

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF THE MINUTES***(Minutes are approved during Regular Meetings Only)*
 - A. Minutes from the Regular Meeting on April 17, 2014 **Page 3**
- 4. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** *(Three minute time limit)*
- 5. VISITORS** *(Visitors normally have 10 minutes for their presentation.)*
- 6. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**
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 - B. Parks Maintenance - Angie Otteson
 - C. Community Recreation - Mike Illg
 - D. PARC Status Update Report - Matt Steffy
- 7. PUBLIC HEARING**
- 8. PENDING BUSINESS**
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 2. Proposed Draft for Karen Hornaday Park Master Plan
 - C. Park Day Event - Confirmation of Time and Date and Discussion on Planning the Event
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- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 13. COMMENTS OF STAFF MEMBERS**
- 14. COMMENTS OF THE COMMISSION**
- 15. COMMENTS OF THE CHAIR**
- 16. ADJOURNMENT THE NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 19, 2014** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska

Session 14-05 a Regular Meeting of the Parks and Recreation Advisory Commission was called to order on April 17, 2014 at 5:30 pm by Chair Matt Steffy at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS STEFFY, LOWNEY, BRANN, MACCAMPBELL

TELEPHONIC: COMMISSIONERS ARCHIBALD

ABSENT: COMMISSIONERS ROEDL AND LILLIBRIDGE (EXCUSED)

STAFF: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

APPROVAL OF THE AGENDA

Chair Steffy requested a motion to approve the agenda.

LOWNEY/BRANN - SO MOVED.

The agenda was approved by consensus of the Commission.

APPROVAL OF THE MINUTES *(Minutes are approved during regular meetings only)*

A. Meeting Minutes for the regular meeting on March 20, 2014

Chair Steffy requested approval of the minutes from the March 20th meeting.

LOWNEY/BRANN - SO MOVED.

The minutes were approved by consensus of the Commission.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA *(Three minute time limit)*

Kevin Walker, resident of Kachemak City and a member of HAT commented on Earth Day and wanted to volunteer his information regarding the Kachemak Drive Trail. He offered some additional information on flagging the proposed trail options. He commented on the bicycles cutting in switchbacks on the Reber Trail and was willing to help out with any information that the commission would need.

There was a brief discussion on someone from the Commission attending the Earth Day event as several would be in attendance in the role of their jobs or other interests. The event is April 26, 2014.

Chair Steffy asked if Ms. Krause to send an email out to the missing commissioners.

VISITORS

Beth Cumming, member of Homer Area Trails provided a presentation regarding easements and undeveloped right of ways and one section line in relation to public access to the beaches and new trails. Ms. Cumming pointed out the following locations:

- Tom Shelford Street between Kharacters Bar and Sunny Service - proceeds uphill and ends in a large storage area that also has an illegal fence crossing the right of way. This right away goes through to Lee Street, approximately 150 feet east of Main Street.
- Off of Hohe between Bartlett and Main Street and runs parallel then Danview and Cityview have right of ways that would connect HoHe Street to Bartlett Street and also continues to Woodard Creek.
- on Kachemak Drive towards East End Road there is a 60 foot dedicated Beach Access near the eastern edge of the large hotel that was recently completed. She used to be able to walk down there but it would need more rocks there to aid traversing down to the beach.
- a little know Beach Access is located west of Ren Tolmans Boat House. She believes that it should be noted as a Public Beach access that is staked out with logs, gravel and signage.

- In the Ocean Drive Loop neighborhood there are several places that afford Public Access to the Beach or Slough. Ms. Cumming pointed out a section line easement or right of way which is between Wimmerstedt's (sp) and Dr. Bell's property. It is the far west of the horseshoe. Ms. Cumming stated that a pedestrian path could be created and while the access is on seemingly private property it is a public access. A rope handrail could be installed to aid in ascent and descent to the beach.
- The next location is Parson Lane there is a right of way with an approximate 30 foot drop from street level to the beach. The seawall runs along the bluff. This is located between Lot 37 and Lot 38. It is steep but there is ways to install trails along steep areas.
- Victoria Place, located between Lot 8 7 Lot 11, is another right of way that would provide public access to Beluga Slough.
- there is another right of way quite wide, and steep located at the end of what would be lake Street. This would end at the seawall but folks have talked about having a trail along the top of seawall.

She just wanted to advise the commission that there are many areas around Homer that would offer connections to established trail and access to the beaches. She also noted that the group, Friends of Woodard Creek, raised funds for putting in a trail. They also wanted to do something about the fill that was placed in the park.

The commissioners inquired about connection to any trails regarding the right away she mentions between Sunny's and Kharacters. Further comments regarding making Homer more walkable and safe routes to school utilizing the right of ways. The Non-Motorized Trails Plan did address some of these items. Commissioner MacCampbell commented that section lines do not necessarily mean there is an easement and several have been vacated. He recommended contacting DNR and having them review those possibilities.

Commissioner Brann asked Ms. Krause to have Ms. Engebretsen see if a map has been created and shows the right of ways and possible easements. Commissioner Lowney stated that she believed Julie was already working on information for the May meeting on Safe Routes to school so she could be asked to include the information.

Commissioner Archibald stated it would be nice to see the right of way between the auto service and that section line to see if it is still there.

Ms. Cumming provided some historical discussion she had with the property owner regarding the fence that was installed across the right of way.

Further comment from Commissioner Brann on some work he had done with his classes that he may still have the research. Commissioner Lowney agreed that the commission should take on the Public Access to the beaches making them more appealing to the public for use because most are not welcoming.

There was a brief discussion on the Bishops Beach access and Crittenden beach access.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Staff Report - Julie Engebretsen, Deputy City Planner

Chair Steffy reviewed the staff report and asked if there was any question.

Commissioner Lowney requested for the next agenda the possibility and feasibility of relocating the entrance to the park to Danview and using HART Funds. Ms. Engebretsen had previously informed the commission that the park road was not a designated road so HART funds could not be used for improvements or relocation however Danview is. There is funding available.

Commissioner MacCampbell noted that this idea has been floating around for a while and is not a new concept. Commissioner Brann agreed and has even reviewed access to the campground from Mullikin which would alleviate the traffic up the park road.

Commissioner Lowney stated that since Danview is a road it could address the problem in the long term and using the HART fund would accomplish that part.

Chair Steffy responding to what it would take to complete Danview would be simple as putting in a couple of culverts and completing the road.

There was a brief discussion on the concrete footers for the speed bumps, installation of earth stairs to the ballfields and earthen bleachers on the hillside for Little League Ballfield 2. He will present that idea to staff to get Public Works input on the idea. There was concern expressed regarding the inherent dangers with pedestrian traffic coming out into traffic when cars park along the park entrance road. As long as people park along the road they will have a problem. Commissioner MacCampbell stated that installation of a pullout with a temporary time limit of 10 minutes for loading and unloading, signage and enforcement they will have a problem.

Commissioner MacCampbell commented that they should have addressed speed dips or tables as alternatives but they do have to be engineered. Chair Steffy will have staff talk with Public Works regarding the possibility.

Chair Steffy requested clarification on the projects the commission would like to do that Saturday separate from the Church and other volunteers will be doing May 3, 2014.

B. Parks Maintenance - Angie Otteson

Ms. Otteson was not in attendance. Ms. Krause reported that she spoke with Ms. Otteson earlier and there is not much change Ms. Otteson is preparing for the season. Commissioner Brann reported on the success of the worksession conducted on the Poopdeck Trail. He believed that this represented the kind of project that can provide a big difference.

C. Community Recreation - Mike Illg

Mr. Illg was not in attendance. Chair Steffy wished him luck competing in the Boston Marathon.

D. PARC Status Update Report - Matt Steffy

Chair Steffy reported that the RFP is advertised and will close on May 8, 2014 and there was nothing further to report. There were currently no companies on the Plan Holders List.

Commissioner MacCampbell requested this on the May agenda and a brief discussion ensued on how and when the review will be conducted. The committee members will be reviewing the proposals and it will then along with their recommendation be presented to the commission then on to Council for award.

PENDING BUSINESS

A. Amending the Commission Bylaws to Amend the Meeting Schedule, Establishing Committees and Holding Special Meetings.

Chair Steffy noted that the proposed amendments are as follows:

To Reduce Commission Annual Meetings to Nine - Currently the commission does not meet in December and the months of January and July would be additional months that the commission does not meet.

To Amend the Ability of Committees to Be Formed without the Approval of City Council - Currently the commission has the ability to form committees to address issues or special projects as determined by the Commission. Due to problems with short term committees established to address specific issues or projects going beyond their purview it has been decided that City Council must approve any requests for formation of a committee.

Commissioner Brann commented that all they needed was to make the motion. Ms. Krause confirmed that was the action required.

BRANN/LOWNEY - MOVED TO AMEND THE PARKS AND RECREATION ADVISORY COMMISSION BYLAWS TO AMEND THE MEETING SCHEDULE AND ESTABLISHING COMMITTEES AS OUTLINED IN THE DOCUMENTS.

There was a brief discussion.

VOTE. YES. ARCHIBALD, BRANN, LOWNEY, MACCAMPBELL, STEFFY.

Motion carried.

NEW BUSINESS

A. Ordinance to Request Funding for Karen Hornaday Park Improvements: Traffic Calming and Safety Measures for the Park Road.

Chair Steffy read the title into the record. There was discussion on the cost and different methods to install removable speed bumps. The commission expressed reluctance at expending the remaining funds on speed bumps.

The commissioners requested staff to invite Dan Nelsen to attend the May or June meeting to discuss the speed bumps along with additional recommendations he may have on reducing the speed of traffic into the park. The issue at hand is more important than just installation of speed bumps, there is the liability to the city to consider when looking at all forms of traffic calming.

LOWNEY/MACCAMPBELL - MOVED TO RECOMMEND APPROVAL OF EXPENDITURE OF FUNDS FOR THE INSTALLATION OF SIGNAGE, DEPLOYING THE SPEED TRAILER AND POSTING A SPEED LIMIT.

There was discussion on installation of signage, pedestrians and safety.

MACCAMPBELL/STEFFY - MOVED TO AMEND THE RECOMMENDATION TO EXPEND FUNDS TO CREATE CROSSWALKS BY INSTALLATION OF SIGNAGE INDICATING CROSSWALK LOCATIONS.

There was a brief discussion on the proposed amendment.

VOTE. (Amendment). YES. MACCAMPBELL, ARCHIBALD, BRANN, STEFFY, LOWNEY

Motion carried.

VOTE. (Main) YES. LOWNEY, MACCAMPBELL, ARCHIBALD, BRANN, AND STEFFY

Motion carried.

B. Karen Hornaday Park Summer Work Schedule

Chair Steffy stated that at the worksession the group talked about visiting the trail along Woodard Creek. Chair Steffy would like to postpone action on this item. Commissioner Lowney was not agreeable since there were several people who were very familiar with this project. She wanted something to get going on this one and Fairview. Chair Steffy was not sure that they were prepared to create a work schedule at this time. Commissioner Lowney stated that Mr. Meyer gave the group permission at a worksession during the site selection of the new pavilion up at the park on a Friday. She did not recall the date.

Discussion continued on conducting a site visit to flag a proposed trail during the May 3, 2014 Clean-up day. They can announce it and anyone can show up. Ms. Otteson will already be at the park. It was noted that if they can come to a major consensus where they would like to see the trail.

Commissioner Lowney inquired if a time was needed. It was agreed that if they could meet up at 9:00 a.m. or throughout the day as their schedules allowed. Chair Steffy asked if the commission wanted to discuss Mullikin Street Trail. Commissioner Lowney explained the needs for the crossing into the park. Discussion ensued on additional trail from Wright Street.

C. Woodard Creek Trail and Karen Hornaday Park Master Plan

Chair Steffy stated that this is removing the bridge aspect from the plan or having a preamble to the bridge. He would prefer another commissioner with more experience than himself to volunteer to draft the paragraph.

Commissioner Lowney offered to draft a paragraph and bring it back at the May meeting. She will word the paragraph so that it could always be included back into the project if the funding and desire

indicated such after comment on getting more input from the public on the bridge concept from Commissioner Archibald.

D. Plan and Select a Date for the Spring Park Walk Through

Commissioner Brann recommended Coal Point Park and then passed some pictures around that he took regarding the condition of signage and also location of the new spit trail. He proceeded to explain he contacted Carey Meyer regarding the content of the signage should reflect the Railroad History of the Spit instead of the usual interpretive signage. Next he brought a safety hazard to the new trail going past some blue storage containers.

Commissioner Lowney recommended extending the walk along the trail so that they could make themselves aware of all the changes and improvements being made through End of the Road park.

Chair Steffy agreed and Commissioner Brann went on to explain that there is a bench in the park and it's rotting and unsafe.

Further discussion on installation of plaques acknowledging the history of the Coal Point Park and also the status of a plaque recognizing the donation of the land for Karen Hornaday Park.

There was a discussion of performing a Spring Walk thru during the week after work in the evening. Final decision was made for May 8, 2014, Thursday 4-8 p.m. Meeting at the base of the harbor corner of Freightdock Road/Spit Road otherwise known as the Buy/Sell Lot.

E. Establish a date for the Commission Park Day Event

Commissioner Brann proposed the new Spit Trail and End of the Road Park to highlight all the new improvements out there. Commissioner MacCampbell preferred later in the summer, Commissioner Lowney has low energy on this event since they have not had good response in the past and she is not thrilled about spending money on food. Chair Steffy suggested getting the businesses involved along the Boardwalk, getting someone involved from the museum to recite the historical aspect so it is something of a cultural destination event. Commissioner Archibald liked the idea of getting the businesses involved.

- Suggestions included starting the event at Coal Point and working our way along the boardwalk towards town
- Commissioner Brann will contact the businesses along the boardwalk to get interest in participation.
- Contacting the museum for a representing
- August 9, 2014
- Invite Council and Mayor
- Start at 2:00 p.m.
- Celebrate Our New Boardwalk and Learn Spit History Along the Way

F. Discussion on the Expansion of the Spit Trail from Coal Point Along Entrance of Harbor to Gear Storage Area.

Commissioner Brann wanted to bring this issue to the commission's attention and provided photos of the area of safety concern regarding a blue colored container and conditions at Coal Point Park. It was noted that he had concern regarding the existing conditions. He suggested that he could visit the Harbormaster and show him the pictures and express the concern for the safety concern. The commission expressed hesitation on speaking with the harbormaster master due to response received from staff on Commissioner MacCampbell offering to speak to Little League. Commissioner Brann suggested a twist on the interpretive signage by highlighting the railroad history to include pictures. Commissioner Lowney would also like to see protected signs such as a roof over the signs.

Commissioner Brann stated when he spoke with Carey Meyer he did put a bug in his ear that if they have any funding from the interpretive signage project remaining. Further discussion on the feasibility of refurbishing the existing signs, speaking with public works to see if they have the funding and discussing what possibilities are out there. Commissioner Brann also noted that this is one part of Homer's history that is not spoken about much.

Commissioner MacCampbell asked if this was not something that could be funded with the \$16,000 that remained in the reserve fund.

Additional discussion on the status of the small informal committee that was working on the interpretive signage and when they would be meeting again and if this would be replacing the other interpretive signage on the Spit Trail; that it would make sense to partner with this committee and at the minimum get on the next agenda. There was a preference to invite the group to the next Parks and Recreation meeting. Commissioner Lowney offered to speak to the group also on behalf of this project if they are unable to attend the meeting of the commission. The commission requested Ms. Krause to contact the group to see if they would be able to attend the meeting.

Further comment was made on the city owning the property and that the safety concerns should be covered under the lease requirements.

G. Discussion on Applying to National park Service for Rivers, Trails and Conservative Assistance

Chair Steffy was not sure about this item and inquired if there was a specific project that was considered for application.

Commissioner Brann explained his reasons for requesting this item to be placed on the agenda. He praised the efforts and assistance that this group provides. He believes that this would be a good activity regarding Karen Hornaday Park Phase II plan and how they could get all their ideas together and where to start. He recited his own experience with the planning of the Water Trail.

Commissioner Lowney inquired what his recommendation would be regarding this item. Commissioner Brann felt that they could invite them to an informal discussion regarding the services and applying.

LOWNEY/BRANN - MOVED TO PUT THIS ON THE JUNE MEETING AGENDA AND THE COMMISSIONERS TO REVIEW THE PAPERWORK AND DETERMINE WHAT THEY WANT TO ASK FOR ASSISTANCE WITH DURING THAT MEETING.

The commission discussed speaking with Julie Engebretsen and/or Katie Koester on the City of Homer viewpoint, postponing this until June will allow some time to consider the application and exactly what the commission will ask for assistance and guidance on. They would be able to get a good handle on funding available.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

H. Proposal presented by William Marley - New Park/recreational Venue for the Community a. 31 acres between West Hill Road and Soundview on the Southern Side of the Sterling Highway

Chair Steffy stated this was requested to be on the agenda to get some historical background on the project and Ms. Krause has provided the background. Commissioner MacCampbell noted that he did approach him a couple of years ago and this makes it \$120,000 per acre.

A brief discussion on Dr. Marley's previous attempts to interest the city in purchasing the property. All the groups were very supportive however stated that the city did not have the funding and would probably not have funding for this project in the near future. It would be a great statement to represent Homer and make the area into a park and recreational center but that would be up to the taxpaying residents.

INFORMATIONAL MATERIALS

A. Commission Annual Calendar

B. Commissioner Attendance Schedule at Council Meetings

There was a brief discussion on trading attendance on the April 28, 2014 Council meeting as Chair Steffy was going to a conference and would not be able to attend. Commissioner Brann can do the first

meeting in May. Commissioner Archibald can attend the first meeting in June. Commissioner MacCampbell can attend the second meeting in June. Chair Steffy stated that Commissioner Roedl can be assigned the one meeting in July.

C. Kenai Peninsula Events Calendar for May 2014

Ms. Krause added that the Ninilchik Farmer's Market will start May 24, 2014 at 10 am to ?

Commissioner Brann reminded Ms. Krause for the June calendar to add the Kachemak Water Trail Grand Opening ribbon cutting ceremony on June 6th at 5:00 p.m.

COMMENTS OF THE AUDIENCE

Kevin Walker commented on sidewalks and connections to schools, he offered to assist with the beach access stuff especially those on the east end of town where he lives, he advised that someone should speak with a realtor to get a more realistic price on the 31 acres but then he is probably preaching to the choir on that issue.

Beth Cumming commented on the exhibit by Janet Kline which is on display at Land's End in the east wing. She thought she was remaining at the meeting to speak about Friends of Woodard Creek had raised funds through fundraisers and Kachemak Bay Conservation Society has been holding the funds that was to be spend on Woodard Creek and they did not want to put those funds in a mud puddle. The group decided those funds would be used for a trail. She was amazed that this group after a couple hours decided that on May 3rd they were going to build a trail along with cleans up. She was astounded. Ms. Cumming then mentioned when they were considering the trail that the west bank of Woodard Creek is quite steep and would allow a very narrow trail and you would have to cross the creek several times. She was walking Woodard Creek one time and was severely chastised because there are areas that are privately owned. It is hard for her to imagine that they are going to mark out a trail in one day. They have all this money sitting in a bank that is committed to Karen Hornaday Park and specifically for a trail.

Chair Steffy stated the intent is to flag a possible trail. He then commented on the process to flag the trail at West Homer Elementary and they provided different groups with different colored tags and then reviewed where the tapes overlapped and this was the process they used to design the trail.

Commissioner Lowney wanted to heighten the commission to do something with this trail and Woodard Creek keeps getting pushed to the side and never gets addressed.

Commissioner Lowney stated that her laughter was out of total respect for how much time Ms. Cumming has put into Woodard Creek and the research on that area and time spent hiking the creek; it is also out of a sense of frustration because what she wants to see done in Karen Hornaday park is to see the right thing done about Wood Creek. She does not believes that May 3rd is the day to go build that trail and or mark it but she does believe it is the day to get people up there and familiar with the project because they do have a lot of new commissioners. She believes it is incredibly important that they get up there and they do start to walk it and envision what can be done. Any feedback input from the Friends of Woodard Creek would be very critical. Let's make something happen to do the right thing for the entrance to the campground and Woodard Creek.

Commissioner MacCampbell stated that he will not support unsustainable trails. It costs too much to maintain these trails what with manpower and the materials involved. He is interested in doing it right the first time. He also requested large topo and aerial maps of the area for review on that clean-up day. Ms. Krause will try to locate those maps and have them available for the commissioners.

Ms. Cumming stated that the group is waiting for Robert to return and get retired.

COMMENTS OF THE CITY STAFF

Ms. Krause commented that it was a good meeting and the commission covered a lot of stuff.

COMMENTS OF THE COMMISSION

Commissioner Archibald commented on the dedication of many people and the hours they spent fundraising to take care of the Woodard Creek area. The amount raised was \$10,000 and approximately \$9,000 is being held in an account by the Conservation Society. It would be a good thing to get people up there to walk the area which has been walked several times for several years by the group and city personnel. The fill came from the hospital project but if you review the area there is a trail but the dirt is there too. It was a good meeting and he appreciates the folks listening to everything.

Commissioner Brann also stated good meeting and then offered further historical information and pictures on the railroad that ran coal to the end of the spit from Bidarka Creek and everyone is welcome to borrow it as long as he gets it back.

Commissioner MacCampbell stated that he attended his first Council meeting and the room was standing room only with all the Hockey Players and there was cake which he was unable to get to but it was a good meeting especially on all the trail stuff.

Commissioner Lowney thanked Beth Cumming and Kevin Walker for making their presentation and their dedication involving trails and the connectivity in Homer. She appreciates the information that was provided tonight. She is concerned that staff may not be at the next meeting and there are a lot of new items on the May agenda and it would be nice to have staff available to provide the answers and information that the commission will need to work through those items regarding connectivity and the trails especially. It makes it hard to complete tasks without staff present.

Ms. Krause asked if staff was not going to be in attendance then did the commissioners want to postpone those items.

There was a brief discussion on maintaining all items on the agenda and if Ms. Engebretsen will not be at the meeting then possibility the commissioners could submit their questions prior to meeting for her to answer however it was noted that questions do come up during their discussions and it is always nice to have the answers at that time. It was agreed to keep the agenda as discussed. If staff is not available at the meeting then they will deal with the issue then.

Commissioner Lowney requested feedback, information and criteria on safe routes to school, what has been done and what is in the plan to do. Such as the issue brought up by Mr. Walker regarding Paul Banks.

COMMENTS OF THE CHAIR

Chair Steffy provided some information on the planning for the safe route to West Homer. He thanked Ms. Cumming and Mr. Walker for coming in and giving up their time. The commission values their input. He thanked everyone for all the effort on the Poopdeck Trail and thanked Commissioner Brann for picking up the Council meeting on the 28th. Good job everyone.

ADJOURNMENT

There being no further business to come before the Commission, Chair Steffy adjourned the meeting at 8:20 p.m. The next **REGULAR MEETING IS SCHEDULED FOR THURSDAY MAY 15, 2014** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk I

Approved: _____



City of Homer

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To: Parks and Recreation Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: May 8, 2014

May Staff Report

From the questions raised in the minutes from the last meeting:

1. A copy of the Beach Policy was included with your packet. I know Ms. Cumming has been speaking with the Commission about public beach access I wanted to provide this document to you if you don't have a copy! The document includes maps of each beach access point and a description of how far down the beach is from the bluff.
2. Making trails in rights of way: It may be possible to use HART funds to create trails in City Rights of way. For example, Council approved HART trail funds to improve Greatland north of Sav U More. If there are trails you would like to see, please let staff know. As part of the budget process later this summer/fall, the Commission can request HART funding and Council approval of these projects.
3. K Hornaday Park Master Plan: moving park entrance to Danview and using HART funds for a road. Danview the right of way dead ends at the creek. The crossing of the creek is entirely within park property. I'm not sure HART funds can be used for that. I do know the other road crossings the city has constructed across the creek have been very expensive. But it may be a cheaper option than moving the road. The Commission can make a recommendation to Council to examine this possibility, or put it on the agenda and discuss it further!
4. I appreciate the Commission's patience for the past few months; the department has had reduced staff for the months of April and May. Planning will continue to be short of staff through Memorial Day. On the night of your meeting, there is a Chamber of Commerce Business After Dark mixer going on in City Council Chambers. The Planning Commission and Economic Development Commission requested this over 5 months ago. Due to unpreventable circumstances, I am the only planner available to attend. So I will not be at the P&R meeting. However, Mike Illg will be at your meeting to provide staff support!
5. Safe Routes to School, pedestrian safety etc: This is a project I am working on, time permitting. I did attend a neighborhood meeting in Old Town on this topic on 5/6, and two presentations were made at the last Planning Commission work session on 5/7. (I am staffing the PC until the City Planner returns). When I have a formal presentation, I will include the P&R Commission in the conversation!

6. Little League: I did contact LL president Kathy Beachy to discuss some of the concerns the Commission brought up. The board met and made a list of improvements they'd like to see. I'd like to talk further with the Commission about the park master plan, and how a new storage unit would fit in. In the coming months we will be putting together the new capital improvement plan page for this park, and requesting funding to help create some new, nice looking storage so the old white connex can be removed seems like a huge leap in the right direction.
7. Coal Point Park: Can we visit this area on the walkthrough? If there isn't fund left over from other projects to solve the safety concerns, the Commission can request it in the budget.
8. National Park Service Rivers, Trails and Conservation Assistance (RTA) : Perhaps the Commission could discuss what/how this assistance would help (June meeting!). It has been a great program for the water trail. How would it help in our park? From what little I have read, it seems like this might be a really great program to pursue after the Land and Water Conservation Fund projects are complete. If we utilize the RTA program concurrent with upcoming construction, I am concerned there isn't enough staff to adequately address both projects.
9. Beach walkthrough: The walkthrough is scheduled Friday, May 23rd (Memorial Day weekend) at 4:00. We will meet up at the corner of Homer Spit and Freight Dock Road at the corner of the harbor.

Homer Little League at Karen Hornaday Park

May 2014 Proposals

Snack Shack

- Install New Floor
- Install New Door
- Raise Roof on top of one more row concrete block
- Paint Green
- Provide Shelving and Storage, Chalk Line Machine, etc.

Coaches Shack (attached connex)

- Demo and Haul off

Batting Cage

- Fill New Dirt
- Remove Weeds

Senior Field Storage Connex

- Paint Green
- Haul off all surrounding Debris

5-Year Vision

- Remove Snack Shack and Senior Field Storage Connex
- Build 20' x 30' Unit with 1 Garage Door and 1 Man Door
- Storage for
 - Lawn Mower
 - Outfield Fence
 - Chalk Line Machines
 - Pallets of PlayBall
 - Umpire/Coaches Gear



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Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: MAY 9, 2014

SUBJECT: KAREN HORNADAY PARK – TRAFFIC CALMING MEASURES SPEED BUMPS

BACKGROUND

At the regular meeting in April the commission discussed options available for traffic calming below is the excerpt from the minutes of that meeting:

A. Ordinance to Request Funding for Karen Hornaday Park Improvements: Traffic Calming and Safety Measures for the Park Road.

Chair Steffy read the title into the record. There was discussion on the cost and different methods to install removable speed bumps. The commission expressed reluctance at expending the remaining funds on speed bumps.

The commissioners requested staff to invite Dan Nelsen to attend the May or June meeting to discuss the speed bumps along with additional recommendations he may have on reducing the speed of traffic into the park. The issue at hand is more important than just installation of speed bumps, there is the liability to the city to consider when looking at all forms of traffic calming.

LOWNEY/MACCAMPBELL - MOVED TO RECOMMEND APPROVAL OF EXPENDITURE OF FUNDS FOR THE INSTALLATION OF SIGNAGE, DEPLOYING THE SPEED TRAILER AND POSTING A SPEED LIMIT.

There was discussion on installation of signage, pedestrians and safety.

MACCAMPBELL/STEFFY - MOVED TO AMEND THE RECOMMENDATION TO EXPEND FUNDS TO CREATE CROSSWALKS BY INSTALLATION OF SIGNAGE INDICATING CROSSWALK LOCATIONS.

There was a brief discussion on the proposed amendment.

*VOTE. (Amendment). YES. MACCAMPBELL, ARCHIBALD, BRANN, STEFFY, LOWNEY
Motion carried.*

VOTE. (Main) YES. LOWNEY, MACCAMPBELL, ARCHIBALD, BRANN, AND STEFFY

Motion carried.

The commission withheld action on expending funds on more expensive traffic calming options until they were able to have a discussion with Public Works personnel on feasibility of construction and costs.



City of Homer

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(f) 907-235-3118

To: Parks and Recreation Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: March 10, 2014
Subject: Ordinance requesting funds for traffic calming in Karen Hornaday Park

Introduction

The Commission held a work session on April 3rd, to discuss Karen Hornaday Park. One of the priorities from that meeting was to slow down traffic along the park road. The Commission requested an agenda item, requesting funding from the City Council to address this issue.

Analysis

Moving and realigning the Karen Hornaday Park road is a long term goal of the Commission and adopted park plan. However it could be years before funding is available for such a large project. In the meantime, speeding is a safety issue on the road. The Commission would like to address this problem with some traffic calming.

Suggested Actions:

1. Install signage "Slow, Kids playing"
2. Deploy the speed trailer during a busy time at the park
3. Post a speed limit on the road
4. Install speed bumps (up to 4)

Staff comment: I had a great conversation with Public Works about options for speed bumps. Basically, speed bumps are tricky on packed dirt roads. And even the removable rubber speed bumps have a significant cost. It would be a shame to spend the money and effort on removable speed bumps, to have them fail. A solution may be to pour a concrete footer, so that the removable speed bump has a permanent foundation to attach to. For the upper locations in particular, this might be a great long term solution. The redesign of the road does not appear to include shifting the road north of the old red shed location.

PW also had the idea of building earth stairs with timbers, between the lowest field, up to the parking lot level. It was PW's observation that when the lower field is done with a game, people walk up the road. People who are driving down are driving too fast. If there was a better way to walk from the field up to the parking lot, that would provide another way for people to get up the slope besides the road. It would also help if people didn't park along the road.

Funding: The Park and Rec reserve fund only has \$16,384.

Recommendation: Commission consider how much of the remaining reserve funds should be spent at this time.



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Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: MAY 9, 2014

SUBJECT: WOODARD CREEK TRAIL, PROPOSED FUNDING AND PARAGRAPH REGARDING BRIDGE OVER WOODARD CREEK FOR INCLUSION IN THE KAREN HORNADAY PARK MASTER PLAN

BACKGROUND

At the April 17, 2014 regular meeting the commission spoke about inclusion of a paragraph regarding the concept of a bridge over the creek. Staff requested a draft paragraph from the commission. Commissioner Lowney offered to complete the task and bring to the meeting in May. At the time of publication I had not received the draft paragraph.

Ms. Cumming has requested inclusion of information on a funding source available for use in Karen Hornaday Park specifically for Woodard Creek. The funds were raised by a public group Friends of Woodard Creek. Many are or were commissioners. These funds amount to approximately \$8000. She was very adamant that these funds would only be expended on a project or projects that she approved.

Commissioner Lowney had requested a discussion on the proposed Woodard Creek Trail for this agenda.

RECOMMENDATION

Request a motion to open discussion on the proposed Woodard Creek Trail, Funding Options and the proposed paragraph regarding a pedestrian bridge over Woodard Creek.



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Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: MAY 9, 2014

SUBJECT: SAFE ROUTES TO SCHOOL

BACKGROUND

At the regular meeting in April the commission entertained discussion very briefly on safe routes to school. Commissioner Lowney requested further information from staff which was brief addressed by Ms. Engebretsen in her staff report.

Commissioner Lowney requested also requested this item on the May agenda for further discussion by the commission.

RECOMMENDATION

Make a motion to open discussion on safe routes to school.



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Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: MAY 9, 2014

SUBJECT: KAREN HORNADAY PARK – PARK BOUNDARIES, RELOCATION OF ENTRANCE, CONTINUATION OF FILL DUMPING

BACKGROUND

Commissioner Lowney has requested a discussion on the park boundaries – east side boundary shed and north side boundary driveway right of way.

At the regular meeting in April the commission brought up the idea of relocating the entrance to the park from Danview or Mullikin. The commissioners briefly brought up two concepts during their discussion on safety measures for the park road. One was relocating the entrance road to Danview and then another was completion of Mullikin. IT was also noted that they may be able to access HART funds for this project again. Comments on these options were also they could be designated as alternative entrance to campground which would possibly alleviate most of the speeding traffic up the road into the park.

The commission requested the Clerk to invite city personnel to attend the meeting to discuss these options and determine if they were feasible and if they would be a less costly option.

Commissioner Brann requested the item on the agenda to discuss the continued fill dumping he suggested that a memorandum to Council regarding a request to discontinue dumping fill in the park; especially over by Woodard Creek.

RECOMMENDATION

Request a motion to open discussion on Karen Hornaday Park



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Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: MAY 9, 2014

SUBJECT: TRAILS AND BEACH ACCESS TRAILS USING RIGHT OF WAYS, EASEMENTS AND SECTION LINES

BACKGROUND

At the April 17, 2014 regular meeting Beth Cumming was a visitor and presented several ideas on creating trails using right of ways, easements and section lines. Below is an excerpt of that discussion.

Beth Cumming, member of Homer Area Trails provided a presentation regarding easements and undeveloped right of ways and one section line in relation to public access to the beaches and new trails. Ms. Cumming pointed out the following locations:

- Tom Shelford Street between Kharacters Bar and Sunny Service - proceeds uphill and ends in a large storage area that also has an illegal fence crossing the right of way. This right away goes through to Lee Street, approximately 150 feet east of Main Street.

- Off of Hohe between Bartlett and Main Street and runs parallel then Danview and Cityview have right of ways that would connect HoHe Street to Bartlett Street and also continues to Woodard Creek.

- on Kachemak Drive towards East End Road there is a 60 foot dedicated Beach Access near the eastern edge of the large hotel that was recently completed. She used to be able to walk down there but it would need more rocks there to aid traversing down to the beach.

- a little know Beach Access is located west of Ren Tolmans Boat House. She believes that it should be noted as a Public Beach access that is staked out with logs, gravel and signage.

- In the Ocean Drive Loop neighborhood there are several places that afford Public Access to the Beach or Slough. Ms. Cumming pointed out a section line easement or right of way which is between Wimmerstedt's (sp) and Dr. Bell's property. It is the far west of the horseshoe. Ms. Cumming stated that a pedestrian path could be created and while the access is on seemingly private property it is a public access. A rope handrail could be installed to aid in ascent and descent to the beach.

- The next location is Parson Lane there is a right of way with an approximate 30 foot drop from street level to the beach. The seawall runs along the bluff. This is located between Lot 37 and Lot 38. It is steep but there is ways to install trails along steep areas.

- Victoria Place, located between Lot 8 7 Lot 11, is another right of way that would provide public access to Beluga Slough.

- there is another right of way quite wide, and steep located at the end of what would be lake Street. This would end at the seawall but folks have talked about having a trail along the top of seawall.

She just wanted to advise the commission that there are many areas around Homer that would offer connections to established trail and access to the beaches. She also noted that the

group, Friends of Woodard Creek, raised funds for putting in a trail. They also wanted to do something about the fill that was placed in the park.

The commissioners inquired about connection to any trails regarding the right away she mentions between Sunny's and Kharacters. Further comments regarding making Homer more walkable and safe routes to school utilizing the right of ways. The Non-Motorized Trails Plan did address some of these items. Commissioner MacCampbell commented that section lines do not necessarily mean there is an easement and several have been vacated. He recommended contacting DNR and having them review those possibilities.

Commissioner Brann asked Ms. Krause to have Ms. Engebretsen see if a map has been created and shows the right of ways and possible easements. Commissioner Lowney stated that she believed Julie was already working on information for the May meeting on Safe Routes to school so she could be asked to include the information.

Commissioner Archibald stated it would be nice to see the right of way between the auto service and that section line to see if it is still there.

Ms. Cumming provided some historical discussion she had with the property owner regarding the fence that was installed across the right of way.

Further comment from Commissioner Brann on some work he had done with his classes that he may still have the research. Commissioner Lowney agreed that the commission should take on the Public Access to the beaches making them more appealing to the public for use because most are not welcoming.

There was a brief discussion on the Bishops Beach access and Crittenden beach access.

Ms. Cumming contacted me and stated that she had additional comment to share with the commission.

RECOMMENDATION

Postpone this item until the meeting in August. Please refer to Staff Report from Ms. Engebretsen and the City of Homer Beach Policy. There is no further discussion required unless the commission would like to determine what areas/trails they would like to put on the agenda for August.



City of Homer

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April 30, 2014

Pedro Ochoa
PO Box 3088
Homer, AK 99603

Dear Pedro,

Congratulations! Council confirmed/approved your appointment to the Parks and Recreation Advisory Commission during their Regular Meeting of April 28, 2014, via Memorandum 14-073.

Thank you for your willingness to serve the City of Homer on the Parks and Recreation Advisory Commission as Student Representative. There certainly are exciting times ahead.

Cordially,


Mary E. Wythe, Mayor

Enc: Memorandum 14-073
Certificate of Appointment

Cc: Parks and Recreation Advisory Commission

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Greetings

Be It Known That

Pedro Ochoa

Has been appointed to

serve as

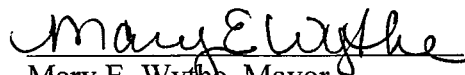
“Student Representative”

on the

“Parks and Recreation Advisory Commission”

This appointment is made because of your dedication to the cause of good government, your contributions to your community and your willingness to serve your fellow man.

*In Witness whereof I hereunto set my hand
this 30th day of April, 2014*


Mary E. Wythe, Mayor

Attest:

Melissa Jacobsen, CMC, City Clerk



**CITY OF HOMER
COMMISSION, COMMITTEE, BOARD & TASK FORCE
APPLICATION FORM**

CITY CLERKS OFFICE
CITY OF HOMER
491 E. PIONEER AVENUE
HOMER, ALASKA 99603
PHONE 907-235-3130
FAX 907-235-3143

RECEIVED BY CLERK'S OFFICE

The information below provides some basic background for the Mayor and Council.
This information is public and will be included in the Council Information packet.

student seat

Name Date

Physical Address City

Mailing Address Zip Code

Phone Work # Cell #

Email Address

NOTE: The above information will be published in the City Directory and within the City web pages if you are appointed by the Mayor and your appointment is confirmed by the City Council.

Please indicate the commission(s), committee(s), board or task force you are interested in:

Select	COMMISSION/COMMITTEE/BOARD.TASK FORCE	REGULAR MEETING SCHEDULE
<input type="checkbox"/>	ADVISORY PLANNING COMMISSION	1ST & 3RD WEDNESDAY OF THE MONTH AT 6:30 P.M. WORKSESSIONS AT 5:30 P.M.
<input type="checkbox"/>	ECONOMIC DEVELOPMENT ADVISORY COMMISSION	2ND TUESDAY OF THE MONTH AT 6:00 P.M.
<input type="checkbox"/>	LIBRARY ADVISORY BOARD	1ST TUESDAY OF THE MONTH AT 5:00 P.M.
<input checked="" type="checkbox"/>	PARKS & RECREATION ADVISORY COMMISSION	3RD THURSDAY OF THE MONTH AT 5:30 P.M.
<input type="checkbox"/>	PORT & HARBOR ADVISORY COMMISSION	4TH WEDNESDAY - JANUARY TO APRIL & SEPTEMBER TO DECEMBER AT 5:00 P.M. 4TH WEDNESDAY - MAY - AUGUST AT 6:00 P.M.
<input type="checkbox"/>	PUBLIC ARTS COMMITTEE	QUARTERLY - 2ND THURSDAY OF THE MONTH AT 5:00 P.M.
<input type="checkbox"/>	TRANSPORTATION ADVISORY COMMITTEE	3RD TUESDAY OF THE MONTH AT 5:30 P.M.
<input type="checkbox"/>	PERMANENT FUND COMMITTEE	QUARTERLY - 2ND THURSDAY OF THE MONTH AT 5:15 P.M.
<input type="checkbox"/>	LEASE COMMITTEE	QUARTERLY - 2ND THURSDAY OF THE MONTH AT 3:00 P.M.
<input type="checkbox"/>	OTHER - PLEASE ENTER THE COMMITTEE/TASK FORCE	

I have been a resident of the City for mos. yrs I have been a resident of the area for mos. yrs.

I am presently employed as:

List any special training, education or background you have which is related to your choice of commission, committee, board or task force:

Have you ever served on a similar commission, committee, board or task force?

If so when and where?

When are you available for meetings? Weekly Monthly Bi-Monthly

I am interested in serving on the above because:

Do you currently belong to any organizations specifically related to the area of your choice(s) you wish to serve on?

Yes No If yes, please list organizations:

Questions regarding the Homer Advisory Planning Commission:

Have you ever developed real property, other than your personal residence?

If yes, briefly describe the development:

Questions regarding the Port & Harbor Advisory Commission:

Do you use the Homer Port and/ or Harbor on a regular basis?

If yes, is you use primarily: Commercial Recreational Both

Please include any additional information that may assist the Mayor in his decision:

When you have completed the form please review all the information and then click on the print button.



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Memorandum 14-073

TO: HOMER CITY COUNCIL
FROM: MARY E. WYTHE, MAYOR
DATE: APRIL 22, 2014
SUBJECT: APPOINTMENT OF PEDRO OCHOA TO THE PARKS AND RECREATION
ADVISORY COMMISSION AS STUDENT REPRESENTATIVE

Pedro Ochoa is appointed to the Parks and Recreation Advisory Commission as their student representative.

RECOMMENDATION:

Confirm the appointment of Pedro Ochoa to the Parks and Recreation Advisory Commission as student representative.

Fiscal Note: N/A

**PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2014 MEETING SCHEDULE**

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEM</u>
<input type="checkbox"/> FEBRUARY 20, 2014	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS TO COUNCIL
<input type="checkbox"/> MARCH 20, 2014	CEMETERY STATUS REPORT
<input type="checkbox"/> APRIL 17, 2014	SELECT SPRING PARK &/ OR BEACH WALK THROUGH ESTABLISH PARK DAY EVENT DATE – COMMISSIONER
ATTENDANCE	
<input type="checkbox"/> MAY 15, 2014	PLANNING PARK DAY OR SIMILAR EVENT SPRING PARK AND/OR BEACHES WALK THROUGH
<input type="checkbox"/> JUNE 19, 2014	COMPLETE ARRANGEMENTS FOR PARK DAY OR SIMILAR EVENT INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION FOR 2015? THANK YOU ADVERTISEMENT FOR THE FIRST HALF OF THE YEAR REVIEW CAPITAL IMPROVEMENT PLAN PARK DAY
WANT	
<input type="checkbox"/> JULY 17, 2014	NO MEETING SCHEDULED
<input type="checkbox"/> AUGUST 14, 2014	BUDGET REVIEW & RECOMMENDATIONS TO CITY MANAGER & CITY COUNCIL
<input type="checkbox"/> SEPTEMBER 18, 2014	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION
<input type="checkbox"/> OCTOBER 17, 2014	KAREN HORNADAY PARK CLEAN-UP REVIEW AND APPROVE THE 2015 MEETING SCHEDULE THANK YOU ADVERTISEMENT FOR 2 ND HALF OF THE YEAR
<input type="checkbox"/> NOVEMBER 20, 2014	STRATEGIC PLAN REVIEW & PLANNING REVIEW OF KAREN HORNADAY MASTER PLAN & PROGRESS
DECEMBER 2014	NO MEETING SCHEDULED HAPPY HOLIDAYS!

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2014 MEETING SCHEDULE

2014 HOMER CITY COUNCIL MEETINGS
PARKS AND RECREATION ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2014 is as follows:

Commissioner Archibald will attend as needed depending on his work schedule.

January 13, 27 2014	<u>Commissioner Steffy , Commissioner Brann</u>
February 10, 24 2014	<u>Commissioner Lillibridge, Commissioner Steffy</u>
March 10, 24 2014	<u>Commissioner Archibald, Commissioner Steffy</u>
April 14, 28 2014	<u>Commissioner MacCampbell, Commissioner Steffy</u>
May 12, 27 (Tues)	<u>Commissioner Brann, Commissioner Steffy</u>
June 9, 23 2014	<u>Commissioner Archibald, Commissioner MacCampbell</u>
July 21 2014	<u>Commissioner Roedl</u>
August 11, 25 2014	_____
September 8, 22 2014	<u>Commissioner Lowney</u>
October 13, 27 2014	_____
November 24, 2014	_____
December 8, 2014	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

Recreational Events for the Upcoming Month

Event	Date	Location
Kachemak Bay Water Trail Ribbon Cutting Ceremony	Friday, June 06, 2014	Homer Spit, Nick Dudiak Fishing Lagoon
Halibut Tournament	Sunday, June 01, 2014	Seward
Kenai River Festival	June 6-8, 2014	Kenai
AK State HOG Rally	Wednesday, June 11, 2014	Wasilla to Kenai Peninsula
Kachemak Bay Writer's Conference	June 13-17, 2014	Homer
10K by the Bay Spit Run	Saturday, June 28, 2014	Homer
Solstice Music Festival	June 20-23, 2014	Seldovia

This listing reflects some recreational events scheduled for the upcoming month on the Kenai Peninsula

Renee Krause

From: Anchorage Park Foundation <info=anchorageparkfoundation.org@cmail1.com> on behalf of Anchorage Park Foundation <info@anchorageparkfoundation.org>
Sent: Thursday, May 08, 2014 10:10 AM
To: Renee Krause
Subject: 33 Summer Projects. One Celebration Fundraiser!

Web Version

Like Tweet Forward



ANCHORAGE
PARK FOUNDATION

*Working Together to Improve
the Parks & Trails you Love!*

A Party To Support Our Parks and Trails



ANCHORAGE
PARK FOUNDATION

PLEASE JOIN US

6.18.14

Governor Bill Sheffield and Mark & Desiree Pfeffer have generously opened their homes to invite you to help us celebrate the Anchorage Park Foundation and our work improving the parks and trails you love in 2014.

You spoke (and donated, and voted) and we listened: the Anchorage Park Foundation has 33 park projects in the works this summer - WOW! Join other passionate park lovers and celebrate with complimentary delicious food, wine and beer, live music, and a live raffle full of dazzling prizes.

Wednesday, June 18

5pm-8pm

3125 Sustina View Court (map)*

Funds raised at this event benefit the sustainability of the Anchorage Park Foundation, so we can continue to advocate and support the park projects and programs you love! Your donations will be matched dollar for dollar by the generous support of the Rasmuson Foundation.

RSVP or learn more by contacting Jess@AnchorageParkFoundation.org or 907.274.1003

**bike, walk, or carpool and you are eligible for a prize!*

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Bill Bittner
Matt Carle
Rick Fox
Ernie Hall
Joelle Hall
Mark Kroloff
David Wight

STAFF

Beth Nordlund, Executive Director
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Memorandum

TO: MAYOR WYTHE AND CITY COUNCIL

FROM: PARKS AND RECREATION ADVISORY COMMISSION

THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: APRIL 29, 2014

SUBJECT: AMENDING THE COMMISSION BYLAWS TO ADDRESS CHANGES TO THE MEETING SCHEDULE AND ESTABLISHING COMMITTEES

BACKGROUND

At the regular meeting of March 20, 2014 this item was on the agenda for introduction and was approved by the commission. These amendments to the bylaws were reviewed at the regular meeting on April 17, 2014. Following is the excerpt of the minutes regarding these changes to the commission bylaws.

PENDING BUSINESS

A. *Amending the Commission Bylaws to Amend the Meeting Schedule, Establishing Committees and Holding Special Meetings.*

Chair Steffy noted that the proposed amendments are as follows:

To Reduce Commission Annual Meetings to Nine - Currently the commission does not meet in December and the months of January and July would be additional months that the commission does not meet.

To Amend the Ability of Committees to Be Formed without the Approval of City Council - Currently the commission has the ability to form committees to address issues or special projects as determined by the Commission. Due to problems with established short term committees established to address specific issues or projects going beyond their purview it has been decided that City Council must approve any requests for formation of a committee.

Commissioner Brann inquired that all they needed was to make the motion. Ms. Krause confirmed that was the action required.

BRANN/LOWNEY - MOVED TO AMEND THE PARKS AND RECREATION ADVISORY COMMISSION BYLAWS TO AMEND THE MEETING SCHEDULE AND ESTABLISHING COMMITTEES AS OUTLINED IN THE DOCUMENTS.

There was a brief discussion.

VOTE. YES. ARCHIBALD, BRANN, LOWNEY, MACCAMPBELL, STEFFY.

Motion carried.

