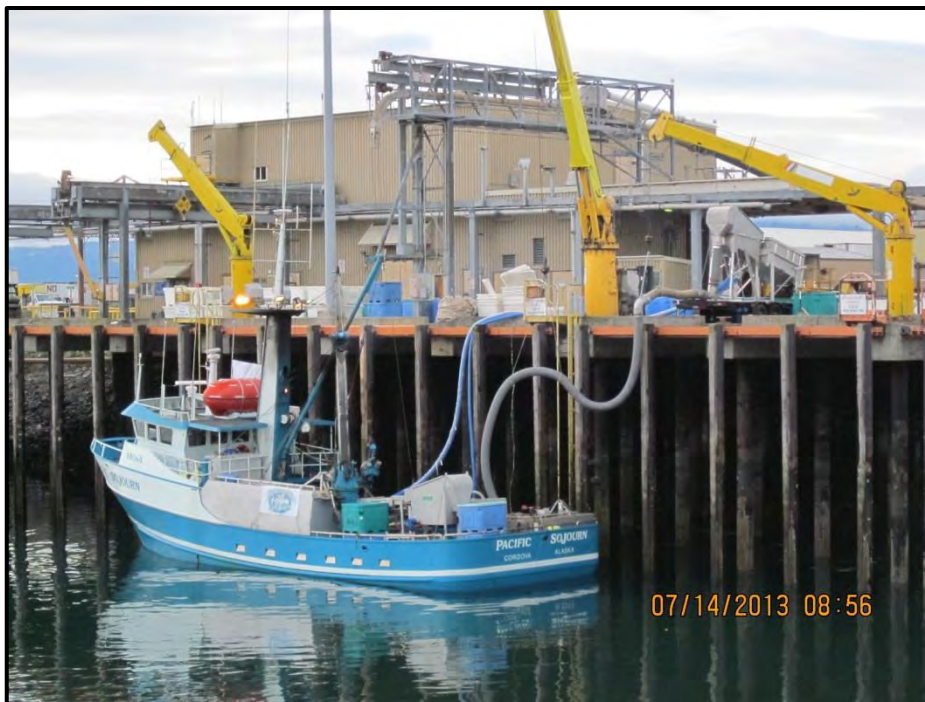


PORT AND HARBOR ADVISORY COMMISSION

Regular Meeting

Wednesday,
July 24, 2013



The Pacific Sojourner using the Copper River Seafoods' fish pump at the Fish Dock

6:00 P.M.
City Hall Cowles Council Chambers
491 E. Pioneer Ave.
Homer, AK 99603



**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. APPROVAL OF MINUTES**
 - A. June 26, 2013 Regular Meeting Minutes Page 1

- 6. VISITORS/PRESENTATIONS**

- 7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS/ BOROUGH REPORTS**
 - A. Port and Harbor Director's Report for July 2013 Page 9

- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
 - A. Homer Spit Parking Lot Adjacent to Boardwalk

- 10. NEW BUSINESS**
 - A. Memorandum from Deputy City Clerk Re: Selection of a Port and Harbor Advisory Commission Member to serve on the Port and Harbor Building Task Force. Page 11

 - B. Implementing the Homer Harbor's No Wake Policy

- 11. INFORMATIONAL ITEMS**
 - A. Monthly Statistical & Performance Report June 2013 Page 15
 - B. Weekly Crane and Ice Report Page 17
 - C. Deep Water Dock Report Page 19
 - D. Pioneer Dock Report & Ferry Landings Report Page 23
 - E. Water Usage Report Page 25
 - F. 2013 Council Meeting Attendance Schedule Page 27
 - G. 2013 Strategic Plan Page 29

- 12. COMMENTS OF THE AUDIENCE**
- 13. COMMENTS OF THE CITY STAFF**
- 14. COMMENTS OF THE COUNCILMEMBER *(If one is assigned)***
- 15. COMMENTS OF THE CHAIR**
- 16. COMMENTS OF THE COMMISSION**
- 17. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, AUGUST 28, 2013 at 6:00 p.m. in the City Hall Cowles Council Chambers located at 491 E. Pioneer Ave, Homer, Alaska.**

Session 13-06 a Regular Meeting of the Port and Harbor Advisory Commission was called to order by Chair Ulmer at 6:00 p.m. on June 26, 2013 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONER CARROLL, HARTLEY, HOWARD, STOCKBURGER, ULMER, ZIMMERMAN

ABSENT: WEDIN

STAFF: PORT DIRECTOR/HARBORMASTER HAWKINS
DEPUTY CITY CLERK JACOBSEN
PLANNING TECHNICIAN ENGBRETSSEN

AGENDA APPROVAL

HOWARD/HARTLEY MOVED APPROVAL OF THE AGENDA.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

Kevin Hogan, former city resident, said he thinks fish pumps in the harbor are an important issue. There are a lot of people who want to move fish and right now no one has a right to put in a fish pump. Whatever can be done to facilitate it will be good. He has interest in putting in a proposal but hasn't because at the present time he doesn't know where they stand. But they are interested and so are other people.

Jeff Berger provided the Commission with a copy of his proposal. Mr. Berger gave a brief overview of his life in the fishing industry, starting in Kodiak and Bristol Bay, 30 year owner of Deep Creek Custom Packing, and is presently Regional Manager for Copper River Seafoods, who is developing a big plant in Kenai. He said they are interested in pumping their tenders over the Homer dock, they do a lot of business with the Fish Factory and Auction Block. Pumping is a real efficient way to handle fish, and it's safer than swinging totes over the dock. When he asked the Harbormaster about performing this type of operation he was informed that the only permanent fish pump belongs to Icicle, and others tenders currently use their own pump, pump fish onto their deck, and swing totes over the dock. He reiterated that it would be more efficient and safer to be able to do it in the manner outlined in his proposal.

In response to questions Mr. Berger gave a brief overview of how the pumping process works and the importance of water management throughout the process. He thinks this will continue to become more of an issue as the pink salmon production from the hatcheries starts coming on line.

RECONSIDERATION

There was no reconsideration scheduled.

APPROVAL OF MINUTES

A. May 22, 2013 Regular Meeting Minutes

STOCKBURGER/HARTLEY MOVED TO APPROVE THE MINUTES.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS

A. Planning Technician Engebretsen – Homer Spit Parking Lot Adjacent to Board Walk

Planning Technician Engebretsen reviewed her memorandum in the packet. She explained that narrow parking aisles and angled parking will accommodate a lot of cars and trucks in a fairly small space. She noted the Anchor Point beach parking area that has recently been paved and marked is a good example if anyone has a chance to go out and look at the three rows of parking they have established there. She asked them to think about:

- Whether they want parking spaces designed for everyday cars and trucks and a separate area with signage for oversized vehicles and RV's. She noted that concept works well in Valdez.
- The idea of overflow parking in the existing parking lot that stays longer term parking, but the area between the Boardwalk Fish and Chips and current parking lot have day use parking.

In response to questions, Mrs. Engebretsen reviewed the property lines and locations of DOT rights of way and explained they would need to work with DOT on permits. It is her understanding that Harbormaster Hawkins had talked to Army Corps of Engineers and if the fill stays above the mean high tide line then an ACOE permit isn't needed. There may be other permits that come into play but nothing that's insurmountable.

Harbormaster Hawkins commented that it would be a stretch to get an operation set up to pump the dredged material directly to the area being considered, so materials would be dewatered in the current location and trucked over. The area hasn't been surveyed to establish how much material would be needed. In regard to when the project could get started Mr. Hawkins explained that engineering will need to be done and the City doesn't own all the property involved, so it would likely take about two years to get ready to start filling the area.

Mrs. Engebretsen explained that for efficient parking the area would need to be paved and striped. In dealing with run off, beach grass and swales are being used presently as filters. She also explained parking lot sizes and angles, and a layout that could include a bike lane, a driveway aisle, and off street angled parking so that cars and people aren't mixing.

There was brief discussion that the funding will likely come from the City's capital budget and will need to be established through the annual budgeting process. It is a project that can be done in stages, like focusing first on getting the area filled adequately and properly, then plan for future paving.

Staff will work on getting more information regarding what the next steps would be and have information at the next meeting.

It was noted that this is something the Commission has talked about before and Harbormaster Hawkins explained that the application to ACOE at that time was for a bigger project that included significantly more fill and armoring.

STAFF AND COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

A. Port and Harbor Director's Report for June 2013

Harbormaster Hawkins reviewed his staff report that was included in the packet. He also addressed an additional challenge with the minus tide in which the lower half of the concrete float came off a stall on B float and landed in Inua stall. The box had to be removed and divers were working to float it so it could be towed over to the barge ramp. He explained some options for replacing the float.

In response to questions Harbormaster Hawkins said he couldn't explain the costs related to the restrooms at the harbor. The barge that is sitting on the beach will likely be there for the summer, Peninsula Scrap owns it, they are paying the moorage on it at the same rate as if it were in the harbor, and it is only being allowed because of the good relationship between the harbor and this company. He is confident they will deal with it.

PUBLIC HEARING

PENDING BUSINESS

NEW BUSINESS

A. Memorandum from Planning Technician Engebretsen re: Homer Spit Parking Lot Adjacent to Boardwalk

The Commission will have more discussion about parking at their next meeting.

B. Memorandum from Port Director/Harbormaster Hawkins Re: Fish Pumps on the Homer Fish Dock

Harbormaster Hawkins explained that two written proposals have come in as well two verbal inquiries, but staff has not moved forward with this. He noted some questions he posed in the staff report regarding a city owned pump relating to cost, maintenance, installation, who uses, when, and where to put it. Icicles set up is good and not in the way, but he questions if it could be done any place else on the dock by the City.

Commissioner Howard asked if the pumps sitting on a tender raise any logistical issues. Harbormaster Hawkins referenced Mr. Berger's proposal and said it doesn't look like a big footprint on the dock, if they can set them up, do the work, take them apart, and get out of the way for the next one. The pump across idea creates a raft of boats in the space and moving a lot of fish, and it seems feasible. In response to Mr. Berger's comments, Harbormaster Hawkins said it brings to mind some history about the decision being made for fish sorting tables without much thought. As he sees in now, it was a turning point or disincentive for processing in Homer. The cleaning tables allowed the fish to be

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“processed”, even though the state doesn’t recognize it, for transport across the dock. He sees the fish pump idea as that way too. Mr. Berger’s plant is in Kenai and he is looking for a way to move a lot of fish quickly across the City’s dock to take to Kenai to process. Does that bring processing to Homer? Does it bring fish tax to Homer? No, it doesn’t.

The Commission asked Mr. Berger back to the microphone. Mr. Berger commented that the removal time is a matter of minutes. In the past different companies had little offices on the docks, but it was a different day, and everyone had free and equal access to the entire dock to do everything. He doesn’t understand how it got to one company allowed to do this sort of operation. He commented how it hurt his business in the past. As far as fish tax in Homer most of the fish they unload in Homer is processed at the Fish Factory and some at Auction Block. As far as an offloading operation like this, if there were a higher wharfage for that type of operation it might be considered reasonable. He answered questions from the Commission specific to his operations.

Commissioner Carroll commented that he feels it’s a mistake to think the fish pumps are going to take product away from Homer. He thinks Kevin is here saying fish pumps will help his business with product being done at his plant because of the efficiencies of it, as well as the Fish Factory if they were here. Mr. Carroll commented about Icicle and the awkward thing about the arrangement is the fact they seem to own that end of the dock. They bring their tenders in and 3 cranes are gone for hours, and since they have the attitude it is their end of the dock sometimes they don’t do anything and tie up the dock. The whole arrangement with Icicle really needs to be looked at again. He doesn’t think they have a lease arrangement now and they need to look at the whole continuation of this arrangement. It is something that happened a long time ago and is totally inappropriate now.

Harbormaster Hawkins said they do have a have current lease with the City. He explained they don’t own that end of the dock and staff does keep them moving and if they aren’t working, staff will call and tell them to move. There are a lot of boats staff has to do that with at the fish dock.

Discussion took a turn in the direction of discussion Icicles lease with Mr. Berger expressing his feeling of unfair advantage. Harbormaster Hawkins commented that it’s hard to look through the glasses we wear now, to look back 25 or 30 years and be objective about the situation. At that time period when the plant was built there wasn’t a lot there and perhaps the City was trying to entice business.

Commissioner Howard interjected that the purpose of the discussion tonight is whether to allow additional fish pumps to operate, whether it is a logical, and fits in with our overall operation.

The Commission continued to ask questions of Mr. Berger regarding his proposal and discuss a City owned operation, which to most of their knowledge no other municipalities offer.

Commissioner Carroll suggested it would be fair to allow Mr. Hogan to talk too.

Chair Ulmer deferred to the Clerk.

Deputy City Clerk Jacobsen commented that she has concerns about the Commission discussing one specific proposal with one specific person when the agenda item is a general discussion about fish pumps on the dock. No one else was invited who submitted proposals and she questions if we are stepping over a line. She recommended they get back to a more generalized discussion about whether or not to allow fish pumps at the harbor.

Commissioner Zimmerman shared his thought that he likes the idea of the floating pump and it wouldn't be impossible for anyone who wants to unload fish to get something to mount their stuff on, move it over to pump fish and when they are done moor it in the harbor. He isn't in favor of the City owning a fish pump. One fish pump isn't enough, and we don't want a half a dozen. They pay wharfage and everyone is treated the same. It would also include crane time if they are holding hoses with a crane. He thinks it's a good deal if people come in, have a safe operation, and then thank them for bringing their fish to Homer.

In response to questions raised in the memo it was indicated that the footprint on the dock would be less than a halibut operation. It would be good to require having hose lengths that could easily be changed as the tide range changes. In relation to the water waste, it would be a mistake to have dewatering boxes dumping on the dock, and water falling that far into the harbor will create more foam.

Harbormaster Hawkins recommended that if the Commission believes this is an option to look at then we could try it this year. There are too many unknowns at this point but it might be feasible to try it and then revisit it when the season is over and talk about how it went. There will be limitations on how many can set up at the same time.

There was discussion that this may be the way unloading fish is going and it will be good to give it a run this season and see where the pit falls are to have a more effective process in the future. It seems that if they are able to process 100 tons of fish through this method instead of 40 tons with a crane, we will be better off. In response to a comment that the inside dock isn't that busy, Harbormaster Hawkins reviewed the activity that is currently on going or scheduled to take place at the dock. It was noted that the main problem will be time management of dock space. This is a more efficient way to unload, and it will be good to have a system to move them out quickly. When the pink runs come on line we'll be processing a lot more fish across the dock.

The Commission agreed to let Kevin Hogan comment again.

Mr. Hogan commented there are two problems, the immediate and future. The immediate problem is how to get through this year and move the fish. He doesn't want to see 6 fish pumps trying to operate. There is one pump there already that is being underutilized. Next is the logistical problem of what to do with the fish after they come off. If you approach it right it is easy, but scattershot will bring more problems. He recommends contacting Icicle and see if they will open their pump up to greater use to solve the problem at hand now, then move forward with a planning process that will have an effective traffic pattern for the future.

Harbormaster Hawkins said it will be important to get the buyers together to work to lay this out where we can move the product in an organized manner, and he can facilitate a meeting with buyers after the season. He said he can contact Icicle, but he thinks he already knows the answer.

HOWARD/HARTLEY MOVED THAT THE HARBORMASTER BE DIRECTED TO FACILITATE THE USE OF FISH PUMPS DURING THE 2013 FISH SEASON AND GATHER APPROPRIATE DATE AS IT BECOMES AVAILABLE SO WE CAN MEET AFTER THE SEASON TO SCOPE OUT A MORE FORMAL, EFFECTIVE PROGRAM FOR THE FUTURE.

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Comment was made that this gives the Harbormaster the flexibility to make decisions on what happens this season.

VOTE: YES: HOWARD, STOCKBURGER, ULMER, CARROLL, HARTLEY, ZIMMERMAN

Motion carried.

C. 2014-2019 Capital Improvement Plan

At the request of the Chair, Harbormaster Hawkins reviewed the harbor projects that are listed in the Capital Improvement Plan and let the group know what his priority is regarding each project.

The Commissions individual rankings were as follows:

Ulmer: Deep Water Dock Expansion, East Boat Harbor, Sheet Pile Loading Dock, HH Float Improvements, System 4 Vessel Mooring Float System

Zimmerman: HH Float Improvements, Sheet Pile Loading Dock, Ramp 8 Restroom, Deep Water Dock, Fire Cart Replacement

Hartley: Deep Water Dock, Sheet Pile Loading Dock, Ramp 8 Restroom, HH Float Improvements, System 4 Vessel Mooring Float System

Carroll: Deep Water Dock, East Boat Harbor, Sheet Pile Loading Dock, Dredge Material Beneficial Use Project, Truck Loading Facility

Stockburger: Deep Water Dock, East Boat Harbor, Sheet Pile Loading Dock, HH Float Improvements, Restrooms

Howard: Deep Water Dock, East Boat Harbor, Sheet Pile Loading Dock, System 4 Vessel Mooring Float System, HH Float Improvements

Deputy City Clerk Jacobsen tallied their rankings and the top five projects include:

1. Deep Water Dock
2. East Boat Harbor
3. Sheet Pile Loading Dock
4. HH Float Improvements
5. System 4 Vessel Mooring Float System

There was consensus of the Commission to forward these recommendations to City Council.

INFORMATIONAL ITEMS

- A. Monthly Statistical & Performance Report May 2013
- B. Weekly Crane and Ice Report
- C. Deep Water Dock Report
- D. Pioneer Dock Report & Ferry Landings Report

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- E. Water Usage Report
- F. South Kenai Peninsula Recreation Shellfish Monitoring Program - May 2013
- G. Kachemak Bay Research Reserve – Salt Marsh Habitats: Citizen Science Monitoring 2011-12
- H. 2013 Council Meeting Attendance Schedule
- I. 2013 Strategic Plan

There was no discussion of informational items.

COMMENTS OF THE AUDIENCE

There were no audience comments.

COMMENTS OF CITY STAFF

Harbormaster Hawkins commented that Council transferred the funds collected from Buccaneer Alaska while the rig Endeavor was at the dock, from operations budget to port and harbor reserves. That helped replace the money that was taken out to fund our bond. This doubled the 2012 contribution to reserves and if we keep tracking the way we are now with wharfage, dockage, and water sales from the rig, which will be working through the winter, he thinks they will have another large transfer to the reserves next year after audit. The longshoremen are happy campers with all the work, things are going great at the Deep Water Dock. He talked about the Top Gear reality TV show that did some filming around the harbor.

COMMENTS OF THE COUNCILMEMBER

None

COMMENTS OF THE CHAIR

COMMENTS OF THE COMMISSION

Commissioner Stockburger said thanks for letting him come again.

Commissioner Hartley said he was glad there wasn't a ball game tonight.

Commissioner Howard said in parking he would like to see the enforcement person to talk to people who don't park within the lines in one hour parking or where ever, it certainly screws up parking when they don't get within the lines. It would be good to make some effort put in to education folks about how to get within the lines when they park.

There were no other Commission comments.

ADJOURN

There being no further business to come before the Commission the meeting adjourned at 7:45 p.m. The next regular meeting is scheduled for Wednesday, June 26, 2013 at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PORT AND HARBOR ADVISORY COMMISSION
REGULAR MEETING
JUNE 26, 2013

MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK

Approved: _____



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

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Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

JULY 2013 PORT & HARBOR STAFF REPORT

1. Administration

Staff met with:

- Homer Deep Water Dock, Spit Trail Extension, and Shore Protection Project Bid Openings
- Public Works Staff & Contractors – System 5 Improvements Project Pre-Bid Meeting
- Public Works & Planning Staff – Homer Spit Road Paving Projects and TORA Requirements
- Department Head Staff Meeting
- Karen Cowart and Sherry Gould, BP Community Representatives – City of Homer Visit
- Northern Economics & Harbor, Admin, & Finance Staff – Harbor Rate Study Teleconference
- City Council Special Worksession – City Employee Health Benefits
- Public Works Staff & Contractors – Spit Trail Boardwalk Revitalization Project Pre-Construction Meeting
- Puffin Electric & Harbor Staff – System 5 Improvements Project Site Inspection
- Public Works Staff & Contractors – Deep Water Dock & Spit Trails Extension Project Pre-Construction Meeting
- Northern Economics – Harbor Rate Study Progress Report Teleconference

On June 28th, Governor Sean Parnell signed HB 131. This bill gives new authority, under state statute, to all municipalities and to any department of the state when dealing with abandoned and derelict vessels. This law will be especially helpful to those municipalities (cities and boroughs) that don't currently have a local code that lays out a process for dealing with the problems of an abandoned or derelict vessel. Plus it will help when other state agencies (namely DEC and DNR) are responding to a sunken vessel incident or a boat left on state lands. Passage of this bill is thanks in large part to the members and supporters of the Alaska Association of Harbormasters and Port Administrators (AAHPA), and the ability to speak with our city officials and local legislators.

The open vacancy for the Administrative Assistant position closed and has been filled. We are happy to have Julie Nelsen as one of our Harbor Office staff, who started work July 7th.

2. Operations

The height of the recreational boating season reached its peak over the 4th of July weekend with over 900 vessels utilizing the small boat harbor. Operation Staff was very busy directing traffic and assisting with boat launches. Harbor Officers responded to numerous calls for marine assistance requests involving disabled vessels in the vicinity of the Homer Spit.

Pioneer and Deep Water Dock landings included the following vessels: Clean Oceans, Red Dog, RM Thorstenson, American Beauty, Coastal Merchant, Millennium Star, Pacific Wolf & DBL54, Lazy Bay, Adele, and Kennicott. AMHS announced further delays with the Tustumena and cancelled the remainder of its landings until August 20th. Barge Ramp and beach landings included the following vessels: Helenka B, Red Dog, Constructor, Transporter, Loon, Nancy P, Saint Michaels & Barge 180-2, and Unimak Trader.

- There are currently 26 deck shelters being stored in short-term gear storage lots in the uplands.
- Operation Staff responded to several EMS calls during the month. Notable calls included seizures, kidney failure, and public intoxication.
- On July 4th, Operation Staff responded to and cleaned up a small unattributed oil spill at the bottom of Ramp 2.

- On July 8th, a graveyard shift Harbor Officer received a report of a hit and run vessel collision from an eye witness. HPD was contacted, the responsible party was identified, and affected parties were notified of vessel damage.
- On July 12th, a graveyard shift Harbor Officer prevented a 28 foot Bayliner from sinking by implementing dewatering pumps. The vessel was later removed for repairs.

3. Ice Plant

The Ice Men are busy selling ice.

4. Port Maintenance

In addition to routine tasks, Port Maintenance completed the following:

- Worked with contractors to repair the High Mast Light at Ramp 2.
- Found and repaired one significant water leak on System One, and are in the process of tracking down any others.
- Met with bidders to discuss the System 5 Electrical and Water upgrade.
- Staged three school buses on the wood chip pad for HVFD vehicle extrication training.
- Added some much needed floatation to several float sections around the harbor.
- Completed annual dock inspections for the Pioneer and Deep Water Dock.
- Repaired areas of spalled concrete on the floats.



City of Homer

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Office of the City Clerk

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(f) 907-235-3143

Memorandum

TO: PORT AND HARBOR ADVISORY COMMISSION

FROM: MELISSA JACOBSEN, DEPUTY CITY CLERK

DATE: JULY 18, 2013

SUBJECT: SELECTION OF COMMISSIONER TO SERVE ON THE PORT AND HARBOR BUILDING TASK FORCE

At the July 10th City Council Meeting, Council adopted Resolution 13-059 establishing a Port and Harbor Building Task Force and specifying a scope of work.

The task force will serve as a sounding board for the architect or design and construction team, review the project scope of work and budget, and make recommendations to Council.

The task force will include two Councilmembers, one Port and Harbor Commissioner, and two staff members. The task force will begin its work in October 2013 and remain in force until construction of the Port and Harbor building is completed.

RECOMMENDATION: Select a Port and Harbor Commissioner to serve on the Port and Harbor Building Task Force.

1
2
3 **CITY OF HOMER**
4 **HOMER, ALASKA**

5 Mayor

6 **RESOLUTION 13-059**

7
8 A RESOLUTION OF THE CITY COUNCIL OF HOMER,
9 ALASKA, ESTABLISHING A PORT AND HARBOR
10 BUILDING TASK FORCE AND SPECIFYING A SCOPE OF
11 WORK.
12

13 WHEREAS, Funds for a new Port and Harbor office have been secured through harbor
14 revenue bonds and re-appropriation of a portion of a Legislative Grant; and
15

16 WHEREAS, It is recommended that a Port and Harbor Building Task Force be formed
17 and that a specific scope of work and timeframe be established; and
18

19 WHEREAS, The Port and Harbor Building Task Force shall be comprised of two
20 Councilmembers, one Port and Harbor Advisory Commissioner, and two staff members; and
21

22 WHEREAS, The scope of work includes acting as a sounding board for the architect or
23 design / construction team, reviewing the project scope of work and related budgets, and making
24 recommendations to the Council on same; and
25

26 WHEREAS, The task force will begin its work in October 2013 and remain in force until
27 construction on the Port and Harbor office is completed.
28

29 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby
30 establishes the Port and Harbor Building Task Force comprised of two Councilmembers, one
31 Port and Harbor Advisory Commissioner, and two staff members.
32

33 BE IT FURTHER RESOLVED that the Task Force shall be advisory to the Council and
34 the Scope of Work shall include seeking comment from interested parties and the general public,
35 reviewing existing documents, helping to develop the request for proposals, reviewing and
36 scoring construction proposals and/or bids, acting as a sounding board for the architect or
37 design/construction team, reviewing the project scope of work and budget, and making
38 recommendations to the Council on same.
39

40 BE IT FURTHER RESOLVED that the work of the Task Force shall be complete, and
41 the body dissolved when construction is completed on the Port and Harbor office.
42

43 PASSED AND ADOPTED by the Homer City Council this 10th day of June, 2013.
44

45 CITY OF HOMER

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48 
49 MARY E. WYTHE, MAYOR
50
51
52

53 ATTEST:

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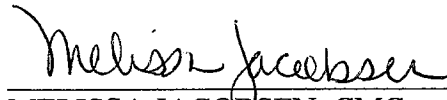
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MELISSA JACOBSEN, CMC

ACTING CITY CLERK

Fiscal Note: NA

WEEKLY CRANE TIME / TONS OF ICE
City of Homer - Fish Dock 2013

Date From	Date To	Crane Hours (Weekly)	YTD Crane	Tons of Ice (Weekly)	YTD Ice
12/31/2012	1/6/2013	15.7	15.7	shut down for maintenance	
1/7/2013	1/13/2013	15.5	31.2	shut down for maintenance	
1/14/2013	1/20/2013	9.8	41	shut down for maintenance	
1/21/2013	1/27/2013	12.5	53.5	shut down for maintenance	
1/28/2013	2/3/2013	17	70.5	shut down for maintenance	
2/4/2013	2/10/2013	19.8	90.3	shut down for maintenance	
2/11/2013	2/17/2013	11.1	101.4	shut down for maintenance	
2/18/2013	2/24/2013	30.6	132	shut down for maintenance	
2/25/2013	3/3/2013	41.5	173.5	shut down for maintenance	
3/4/2013	3/10/2013	40.2	213.7	shut down for maintenance	
3/11/2013	3/17/2013	52.8	266.5	shut down for maintenance	
3/18/2013	3/24/2013	32.7	299.2	9	9
3/25/2013	3/31/2013	35.5	334.7	28	37
4/1/2013	4/7/2013	41.4	376.1	38	75
4/8/2013	4/14/2013	32.5	408.6	93	168
4/15/2013	4/21/2013	46.5	455.1	47	215
4/22/2013	4/28/2013	72.1	527.2	27	242
4/29/2013	5/5/2013	71.4	598.6	92	334
5/6/2013	5/12/2013	57	655.6	72	406
5/13/2013	5/19/2013	31.5	687.1	71	477
5/20/2013	5/26/2013	76.2	763.3	54	531
5/27/2013	6/2/2013	63.6	826.9	102	633
6/3/2013	6/9/2013	100.1	927	140	773
6/10/2013	6/16/2013	115.5	1042.5	79	852
6/17/2013	6/23/2013	106.1	1148.6	87	939
6/24/2013	6/30/2013	76.2	1224.8	110	1049
7/1/2013	7/7/2013	104.3	1329.1	117	1166
7/8/2013	7/14/2013	150.2	1479.3	160	1326
7/15/2013	7/21/2013				
7/22/2013	7/28/2013				
7/29/2013	8/4/2013				
8/5/2013	8/11/2013				
8/12/2013	8/18/2013				
8/19/2013	8/25/2013				
8/26/2013	9/1/2013				
9/2/2013	9/8/2013				
9/9/2013	9/15/2013				
9/16/2013	9/22/2013				
9/23/2013	9/29/2013				
9/30/2013	10/6/2013				
10/7/2013	10/13/2013				
10/14/2013	10/20/2013				
10/21/2013	10/27/2013				
10/28/2013	11/3/2013				
11/4/2013	11/10/2013				
11/11/2013	11/17/2013				
11/18/2013	11/24/2013			shut down for maintenance	
11/25/2013	12/1/2013			shut down for maintenance	
12/2/2013	12/8/2013			shut down for maintenance	
12/9/2013	12/15/2013			shut down for maintenance	
12/16/2013	12/22/2013			shut down for maintenance	
12/23/2013	12/29/2013			shut down for maintenance	

Deep Water Dock 2013

Date	Vessel	LOA	Times	Billed	#Dock	\$ Dock	Service Chg
12/31/12	Rig Endeavour			Buccaneer Alaska	1	\$ 1,958.38	
1/1 - 1/30/13	Rig Endeavour		\$2582 X 30	Buccaneer Alaska	1	\$ 77,460.00	
1/4/13	Discovery	183	0800/1300	Ocean Marine Services	2	\$ 253.00	na
1/10/13	Discovery	183	0645/0800 am	Ocean Marine Services	2	\$ 78.68	na
1/10/13	Discovery	183	1430/1445 pm	Ocean Marine Services	2	\$ 78.68	na
1/11/13	Discovery	183	0800/1330	Ocean Marine Services	2	\$ 253.00	na
1/18/13	Discovery	183	0830/1630	Ocean Marine Services	2	\$ 253.00	na
1/23/13	Discovery	183	0800/	Ocean Marine Services	2	\$ 506.00	na
1/24/13	Discovery	183	/0815	Ocean Marine Services	2	\$ 253.00	na
1/24/13	Discovery	183	1400/1430	Ocean Marine Services	2	\$ 78.68	na
1/25/13	Discovery	183	0800/1330	Ocean Marine Services	2	\$ 253.00	na
1/27/13	Endeavor	181	0530/1525	Cispri	2	\$ 253.00	na
1/31-2/27/13	Rig Endeavour		\$2582 X 28	Buccaneer Alaska	1	\$ 72,296.00	
1/31/13	Discovery	183	1330/1400	Ocean Marine Services	2	\$ 78.68	na
2/1/13	Discovery	183	0800/1330	Ocean Marine Services	2	\$ 253.00	na
2/7/13	Discovery	183	0615/0800 am	Ocean Marine Services	2	\$ 78.68	na
2/7/13	Discovery	183	1400/1545 pm	Ocean Marine Services	2	\$ 78.68	na
2/8/13	Discovery	183	0745/1245	Ocean Marine Services	2	\$ 253.00	na
2/14/13	Endeavor CISPRI	181	0120/	Cispri	2	\$ 506.00	na
2/15/13	Endeavor CISPRI	181	/0730	Cispri	2	\$ 253.00	na
2/15/13	Discovery	183	0745/1400	Ocean Marine Services	2	\$ 253.00	na
2/15/13	Endeavor CISPRI	181	1430/	Cispri	2	\$ 253.00	na
2/16/13	Endeavor CISPRI	181	/1430	Cispri	2	\$ 506.00	na
2/19/13	Endeavor CISPRI	181	0745/	Cispri	2	\$ 506.00	na
2/20/13	Endeavor CISPRI	181		Cispri	2	\$ 506.00	
2/21/13	Endeavor CISPRI	181	/0645	Cispri	2	\$ 253.00	
2/21/13	Discovery	183	0700/1030 am	Ocean Marine Services	2	\$ 78.68	na
2/21/13	Discovery	183	1350/1630 pm	Ocean Marine Services	2	\$ 78.68	na
2/22/13	Endeavor CISPRI	181	0630/0730	Cispri	2	\$ 78.68	na
2/22/13	Discovery	183	0740/1300	Ocean Marine Services	2	\$ 253.00	na
2/25/13	Endeavor CISPRI	181	0745/	Cispri	2	\$ 506.00	na
2/26/13	Endeavor CISPRI	181		Cispri	2	\$ 506.00	
2/27/13	Endeavor CISPRI	181		Cispri	2	\$ 506.00	
2/28-3/28/13	Rig Endeavour		2582 X 29	Buccaneer Alaska	1	\$ 74,878.00	
2/28/13	Endeavor CISPRI	181	/1600	Cispri	2	\$ 506.00	
3/1/13	Discovery	183	0545/1330	Ocean Marine Services	2	\$ 253.00	na
3/6/13	Endeavor CISPRI	181	0600/? 1/2 per BH	Cispri	2	\$ 253.00	na
3/7/13	Endeavor CISPRI	181	0900/1200	Cispri	2	\$ 78.68	na
3/7/13	Discovery	183	0700/0800	Ocean Marine Services	2	\$ 78.68	na
3/7/13	Discovery	183	1400/1800	Ocean Marine Services	2	\$ 78.68	na
3/8/13	Endeavor CISPRI	181	0630/0730	Cispri	2	\$ 78.68	na
3/8/13	Discovery	183	0745/1430	Ocean Marine Services	2	\$ 253.00	na
3/9/13	Endeavor CISPRI	181	1145/	Cispri	2	\$ 506.00	na
3/10/13	Endeavor CISPRI	181		Cispri	2	\$ 506.00	
3/11/13	Endeavor CISPRI	181		Cispri	2	\$ 506.00	
3/12/13	Endeavor CISPRI	181	/1000	Cispri	2	\$ 253.00	
3/20/13	Endeavor CISPRI	181	0800/1600	Cispri	2	\$ 253.00	na
3/21/13	Discovery	183	0630/0800	Ocean Marine Services	2	\$ 78.68	na
3/21/13	Discovery	183	1345/1415	Ocean Marine Services	2	\$ 78.68	na
3/22/13	Discovery	183	0745/1330	Ocean Marine Services	2	\$ 253.00	na
3/22/13	Millie Cruz&Innoko	144	1430/2100	Jay Brant	2	\$ 253.00	na
3/25/13	Alaska Titan	120	0700/	Buccaneer Alaska	2	\$ 506.00	na
3/25/13	Arctic Titan	120	0730/	Buccaneer Alaska	2	\$ 506.00	na
3/25/13	Ocean Ranger	115	0800/	Buccaneer Alaska	2	\$ 506.00	na
3/26/13	Alaska Titan	120		Buccaneer Alaska	2	\$ 506.00	
3/26/13	Arctic Titan	120		Buccaneer Alaska	2	\$ 506.00	
3/26/13	Ocean Ranger	115		Buccaneer Alaska	2	\$ 506.00	
3/27/13	Alaska Titan	120		Buccaneer Alaska	2	\$ 506.00	
3/27/13	Arctic Titan	120		Buccaneer Alaska	2	\$ 506.00	
3/27/13	Ocean Ranger	115		Buccaneer Alaska	2	\$ 506.00	
3/28/13	Alaska Titan	120		Buccaneer Alaska	2	\$ 506.00	
3/28/13	Arctic Titan	120		Buccaneer Alaska	2	\$ 506.00	
3/28/13	Ocean Ranger	115		Buccaneer Alaska	2	\$ 506.00	
3/29/13	Rig Endeavour		/0830	Buccaneer Alaska	1	\$ 2,582.00	
3/29/13	Discovery	183	0800/1300	Ocean Marine Services	2	\$ 253.00	na
3/29/13	Alaska Titan	120	/0830	Buccaneer Alaska	2	\$ 253.00	
3/29/13	Arctic Titan	120	/0830	Buccaneer Alaska	2	\$ 253.00	
3/29/13	Ocean Ranger	115	/0830	Buccaneer Alaska	2	\$ 253.00	
3/30/13	Alaska Titan	120	1030/	Western Tow Boat	2	\$ 506.00	na
3/30/13	Arctic Titan	120	1030/	Western Tow Boat	2	\$ 506.00	na
3/31/13	Arctic Titan	120		Western Tow Boat	2	\$ 506.00	
3/31/13	Alaska Titan	120	/1630	Western Tow Boat	2	\$ 506.00	
3/31/13	Ocean Ranger	115	1630/	Western Tow Boat	2	\$ 506.00	na
4/1/13	Arctic Titan	120		Western Tow Boat	2	\$ 506.00	
4/1/13	Alaska Titan	120		Western Tow Boat	2	\$ 506.00	
4/1/13	Ocean Ranger	115		Western Tow Boat	2	\$ 506.00	
4/2/13	Arctic Titan	120	/1300	Western Tow Boat	2	\$ 506.00	
4/2/13	Alaska Titan	120	/1300	Western Tow Boat	2	\$ 506.00	

Water Usage 2013

		PIONEER DOCK		\$ 194.05 min chrg		\$102.00 CONX				DWD			
DATE	VESSEL	Begin Read	End Read	Gal.	Charged	Conx Fee	DATE	VESSEL	Begin Read	End Read	Gal.	Charged	
01/03/13	Nunaniq	2071600	2074300	2700	\$ 194.05	\$ 102.00	1/5/13	Rig Endeavour	2296000	2347000	51000	\$ 194.05	\$ 102.00 CONX
01/13/13	Pacific Explorer	2074300	2077800	3500	\$ 194.05	\$ 102.00	1/11/13	Millenium Star	2347000	2351000	4000	\$ 194.05	
01/22/13	Pacific Explorer	189600	192600	3000	\$ 194.05	\$ 102.00	1/18/13	Discovery	2351000	2385000	34000	\$ 1,319.43	
02/15/13	Pacific Wolf & DBL 54	192600	195200	2600	\$ 194.05	\$ 102.00	1/24/13	Rig Endeavour	2385000	2444000	59000	\$ 2,289.79	
02/21/13	Endeavor CISPRI	2077800	2086400	8600	\$ 333.77	\$ 102.00	1/25/13	Discovery	2444000	2461000	17000	\$ 659.77	
03/18/13	Pacific Wolf & DBL 54	195200	203900	8700	\$ 337.65	\$ 102.00	2/1/13	Discovery	2461000	2479000	18000	\$ 698.58	
04/02/13	Pacific Wolf & DBL 54	203900	207700	3800	\$ 194.05	\$ 102.00	2/2/13	Millenium Star	2479000	2482000	3000	\$ 194.05	
04/05/13	Discovery	207700	247300	39600	\$ 1,536.88	\$ 102.00	2/7/13	Rig Endeavour	2482000	2534000	52000	\$ 2,018.12	
4/15/13	Tiglax	247340	250530	3190	\$ 194.05	\$ 102.00	2/15/13	Rig Endeavour	2534000	2573000	39000	\$ 1,513.59	
4/28/13	Nunaniq	250,500	256865	6365	\$ 247.03	\$ 102.00	2/19-20/13	Rig Endeavour	2573000	2620000	47000	\$ 1,824.07	
4/29/13	Clean Ocean	256800	300850	44050	\$ 1,709.58	\$ 102.00	2/25-26/13	Rig Endeavour	2620600	2666000	45400	\$ 1,761.97	
4/30/13	Perseverance	2086400	2127900	41500	\$ 1,610.62	\$ 102.00	3/1/13	Millenium Star	2666000	2670000	4000	\$ 194.05	
5/2/13	Pacific Wolf & DBL 54	2127900	2131600	3700	\$ 194.05	\$ 102.00	3/3-4/13	Rig Endeavour	2670000	2709000	39000	\$ 1,513.59	
5/9/13	Polar Bear	300800	314300	13500	\$ 523.93	\$ 102.00	3/6/13	Rig Endeavour	2709000	2711800	2800	\$ 194.05	
5/11/13	Polar Bear	2131600	2142800	11200	\$ 434.67	\$ 102.00	3/7/13	Discovery	2711800	2,745,000	33200	\$ 1,288.49	
5/13/13	Clean Ocean	2142800	2177500	34700	\$ 1,346.71	\$ 102.00	3/9/13	Rig Endeavour	2,745,000	2,797,000	52000	\$ 2,018.12	
5/14/13	Pacific Wolf & DBL 54	314300	316900	2600	\$ 194.05	\$ 102.00	3/18/13	Rig Endeavour	2797000	2848000	51000	\$ 1,979.31	
5/30/13	Pacific Wolf & DBL 54	316900	318900	2000	\$ 194.05	\$ 102.00	3/20/13	Endeavor CISPRI	2848000	2857000	9000	\$ 349.29	
6/5/13	wash down	2177500	2180700	3200	na		3/22/13	Discovery	2857700	2,892,000	34300	\$ 1,331.18	
6/5/13	wash down	318900	319800	900	na		3/24-25/2013	Rig Endeavour	2892000	2,924,000	32000	\$ 1,241.92	
6/19/2013	Pacific Wolf & DBL 54	319800	321900	2100	\$ 194.05	\$ 102.00	3/27/13	Millenium Star	2924000	2,928,000	4000	\$ 194.05	
6/22/2013	Liberty & Columbia Newark	2,183,100	2184700	1600	\$ 194.05	\$ 102.00	3/29/13	Discovery	2928000	2,963,000	35000	\$ 1,358.35	
				0			4/15/13	Millenium Star	2963350	2,969,000	5650	\$ 219.28	
				0			5/8/13	Hopkins Const.	2969000	2,976,000	7000	nc const	
				0			5/8/13	Millenium Star	2976000	2,990,000	14000	\$ 543.34	
				0			5/13/13	Millenium Star	2990600	2,993,000	2,400	\$ 194.05	
				0			5/14/13	Clean Ocean	2993000	3,036,000	43,000	\$ 1,668.83	
				0			5/15/13	Clean Ocean	3036000	3,078,000	42,000	\$ 1,630.02	
				0			5/17/13	wash down	3076000	3,082,000	6000	nc	
				0			5/17/13	Clean Ocean	3082000	3,111,800	29,800	\$ 1,156.54	
				0			5/19/13	Silver Shadow	3116000	3,184,000	68,000	\$ 2,639.08	
				0			5/20/13	Clean Ocean	3184000	3,197,900	13,900	\$ 539.46	
				0			5/20/13	Clean Ocean	3202000	3,216,600	14,600	\$ 566.63	
				0			5/25/13	Millenium Star	3226000	3,237,000	11,000	\$ 426.91	
				0			5/30/13	Masco Endeavor	3243000	3,246,000	3,000	\$ 194.05	
				0			5/31/13	Clean Ocean	3252850	3,303,000	50,150	\$ 1,946.32	
				0			6/2/13	Clean Ocean	3303200	3,324,000	20,800	\$ 807.25	
				0			6/11/13	Clean Ocean	3325800	3,382,000	56,200	\$ 2,181.12	

2013 Homer City Council Meetings
Port & Harbor Advisory Commission Attendance

It is a goal of the Commission to have a member speak regularly to the City Council at council meetings. There **is a special place on the council's agenda specifically for this**. After the Council approves the consent agenda, there is a spot for visitors, and then agenda item number seven, announcements, reports from Commissions, the Borough, etc. That is when you would jump up and speak. If the mayor moves on to public hearings, you have waited too long! Typically if there is no visitor or special presentation, you would be talking within the first half hour (or less) of the Council meeting. The Regular meeting start time is 6:00 p.m.

Each commissioner is assigned a month and is responsible for attending one of the two council meetings, ***OR finding another commissioner to do it in their place*** if they will not be attending the meeting.

<u>Meeting Date</u>	<u>Commissioner</u>
January 14, 28	<u>CARROLL</u>
February 11, 25	<u>STOCKBURGER</u>
March 11, 26(Tuesday)	<u>ZIMMERMAN</u>
April 8, 22	<u>HARTLEY</u>
May 13, 28(Tuesday)	<u>HOWARD</u>
June 10, 24	<u>ULMER</u>
July 22	<u>WEDIN</u>
August 12, 26	<u>CARROLL</u>
September 9, 23	<u>STOCKBURGER</u>
October 14, 21	<u>ZIMMERMAN</u>
November 25	<u>HARTLEY</u>
December 9	<u>HOWARD</u>

Budget is given to department heads in July, August to return to city manager for first presentation to council on September.

Budget related council meetings, check schedule at that time: October, November, December

The regular December meeting is when the Budget is finally approved by City Council.

Any Special Meetings are usually schedule the first Monday of the month.

Port and Harbor Advisory Commission Strategic Plan - 2013

Mission statement:

Act in an advisory capacity to the City Manager and the City Council on the problems and development of the City Port and Harbor facilities. Consideration may include the physical facilities, possible future development and recommendations on land use within the Port and Harbor areas.

Overall Goals:

1. Provide timely, relevant comment to the City Council on Port and Harbor issues.
2. Have a better understanding of the budget process
3. Establish committees when needed to work on specific tasks

Short Term Goals - less than 6 months or by the end of 2013 (not prioritized)

1. Create additional Harbor recycling station and improve current station
2. Address placement and improvements to the parking between the Seafarers Memorial and the Boardwalk.
3. Gain a better understanding of the budget process, and provide comments to the Administration (Harbormaster, City Manager) in a timely manner for possible inclusion in the 2012 budget.
4. Develop a strategy to work with the City Council
5. Improvements to Barge Ramp - facilities need to be repaired and replaced due to increased usage.
6. Encourage the City to lobby ACOE and the state to address erosion control on the Spit, both on the west side and the harbor side
7. Lobby for restroom access on Fish Dock Road
8. Improvements to Barge Terminal Facility

Midterm Goals 1-3 years (2013-2016)

1. Continue to refine City Leasing Policies
2. Continue to understand the budget, include setting fees, and dedication of sales tax
3. Lobby Council for funds to create a port marketing plan
4. Container Freight System - Support Staff in research and market analysis regarding interest, cost effectiveness and benefits to the Kenai Peninsula
5. Prepare to seek Deep Water Dock Improvements funding with State and Federal entities.
6. Build New Harbormasters Office.

Long Term 5 or more years (2018-??)

1. Long range harbor planning, east harbor expansion

Action Plan - Who does what, and when?

Staff

- Provide yearly information about the budget
- Inform the Commission of City Council actions and discussion of Harbor issues

Commission

- Attend City Council meetings as assigned
- Attend work sessions and training opportunities
- Come prepared to make a motion for action at meetings, or ask staff before the meeting for more information
- Ask questions about the budget process. Request information from the Harbormaster.
- Invite Council members to visit the Port & harbor to view projects progress, have ribbon cutting ceremonies on projects.

Clerks

- Help the Commission learn to be more efficient and effective
- Help the Commission learn to better communicate with the City Council (Memorandums vs Resolutions and Ordinances)