

**NOTICE OF MEETING  
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** *(Three minute time limit)*
- 4. VISITORS** *(Visitors normally have 10 minutes for their presentation.)*
  - A. Beth Cumming, Trail Connections and Accesses
- 5. RECONSIDERATION**
- 6. ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks & Recreation Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Parks & Recreation Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
  - A. Minutes for the regular meeting on August 21, 2014
- 5. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**
  - A. Staff Report - Julie Engebretsen, Deputy City Planning Director
  - B. Parks Maintenance - Angie Otteson
  - C. Community Recreation - Mike Illg
  - D. Needs Assessment Report - Matt Steffy/Julie Engebretsen
- 6. PUBLIC HEARING**
- 7. PENDING BUSINESS**
  - A. Budget 2015
- 8. NEW BUSINESS**
  - A. Donation from Bunnell Street Art Center of a Loon Sculpture Created by Rachele Dowdy for Bishop's Beach Park
  - B. Establishing a Fall Park/Recreation Walk Through Date & Time
  - C. Elections
  - D. Establishing a Karen Hornaday Park Fall Clean up Date & Time
  - E. Budget 2014: Discussion on Expenditures for the Remaining Balance of Commission Funds
- 9. INFORMATIONAL MATERIALS**
  - A. Commission Annual Calendar
  - B. Commissioner Attendance Schedule At Council Meetings
  - C. Events Scheduled for the Kenai Peninsula for October/November
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF THE COUNCILMEMBER** *(If one has been assigned)*
- 12. COMMENTS OF STAFF MEMBERS**
- 13. COMMENTS OF THE COMMISSION**
- 14. COMMENTS OF THE CHAIR**
- 15. ADJOURNMENT THE NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 16, 2014 at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska**



Session 14-08 a Regular Meeting of the Parks and Recreation Advisory Commission was called to order on August 21, 2014 at 5:30 pm by Chair Matt Steffy at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS LOWNEY, BRANN, ARCHIBALD, STEFFY, MACCAMPBELL, ROEDL  
AND COMMISSIONER LILLIBRIDGE

STUDENT REP: PEDRO OCHOA

STAFF: MIKE ILLG, RECREATION SPECIALIST  
JULIE ENGBRETSSEN, DEPUTY CITY PLANNER  
RENEE KRAUSE, CMC, DEPUTY CITY CLERK

### APPROVAL OF THE AGENDA

The agenda was approved by consensus of the Commission.

### PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

There were none.

### VISITORS

A. Adele Person, Safe Routes to School

Ms. Person presented on behalf of the CrossWalk and Homer Pedestrian-Bike Alliance, an advocacy group for pedestrian-cyclist infrastructure and transportation culture change. Ms. Persons presented a complete plan to address safety for children walking or biking to school on the local roads and the need to implement more safety and awareness for the areas pedestrian and cyclists before something drastic occurs.

The following points were presented:

- Formation of a joint committee
- Funding Avenues
- Education
- Regulations
- Implementation
- Benefits

B. Carey Meyer, Public Works Director, Public Safety Building Project

Mr. Meyer was not in appearance for this meeting.

C. Gail Edgerly, Woodard Creek Coalition

Ms. Edgerly was not in attendance for the meeting. Commissioners Lowney and Archibald are members of this Coalition and provided a brief outline of the group's participants and goals in regards to Woodard Creek and synopsis of a recent meeting.

### RECONSIDERATION

There were no items for reconsideration.

### ADOPTION OF THE CONSENT AGENDA

A. Minutes for the regular meeting of June 19, 2014

B. Recommendation of Support for the Friends of the Homer Library Re-envisioning the Homer Public Library's western lot.

Chair Steffy and Ms. Krause explained the process and reason for implementing the Consent Agenda approach for the agenda items.

Commissioner MacCampbell mentioned the misspelling of his name in the minutes.

Chair Steffy requested a motion for adoption of the consent agenda.

LILLIBRIDGE/LOWNEY - MOVED TO ADOPT THE CONSENT AGENDA.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

#### **STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**

A. Carey Meyer, Public Works Director - General Projects Update

Mr. Meyer was not in attendance at this meeting.

B. Staff Report - Julie Engebretsen, Deputy City Planner

Ms. Engebretsen provided a summary on the items in her staff report noting the following:

- Karen Hornaday Park Improvements Invitation to Bid
- Council Actions on expending \$25,000 to clear Poopdeck Trail and Town Center; expending \$19,000 on the HERC gym to bring it up to code as required by the Fire Marshall in order to use the building; accepting a \$110,000 US Fish and Wildlife grant to complete the Beluga Slough boardwalk; and expending \$84,000 from HART funds for traffic calming and pedestrian awareness in the Old Town area of Homer.
- the donation of the Salmon and netting for Bishop's Beach was pulled from Alaskan Coastal Studies and the Artist for placement in another location of town; the donation of the loon sculpture was remanded back to the Public Arts Committee and unless they recommend Council to send it back to this commission they will have no further opportunity to comment on it as a body.
- Council will have a worksession on Monday, August 25<sup>th</sup> to discuss the Capital Improvement Plan the commissioners were encouraged to attend if they had an interest.
- The resolution identifying the town center parcel as a possible location for a community recreation center.
- Inviting visitors to speak such as HOWL and Chad from the Folk School at future meetings.

There were brief comments on the east-west transportation corridor going right through where a proposed community rec center would be on the town center parcel and funds used for traffic calming was all placed in Old Town areas and came from road money and the locations for the speed humps and flexible pedestrian delineators. The solar speed awareness signs are going to be sort of a pilot program to see if they will work. They will only be purchasing two of the solar speed signs.

B. Parks Maintenance - Angie Otteson

Ms. Otteson was not in attendance.

C. Community Recreation - Mike Illg

Mr. Illg provided a verbal update on the following:

- First round of the Trails Map has been distributed and the benefits to the community
- The fall winter recreation catalog will be available next week
- On Sunday the artificial turf will be used for the first time by the community
- Due to a fire alarm re-wire the community recreation programs were unavailable for a short period but that work is now completed.

- He will be attending the conference in Fairbanks this year so he will not be at the meeting next month
- Requested volunteers for the planning committee for the 2015 Parks and Recreation Conference
- Recommended putting some information on the website regarding the Safe Routes to School and Pedestrian/Bike Safety
- Submitting a budget request for an additional half time person and would like the commissions support
- Supported the actions regarding Woodard Creek
- Repair of the flooring in the mat room

A brief discussion ensued on submitting a budget request for the Conference and the different funding sources and staff available to assist with this project, number of attendees expected, what will be offered; and submitting a recommendation in support of Mr. Illg's staff request.

Ms. Krause recommended that this item be placed on a different agenda or to schedule a worksession for discussion of the event.

There was no further discussion.

#### **PUBLIC HEARING**

There were no items scheduled for this meeting.

#### **PENDING BUSINESS**

A. Karen Hornaday Park - Discussion on the Park's Entrance Road Relocation, Parking Issues, and National Parks Service Rivers, Trails and Conservation Assistance Program

Chair Steffy inquired if there was a component of the last discussion that was requiring further discussion to engage in.

There was a brief discussion on further funding options through grants and the improvements to the access road such as ditching.

B. Safe Routes to School and Homer Safe Street Program

Ms. Engebretsen provided a summary for her information contained in the packet. She requested a motion from the commission if they supported Council applying for a grant through the Safe Routes to School program.

LOWNEY/LILLIBRIDGE - SO MOVED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Ms. Engebretsen then provided an outline on what the Homer Safe Streets Program which the project in Old Town is the guinea pig for the program.

Some aspects of the proposed program are:

- Intended to facilitate city and community members to form partnerships to solve local problems.
- Streamlines the city response to citizen concerns
- Opens doors to better communication and coordination of services
- Public Education
- Funding mechanism using the HART program to pay for improvements
- Technical assistance and partnerships to solve problems
- This has not been presented to Council

Questions and comments posed by the commission were:

- Issue with roads in areas such as parks and not necessarily in a community
- Users of the facility could bring that before the city
- Educating the general public on the existence of the HART program and how it works
- Research by the city on speed humps versus speed bumps
- Most cities who installed the speed humps wanted them removed
- Speed bumps are good idea in a parking lot
- May need to hire an engineer

STEFFY/MACCAMPBELL - MOVED THAT THE PARKS AND RECREATION ADVISORY COMMISSION SUPPORTS THE IMPEMENTATION OF THE HOMER SAFE STREETS PROGRAM.

Discussion on educating and informing the public on the safety issues to be addressed implementing this program. Include the hard facts in the education, invite the newspapers to print an article also; perfect time with the roads being redone to install crosswalks too.

VOTE. YES. LILLIBRIDGE, LOWNEY, BRANN, ROEDL, MACCAMPBELL, ARCHIBALD, STEFFY

Motion carried.

#### **NEW BUSINESS**

A. Request to Change the Designation of the Karen Hornaday Park Access Road

Chair Steffy read the title into the record.

Commissioner Archibald explained the reason he would like to submit a request to City Council to change the designation on the road leading into the park.

Discussion ensued regarding this action that it would assist in getting some changes accomplished to complete the task of safety and access road improvements. Additional discussion ensued on the details of the HART program and staff interpretation of the program however if the City Manager has suggested the commission take a different route staff will not speak against that but the HART Fund is for dedicated rights of way and that road is not a dedicated right of way. Further comments by the commission were:

- This may open funding for the existing situation.
  - If this does not work then they may be able to change the access.
  - Could not fund signs, speed bumps, not a dedicated road
- (It was noted by staff that Council chose not to find money for speed bumps, traffic calming measures, etc.)

The commission discussed further why it wasn't designated a road and how that would be completed through a plat changed.

Chair Steffy commented if the commission could ask Council to allow HART Funds to be used on that section. Does it need to be clarified further as to what section of the road? He was trying to anticipate Council's question. Commissioner Lowney stated she would prefer to change the request to include re-alignment of the road as recommended in Phase 2. Chair Steffy added that that could be the next step and this is the first step in allowing the use of HART Funds.

Further discussion on concerns expressed using Danview as access ensued.

STEFFY/LOWNEY - MOVED TO REQUEST CITY COUNCIL APPROVES THE EXPENDITURE OF HART FUNDS ON THE KAREN HORNADAY ACCESS ROAD.

There was no further discussion.

VOTE. YES. LILLIBRIDGE, LOWNEY, MACCAMPBELL, ARCHIBALD, BRANN, ROEDL, STEFFY

Motion carried.

B. Budget 2015 Requests and Recommendations

Chair Steffy introduced the item and opened discussion requesting each commissioner to list their top three budget request items with amounts. Then they can prioritize them.  
Chair Steffy supported Mr. Illg's request for a part time permanent staff.

Commissioner Lowney top requests were:

1. Hiring a Hydrologist for the Woodard Creek Watershed \$20,000
2. Safe Routes to School and Trail Connectivity
3. Karen Hornaday Park Road Access

Commissioner MacCampbell top requests were:

1. Woodard Creek Trail
2. Safe Routes to School Program

He also mentioned multi-use trail funding up to \$50,000 from the DNR being available for these types of shovel ready projects.

Commissioner Archibald top requests were:

1. Sufficient funding to keep the gym operational as long as the building is standing.
2. Support for a larger Community Recreation Budget

Commissioner Brann presented his top requests:

1. Replacement Picnic Shelter & Informational Kiosk \$20,000
2. Purchase of a parcel of land off of Roger's Loop \$65,000

Commissioner Roedl did not have any requests at this time.

Commissioner Lillibridge had questions regarding the new Public Safety Building. Staff explained that this is for the 2015 Budget request to Council and some are listed in the CIP. Commissioner Lillibridge supported the HERC project, Haven House request and having a Dog Park \$10,000. She proceeded to expound on the safety and health issues in regards to having animal feces in the water supply.

Commissioner Steffy commented on his top priorities, community recreation and complimented Mr. Illg on his fortitude. He believed that from what he has heard from the majority of the commission they agreed on the support for a permanent part time staff person. Chair Steffy also agreed on the request for the hydrologist on the Woodard Creek Watershed project and that it would provide very valuable information. Chair Steffy opined that the commission should also support the Picnic Shelter and Informational Kiosk at the Pier One parcel.

Commissioner Lowney further recommended a budget request to complete the trail between West Homer Elementary and the Middle School. Chair Steffy agreed and elaborated on the components to trail connectivity and the difficulties facing the students walking to the schools.

Ms. Engebretsen summarized the projects as recommended from the commission. She confirmed that it would be good to prioritize the requests.

The commissioners discussed the status of the Needs Assessment, budget request for Community Recreation staff increase, documenting uncompensated time, statistics on the increase in services requested.

The commissioners agreed to the following in prioritized order:

1. Permanent Part Time Community Recreation Staff \$35,000
2. Woodard Creek Watershed Hydrologist \$20,000
3. Continued Funding for HERC Gym Operations

Not in Prioritized Order

4. \$20,000 for a replacement picnic shelter and kiosk at Pier 1. Grant funds may be available to leverage a portion of this, and it may cost less than \$20,000.
5. \$65,000 HART/Trails funds to purchase Roger's Loop trailhead land.
6. \$25,000 West Homer Trail Phase 2 (HART Trails), connecting West Homer Elementary and Homer Middle Schools
7. \$10,000 for outreach for a dog park and to work on dog poop issues within parks.
8. Karen Hornaday Park, and the Woodard Creek trail, continues to be an area of focus of the Commission. No direct funding requested.

Ms. Engebretsen provided a summary on the budget process.

#### C. Capital Improvement Plan 2015-2020 Recommendations to Council

Chair Steffy read the title into the record and requested clarification on the differences between this action and what the commission did at the June meeting.

Ms. Engebretsen provided the information regarding the new or amended projects recommended by the commission at the June meeting and explained that Council will be either agreeing with the commission and adding the project, or not including it. She further stated that the projects to submit to Council for inclusion on the Legislative Request be limited to the commission's top two projects. City Council will only be submitting 5 projects on the request. This commission has been focused on Karen Hornaday Park.

Chair Steffy recommended that they stay with the park as a top priority.

Discussion continued on the process, what projects were chosen by Council as a core service provided by the City and which projects each commissioner favored as follows:

- Mariner Park/Base of the Spit Restrooms (Commissioner Archibald)
- Karen Hornaday Park Improvements Phase 2 (Commissioner Steffy)
- Baycrest Overlook Park Improvements (Commissioner MacCampbell)
- Homer Educational Recreational Center Gym Improvements (Commissioner Lowney)
- Haven House (Commissioner Lillibridge)

Ms. Engebretsen explained the East West Transportation Corridor for the commission. There are already steps put in motion by the city to get this project completed.

Commissioner Lowney further expressed concern regarding roads going through the available and remaining green space in town that is valuable to the community and the wildlife that she believes should be preserved and opined that this commission should express a statement to that fact. Chair Steffy acknowledged her opinion but also supported responsible development of available lands.

Ms. Krause noted that this discussion is out of order and should be addressed on another agenda.

Commissioner Brann pointed out the mission of the commission towards preservation of the existing green space and notification of the opportunity to gain green/recreational space.

Commissioner Lowney next added comments and concern regarding the concession stand verbiage in the Jack Gist Park Improvements Project on page and would like it removed citing all the problems with the concession stand at Karen Hornaday Park. Commissioner Lowney then stated that on page 92 she thought it mentioned a bridge over Woodard Creek and expressed concern regarding the projected costs for the projects were incorrect. She expressed concern that it would visibly put off selection of the project.

Staff explained that incorrect project costs did not affect the project being selected and that many costs were not updated on a yearly basis.



**INFORMATIONAL MATERIALS**

A. Commission Annual Calendar

Chair Steffy noted that they can discuss scheduling a fall park walk through at the next meeting.

B. Commissioner Attendance Schedule at Council Meeting

Chair Steffy will attend the Council meeting on August 25<sup>th</sup> and September 8<sup>th</sup>. He requested the remaining commissioners to review their schedules for attendance at these meetings and this could be updated at the next meeting.

C. Application to RTCA by Woodard Creek Coalition

Chair Steffy noted the information in the packet

D. Events Scheduled for the Kenai Peninsula for September/October

E. Park Day 2014 Photos

There were brief comments on the attendance and success of the event. Commissioner Brann requested permission to donate the remaining whistles to the Pratt Museum to hand out to children who visit the museum.

The commission agreed by consensus that would be agreeable.

**COMMENTS OF THE AUDIENCE**

None.

**COMMENTS OF THE CITY STAFF**

Ms. Illg challenged the commissioners to participate in a community recreation activity and suggested that the commission have a recreation walk through instead of a park walk through since they are Parks and Recreation.

Ms. Engebretsen thanked Mr. Illg for a great suggestion. She noted it was a great meeting and reminded the commissioners that they spoke previously about not having an October meeting but with a full commission it was unlikely that they would not have a quorum but to please review their individual schedules so it could be determined at the September meeting to hold the October meeting.

Ms. Krause commented that it was a great meeting; she apologized if her manner was a bit direct but wanted to keep the commission on task. Ms. Krause offered her assistance to Mr. Illg and Chair Steffy in planning the Parks & Recreation Conference for 2015. She apologized to Commissioner MacCampbell for the incorrect name listing.

**COMMENTS OF THE COUNCILMEMBER** *(If one is present)*

There were no council members present.

**COMMENTS OF THE COMMISSION**

Commissioner Lowney had no comments, but continued by acknowledging the efforts of staff to keep the commission on task and did not think they would get through the agenda in such a short time tonight. Ms. Lowney is excited to see if the RTCA application comes through and working with that group through the Coalition on that project.

Commissioner MacCampbell requested Mr. Illg to contact him regarding the Conference and he will put on his other hat. He also advised Mike to get some rest.

Commissioner Archibald commented that Mike still had his hair! He appreciated Renee and Julie's hard work and everything they do for them.

Commissioner Brann thanked staff as usual for their hard work; he was glad to see Pedro at this meeting and appreciated his suggestion regarding seniors assisting the younger students; and finally he will be out of state from September 15<sup>th</sup> to October 15<sup>th</sup> 2014.

Commissioner Roedl agreed it was a great meeting and he will be out of state for the entire month of September. He inquired on how to attend telephonically. Chair Steffy responded to see Renee.

Commissioner Lillibridge apologized for her tardiness as she was working. She has been out of the loop but feels pretty caught up now; agreed it was a great meeting that they covered so much tonight. She has asked for the next two months off for those meeting dates so hopefully they will have a meeting.

Commissioner Ochoa commented that he should be able to attend meetings now that he is through with working and he will be attending college locally in town so he will be able to offer more input on matters before the commission.

#### COMMENTS OF THE CHAIR

Commissioner Steffy commented on the lengthy agenda and how efficient and productive meeting; shows a lot of consensus on the direction on where this commission's priorities are and very successful communication. He thanked staff for the background materials and directions and they do need to get more focused on the conference. He has no plans to be in the mountains so will be able to meet to work on that. He will not be attending the conference in Fairbanks this year.

Chair Steffy recognized the volunteer efforts and work by Commissioners Brann and Archibald in the Demonstration Forest recently. He has pictures that he can use for instructional purposes in the future. He commented on the use of weedeater in trees.

#### ADJOURNMENT

There being no further business to come before the Commission, Chair Steffy adjourned the meeting at 8:22 p.m. The next **REGULAR MEETING IS SCHEDULED FOR THURSDAY SEPTEMBER 18, 2014** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

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Renee Krause, CMC, Deputy City Clerk I

Approved: \_\_\_\_\_



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

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### Memorandum

TO: Walt Wrede, City Manager  
THROUGH: Parks and Recreation Advisory Commission  
FROM: Julie Engebretsen, Deputy City Planner  
DATE: August 25, 2014  
SUBJECT: P&R Commission 2015 budget requests

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The Parks and Recreation Advisory Commission met on August 21<sup>st</sup>, and made the following recommendations for the 2015 budget.

Top items:

1. 0.5 FTE recreation assistant (for Community Recreation)
2. \$20,000 to hire a hydrologist in relation to Woodard Creek and the RTCA project
3. Continue to fund the HERC building – status quo from this year for heat and utilities.

Not in priority order:

4. \$20,000 for a replacement picnic shelter and kiosk at Pier 1. Grant funds may be available to leverage a portion of this, and it may cost less than \$20,000.
5. \$65,000 Hart Trails funds to purchase Roger's Loop trailhead land.
6. \$25,000 West Homer Trail Phase 2 (HART Trails), connecting West Homer El and Homer Middle Schools
7. \$10,000 for outreach for a dog park and to work on dog poop issues within parks.
8. Karen Hornaday Park, and the Woodard Creek trail, continues to be an area of focus of the Commission. No direct funding requested.

Attachments: 2015 budget request sheets



**CITY OF HOMER  
DEPARTMENT BUDGET REQUEST  
YEAR 2015**

**Requesting Department**      Parks and Rec Advisory Commission      **Date**      8/25/2014

**Level of Need:**    Urgent        Essential        Necessary        Desirable   

**Request for Additional Personnel:**  
**Position Title**    Part time Rec assistant  
**Salary Range & Step**    \_\_\_\_\_  
**Full-time**      
**Part-time**     **Hours Per Year** 0.5 FTE

**Request Other Than Personnel:**  
**Description**    \_\_\_\_\_  
 \_\_\_\_\_  
**Fund Name:**    \_\_\_\_\_

<b>(FINANCE DEPT WILL COMPLETE)</b>	
5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
<b>Total Personnel Cost</b>	_____

**Account Name:**    \_\_\_\_\_  
**Account #**    \_\_\_\_\_  
**Estimated Cost:**    \_\_\_\_\_

**Justification:**  
 See Community Rec request for 0.5 FTE employee. THis is the number one request of the Commission for 2015.

**Requestor's Name:**      Parks and Recreation Advisory Commission

**Department Head Approval:**      \_\_\_\_\_

**City Manager Recommendation:**      **Date**      \_\_\_\_\_

**Approved**      \_\_\_\_\_

**Denied**      \_\_\_\_\_

**Comments**      \_\_\_\_\_

    \_\_\_\_\_

**CITY OF HOMER  
DEPARTMENT BUDGET REQUEST  
YEAR 2015**

**Requesting Department**      Parks and Rec Advisory Commission      **Date**      8/25/2014

**Level of Need:**    Urgent        Essential        Necessary        Desirable   

**Request for Additional Personnel:**  
**Position Title** \_\_\_\_\_  
**Salary Range & Step** \_\_\_\_\_  
**Full-time**      
**Part-time**     **Hours Per Year** \_\_\_\_\_

**Request Other Than Personnel:**  
**Description**      Professional services  
Woodard Creek Hydrology  
**Fund Name:** \_\_\_\_\_

**Account Name:** \_\_\_\_\_  
**Account #** \_\_\_\_\_  
**Estimated Cost:**      \$20,000

<b>(FINANCE DEPT WILL COMPLETE)</b>	
5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
<b>Total Personnel Cost</b>	_____

**Justification:**  
 Funding to hire a hydrologist for Woodard Creek work, in relation to the RTCA program grant.

**Requestor's Name:**      Parks and Recreation Advisory Commission

**Department Head Approval:** \_\_\_\_\_

**City Manager Recommendation:**      **Date** \_\_\_\_\_

    Approved      \_\_\_\_\_

    Denied      \_\_\_\_\_

    Comments      \_\_\_\_\_

    \_\_\_\_\_

**CITY OF HOMER  
DEPARTMENT BUDGET REQUEST  
YEAR 2015**

**Requesting Department** Parks and Recreation Advisory Commission **Date** 8/25/2014

**Level of Need:** Urgent  Essential  Necessary  Desirable

**Request for Additional Personnel:**  
**Position Title** \_\_\_\_\_  
**Salary Range & Step** \_\_\_\_\_  
**Full-time**   
**Part-time**  **Hours Per Year** \_\_\_\_\_

**Request Other Than Personnel:**  
**Description** Pier 1 Area picnic shelter and kiosk  
**Fund Name:** \_\_\_\_\_

<b>(FINANCE DEPT WILL COMPLETE)</b>	
5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
<b>Total Personnel Cost</b>	_____

**Account Name:** \_\_\_\_\_  
**Account #** \_\_\_\_\_  
**Estimated Cost:** \$20,000 (or less)

**Justification:**  
 Funding to replace the picnick shelter that was removed in 2013, and an informational kiosk near the water trailhead. Some funding is available from other agencies for items such as the signage for the critical habitat area.

**Requestor's Name:** Parks and Recreation Advisory Commission

**Department Head Approval:** \_\_\_\_\_

**City Manager Recommendation:** \_\_\_\_\_ **Date** \_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Comments \_\_\_\_\_  
 \_\_\_\_\_

**CITY OF HOMER  
DEPARTMENT BUDGET REQUEST  
YEAR 2015**

**Requesting Department** Parks and Recreation Advisory Commis **Date** 8/25/2014

**Level of Need:** Urgent  Essential  Necessary  Desirable

**Request for Additional Personnel:**  
**Position Title** \_\_\_\_\_  
**Salary Range & Step** \_\_\_\_\_  
**Full-time**   
**Part-time**  **Hours Per Year** \_\_\_\_\_

**Request Other Than Personnel:**  
**Description** Roger's Loop Trailhead property purchase  
**Fund Name:** HART Trails Reserves

<b>(FINANCE DEPT WILL COMPLETE)</b>	
5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
<b>Total Personnel Cost</b>	_____

**Account Name:** \_\_\_\_\_  
**Account #** 165-375  
**Estimated Cost:** \$65,000

**Justification:**

This lot on Roger's Loop will be developed into a parking lot and trailhead area. It serves the Homer Demonstration Forest, provides access year round to the Baycrest trail system, and most importantly, is key to providing future access to the City owned Diamond Creek Property. State trail grants are available to leverage city funds for the development of the parking lot.

**Requestor's Name:** Parks and Recreation Advisory Commission

**Department Head Approval:** \_\_\_\_\_

**City Manager Recommendation:** \_\_\_\_\_ **Date** \_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Comments \_\_\_\_\_



**CITY OF HOMER  
DEPARTMENT BUDGET REQUEST  
YEAR 2015**

**Requesting Department** Parks & Recreation Advisory Commission **Date** 8/25/2014

**Level of Need:** Urgent  Essential  Necessary  Desirable

**Request for Additional Personnel:**  
**Position Title** \_\_\_\_\_  
**Salary Range & Step** \_\_\_\_\_  
**Full-time**   
**Part-time**  **Hours Per Year** \_\_\_\_\_

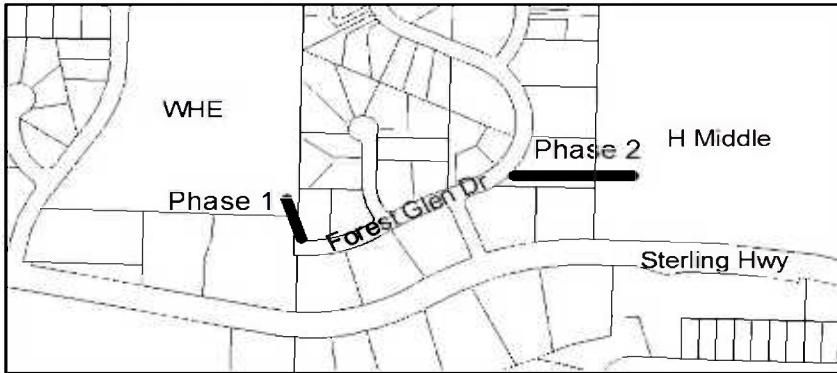
**Request Other Than Personnel:**  
**Description** Phase 2 West Homer  
Elem Trail  
**Fund Name:** HART Trail Reserves

<b>(FINANCE DEPT WILL COMPLETE)</b>	
5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
<b>Total Personnel Cost</b>	_____

**Account Name:** \_\_\_\_\_  
**Account #** 165-375  
**Estimated Cost:** \$25,000

**Justification:**

Project will construct a pedestrian trail connecting Forest Glen Drive with Homer Middle School. This will allow shorter and safer pedestrian and bicycle access between the schools, than the Sterling Highway. Phase one has already been constructed between West Homer Elementary School and Forest Glen Dr . Phase 2 includes trail easement acquisition, design and construction, between Forest Glen



**Requestor's Name:** Parks & Rec. Commission  
**Department Head Approval:** \_\_\_\_\_  
**City Manager Recommendation:** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Approved \_\_\_\_\_  
 Denied \_\_\_\_\_  
 Comments \_\_\_\_\_

**CITY OF HOMER  
DEPARTMENT BUDGET REQUEST  
YEAR 2015**

Requesting Department Parks & Recreation Advisory Commission Date 8/25/2014

Level of Need: Urgent  Essential  Necessary  Desirable

**Request for Additional Personnel:**  
 Position Title \_\_\_\_\_  
 Salary Range & Step \_\_\_\_\_  
 Full-time   
 Part-time  Hours Per Year \_\_\_\_\_

**Request Other Than Personnel:**  
 Description Dog Park +  
Poop Outreach  
 Fund Name: \_\_\_\_\_

<b>(FINANCE DEPT WILL COMPLETE)</b>	
5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
<b>Total Personnel Cost</b>	_____

Account Name: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 Estimated Cost: \$10,000

**Justification:**  
 Funding to provide outreach for creating a dog park, and to provide education and dog cleanup supplies at city parks.

Requestor's Name: Parks & Rec. Commission

Department Head Approval: \_\_\_\_\_

City Manager Recommendation: \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Comments \_\_\_\_\_  
 \_\_\_\_\_



## City of Homer

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## Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: SEPTEMBER 11, 2014

SUBJECT: DONATION FROM BUNNELL STREET ART CENTER OF A LOON SCULPTURE  
CREATED BY ARTIST RACHELLE DOWDY FOR BISHOP'S BEACH PARK

---

### Background

The Parks and Recreation Advisory Commission reviewed this proposed donation at the June 19, 2014 regular meeting. City Council reviewed this proposed donation at the regular meeting on July 28, 2014.

Due to the recommendations submitted regarding safety and placement concerns and maintenance costs Council remanded the issue back to the Public Arts Committee (PAC). The PAC reviewed the proposed donation regarding safety and maintenance.

An excerpt of those minutes has been included.

It was determined that placement was not under the committee's purview but they did support the placement within Bishop's Beach Park at the discretion of city personnel.

The City Manager requested that the Parks and Recreation Commission review this donation regarding the placement in Bishop's Beach Park.

This issue will be on the September 22, 2014 Council agenda for final recommendation of acceptance or not into the City Municipal Art Collection and placement in Bishop's Beach Park.

I have included all previous information and recent minutes regarding this donation and placement within Bishop's Beach Park.

RECOMMENDATION: Make a motion regarding placement of the donation from Bunnell Street Art Center of a Loon Sculpture created by Artist Rachelle Dowdy





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## Memorandum

TO: MAYOR WYTHE AND CITY COUNCIL

FROM: PUBLIC ARTS COMMITTEE

THROUGH: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: AUGUST 18, 2014

SUBJECT: RECOMMENDATION TO ACCEPT THE DONATION OF A FANCIFUL LOON SCULPTURE FOR THE MUNICIPAL ART COLLECTION AND SUPPORT PLACEMENT IN BISHOP'S BEACH PARK

---

### BACKGROUND

At the June 23, 2014 City Council was presented with Resolution 14-075 to Approve and Accept the Donation from the Bunnell Street Arts Center of a Fanciful Loon Windssock Sculpture by Alaskan Artist Rachele Dowdy to be placed in Bishop's Beach Park.

This issue was remanded back to the Public Arts Committee to define the maintenance and address safety concerns expressed by the Parks and Recreation Advisory Commission.

Following is the excerpts from the August 14, 2014 regular meeting minutes regarding the Public Comments on Items on the Agenda and ensuing recommendation from the committee.

### *PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA*

*Michael Walsh and Asia Freeman, Bunnell Street Arts Center (The Bunnell), commented on the proposed donation of the Fanciful Loon Sculpture by Rachele Dowdy. The Bunnell has found \$1000 to provide to the City to assist with future maintenance costs of the sculpture. They stated that the artist has assured them on the integrity and longevity of the sculpture and the beak was the weakest point but believed that it was out of reach from the public. The artist has further stated that she will be creating and installing the pedestal that the sculpture will be placed upon. There is no site preparation required from the city. The paint used may fade over time but is expected to last several years before this happens.*

*Mr. Walsh stated that the artist has agreed to be responsible for any damage to the sculpture that is not vandal related such as graffiti or physical damage. She will take care of repairs that are the result of nature or materials. The most maintenance will be the replacement of the windssock.*

*Mr. Walsh stated that all parties are open to the City's preferred location. The artist actually prefers location 1 next to the Boardwalk. Mr. Walsh stated that his opinion site 1 closest to the boardwalk offered the safest location in regards to vandalism. These sites were suggested by Mr. Meyer.*

*Vice Chair Miller that they can discuss location when they come to the item on the agenda.*

*Ms. Freeman commented on the selection process that was conducted and apologized that they did not follow the approved process since it was destined ultimately for a city park. She noted that they had Adele Persons, Marianne Aplin, Paul Duncan, Angie Newby, Deb Lowney, and Carey Meyer. She hoped that it is realized to be placed in the intended location of Bishop's Beach.*

*Vice Chair Miller suggested that Mr. Walsh and Ms. Freeman have those members of the selection committee attend the Council meeting to testify in favor of the placement of this sculpture since they are involved in the city and their testimony would provide weight. She further advocated that the committee should attend the Council meeting and testify in favor of the donation.*

*Ms. Aplin stated that they originally did not consider placement in the park but within Old Town and then it was decided to place it within Bishop's Beach Park.*

#### **NEW BUSINESS**

**B. Remand and Reconsideration of the Donation and Acceptance of Sculptures for Placement in or on City Owned Property.**

- 1. Donation of the Fanciful Loon Sculpture**
- 2. Administrative Guidelines – Donation Policy**

*Ms. Krause reported that the Silver Salmon was pulled by Alaskan Coastal Studies due to a decision to place in another location plus the Parks and Recreation Advisory Commission did not really think that having trash from the beach placed in a net on the windscreen. Ms. Persons also commented that they wanted to keep the marine debris in one location instead of being spread out.*

*Ms. Krause then explained the objections from the Parks and Recreation Advisory Commission regarding placement of the sculpture within the park. She related the reasons expressed by the commissioners for not wanting the sculpture placed as safety, vandalism, maintenance and placement concerns.*

*The City Council does consider the recommendations from the Committee and the Commissions before making the decisions on items that come before them. The Committee can go before Commission to explain the situation however their agenda is closed for the next meeting and unless this committee recommends to council that the commission reconsiders they will not hear the item again.*

*City Council remanded this item back to this committee to address these concerns.*

*There was a long discussion regarding the location and placement of the sculpture in the park. The intent was to exert positive influences into the various areas throughout Old Town but especially Bishops Beach where a lot of vandalism and negative behavior occurs.*

*Vice Chair Miller stated that it is not the committee's responsibility to recommend placement. They are responsible for recommending accepting the donation. It was noted that the committee can submit a recommendation stating placement and can educate the commission if necessary after comments from the committee regarding not understanding the opposition the commission offered.*

*It was further noted that the members of the committee have not heard widespread dislike for this sculpture, the concern expressed on the soil conditions is a legitimate one and the committee could leave the decision for placement up to Public Works or a person experienced in soils.*

*The Bunnell has come up with \$1000 and the question was asked regarding acceptance by the city but it is not the purview of this committee. It was noted that the donated work if accepted by the City would be undertaken by the city as outlined in the Administrative Guidelines under Donations. The committee pointed out that the windsock was really the only annual requirement and the cost should be minimal since the statue was made out of concrete. Further discussion entertained locations and Ms. Aplin opined that she did not approve of the location nearest to the boardwalk since it would encroach upon the serenity and atmosphere encouraged by the boardwalk. She further commented that there should be a suitable location that did not encourage or lent itself to vandalism and did not take up the only grassy area for children to play within the park.*

*PERSONS/HOLLOWELL - MOVED TO RECOMMEND COUNCIL ACCEPT THE DONATION OF THE FANCIFUL LOON SCULPTURE BY RACHELLE DOWDY INTO THE CITY OF HOMER MUNICIPAL ART COLLECTION WHEREAS THE ARTIST WILL ASSUME RESPONSIBILITY FOR ONE YEAR FROM THE DATE OF PLACEMENT FOR ALL REPAIRS AND MAINTENANCE NOT RELATED TO VANDALISM OR DELIBERATE ACTS, AND WHEREAS THE BUNNELL STREET ARTS CENTER HAS PLEDGED \$1000.00 TOWARDS THE POTENTIAL MAINTENANCE COSTS OF THIS DONATION, AND THE PUBLIC ARTS COMMITTEE FURTHER SUPPORTS PLACEMENT WITHIN BISHOP'S BEACH PARK BE DETERMINED BY THE APPROPRIATE PERSONNEL AND THE ARTIST.*

*There was no further discussion.*

*VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.*

*Motion carried.*

Recommendation: Approve the Recommendation to Accept the Donation of the Fanciful Loon Windsock Sculpture into the City of Homer Municipal Art Collection and the best placement within Bishop's Beach Park be made between the artist and appropriate personnel.





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GARY & SUSAN MILLER

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September 8, 2014

City Council of Homer

Dear Homer Council,

We own a residence in Old Town Homer and love the beautification program underway. We support the Loon sculpture in the park. We just had a picnic with friends in that park and all of us remarked how nice it is. Having public art in Old Town area really makes the area, we take pride in it. Since Bunnell Art Center spear headed this, we have watched neighbors work to make their places look better, more people are coming here to see what's happening, businesses are more active, so we would love to see even more done with your support. So we see Old Town as a good source of energy, art, and stewardship.

We appreciate your support!

Sincerely,

Gary and Susan Miller

3459 Main St #8 Homer, AK 99603 907.440.7167

To: Members of the Homer City Council

I am writing to urge you to accept the Loon sculpture created by lifelong Alaskan artist Rachelle Dowdy, which the Bunnell Street Arts Center commissioned as part of the Old Town neighborhood improvement project. The Loon, which was selected by a diverse panel of Homer residents, is slated for placement as public art on Bishop's Beach Park.

As you know, Rachelle's work is well loved by Alaskans across the state, and has found homes in the Anchorage Museum at Rasmuson Center, the University of Alaska's Museum of the North, the Municipality of Anchorage 1% for Art Program, the Ted Stevens International Airport, and within and without many of our private homes and gardens. Her very popular work combines organic, recycled and industrial materials to address current themes found throughout Alaska, using popular wildlife motifs as a vehicle. Her art is deeply imbued with the core values shared by all Alaskans, causing us to reflect upon who we are and what is most important to us. She breathes life into animal forms while she addresses the human condition in a most unique format.

Like so many fellow Alaskans, my husband and I love Rachelle's work. We also love to visit Homer, traveling from our home in Anchorage to visit friends and enjoy the incomparable beauty of your wonderful community. While enjoy taking in the natural beauty of Kachemak Bay, we greatly value the rich and varied arts scene that Homer offers us. Public art, in particular, is always an important draw - wherever we travel. The addition of the Loon to your public space would provide yet another draw for us to your community.

There are few artists in Alaska whose public art work is so compelling and poignant. And, of importance to outdoor public art in Alaska, her work has demonstrated a singular ability to withstand the rigors demanded by the unforgiving climate found in South Central Alaska.

I urge you to vote YES to accept this wonderful work of art - it is a gift from the Bunnell Street Art Center that should not be turned down. Personally, I cannot wait to come for a visit Homer, and to welcome your newest treasure.

Thank you for the opportunity to address you - I appreciate it.

Sincerely,

DONNA J. GOLDSMITH  
14120 Jarvi Drive  
Anchorage, AK 99515

## Renee Krause

---

**From:** Asia Freeman <asia@bunnellarts.org>  
**Sent:** Tuesday, September 09, 2014 9:21 AM  
**To:** Renee Krause  
**Cc:** Michele Miller; Matt Steffy; Deb Lowney; Carey Meyer  
**Subject:** support for Loon Sculpture in Bishops Beach park for Parks and Rec and City Council packets  
**Attachments:** Bunnell letter of support 914.pdf; Letter\_Homer\_LoonPublicArt .pdf

Dear Renee,

Attached please find letters of support for the Loon sculpture at Bishop's Beach park. I would like these to go into the packet for the Parks and Rec meeting next week.

Thank you

Asia Freeman  
Executive/Artistic Director  
Bunnell Street Arts Center  
106 West Bunnell, Suite A  
Homer, AK 99603  
907.235.2662

**From:** sharon whytal <[swhytal@alaska.net](mailto:swhytal@alaska.net)>  
**Subject:** Re: letter of support  
**Date:** September 9, 2014 7:25:02 AM AKDT  
**To:** Asia Freeman <[asia@bunnellstreetgallery.org](mailto:asia@bunnellstreetgallery.org)>

Asia,

Thank you for the work that Bunnell is spearheading on creative space-making in Old Town. The neighborhood association has been calling forth a wonderful sense of community spirit, through such actions as the the introduction of murals, a street party and street painting. As a regular walker and runner at Bishop's Beach, who works in the area and appreciates the ongoing movement to beautify this gem in our community, I want to offer my enthusiastic support for the new Loon sculpture's installation. As a nurse, I see that research is now showing what we have long surmised intuitively: art and culture are integral in promoting healthy lifestyles, and art promotes respect in public places. I hope the Council will put its full support behind this demonstration of Homer's deep appreciation of art in our daily life.

Sharon

Begin forwarded message:

Begin forwarded message:

**From:** Eva Saulitis <[elsaulitis@gmail.com](mailto:elsaulitis@gmail.com)>  
**Subject:** Re: City to vote Monday on sculpture for Bishop's Beach Park  
**Date:** September 3, 2014 3:04:21 PM AKDT  
**To:** Asia Freeman <[asia@bunnellarts.org](mailto:asia@bunnellarts.org)>

Hi Asia,

Hope it's really okay to send you my support statement for the City Council Meeting!

Dear City Council members,

As a resident of the City of Homer, I whole-heartedly support the installation of the sculpture "Loon" in Bishop's Beach Park. As a longtime Homer resident who works in the Old Town neighborhood, I have been thrilled to see the aesthetic improvements the Old Town Project has made to this culturally, economically, biologically and historically important part of our city. It is truly undergoing a process of revitalization, and Homer can be proud of its thoughtful approach to growth. We all recognize that Homer is a hub, or flyway for all kinds of aircraft. "Loon" is a perfect symbol of the importance of Homer as a flyway for migrating birds. It's apt that the sculpture is also playful and inventive, speaking to the diverse and creative character of our town, and the diverse uses of Bishop's Beach by young and old and everyone in between. It's also exciting to feature the work of an important Alaskan artist in such a prominent location. I hope that you will vote Monday to support the final funding for this wonderful labor of love on the part of Bunnell Arts Center and so many citizen-artists. I look forward to seeing the sculpture in place in the near future. Thank you, Eva Saulitis

Begin forwarded message:

**From:** Clark Yerrington <[clarkyerrington@gmail.com](mailto:clarkyerrington@gmail.com)>  
**Subject:** support for "Loon" sculpture for Old Town  
**Date:** September 3, 2014 4:54:43 PM AKDT  
**To:** [asia@bunnellarts.org](mailto:asia@bunnellarts.org)

Asia

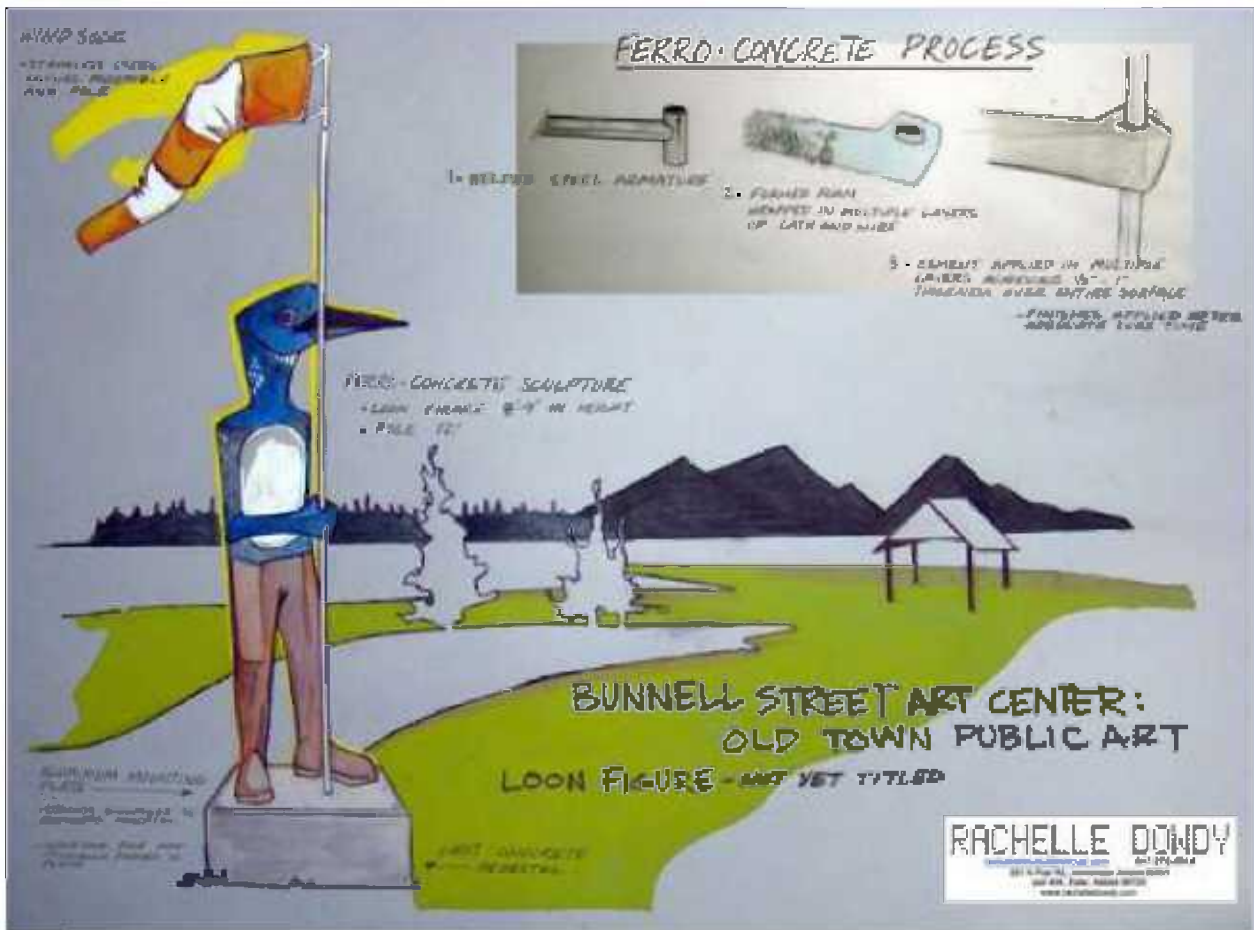
I live in Anchorage but have been a frequent visitor to Homer over the last four years. The concept sketch for "Loon" by Rachelle Dowdy looks to me like a great addition to the Old Town revitalization project. Very familiar with Rachelle's large scale installation at the ANC airport and the pieces at the Anchorage Museum, as well as her larger body of work. I would characterize a lot of her pieces as whimsical and heartfelt, and a bit supernatural. And everything I've seen is high quality and meticulously constructed. So count me as a definite YES.

Clark Yerrington

Architectural Designer  
340 N. Flower St.  
Anchorage, AK 99508











**BISHOP'S BEACH PARK**

**Location #1**

**Location #2**

**Location #3**



1 inch = 50 feet





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## Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION  
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK  
DATE: SEPTEMBER 12, 2014  
SUBJECT: ESTABLISHING A FALL PARK/RECREATION SITE VISIT WALK THROUGH DATE & TIME

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### BACKGROUND

At the August 21, 2014 Chair Steffy requested that the commission consider their personal calendars to determine the best time to schedule the fall park walk through. Mr. Illg suggested a visit to the Community Recreation program since the commission is "Parks AND Recreation."

Recommendation: Determine a date agreeable with the commission and staff and make a motion to that effect. Please consider that two weeks is needed for advertising.





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## Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: SEPTEMBER 11, 2014

SUBJECT: ELECTIONS

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The Parks and Recreation Advisory Commission holds the annual elections for Chair and Vice Chair positions during the regular meeting in September.

Procedure:

(In the absence of Chair and Vice Chair the most senior member of the commission will conduct the meeting. Commissioner Archibald is the most senior commissioner at this time.)

Chair/Acting Chair opens the floor for nominations of Chair. Upon hearing no additional nominations the Chair/Acting Chair Closes the nominations.

The Chair/Acting Chair can call for a show of hands or a secret ballot. If there is only one nominee, then as a courtesy the commission usually inquires if that commissioner accepts the nomination and if so it is by consensus of the commission that they are elected to the position. Chair/Acting Chair turns the gavel and meeting over to the new chair.

In the event that the existing Chair is nominated and voted to retain his position and not present then the Acting Chair will continue to run the meeting.

Chair/Acting Chair will then open the floor for nominations of Vice Chair. Upon hearing no additional nominations the Chair/Acting Chair will close nominations.

As previously done, the vote can be conducted by a show of hands or secret ballot. If the existing Vice Chair is nominated and elected by consensus of the commission, but not present to accept the position, then the question can be presented at the next regular meeting.

RECOMMENDATION: Conduct annual Commission as outlined.





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## Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION  
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK  
DATE: SEPTEMBER 12, 2014  
SUBJECT: ESTABLISHING A KAREN HORNADAY PARK FALL CLEAN-UP DATE & TIME

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### **BACKGROUND**

In 2012 the commission agreed to establish an annual fall clean-up for Karen Hornaday Park.

Recommendation: Determine a date agreeable with the commission and staff and make a motion to that effect. Please consider that two weeks is needed for advertising.







## City of Homer

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Planning  
491 East Pioneer Avenue  
Homer, Alaska 99603

Planning@ci.homer.ak.us  
(p) 907-235-3106  
(f) 907-235-3118

To: Parks and Recreation Advisory Commission  
From: Julie Engebretsen, Deputy City Planner  
Date: September 11, 2014

Subject: Park & Rec Commission Budget

Renee brought to my attention that the Commission has unspent money for this year's budget. To date, there is \$1634 remaining.

Previously, the Commission has spent money on thank you advertising, additional park signs, and trail maps. This year, I would like to request some funds be spent on door prizes and drawing items for the needs assessment. I have not discussed this with the PARC committee and I don't have a firm amount, but we know that we lack some of these items that help draw people to public meetings or to participate in the survey.

Staff requests some funds from the 2014 P&R budget for door prize and promotional items for the needs assessment. Some other options and costs are listed below. I did not include sign installation costs since I'm not sure when the signs will be finished and if Angie could get them installed this year. The money does not carry over to next year; the budget starts out fresh with \$2000 if Council keeps funding levels the same.

#### Costs:

Small advertisement in both papers \$289

Small sign only \$375

Large Sign only \$1000

Door prizes etc - \$500-800 but will work with what is available!



41  
Where the Land Ends and the Sea Begins



**PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR  
FOR THE 2014 MEETING SCHEDULE**

<b><u>MEETING DATE</u></b>	<b><u>SCHEDULED EVENTS OR AGENDA ITEM</u></b>
<input type="checkbox"/> FEBRUARY 20, 2014	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS TO COUNCIL
<input type="checkbox"/> MARCH 20, 2014	CEMETERY STATUS REPORT
<input type="checkbox"/> APRIL 17, 2014	SELECT SPRING PARK &/ OR BEACH WALK THROUGH ESTABLISH PARK DAY EVENT DATE – COMMISSIONER
ATTENDANCE	
<input type="checkbox"/> MAY 15, 2014	PLANNING PARK DAY OR SIMILAR EVENT SPRING PARK AND/OR BEACHES WALK THROUGH
<input type="checkbox"/> JUNE 19, 2014	COMPLETE ARRANGEMENTS FOR PARK DAY OR SIMILAR EVENT INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION FOR 2015? THANK YOU ADVERTISEMENT FOR THE FIRST HALF OF THE YEAR REVIEW CAPITAL IMPROVEMENT PLAN PARK DAY
WANT	
<input type="checkbox"/> JULY 17, 2014	NO MEETING SCHEDULED
<input type="checkbox"/> AUGUST 14, 2014	BUDGET REVIEW & RECOMMENDATIONS TO CITY MANAGER & CITY COUNCIL
<input type="checkbox"/> SEPTEMBER 18, 2014	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION
<input type="checkbox"/> OCTOBER 17, 2014	KAREN HORNADAY PARK CLEAN-UP REVIEW AND APPROVE THE 2015 MEETING SCHEDULE THANK YOU ADVERTISEMENT FOR 2 <sup>ND</sup> HALF OF THE YEAR
<input type="checkbox"/> NOVEMBER 20, 2014	STRATEGIC PLAN REVIEW & PLANNING REVIEW OF KAREN HORNADAY MASTER PLAN & PROGRESS
DECEMBER 2014	NO MEETING SCHEDULED HAPPY HOLIDAYS!

**PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR**  
**FOR THE 2014 MEETING SCHEDULE**

**2014 HOMER CITY COUNCIL MEETINGS**  
**PARKS AND RECREATION ADVISORY COMMISSION ATTENDANCE**

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2014 is as follows:

Commissioner Archibald will attend as needed depending on his work schedule.

January 13, 27 2014	<u>Commissioner Steffy, Commissioner Brann</u>
February 10, 24 2014	<u>Commissioner Lillibridge, Commissioner Steffy</u>
March 10, 24 2014	<u>Commissioner Archibald, Commissioner Steffy</u>
April 14, 28 2014	<u>Commissioner MacCampbell, Commissioner Steffy</u>
May 12, 27 (Tues)	<u>Commissioner Brann, Commissioner Steffy</u>
June 9, 23 2014	<u>Commissioner Archibald, Commissioner MacCampbell</u>
July 21 2014	<u>Commissioner Roedl</u>
August 11, 25 2014	_____
September 8, 22 2014	<u>Commissioner Lowney</u>
October 13, 27 2014	_____
November 24, 2014	_____
December 8, 2014	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.





