



# City of Homer

www.cityofhomer-ak.gov

Port and Harbor

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Homer, AK 99603

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## STALL WAIT LIST APPLICATION

Any individual, corporate entity or governmental agency may apply for a reserved stall for mooring a vessel owned by the individual, entity or agency. All entity applicants must designate an agent authorized to enter into legal agreements on the entity's behalf. Renewal notices are sent in March, with the **\$30 annual fee due by May 1st.**

So that the annual renewal date for all applicants falls on May 1, applications are pro-rated at \$2.50/month according to the schedule below. Please note the pro-rated fee for the specific month in which you are signing-up. Send the proper fee and a separate form for each stall size class you are applying for.

|                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|
| January.....\$37.50  | February.....\$35.00 | March.....\$32.50    | April.....\$30.00    |
| May.....\$27.50      | June.....\$25.00     | July .....\$22.50    | August .....\$20.00  |
| September....\$17.50 | October.....\$15.00  | November.....\$12.50 | December.....\$10.00 |

Listed below are the stall class sizes and the vessel criteria that must be met in order to be eligible for stall assignment. LENGTH IS MEASURED OVERALL.

| <u>STALL CLASS</u><br><u>SIZE</u> | <u>MIN LENGTH</u> | <u>MAX LENGTH</u> | <u>MAX BEAM</u> |
|-----------------------------------|-------------------|-------------------|-----------------|
| 20'                               | ---               | 23'               | 9'              |
| 24'                               | 21'               | 29'               | 10'             |
| 32'                               | 28'               | 42'               | 13'             |
| 32'A                              | 25'               | 32'               | 12'             |
| 40'                               | 38'               | 47'               | 16'             |
| 50'                               | 47'               | 60'               | 20'             |
| 60'                               | 56'               | 70'               | Min 19' Max 26' |
| 75'                               | 60'               | 85'               | 22'             |

Vessel Length: \_\_\_\_\_ Beam: \_\_\_\_\_ Use: ☐ Pleasure ☐ Sailboat ☐ Commercial ☐ Charter

Stall Class Size: 20' (6mo) 20' 24' 32' 32'A 40' 50' 60' 75'

*(Circle the size of stall you are signing-up for. Do not leave this section blank!)*

Name of person or business that owns the vessel: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Turn form over to list Preferences (not guaranteed).**

**\*For Office Use Only\*** Account #: \_\_\_\_\_ Date Received: \_\_\_\_\_

Amount: \_\_\_\_\_ Daily Position: \_\_\_\_\_ Initials: \_\_\_\_\_ PD> \_\_\_\_\_

## Preferences:

*There is no guarantee we can satisfy all requests. Expressing your preferences helps the Harbormaster better understand your needs. Specifying your preferences does not cause any delay; you will be issued a stall when you reach the top of the list regardless of what is available.*

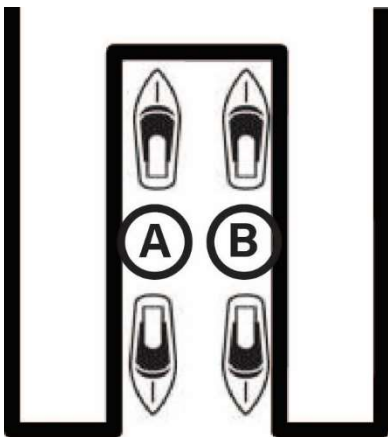
**Electricity** \_\_\_\_\_ (Available for 32' and up, includes additional monthly meter fee of \$23.95 and kilowatts at the current rate)

**Accessibility** (Homer Harbor has a limited number of stalls in all size classes that meet ADA requirements. All consideration will be made to match up an available stall with your specific accessibility request. If your accessibility request is unable to be met with your initial stall offer, you will still be issued a stall per your wait list standing. You may accept the stall offer and file a "swap request" to be swapped into a stall that fits your specific accessibility request as soon as one becomes available.)

- ☐ **Close to bottom of a ramp:** (Minimizes walking, maximizes distance to pilot your vessel.)
- ☐ **Close to middle fairway:** (Minimizes vessel piloting, maximizes distance to walk)
- ☐ **I would like to request an ADA-Accessible slip:** (width of approach floats and clearance between cleats are set to accommodate wheelchair access directly to vessel)
- ☐ Other Accessibility: \_\_\_\_\_

## Tie Up Preference

- ☐ **Configuration A: Permits Bow-in Port Tie up & Stern-in Starboard Tie up**
- ☐ **Configuration B: Permits Stern-in Port Tie up & Bow-in Starboard Tie up**
- ☐ **Configurations A and/or B: No tie up preference**



## Other Requests:

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**Stall Wait List & Stall Assignment Procedure  
In Accordance with the Port of Homer Terminal Tariff**

**WAITING LIST:**

1. The Harbormaster will maintain a stall wait list on a first-come, first-served basis upon receipt of all requested information and payment of an annual waiting listing fee of \$30.00. This fee will only be accepted from the individual or entity whose name appears on the waiting list. The fee is neither refundable nor creditable to the stall holder.
2. Upon the death of an applicant, or the change of ownership of an entity, the applicant's rank on the waiting list shall be transferred to the successor in interest upon written request to the Harbormaster certifying that the nature of the business or enterprise, if applicable, and the intended use of the stall and the vessel remains substantially the same.
3. Stall Criteria:

| <u>STALL SIZE</u> | <u>MIN LENGTH</u> | <u>MAX LENGTH</u> | <u>MAX BEAM</u>    |
|-------------------|-------------------|-------------------|--------------------|
| 20'               | ---               | 23'               | 9'                 |
| 24'               | 21'               | 29'               | 10'                |
| 32'               | 28'               | 42'               | 13'                |
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| 75'               | 60'               | 85'               | 22'                |

**STALL ASSIGNMENT PROCESS:**

1. All reserved stall assignments are on an annual basis beginning October 1 and ending September 30 of the following year. New stall assignees are notified by letter in mid-October, after renewals are completed. The applicant has two weeks from the date of the letter to respond with the appropriate fee and necessary information.
  2. Requirements upon Reserve Stall Offer are:
    - I. Reserved Stall Moorage Agreement – completed and signed by Stall Wait List Applicant.
    - II. Payment of annual moorage fee for Reserved Stall
      - a. Fee is based on length of the stall or the overall length of the vessel, whichever is greater (including all hull attachments such as bowsprits, davits, dinghies, etc.).
      - b. Payment for reserved moorage will only be accepted from the Stall Wait Applicant.
    - III. Proof of Ownership - A copy of any one of the following will suffice as satisfactory proof:
      - a. Current Coast Guard Documentation; or
      - b. Current DMV Registration; or
      - c. Current Certified Lease Agreement; or
      - d. Recent Certified Bill of Sale (within one year)
- Note: Stall Wait List Applicant can accept the offer (Moorage Agreement completed and pay fees) even if they do not currently have a vessel. Stall holder will have one year to obtain a vessel. At renewal time, stall holder will not be renewed without a proof of vessel ownership.*
3. If the applicant does not want to accept the stall, applicant has the option to decline and be placed at the bottom of the waiting list. If location is the reason for not accepting, applicant should accept and file a SWAP request.

#### RESERVE STALL HOLDERS:

1. The stall holder may CHANGE the vessel assigned to the stall by providing a new Reserved Stall Moorage Agreement and Proof of Ownership. New vessel must meet the criteria for the stall size. If vessel is longer than prior vessel, but still within stall criteria, additional moorage will be assessed. Also, an administrative fee of \$25.00 to cover costs of changing the boat in the reserved stall will be charged. If new vessel does not fit the stall criteria, owner must get on the Stall Wait List under the appropriate stall size.
2. A stall holder must comply with the terms of the Moorage Agreement at all times. To the extent that a harbor policy or agreement conflicts with the Moorage Agreement, the Moorage Agreement shall apply.
3. If the stall holder loses possession of the vessel to sale, fire, sinking or other casualty, they may continue to pay moorage fees with respect to the stall, and retain reserved stall use for a period of not more than one year from the date of sale or loss of possession. Under such circumstances, stall holder must replace the vessel with another vessel that fits the stall criteria within the one-year period and pay the \$25.00 administrative fee for changing the vessel assigned to this reserved stall. Failure of lessee to give notice of such loss in writing to the Harbormaster within fifteen days of the occurrence is grounds for immediate termination of the stall.
4. The stall holder may request a change in Reserve Stall assignment by completing the SWAP List Request Form and upon payment of the required \$25.00 Swap List Fee. This fee is neither refundable nor creditable to the reserved stall holder or the reserved stall account. The Harbormaster shall place the reserved stall SWAP request on the swap list on a first-come, first-served basis.
5. Upon the death of any reserved stall holder, reorganization of an agency or change in ownership of an entity, the Harbormaster may transfer the reserved stall mooring privileges to the successor in interest so long as the transfer and assignment criteria and processes required in the Moorage Agreement have been met.
6. Upon cancellation of a Reserve Stall by stall holder, the vessel will be charged transient monthly moorage (prepaid rate) from October 1st to the cancellation date. The Reserved Stall charges will be reversed and any credit will be refunded to the stall holder.
7. The reserved stall is personal to the individual or entity named as owner in the Moorage Agreement. The stall is reserved only with respect to the vessel indicated in the Moorage agreement. If the vessel is not in the Reserved Stall, the Harbormaster may assign a transient vessel to the stall. It is the policy of the City of Homer to provide for the maximum public use of available facilities. The stall holder is not entitled to any reimbursement or payment from the use of the Reserved Stall by the transient vessel.
8. There is no sublease of moorage space allowed. The reserve stall may not be made available by the Owner to any individual, group or entity in exchange for money, goods, services or any other benefit.

#### RESERVE STALL RENEWALS:

Renewal notices are mailed to stall holders in mid-August. Prepayment of a full year's moorage is due on or before October 1st of each year. Proof of vessel ownership is also required each year upon renewal. Reserve Stall Moorage Agreements remain on file until the vessel ownership is changed, the stall is cancelled, or the Moorage Agreement verbiage is revised.