technician
Date: April 9, 2013
Subject: Recommendation for Mud Bay Trail

The Kachemak Drive Pathway Committee made a motion at their April 4th meeting.

Motion:

The Kachemak Drive Path Committee supports upgrading the Mud Bay Trail to level three trail specifications. This compacted gravel trail will connect the Spit Trail to the Beach Access Road. This committee supports volunteer involvement in constructing and maintaining this trail to the extent possible, and requests written permission from the City Manager to begin volunteer construction.

Requested Action: P&R Commission request the City Manager grant permission for construction of the Mud Bay Trail from the Homer Spit Trail to the Beach Access Road. The intention is to construct the trail as a level three trail with volunteer construction and maintenance.

Background information:

This trail is shown on Figures A and C of the Homer Non-Motorized Transportation and Trails Plan as a proposed multipurpose trail. Future construction funds may be requested via the HART program, via the ordinance process. For now, the project is a volunteer project only.



Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: APRIL 12, 2013
RE: WARNING SIGNAGE FOR BICYCLISTS ON KACHEMAK DRIVE

Background

Permit application has been submitted for three warning signs featuring a bicycle. These will be placed on Kachemak Drive to warn drivers that bicyclists are on the road.

Due to DOT regulation volunteers are not permitted to install the signs. City employees will be required.

Funding for the three signs has been arranged by Commissioner Brann from three sources – the Bicycle Club, Eric Sloth of Sloth Boats and Commissioners Bremicker, Brann and one additional individual.

Installation is pending upon receipt of the permit from Department of Transportation.

Recommendation

No Action Required. Informational Only.

Renee Krause

From: Molly and Dave Brann <brann@alaska.net>
Sent: Friday, April 05, 2013 9:14 PM
To: Dotti Harness
Cc: Renee Krause
Subject: signs

Hi,

I have the costs of the three signs, posts, anchors, hardware taken care of.

1. Bicycle Club
2. Eric Sloth of Sloth Boats
3. A shared cost of myself, Bumppo and maybe another-we will cover it even if only two.

Dave

Renee Krause

From: Dotti Harness
Sent: Wednesday, April 03, 2013 8:34 AM
To: Renee Krause; Julie Engebretsen; Angie Otteson
Subject: FW: Homer Bike Signs

See below on who can install signs.

Dotti

From: Simpson, Danika L (DOT) [<mailto:danika.simpson@alaska.gov>]
Sent: Wednesday, April 03, 2013 7:51 AM
To: Dotti Harness
Subject: RE: Homer Bike Signs

Dottie,

Only a licensed sign contractor can install the signs. Your Public Works Dept. would be acceptable. I am sorry we do not have any provisions which would allow volunteers to do the installation.

Danika Simpson
Right of Way Agent – Peninsula Lead
Department of Transportation
& Public Facilities, Central Region
Design & Engineering Services
(907) 269-0687 or 1-800-770-5263

From: Dotti Harness [<mailto:DHarness@ci.homer.ak.us>]
Sent: Tuesday, April 02, 2013 3:30 PM
To: Simpson, Danika L (DOT)
Subject: FW: Homer Bike Signs

Danika,

Yikes, this get more involved.

Can volunteers install these signs? The other options is the City's Public Works employees, but I need City Council approval for the additional labor/employee expense.

Dotti

From: Dotti Harness
Sent: Tuesday, April 02, 2013 2:55 PM
To: 'Simpson, Danika L (DOT)'
Cc: Molly and Dave Brann (brann@alaska.net)
Subject: RE: Homer Bike Signs

Danika,

Attached is a more detailed sign plan for three bike symbol signs, not four.

Each sign will have its' own individual separate post, and each is 200' from other signs.

Each sign is a simple bike symbol, no words, blk lettering on yellow, diamond shape.

Installation will follow DOT protocol.

Below are the approximate GPS coordinates for each sign.

About how long will it take before to get these permitted?

Dotti Harness-Foster
Planning
435-3118

From: Simpson, Danika L (DOT) [mailto:danika.simpson@alaska.gov]
Sent: Monday, April 01, 2013 3:22 PM
To: Dotti Harness
Cc: Jones, Kevin L (DOT); Vakalis, Kevin A (DOT)
Subject: Homer Bike Signs

Dottie,

I am in receipt of the City's application for bikes on the road signage along Kachemak Bay Drive. Last spring I spoke in length with Dave Brann regarding these signs and potential locations. As a matter of practice, consistent with this section, we do not post or mix warning signs with regulatory speed limit signs. As is visible throughout our road system, we generally do not mix regulatory, warning and guide signs other than STOP signs with street name signs on top. We strive for one message at a time or "one decision at a time".

Bicycling "SHARE THE ROAD" signs will have to be stand alone, away from other key signing decisions, typically 200' or more from other signs. Per the MUTCD, Section 2A.16, "Signs should be individually installed on separate posts or mountings". Signs are only grouped where their message supplements and complements each other. For this reason, a speed limit sign stands alone and stands out in most cases. We don't ask people to read a lot of supplemental messages with a speed limit other than school zone or work zone. Sign height would be out of compliance if we did, so new posts are required regardless of our rules. We do not design adding a large warning sign (36x36 typically) to be added under a sign such that the minimum sign height is no longer achieved. A warning sign is not a supplemental small rectangular panel, so the bottom of the sign still has to be 7' desirably above the pavement to the bottom of the sign, or 5 foot minimum.

Dave included with his 5/7/2012 email the following four locations for new sign installations:

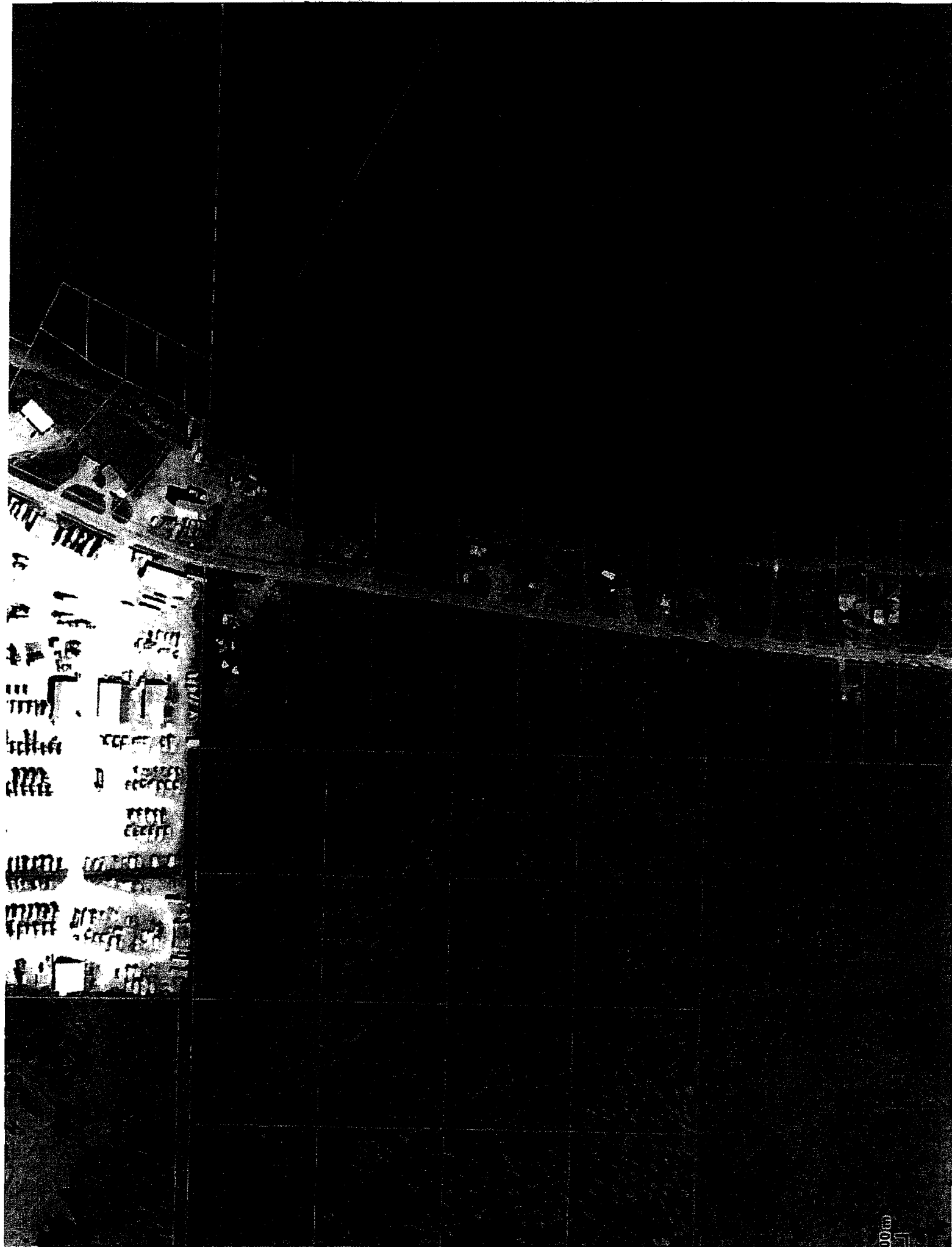
1. ~~Kachemak Drive, 59.40'05.71 151.26'14.24 This past the driveway between the two power poles.~~
2. Kachemak Drive going west, 59.39'18.90, 151.26'40.02 just before the curves start, sign to be just after the 25 mph sign
3. Kachemak Drive going east, opposite Arctic Tern, just past the driveway, 59.38' 45.22 151.27'29.33
4. Kachemak Drive going east, past the end of the Spit bike path, just before approaching the hill. 59.38'18.12 151.29'50.91

Please submit final locations that follow the above guidelines with measurements and photos.

Thanks Danika

Danika Simpson
Peninsula Lead ROW Agent
(907) 269-0687 ~ Direct
(907) 269-0828 ~ Fax
Department of Transportation & Public Facilities
Division of Design & Engineering Services
Right of Way Section
4111 Aviation Ave.
Anch, AK 99502
Get Alaska Moving through service and infrastructure.

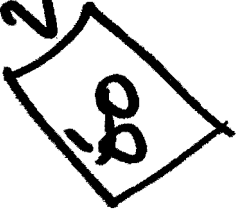
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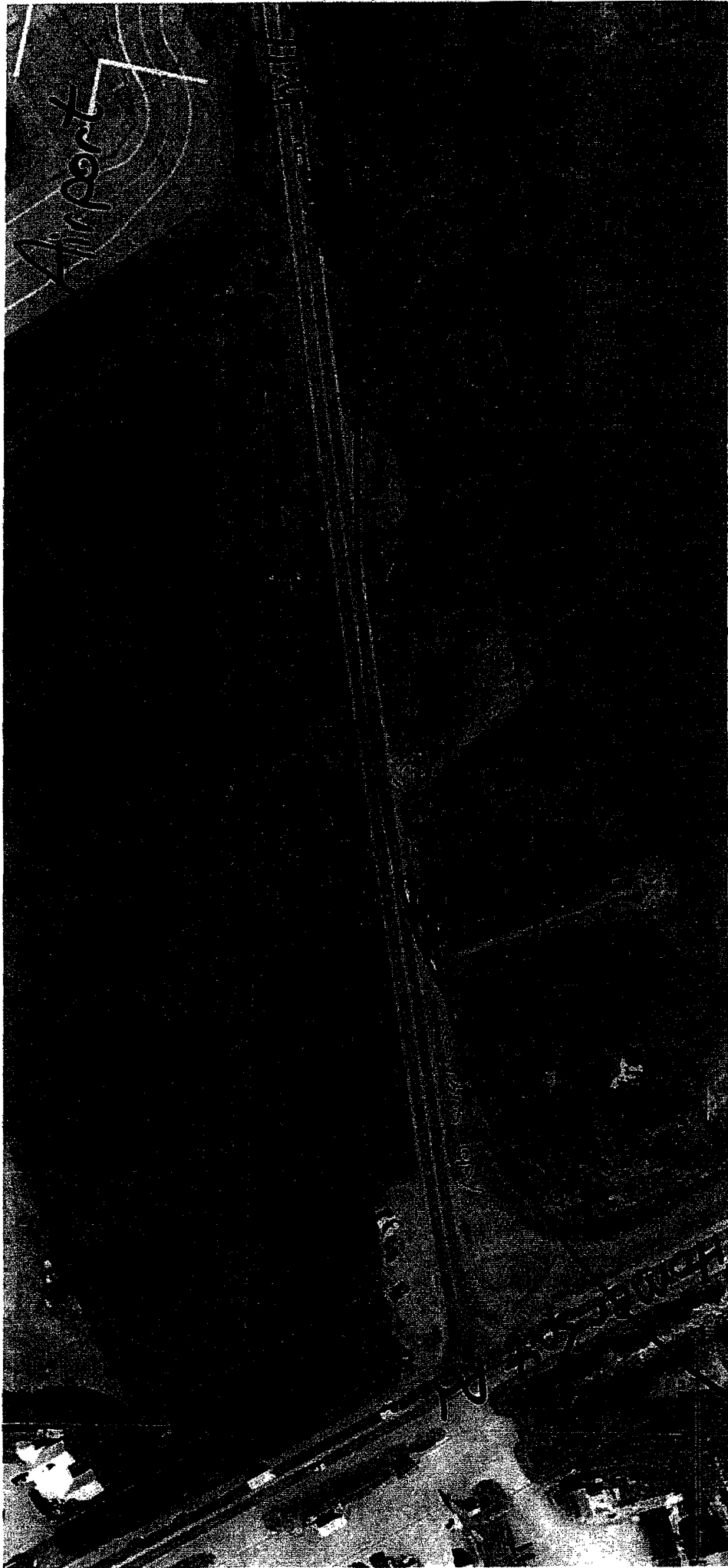
City of Homer 435-3118

24" in



East bound on Kachemak Dr. 24" 

City of Homer 435-3118



(East bound before hill /
Proposed bike sign location
Meets 200' separation
24"

Karen Hornaday Park

Planning Meeting 3/26/2013

Present:

Robert Archibald, Karen Hornaday Park Committee & PR Commission

Phil Needham, Kathy Beachy, Little League

Angie Otteson, City of Homer

The main reason for this meeting was to get input from Little League about their perspective on improvements affecting their program.

Snack Shed

After inspecting the building the group decided facility is worth improving by raising roof at least three courses of block and installing a new floor. New doors would be needed and existing openings would have to be adjusted in the structure. An existing interior wall could be moved decreasing the size of the snack area and increasing the size of the storage area.

By creating a larger storage area in this building it was agreed that the Blue Shed in back of Snack Shed could be removed.

Storage Trailer

For the short term the group agreed that it would improve overall beauty to move trailer closer to the North side of Ball Area. Unit could be placed between two Ball Fields as close as possible to Drainage Ditch and still leave room for proper drainage.

This unit could be painted or in some way aesthetically improved to please the eye. It was not the intention of this group to state that this would be a permanent fix. As funds become available in the future it is hoped that this unit could be replaced with a building.

Wire Fencing and Fence Poles.

All unused fencing material, posts, wire, etc. should be examined and material worth saving should be repurposed by the City elsewhere. Material, which is unusable, should be sent to the transfer station. It is everyone's desire to clean up all areas of the park.

Batting Cage

This Cage is in need of work as evident in the sagging fencing material incorporated in its construction. A discussion around improvements and type of material to be used was conducted and no firm decision was made. Funding sources for improvements and material requirements need to be researched.

Entrance Gate

The Main Road Entrance Gates are of no use where they are.

Group felt they could replace existing chain gates at upper Park Areas. These are Nice Gates and should be used somewhere that lets them function as designed.

Pavilion

Some discussion was had on the design and time line for this improvement.

As we all know, there is an ongoing design program underway and the final look of the unit is still in question. The prevailing wind direction and efficiency of a Shed Roof was talked over with no definitive statement.

Some of us went up to the Baptist Church to look at their New Pavilion.

Everyone should go and look at it. It presents a tangible vision of a nice pavilion.

The discussion is on going.

It was a windy cold day so time spent at Park was limited.

We are looking forward to further discussion with Little League and Angie Otteson on how we can accomplish these projects and work on the best way to approach the City.

Minutes by R. Archibald

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: APRIL 12, 2013
RE: REQUEST TO DEDICATE A BALLFIELD AT JACK GIST PARK

Background

The City of Homer has established a policy regarding naming of municipal park and recreation facilities. This policy can lend itself to any municipal owned building and/or surrounding grounds. I have included Resolution 06-68, which outlines the policy. As a summary this is the process:

1. Naming is based on
 - A location, description, historical, cultural
 - A deceased or living person(s) or organization(s) who have made a significant contribution to the community or substantial donation to the development or acquisition of the property and has not been previously recognized.
2. Written and verifiable background information is provided by the person(s) or organization(s) requesting the dedication or naming.
3. The dedication or naming is for a garden, facility, shelter, playground, trees, parks or similar facilities or improvements.
4. A public hearing must be held for each requested dedication by the commission.
5. The dedication or naming must be approved or recommended by a majority vote of the commission.
6. The request must be approved by City Council via a resolution.
7. Typically identification is at the expense of the person(s) or organization(s) requesting the dedication or naming and is determined on a case by case basis by the Parks Maintenance Coordinator for the most appropriate manner.

Recommendation

Make a motion that the Request to Dedicate a Ballfield at Jack Gist Park to Paula Setterquist is appropriate and falls within the Guidelines established in the Parks & Recreation Policy Regarding Naming and Establish a Date to hold a Public Hearing at the next Regular Meeting of the Commission.

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: APRIL 12, 2013

RE: REQUEST TO RECOGNIZE THE ORIGINAL DONATION OF LAND FOR KAREN HORNADAY PARK

Background

The City of Homer has established a policy regarding naming of municipal park and recreation facilities. This policy can lend itself to any municipal owned building and/or surrounding grounds. I have included Resolution 06-68, which outlines the policy. As a summary this is the process:

1. Naming is based on
 - A location, description, historical, cultural
 - A deceased or living person(s) or organization(s) who have made a significant contribution to the community or substantial donation to the development or acquisition of the property and has not been previously recognized.
2. Written and verifiable background information is provided by the person(s) or organization(s) requesting the dedication or naming.
3. The dedication or naming is for a garden, facility, shelter, playground, trees, parks or similar facilities or improvements.
4. A public hearing must be held for each requested dedication by the commission.
5. The dedication or naming must be approved or recommended by a majority vote of the commission.
6. The request must be approved by City Council via a resolution.
7. Typically identification is at the expense of the person(s) or organization(s) requesting the dedication or naming and is determined on a case by case basis by the Parks Maintenance Coordinator for the most appropriate manner.

Recommendation

Make a motion that the Request to Recognize the Original Donation of Land by Mae Harrington is appropriate and falls within the Guidelines established in the Parks & Recreation Policy Regarding Naming and Establish a Date to hold a Public Hearing at the next Regular Meeting of the Commission.

"WHERE THE LAND ENDS AND THE SEA BEGINS"

To access City Clerk's Home Page on the Internet: <http://clerk.ci.homer.ak.us>

**CITY OF HOMER
HOMER, ALASKA**

City Manager
Parks and Recreation Commission

RESOLUTION 06-68

A RESOLUTION OF THE CITY COUNCIL OF HOMER,
ALASKA ESTABLISHING A PARKS AND RECREATION
POLICY REGARDING NAMING OF MUNICIPAL PARK AND
RECREATION FACILITIES.

WHEREAS, The Parks and Recreation Advisory Commission tasked staff to establish a policy for naming municipal facilities of the City of Homer.

NOW, THEREFORE BE IT RESOLVED, That the Homer City Council establishes the following Parks and Recreation Policy Regarding Naming of Municipal Park and Recreation Facilities:

PARKS AND RECREATION POLICY REGARDING NAMING OF
MUNICIPAL PARK AND RECREATION FACILITIES

A. Names are a means of adding meaning, significance and uniformity to the facilities of the City of Homer, by developing names that embody the values and heritage of the local community. The naming process is intended to recognize that such facilities belong to the public and that the naming be in the public interest. Names of facilities are intended to remain unchanged for long periods of time and will be changed only after careful consideration of the public interest.

B. An attempt should be made to provide names for parks, recreation facilities, and other municipal facilities that aid in locating the properties. Accordingly, names should be for the following categories:

- Geographic influences, such as streets, schools or natural features;
- Descriptive attributes;
- Historical influences;
- Cultural influences;
- Deceased people;
- Living people or organizations.

C. Names should be chosen to avoid confusion such as caused by similarity of names.

D. Deceased or living person, or organization, whose name is proposed for a park, recreation property or city facility should be a person or organization who, through exemplary and substantial effort, has made a significant contribution to the community; and/or has made a substantial donation to acquisition or development of the property; and, except in extraordinary cases, who has not been honored by name associated with another public facility or place. Written verifiable background information regarding the proposed honoree shall be provided in support of the proposal.

E. In extraordinary circumstances and after careful consideration, names may be changed provided:

1. The name conforms to the above policies.
2. A public hearing is held.
3. The name is recommended for approval by a majority of the appropriate Commission.
4. The name is approved by the City of Homer City Council.
5. The change is not contrary to terms related to the acquisition of the property.

F. Names for certain facilities, improvements or accessories or the inclusion of commemorative plaques for inscriptions may be approved by the City Council provided:

1. The facility is one of the following:
 - a. Gardens
 - b. Shelters
 - c. Playgrounds
 - d. Trees
 - e. Parks
 - f. Similar facilities, accessories or improvements as determined by the Council.
2. The name conforms to A-F above.
3. The proposal is supported by a majority vote of the Parks and Recreation Advisory Commission.
4. The item to be named is consistent with the overall facility plan and is installed in accordance with applicable standards and guidelines as to design, location, construction and maintenance.

G. This policy is subject to review of the Homer City Council should there be a need for updating.

H. General Procedure. Applicants wanting to name a facility shall work with the Parks and Recreation Advisory Commission:

1. The name shall conform with the above policies.
2. The Parks and Recreation Advisory Commission will hold a public hearing.
3. The name will be recommended for approval by a majority of the Parks and Recreation Commission.
4. The matter will be forwarded to the City Council for a final decision.
5. The name will be adopted by Resolution.

PASSED AND ADOPTED BY THE HOMER CITY COUNCIL this 12th day of June, 2006.

CITY OF HOMER

VAL MCLAY, MAYOR PRO TEMPORE

ATTEST: MARY L. CALHOUN, CMC, CITY CLERK

Fiscal Note: NA

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: APRIL 12, 2013

**RE: REQUEST TO INSTALL MARITIME SCULPTURE, "WHALE AND SQUID" AT
KAREN HORNDAY PARK PLAYGROUND**

Background

A proposal by local Artist Brad Hughes to request the Commission support and approve the City purchase and install a sculpture entitled "Whale and Squid" in the Karen Hornaday Park Playground.

Staff recommends that the commission forward the request for purchase to the Public Arts Committee for review, approval, and recommendation as outlined in the Administrative Guidelines of the Public Arts Committee. The City Council approved the Administrative Guidelines for the Public Arts Committee on January 24, 2011, by Resolution 10-80. Within those guidelines are the procedures for Accession of Artwork into the Municipal Collection. I have included the Accession excerpt for your information.

PUBLIC ARTS COMMITTEE

ADMINISTRATIVE GUIDELINES

Page 6 of 11 Revised and Approved 01/24/11

Accession Policy

To establish an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection ensuring that the collection is comprised of artwork of the highest quality.

Definition

Accession is to accept artwork in to the Municipal Art Collection

Policy

1. *Accession procedures insure that the interests of all concerned parties are represented including the Public Arts Committee, the Public, the Artist, the Arts Community and the City of Homer.*

2. *Artwork shall be distinctive artistic merit and aesthetic quality and will enhance the diversity of the Municipal Art Collection.*
3. *Artwork shall be appropriate in and for its site, scale, material, form, and content for both its immediate and general social and physical environment.*
4. *Artwork shall be reasonably durable against theft, vandalism, weather, and excessive maintenance costs.*
5. *Accession implies the responsibility to preserve, protect, and display the artwork for public benefit.*
6. *Accession implies a work's permanency within the Municipal Art Collection, providing that the work retains its physical integrity, identity and authenticity.*
7. *Artwork will be acquired without restrictions as to its future use and disposition except as provided in contracts with artists.*
8. *Artwork will be accessioned into the City of Homer's Municipal Art Collection only upon completion of all facets of the Commissioning or purchasing contract and final approval of City Council.*
9. *Each accessioned work into the Municipal Art Collection will be documented to the fullest extent possible, including artist's last known address and when available photograph.*
10. *The artist's signed contract or release transferring title for the artwork and clearly defining the rights and responsibilities of all parties will accompany every accessioned work and shall be in the documented records of the work.*
11. *In the case of interagency or inter-local agreements a copy of the agreement and signatures of all parties will be kept in the office of the City Clerk.*
12. *Accession results from projects and purchases generated as part of the Municipal Art program except in case of donations which will be reviewed in accordance with the City of Homer Public Arts Committee policy on gifts and if accepted will be accessed pursuant to this accession policy. (Reso. 10-80, 2011.)*

Recommendation

Make a motion to forward the request to the Public Arts Committee for recommendation.

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: APRIL 12, 2013

**RE: REQUEST TO DONATE FUNDING FOR THE NEW TRAILS MAP PROJECT
AND TO HOST A BAR-B-QUE FOR THE MAY 4, 2013 KAREN HORNDAY PARK
CLEAN UP WORK PARTY**

Background

Commissioner Lowney has requested that the Parks and Recreation Advisory Commission approve donate an amount to assist funding the creation of the new trails map. She has also requested that the Commission host a Bar B Que for the Cleanup Work party, scheduled on May 4, 2013 by the HoPP and Church on the Rock in support of those volunteer groups efforts cleaning up the park for the season.

Currently the commission has available approximately \$790 remaining in funds available.

Recommendation

Make a motion to donate a specific amount to fund the creation of the trails map.

Make a motion to host and fund the Bar-B-Que on May 4, 2013 and expend an amount not to exceed.

2013 HOMER CITY COUNCIL MEETINGS
PARKS AND RECREATION ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2013 is as follows:

Commissioner Archibald will attend as needed depending on his work schedule.

January 14, 28 2013	<u>Commissioner Bell</u>	
February 11, 25 2013	<u>Commissioner Lillibridge</u>	
March 11, 25 2013	<u>Commissioner Lowney</u>	
April 8, 22 2013	<u>Commissioner Brann</u>	
May 13, 28 (Tues)	<u>Commissioner Brann</u>	
June 10, 24 2013	<u>Commissioner Lillibridge</u>	
July 22 2013	<u>Commissioner Lowney</u>	
August 12, 26 2013	<u>Commissioner Bell</u>	
September 9, 23 2013	_____	_____
October 14, 28 2013	_____	_____
November 18, 2013	_____	_____
December 9, 2013	_____	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2013 MEETING SCHEDULE

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEMS</u>
<input type="checkbox"/> FEBRUARY 21, 2013	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS TO COUNCIL
<input type="checkbox"/> MARCH 21, 2013	APPOINT/VOLUNTEERS TO ATTEND CITY COUNCIL JOINT WORKSESSION ON LAND ALLOCATION PLAN 2012 3/27/12 CEMETERY STATUS REPORT
<input type="checkbox"/> APRIL 18, 2013	SELECT SPRING PARK &/ OR BEACH WALK THROUGH
<input type="checkbox"/> MAY 16, 2013	PLANNING PARK DAY OR SIMILAR EVENT SPRING PARK AND/OR BEACHES WALK THROUGH
<input type="checkbox"/> JUNE 20, 2013	COMPLETE ARRANGEMENTS FOR PARK DAY OR SIMILAR EVENT INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT?
<input type="checkbox"/> JULY 18, 2013	REVIEW CAPITAL IMPROVEMENT PLAN PARK DAY BUDGET TALKS
<input type="checkbox"/> AUGUST 15, 2013	BUDGET REVIEW & RECOMMENDATIONS TO CITY MANAGER & CITY COUNCIL
<input type="checkbox"/> SEPTEMBER 19, 2013	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY
<input type="checkbox"/> OCTOBER 18, 2013	KAREN HORNADAY PARK CLEAN-UP REVIEW AND APPROVE THE 2014 MEETING SCHEDULE
<input type="checkbox"/> NOVEMBER 21, 2013	STRATEGIC PLAN REVIEW & PLANNING REVIEW OF KAREN HORNADAY MASTER PLAN & PROGRESS
DECEMBER 2013	NO MEETING SCHEDULED HAPPY HOLIDAYS!

PARKS AND RECREATION ADVISORY COMMISSION
STRATEGIC PLAN 2013

MISSION STATEMENT

The Commission is established to advocate in an advisory capacity to the City Manager and the City Council on the problems and development of parks, recreation facilities and public beaches within the City.

STRATEGIC GOALS OF THE COMMISSION – What is the focus for the commission?

General Goals of the Commission

- Advocate for obtaining open and green space
- Receive notification of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Receive notification of vacations of public access
- Receive report on City cemetery maintenance costs, future land use, budget orientation funds, how many plots and where the revenues are applied from plot sales
- Improve Public Outreach for Parks, Recreation and trails opportunities, possibly with a brochure

STRATEGIC OBJECTIVES OF THE COMMISSION – Must have achievable results, an action statement.

3-5 Year Projects

- Advocate for a Parks and Recreation Department
 - Focus on Department Only (separate from community rec center discussion)
- Talking Points for Commissioners to Speak to Council with Assurance and Confidence
- Plan and Develop Footpaths in the Town Center Area
- Construct a Bike/Pedestrian Path Along Kachemak Drive
- Create a long term plan for a multiuse community facility
- Explore the idea of a Recreational Service Area
- Mariner Park Site Improvements – Level parking Area, delineation of Day Use Area and Camping Area, Define and Improve Campsites and relocate Kiosk, increase number of spaces and revenues

1-2 Year Projects

- Develop a Kayak Launch for the Water Trail @ the Pier 1 lot
- Develop and Create a Dog Park
- Diamond Creek Recreational Improvement Plan – Support the plan's adoption by the City Council.
 - o Next Steps, Trails improvements, Trail head parking lot
- Plan and build Woodard Creek Trail
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation. Immediate goal of completing already funded projects and applying for new funds.
- Increase the city budget for parks and recreation
- Improve pedestrian access to Mariner Park from the Homer Spit Road and the bike path
- Extend the Bike path on Ocean Drive loop to connect to Homer Spit Road (around the bend)
- Create an overall uniform sign design for city parks and recreation areas.
- Review Town Center Plan to Identify Short Term Projects
- Explore what should be done with the HERC building

ACTIONS OF THE COMMISSION –Who will do what, when and how?

- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.
- One member of the Commission attend meetings of other user groups – skiing, co-host, etc. Create better working relationship and communication with user groups.
- Educate other city commissions, committees and boards
- Staff to send notice of commission projects

SHARED ACTIONS STAFF/COMMISSION

- Focus and monitor the HNMTTP implementation
- Research and create best use plans for all parks, with WKFL being the next park.

Renee Krause

From: Julie Engebretsen
Sent: Thursday, April 04, 2013 9:21 AM
To: Renee Krause
Subject: FW: Open seats on the AK Community Forest Council
Attachments: ACFC Application 2013 forweb.pdf; Ak Comm Forest Council fact sheet 2013 april.pdf

Please have as an info item for P&R. Thanks!

From: Nickel, Stephen K (DNR) [<mailto:stephen.nickel@alaska.gov>]
Sent: Wednesday, April 03, 2013 11:09 AM
Subject: Open seats on the AK Community Forest Council

Are you interested in helping create healthy, vibrant and sustainable communities in Alaska? Consider applying for a seat on the Alaska Community Forest Council. The Council is a nonprofit and state advisory organization that works to improve Alaskans' quality of life by expanding and caring for urban and community forests.

An application and information about the council is attached and can also be found on the web at: <http://forestry.alaska.gov/community/council.htm>. Applications are due no later than **Wednesday, May 1, 2013**. New appointees will be notified in late May and the terms begin on July 1, 2013.

Send applications by mail, fax, or e-mail to: Alaska Community Forest Council, PO Box 242613, Anchorage, AK 99524 / 907-269-8931 (fax) / stephen.nickel@alaska.gov.

Please distribute this email to others who might be interested. Feel free to call or email me with questions or for more information.

Stephen Nickel

Community Assistance Forester
ISA Certified Arborist PN-2707A
PNW ISA Certified Tree Risk Assessor #588

Alaska Community Forestry Program
550 W. Seventh Avenue, Suite 1450
Anchorage, AK 99501-3566
Phone 907.269.8466 fax 907.269.8931
<http://forestry.alaska.gov/community/>

~When we tug at a single thing in nature we find it attached to the rest of the world.
-John Muir

 please consider the planet before printing this email



Alaska Community Forest Council Application

Please refer to the Community Forest Council Fact Sheet for more information about the council. You may call the Community Forestry Office in Anchorage at 269-8466 if you have questions or would like to talk to current council members. Seven seats are open in 2013: Seat B - Forester, Seat C - Municipal Planner, Seat E - Horticulture, Seat J - Cooperative Extension Agent, Seats L, M and N - Members at Large. The terms are July 1, 2013 through June 30, 2016. Applications must be received by Wednesday, May 1, 2013.

Send applications by mail, fax, or e-mail to: Alaska Community Forest Council, PO Box 242613, Anchorage, AK 99524 / 907-269-8931 (fax) / stephen.nickel@alaska.gov.

Name: _____ Date: _____

Address: _____

Telephone: (hm) _____ (wk) _____ (fax) _____

E-mail address: _____ Best time to call: _____

1. For which seat are you applying? You may apply for more than one.
2. What education, training, expertise, and experiences you would bring to the council?

3. What would you like to achieve as a member of the council, both within your community and as an advisory member to a statewide program?

4. What areas are of special interest to you?

5. What is your experience as a volunteer?

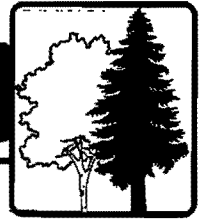
6. To what relevant organizations do you belong?

7. What is your occupation?

8. Can you attend all-day meetings, usually in Anchorage, on the second Friday of March, May, August and November? Please check with employer if necessary.

9. Additional Information. Attach pages if necessary.

Alaska Community Forest Council



Role of the Council

The Alaska Community Forest Council is a nonprofit organization that promotes and supports preserving, planting, and caring for trees and forests in Alaska's communities. The purposes of the council are to:

- Encourage public education and involvement in community forestry in order to increase knowledge of, and appreciation for, the benefits of community trees and their management;
- Encourage and support outreach into Alaska's communities to ensure that the council is sensitive and responsive to the cultural, economic and geographic diversity found in Alaska;
- Promote and build effective partnerships among public agencies, industry, businesses, local governments, schools and volunteer groups;
- Provide a public forum for sharing information so that the most beneficial and economical community forestry policies and practices are identified;
- Advocate for, and provide leadership on, appropriate community forestry policies, programs, and practices in Alaska;
- Provide public recognition and support for urban and community forestry achievements in Alaska.

The council is the advisory council to the State Forester for the Alaska Community Forestry Program. Members give advice on appropriate ways to define, develop, direct, and deliver the program to Alaskan communities. The council provides advice on program priorities, and feedback on its effectiveness. It reviews the criteria and guidelines for community forestry grants administered by the division, and recommends projects for funding.

The council strives to represent the professional, geographic, cultural, ethnic, economic and community diversity of Alaska by including members from around the state. This diversity and range of interests and experiences make the council a valuable source of information

and public opinion. Members' recommendations are important to the decision-making process and their support is crucial to the success of the program.

The council has sponsored conferences and workshops on community forestry, and tree planting and care. Members also provide assistance to grant recipients, local governments, schools, and community groups.

Members are asked to make the necessary time commitment to prepare for and attend all meetings; handle the normal business responsibilities of a nonprofit corporation; serve on a working committee; participate in council discussions and work toward consensus on issues, programs and projects. Council members are also responsible for raising funds to support council activities and other urban and community forestry efforts in the state.

Members participate in an orientation before the first meeting and are provided many excellent educational experiences and opportunities for hands-on training.

Council members serve without monetary compensation, however, the Alaska Community Forestry Program covers the costs of teleconferences and travel to regular meetings.

Public Participation

The council meets all day on the second Friday of March, May, November and August, usually in Anchorage. Members of the public are encouraged to attend meetings and serve on committees to help achieve the council's goals. * Please note that the August 2012 meeting will be Friday, August 3.

Application Process

Members serve three-year terms, beginning on July 1. Applications are available during the month of April and new members are selected at the May meeting. Copies of the bylaws are available upon request.

Urban and community forests are composed of the trees, vegetation and other natural elements of a forest, plus the roads, buildings, utilities and other developments found where people live. Healthy, well-maintained trees and forests improve the quality of life in communities. However, coordinated management of the natural and built environment is necessary to maximize the benefits of each and to allow them to complement each other.

The Alaska Community Forestry Program encourages communities to provide comprehensive management of their forest resources. Program staff provide information on how to maintain community trees and forests that are healthy, attractive, productive, and safe.

The two staff members and the council work together to foster partnerships between government agencies, businesses, and community volunteers that promote and support urban forestry.

Alaska Community Forest Council

P.O. Box 242613, Anchorage, Alaska 99524

Seat	Member	Term*
A. Arborist	Curtis Stigall / Sterling	2014
B. Forester	Don Bertolette / Anchorage	2013
C. Municipal Planner Seat	Monique Anderson / Sitka	2013
D. Landscape Architect	Brent Hove / Anchorage	2015
E. Horticulture	Nickel LaFleur / Anchorage	2013
F. Construction/Right-of-Way	Isobel Roy / Anchorage	2015
G. Small Community Service	David Osborn / Seward	2014
H. Community Forestry/Beautification	Hans Klausner / Kodiak	2015
I. Industry/Business	Laura Charlton / Ketchikan	2014
J. Alaska Cooperative Extension	Vacant	2015
K. Member-at-Large	Lisa Moore / Sitka	2014
L. Member-at-Large	Vernon "Jim" Labau / Anchorage	2013
M. Member-at-Large	Vacant	2014
N. Member-at-Large	John O'Brien / Fairbanks	2013
O. Member-at-Large	Pat Leary / Anchorage	2015

* Terms end on June 30 of the year noted.

Program Members

Alaska Department of Natural Resources
Division of Forestry
Community Forestry Program
550 W. Seventh Avenue, Suite 1450
Anchorage, AK 99501-3566
fax: 907-269-8931

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907-269-8465

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U.S.D.A. Forest Service
State & Private Forestry
Katharine Sheehan
Urban & Community Forestry Regional Coordinator for
Alaska, Washington, and Oregon
(w) 503-808-2351
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