



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION
FROM: PUBLIC ARTS COMMITTEE
THROUGH: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: JANUARY 13, 2014
SUBJECT: UNIFORM SIGNAGE DESIGN AND AWARD

BACKGROUND

As a courtesy to the Parks and Recreation Advisory Commission, Committee Chair Newby requested the proposals received on the uniform design be presented for consideration and recommendation from the commission.

Previously the Commission appointed Commissioner Lowney as their representative and to speak on behalf of the commission. Commissioner Lowney attended each meeting of the joint committee and participated in all discussions and votes on the floor.

The joint committee developed basic elements of the design criteria and then following the procedures outlined in the City of Homer Procurement Manual selected the Fax/Email Quote Request avenue used by other city departments as the best method to obtain quotes on lower dollar requests. This was submitted via email to the following local area persons/companies:

1. Printworks/Alaska Sign Express
2. Lost Things Designs
3. Handpainted by Dan Coe
4. Kammi Matson

The Fax/Email Quote Request closed on December 19, 2013. There were two submittals received.

During the special meeting held on January 9, 2014 the members of the joint committee formed to address uniform sign design reviewed and selected each proposer to design the following:

Smaller Standard Sign Design by Handpainted by Dan Coe in the amount of \$550 per sign for a total of three signs for Jeffrey Park, Bayview **Park and Louie's Lagoon; and**
Larger Unique Sign Design by Lost Things Design in the Amount of \$1360 for Jack Gist Park.
All prices include installation.

Attached is a copy of the meeting minutes of the discussion.

The Committee also recommended the proposals to be forwarded to Parks and Recreation Advisory Commission for their recommendation to be considered and included on the design.

RECOMMENDATION

APPROVE THESE DESIGNS AS THE STANDARDS FOR CITY PARKS, TRAILS, BEACHES AND RECREATIONAL AREAS AND AWARD THE CONTRACTS AS RECOMMENDED.