

Sustainable Animal Control Review Committee

January 21, 2016

Members: Francis Roberts, William Hutt, Sherry Bess, Casey Moss

Representation by the City of Homer: Melissa Jacobson

1. Call to order by Francie at 5:15. Advised those in attendance to keep their comments civil.
2. Agenda Approved by Sherry, seconded by Casey
3. Public Comments
 - A. Evangeline White – Attempted email to Jo
 - i. City Clerk – Reminded Evangeline at this point can only talk about the agenda.
4. Reconsideration – N/A
5. Approval of Synopsis – Casey moved to approve, seconded by Sherry
6. Visitors – N/A
7. Public Hearing - None
8. Pending Business
 - A. Volunteerism – Sherry said they are the lifeblood of the shelter. She will be setting up meetings and delegating more to the volunteers. As well as watching several videos on volunteerism.
 - B. Grant Possibilities – Per Dot’s email she will continue to work with Amy on possibilities and will hopefully come up with more working with the advisory committee.
 - C. Shelter Advisory Committee – Sherry is thinking April is too far out would like to set a tentative meeting in February or March with Will and Melissa depending on schedules
 - D. Homer City Code Chapter 20, Animals – Code last updated 1988, very outdated
Casey – The definitions of terms in the Soldotna and Kenai codes are much clearer and would be helpful.
Melissa- Advise that the SACRC recommends to expedite revised code for approval.

Francie – Wanted to address Dot’s concern about code for restrained/tethered animals in vehicles. Would it need to be cross referenced in the traffic code?
Anchorage has code could maybe look at that as an example

9. New Business

A. Boarding Agreement Form – Received example boarding contract which needs some modification to work for the city. Liability waiver is important.

Melissa – Change some of the requirements about boarding, re: fecal samples

Sherry – Likes document, city should add disclaimer

Casey – Can forward an electronic copy. Would recommend a limit on the number of dogs that can be boarded so there is always space for dogs that may come into the shelter

Sherry – Urges someone to open boarding kennel to fill void in the Homer area

B. Standard Operating Procedure

Will – Is there the technology for checking for microchipped animals?

Casey – Space on licenses to add microchip numbers?

Sherry – Forms need to be updated, just write any extra info on form

Francie – Computer used and or/available for database

Sherry – Has a computer

Will – Working on updating forms will send to Sherry to review

City might be able to provide scanner or other computer equipment

C. Draft Memorandum to Council – Francie created draft, will go through paragraph by paragraph

1. Good
2. Sherry needs new copy of fee schedule
3. Already increased insurance to \$2 million
4. Contact info for Sherry on the website as well as petfinder link. Could make it a city email which links to personal email just like council members
5. HVAC should have maintenance schedule. At this point once a year but technician recommends 2x a year
6. Sherry meeting at shelter with all 3 vets, have goals and MOA. Animal shelter software to help with record keeping/stats and call outs. Dots would like to specify Homer Vet Services and using ASV standards and care

7. Sherry concurs and paragraph phrased well
8. Dot's is researching and Will believes city will assist with grants
9. Sherry would like rented storage space sentence removed. The software will help track shelter records. Francie and Melissa rewrote sentence re: Jon Li in finance
10. Modified to quarterly meetings or as needed
11. Dog licenses flyer to be handed distributed provided by Kevyn at HAF. Sherry requests change in ordinance only license when old enough. Francie thinks maybe the new committee can address flyer
12. Remove diminishes
13. Refer to #3
14. N/A

Casey thinks some sort of closing paragraph would be good as well
Sherry committee will be soliciting

Francie will read finalized memorandum at Feb. 8th meeting

10. Informational Items – Laydowns and late submissions that were emailed to Jo Johnson

11. Comments of the Audience

- A. Evangeline White – Support for Sherry re: limited commission/need for animal control officer/loose cat mauled by dog/loose animals/frozen pets and on-call. Lost kitten 4 years ago passionate letter from young man – very emotional
- B. Carol Standert – 25 year resident first pet(s) at animal shelter/ wasn't aware of dog license requirement
- C. Lisa Moyer – Mother and daughter 3-4 days a week at shelter volunteering. Sherry is awesome. Dog license education for the public
- D. Jeanette Lawson – New member in community privilege and honor to work with Sherry. Contracting – hidden costs long hours consider not just the money
- E. Richard Carvallo – Anchor Point resident, sat on board at animal shelter, condition of shelter is good, scope of contract needs help, city employee will outweigh costs of contractor
- F. Laura Plaumondon – Typos in draft report, thank committee, animal lover and dedicated introvert talking in support of Sherry, also provided a letter
- G. Unknown – Support for shelter, what would city benefit from by hiring employee, add employee or 2, never be able to replace, can't buy service that Sherry provides

- H. Cindy Nelson – Thanks committee for all their work, likes idea of city employee, are minutes from committee public?
- I. Garnett Morey – Previous Hazmat injury goes to shelter to find peace, our place to hang out in Homer, shelter is immaculate, social media is horrible, would license pet if lived in city, lost pet – chipped collar, keep cats inside

12. Comments of City Staff – Privilege to serve/ learned

13. Comments of the Committee

- A. Will – From onset the committee is not attacking Sherry, not a guarantee it will be a city employee, Sherry urged to apply, Sherry knows dogs like I know local offenders
- B. Casey – Thanks everyone for the input and wants everyone to focus on the different aspects of sustainability and how small things can make a big difference. Also would like to thank everyone on the committee for going through this process with her.
- C. Francie –
- D. Sherry – Looking forward to improving, open to comments and thanks.

14. Adjournment at 7:00