

PORT AND HARBOR ADVISORY COMMISSION
491 E. PIONEER AVE.
HOMER, ALASKA

JANUARY 4, 2017
WEDNESDAY, 5:00 P.M.
CITY HALL CONFERENCE ROOM

**NOTICE OF MEETING
SPECIAL MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA**
- 4. NEW BUSINESS**
 - A. RFP for Fish Pumps
- 5. COMMENTS OF THE AUDIENCE**
- 6. COMMENTS OF THE CITY STAFF**
- 7. COMMENTS OF THE CHAIR**
- 8. COMMENTS OF THE COMMISSION**
- 9. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, JANUARY 25, 2017 at 5:00 p.m.** in the City Hall Cowles Council Chambers located at 491 E. Pioneer Ave, Homer, Alaska



City of Homer

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Port and Harbor

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Memorandum

TO: PORT & HARBOR ADVISORY COMMISSION
FROM: BRAYN HAWKINS, PORT DIRECTOR/HARBORMASTER
DATE: JANUARY 3, 2017
SUBJECT: FISH PUMPS ON THE FISH DOCK

The City Manager and staff have discussed the fish pump and have come to the opinion that this opportunity should be opened up to other businesses in a competitive bid. We propose that a Request for Proposals (RFP) be advertised for the purpose of seeking bids from qualified firms to provide fish pump offloading services on the Fish Dock. We feel that this MOA should be a three to five year contract and that we would be seeking proposals that detailed how they would service not only their own fleet but other buyers' needs as well.

Questions to the Port and Harbor Commission

1. Should the existing fish pump, located on the NE side of the dock under the permanent awning, go out to RFP for the purpose of seeking bids from qualified firms to provide fish pump offloading services on the Fish Dock?
2. If yes to the RFP process, what parameters should be established? Length of term? Cost of utilities? Allow competitive wharfage rates?
3. Truck loading: is there a way to alleviate heavy truck congestion? Perhaps recommend in the RFP that the bidder propose a more efficient method for loading/unloading fish totes?
4. Should there be a second fish pump location on the Fish Dock? Pros: a possibility for fair market competition and being able to handle higher volumes of fish. Cons: if improperly executed it could lead to higher congestion on the road due to trucks loading/unloading and may not be a viable business opportunity.

Remember: the City reserves the right to accept or reject any or all proposals, to waive irregularities or informalities in the proposals, and to award a contract to the respondent that best meets the selection criteria and the City's needs.

Recommendation

Questions presented for discussion.