

**NOTICE OF MEETING
REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
 - A. September 20, 2013 Meeting Synopsis **Page 3**
- 6. VISITORS**
- 7. STAFF REPORTS**
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
- 10. NEW BUSINESS**
 - A. Power Point Presentation of 25% Conceptual Design Submittal
 - B. Memorandum from Deputy City Clerk Re: Meeting Schedule Update **Page 7**
- 11. INFORMATIONAL ITEMS**
- 12. COMMENTS OF THE AUDIENCE**
- 13. COMMENTS OF CITY STAFF**
- 14. COMMENTS OF THE TASK FORCE**
- 15. ADJOURNMENT NEXT REGULAR MEETING IS SCHEDULED FRIDAY, NOVEMBER 1, 2013** in the City Hall Conference Room located at 491 E. Pioneer Ave, Homer, Alaska.

Session 13-02 a Regular Meeting of the Port and Harbor Building Task Force was called to order by Chair Howard at 3:30 p.m. on September 20, 2013 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Ellington, Hartley, Hawkins, Howard, Lewis

STAFF: Project Manager Dan Nelsen
Deputy City Clerk Jacobsen
IT Manager Poolos

AGENDA APPROVAL

Chair Howard requested item C be moved to a future agenda.

The amended agenda was approved by consensus of the Task Force.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

None

RECONSIDERATION

APPROVAL OF SYNOPSIS

A. August 29, 2013 Meeting Synopsis

The synopsis was approved by consensus of the Task Force.

VISITORS

STAFF AND COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

PUBLIC HEARING

PENDING BUSINESS

NEW BUSINESS

A. Discussion of User Groups to Focus on Getting Information to and Feedback From

The group brainstormed harbor user groups and compiled the following list:

Charter Associations	Commercial Fishers
Marine Trades Association	Recreational Harbor Users
ACOE	Fish Processors
Fish & Game	Water Taxi Operators
NOAA	Longshoremen
F&W	Chamber of Commerce

PORT AND HARBOR ADVISORY COMMISSION
REGULAR MEETING
SEPTEMBER 20, 2013

United States Coast Guard & Marine Safety
Detachment
Active Lease Holders
Public Art Committee
Parks and Recreation Advisory Commission
Wooden Boat Society
State Parks

Homer Yacht Club
Tug and Barge Customers
Marine Pilots Association
Center for Alaskan Coastal Studies
Museum and Universities
North Pacific Fisherman's Association
Tour Boats and Ferry

They talked about what information they are looking for in this process. They identified the need to provide information about why they are building a new Port and Harbor Building, and get the users take on what is happening.

Harbormaster Hawkins suggested just working with the Port and Harbor Advisory Commission as they represent a broad spectrum of user groups with the harbor and with their networking they can bring in comments. It wouldn't necessarily encompass the governmental agencies but informational packets could be provided to those groups.

There was discussion about developing a functional building where users do business and meetings and trainings take place. Another line of thinking is developing it in a way that it could also be an interpretive site for visitors and there was brief discussion about other funding opportunities to go that route. Point was raised that it is a place of business with high daily traffic numbers, and inviting people in like that could take up time from staff. On the other hand it is appealing to have space to display the history, and perhaps having space available outside the building is feasible. It is also an area the Public Arts Committee to could consider for their contribution to the building. It would be good to see if user groups have feedback about the art, and they can be invited to that committee.

Chair Howard said she could work with Bryan and perhaps Katie to prepare the informational packet.

B. Duties and Responsibilities of the Harbormaster's Office (Harbor Staff)

The task force reviewed the list provided by the harbor staff and recognized the significance of the harbor building and the amount of responsibility on the staff.

C. Consideration of the Spit Comprehensive Plan relating to the lot the old harbor building

This was postponed to a future meeting.

D. Timeline and proposed meeting schedule for consideration (Public Works)

The task force reviewed the meeting schedule provided by Project Manager Nelsen.

They recommended a meeting on October 21 to view the 25% design, attend the October 23 Port and Harbor Advisory Commission, public hearing on October 24th at 5:30 p.m., and a second public hearing on November 12th.

E. Further discussion of room data sheets.

The task force reviewed the room data sheets. Mr. Hawkins and Mrs. Ellington said that harbor staff has provided their feedback to the architect and engineer. Chair Howard recommended that any negative references, such as space being used for disciplining officers, be removed from any future submissions.

IT Manager Poolos offered feedback relating to communication equipment that will be housed at the port and harbor building.

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

Carl Nostrand, city resident, said he works with renewable energy and has studied architecture for a very long time, and passed around an informational sheet of a building design suggestion for the port and harbor building. He explained it is a thin shelled concrete structure that is very strong for earthquakes, and tsunamis. It can be built up high so the waves flow underneath. It has an R50, is the strongest structure imaginable, and is cost effective to build. It could be built on the overslope for a 360 degree view around the harbor, and parking underneath. He commented briefly about his time as a commercial fisherman, having weathered rogue waves and capsized boats. Being prepared for the next event like volcano eruption or earthquake is important because it could happen anytime. The structure can be built with air infiltration systems in house with renewable back up energy systems so loss of power isn't an issue. He suggested a presentation from the architect at a reasonable cost. He reviewed some of the different options available with the structure. He is totally supportive of the harbor expansion and thinks this is a great opportunity.

COMMENTS OF CITY STAFF

None

COMMENTS OF THE TASK FORCE

Mr. Hawkins, Mrs. Ellington, and Chair Howard briefly reviewed the to do list of working on a packet of information to provide to user groups.

ADJOURN

There being no further business to come before the Task Force the meeting adjourned at 4:40 p.m. The next regular meeting is scheduled for October 21, 2013 at 3:30 p.m. at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK

Approved: _____



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Memorandum

TO: PORT AND HARBOR ADVISORY COMMISSION

FROM: MELISSA JACOBSEN, DEPUTY CITY CLERK

DATE: OCTOBER 16, 2013

SUBJECT: REVISED MEETING SCHEDULE OF THE PORT AND HARBOR BUILDING TASK FORCE

At the September 20, 2013 meeting of the Port and Harbor Building Task Force the group lined out a meeting schedule.

The initial schedule was to hold a public hearing on October 24th after a presentation to the Port and Harbor Advisory Commission at their October 23rd regular meeting.

Since this group last met, the Port and Harbor Advisory Commission meeting was rescheduled to October 30, 2013. The revised schedule includes:

- Wednesday, October 30th – Howard and Hawkins to present to Port & Harbor Advisory Commission
- Friday, November 1st at 3:30 - Discuss revised 25% conceptual design and cost estimate submittal.
- Tuesday, November 5th at 5:30 - Task Force meets to hold their first public hearing
- Friday, December 20th at 3:30 - Discuss 65% plans and cost estimate submittal
- Friday, January 10th at 3:30 - Discuss upcoming 95% design submittal and project budget
- Friday, February 21st at 3:30 - Discuss 95% plans and cost estimate, project budget, and required permitting
- Friday, March 14th at 3:30 – Discuss 100% design submittal and cost estimate, project budget, bid dates, and advertising requirements.

RECOMMENDATION: Discuss this meeting schedule, determine the second public hearing date, and consider additional task force meetings.